



VA Certification Requirements

- **VA Application Submission**

Complete the VA Application at <https://www.va.gov>. Proof of submission is REQUIRED.

- Print the confirmation page containing your **application confirmation number**.
- This confirmation page will serve as a temporary placeholder for your **Certificate of Eligibility (COE)** for up to **30 days**.
- **After 30 days**, you **MUST** submit your official COE.

- **Certificate of Eligibility (COE)**

Once your benefits are approved, the Department of Veterans Affairs will mail your COE to the address you provided.

- The COE outlines the details of your eligibility and benefit amounts.
- You may also be able to access and print your COE from your VA account once your application has been processed.
- Submit a copy of your COE to the SCO as soon as you receive it.

- **Chapter 31 (Vocational Rehabilitation & Employment)**

- Students using Chapter 31 will not receive a COE.
- Your Vocational Rehabilitation Counselor is responsible for uploading your authorization in the Tungsten system.

*All students requesting VA certification must meet the following admissions criteria:

- **Admissions Checklist**

- Complete and submit an Application for Admission.
- Submit official ACT scores to the Office of Enrollment Services.
 - If you do not have ACT scores, you must take a placement test:
Accuplacer: \$40
ACT Residual: \$70
- Submit official transcripts from your high school and any colleges previously attended to the Office of Enrollment Services.
- If you have earned a GED/HSE, submit your official scores to the Office of Enrollment Services.
- Submit official military transcript, if you have served in the U.S. Armed Forces.

Please ensure all documents are submitted promptly to avoid delays in processing your benefits.