

# COPIAH-LINCOLN COMMUNITY COLLEGE



CO-LIN

2013-2015

**COPIAH-LINCOLN  
COMMUNITY  
COLLEGE**

**99<sup>th</sup> - 100<sup>th</sup>  
ANNUAL SESSIONS**

**Announcements for 2013-2015**

**Wesson Campus**

**Natchez Campus**

**Simpson County Center**

## DIRECTORY OF INFORMATION

Copiah-Lincoln Community College  
Wesson Campus  
P.O. Box 649 (Mailing Address)  
1001 Copiah Lincoln Lane (Physical Address)  
Wesson, MS 39191  
Telephone: (601) 643-5101

Copiah-Lincoln Community College  
Natchez Campus  
11 Co-Lin Circle  
Natchez, MS 39120  
Telephone: (601) 442-9111

Copiah-Lincoln Community College  
Simpson County Center  
151 Co-Lin Drive  
Mendenhall, MS 39114  
Telephone: (601) 849-5149

E-mail addresses can be found at our website: [www.colin.edu](http://www.colin.edu)

### AFFILIATIONS

Copiah-Lincoln Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate in Arts and Associate in Applied Science degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Copiah-Lincoln Community College. The commission is only to be contacted if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard. All normal inquiries about the institution, such as admission requirements, financial aid, educational programs, and other college-related information should be addressed directly to the College and not to the office of the Commission on Colleges.

Copiah-Lincoln Community College is also an active member of the American Association of Community Colleges, the Mississippi Association of Community and Junior Colleges, the Mississippi Association of Colleges, and the Southern Association of Community and Junior Colleges.

### NON-DISCRIMINATION

Copiah-Lincoln Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, or other factors prohibited by law in any of its educational programs, activities, admissions, or employment practices. The following offices have been designated to handle inquiries and complaints regarding the non-discrimination policies of Copiah-Lincoln Community College.

Questions, complaints, or requests in regard to Title IX directives should be made to the Title IX Coordinator, Dr. Brenda Brown Orr, Sandifer Building, John Landress Circle, Wesson, MS 39191, (601) 643-8671.

Questions, complaints, or requests in regard to Section 504 directives should be made to: Wesson Section 504 Coordinator, Erin Smith, Henley Building, Lester R. Furr Dr., Wesson, MS 39191, (601) 643-8401; or Natchez Section 504 Coordinator, Brett Brinegar, Tom Reed Academic Building, 11 Co-Lin Circle, Natchez, MS 39120, (601) 446-1117; or Simpson Section 504 Coordinator, Michelle Crace, Sidney Parker Academic Building, 151 Co-Lin Dr., Mendenhall, MS 39114, (601) 849-0126.

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Addenda reflecting catalog changes are published periodically. It is each student's responsibility to obtain these addenda. Counselors and advisors are available to assist students in planning programs of study and to aid them in other phases of college life. However, the final responsibility for meeting requirements for graduation and adhering to other college regulations rests with the student.





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**BOARD OF TRUSTEES**

P. Eugene Bates, Chairman  
Roy F. Winkworth, Vice Chairman  
Tommy Sasser, Secretary  
Steven Ammann  
Steve Amos  
Terry Brister  
Ray Carlock  
Jack Case  
Mary Cleveland  
Rickey Clopton  
Tracy Cook  
Chris Dunn  
Lynwood Easterling  
Tammy Fairburn

Charles "Chuck" Gilbert  
Glenn Harris  
Willie Harrison  
Dr. Frederick Hill  
Tommy Jolly  
Melton King  
Randall Lofton  
Thelma Newsome  
Johnny Pyles  
Rickey Smith  
Andrew Spiller  
Barry Tyson  
Johnny Wilson

**BOARD OF SUPERVISORS****Adams County**

Calvin Butler  
David Carter  
Darryl Grennell  
Angela Gibson Hutchins  
Mike Lazarus

**Copiah County**

Terry Channell  
Earl Dixon  
Perry Hood  
Jimmy Phillips  
Kenneth Powell

**Franklin County**

Gary Cameron  
George Collins  
M.L. Ezell  
Jerry Lynn Howell  
Chad Smith

**Jefferson County**

David Day  
Dudley Guice  
Trent L. Hudson  
Christopher Lowe  
Ray Perryman

**Lawrence County**

Billy Joe Boutwell  
Steve Garrett  
Glenn Grubbs  
Archie Ross  
Jerry Wayne Smithie

**Lincoln County**

C.E. "Eddie" Brown  
Jimmy Diamond  
Dudley Nations  
Nolan Earl Williamson  
Rev. Jerry Wilson

**Simpson County**

Mickey Berryz  
Brian Kennedy  
Randy Moore  
Curtis Skiffer  
Larry Walker

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## CALENDAR OF INSTRUCTIONAL PROGRAM \*

### Spring Term 2013

January 2 (Wed.) .....	ALL Employees Return to Work
January 3 (Thurs.) .....	Registration-ALL Campuses
January 4 (Fri.) .....	Begin Regular Schedule (On-ground/Hybrid)
January 10 (Thurs.) .....	Last Day for Registration and Schedule Changes (On-ground/Hybrid)
January 21 (Mon.) .....	State/National Holiday
March 6 (Wed.) .....	Mid-Term Grades due to Admissions, 2:00 p.m.
March 11 – 15 (Mon.-Fri.) .....	Spring Holidays
March 28 (Thurs.) .....	Last Day to Withdraw from ALL Classes and Receive a “W” Grade
March 29, April 1 (Fri.-Mon.) .....	Easter Holiday
April 2 (Tues.) .....	Pre-Registration for the Fall Semester
May 2, 3, 6, 7 (Thurs.-Fri.; Mon.-Tues.) .....	Spring Semester Final Exams (On-ground/Hybrid)
May 7 (Tues.) .....	Final Grades Due to Admissions, 2:00 p.m. (On-ground/Hybrid)
May 10 (Fri.) .....	Graduation-Wesson & Natchez
May 11 (Sat.) .....	Graduation-Simpson County

### Summer Term 2013

May 20 - 30 (Final exam 31) .....	Maymester Term
May 20 – July 31 .....	Career Term
May 27 (Mon.) .....	Memorial Day Holiday
May 31 (Fri. by noon) .....	Last Day to Register for First Term (On-ground/Hybrid)
June 3 - June 27 (Final exam June 28) .....	Begin Classes, First Summer Term (On-ground/Hybrid)
June 3 – July 26 .....	Evening Term
June 27 (Thurs.) .....	Last Day to Withdraw and Receive a “W” Grade (First Term, On-ground/Hybrid)
June 28 (Fri.) .....	Last Day to Register for Second Term (On-ground/Hybrid)
July 1 – July 29 (Final exam July 30) .....	Begin Classes, Second Summer Term (On-ground/Hybrid)
July 4 – 5 (Thurs.-Fri.) .....	July 4th Holiday
July 29 (Mon.) .....	Last Day to Withdraw and Receive a “W” Grade (Second Term, On-ground/Hybrid)

\* Refer to the eLearning website for eLearning Calendar at [www.colin.edu/elearning](http://www.colin.edu/elearning).



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## GENERAL SESSION 2013-2014 \*

### Fall Term 2013

August 12 - 14 (Mon.-Wed.)	Faculty Meetings-All Campuses
August 14 (Wed.)	Dormitories Open at 1:00 p.m.-Wesson
August 15 (Thurs.)	Registration of All Students-All Campuses
August 19 (Mon.)	Begin Regular Schedule (On-ground/Hybrid)
August 22 (Thurs.)	Last Day for Registration and Schedule Changes (On-ground/Hybrid)
September 2 (Mon.)	Labor Day Holiday
October 9 (Wed.)	Mid-Term Grades Due to Admissions, 2:00 p.m.
October 17 - 18 (Thurs.-Fri.)	Fall Break
November 1 (Fri.)	Last Day to Withdraw from ALL Classes and Receive a "W" Grade
November 5 (Tues.)	Pre-Registration for the Spring Semester
November 25 - 29 (Mon.-Fri.)	Thanksgiving Holidays
December 12, 13, 16, 17 (Thurs.-Fri.; Mon.-Tues.)	Fall Semester Final Exams (On-ground/Hybrid)
December 17 (Tues.)	Final Grades Due to Admissions, 2:00 p.m. (On-ground/Hybrid)
December 19 (Thurs.)	Graduation, Wesson Campus - Begin at 11:00 a.m.
December 19 (Thurs.)	Christmas Holidays - Begin at 4:00 p.m.

### Spring Term 2014

January 6 (Mon.)	ALL Employees Return to Work
January 7 (Tues.)	Registration-All Campuses
January 8 (Wed.)	Begin Regular Schedule (On-ground/Hybrid)
January 14 (Tues.)	Last Day for Registration and Schedule Changes (On-ground/Hybrid)
January 20 (Mon.)	State/National Holiday
March 5 (Wed.)	Mid-Term Grades due to Admissions, 2:00 p.m.
March 10 – 14 (Mon.-Fri.)	Spring Holidays
March 28 (Fri.)	Last Day to Withdraw from ALL Classes and Receive a "W" Grade
April 1 (Tues.)	Pre-Registration for the Fall Semester
April 18, 21 (Fri.-Mon.)	Easter Holiday
May 8, 9, 12, 13 (Thurs.-Fri.; Mon.-Tues.)	Spring Semester Final Exams (On-ground/Hybrid)
May 13 (Tues.)	Final Grades Due to Admissions, 2:00 p.m. (On-ground/Hybrid)
May 16 (Fri.)	Graduation-Wesson & Natchez
May 17 (Sat.)	Graduation-Simpson County

\* Refer to the eLearning website for eLearning Calendar at [www.colin.edu/elearning](http://www.colin.edu/elearning).

### Summer Term 2014

May 19 - 29 (Final exam May 30).....	Maymester Term
May 19 – July 31.....	Career Term
May 26 (Mon.).....	Memorial Day Holiday
May 30 (Fri. by noon).....	Last Day to Register for First Term (On-ground/Hybrid)
June 2 - June 26 (Final exam June 27).....	Begin Classes, First Summer Term (On-ground/Hybrid)
June 2 – July 25.....	Evening Term
June 26 (Thurs.) .	Last Day to Withdraw and Receive a “W” Grade (First Term, On-ground/Hybrid)
June 30 (Mon.).....	Last Day to Register for Second Term (On-ground/Hybrid)
July 1 – July 28 (Final exam July 29).....	Begin Classes, Second Summer Term (On-ground/Hybrid)
July 4 (Fri.).....	July 4th Holiday
July 28 (Mon.)	Last Day to Withdraw and Receive a “W” Grade (Second Term, On-ground/Hybrid)

### GENERAL SESSION 2014-2015 \*

#### Fall Term 2014

August 11 - 13 (Mon.-Wed.).....	Faculty Meetings-All Campuses
August 13 (Wed.).....	Dormitories Open at 1:00 p.m.-Wesson
August 14 (Thurs.).....	Registration of All Students-All Campuses
August 18 (Mon.).....	Begin Regular Schedule (On-ground/Hybrid)
August 21 (Thurs.).....	Last Day for Registration and Schedule Changes (On-ground/Hybrid)
September 1 (Mon.).....	Labor Day Holiday
October 8 (Wed.).....	Mid-Term Grades Due to Admissions, 2:00 p.m.
October 9 - 10 (Thurs.-Fri.).....	Fall Break
October 31 (Fri.).....	Last Day to Withdraw from ALL Classes and Receive a “W” Grade
November 4 (Tues.).....	Pre-Registration for the Spring Semester
November 24 - 28 (Mon.-Fri.).....	Thanksgiving Holidays
December 11, 12, 15, 16 (Thurs.-Fri.; Mon.-Tues.)	Fall Semester Final Exams (On-ground/Hybrid)
December 16 (Tues.).....	Final Grades Due to Admissions, 2:00 p.m. (On-ground/Hybrid)
December 18 (Thurs.).....	Graduation, Wesson Campus - Begin at 11:00 a.m.
December 18 (Thurs.).....	Christmas Holidays - Begin at 4:00 p.m.

\* Refer to the eLearning website for eLearning Calendar at [www.colin.edu/elearning](http://www.colin.edu/elearning).

### Spring Term 2015

January 5 (Mon.)	ALL Employees Return to Work
January 6 (Tues.)	Registration-ALL Campuses
January 7 (Wed.)	Begin Regular Schedule (On-ground/Hybrid)
January 13 (Tues.)	Last Day for Registration and Schedule Changes (On-ground/Hybrid)
January 19 (Mon.)	State/National Holiday
March 4 (Wed.)	Mid-Term Grades due to Admissions, 2:00 p.m.
March 9 – 13 (Mon.-Fri.)	Spring Holidays
April 2 (Thurs.)	Last Day to Withdraw from ALL Classes and Receive a “W” Grade
April 3, 6 (Fri.-Mon.)	Easter Holiday
April 7 (Tues.)	Pre-Registration for the Fall Semester
May 7, 8, 11, 12 (Thurs.-Fri.; Mon.-Tues.)	Spring Semester Final Exams (On-ground/Hybrid)
May 12 (Tues.)	Final Grades Due to Admissions, 2:00 p.m. (On-ground/Hybrid)
May 15 (Fri.)	Graduation-Wesson & Natchez
May 16 (Sat.)	Graduation-Simpson County

### Summer Term 2015

May 18 - 28 (Final exam May 29)	Maymester Term
May 18 – July 31	Career Term
May 25 (Mon.)	Memorial Day Holiday
May 29 (Fri. by noon)	Last Day to Register for First Term (On-ground/Hybrid)
June 1 - June 25 (Final exam June 26)	Begin Classes, First Summer Term (On-ground/Hybrid)
June 1 – July 24	Evening Term
June 25 (Thurs.)	Last Day to Withdraw and Receive a “W” Grade (First Term, On-ground/Hybrid)
June 30 (Tues.)	Last Day to Register for Second Term (On-ground/Hybrid)
July 1 – July 28 (Final exam July 29)	Begin Classes, Second Summer Term (On-ground/Hybrid)
July 3 (Fri.)	July 4th Holiday
July 28 (Tues.)	Last Day to Withdraw and Receive a “W” Grade (Second Term, On-ground/Hybrid)

\* Refer to the eLearning website for eLearning Calendar at [www.colin.edu/elearning](http://www.colin.edu/elearning).



CO-LIN

## GENERAL INFORMATION



## GENERAL INFORMATION

### HISTORY OF THE COLLEGE

Copiah-Lincoln Agricultural High School, through the joint efforts of Copiah and Lincoln Counties, was established in the fall of 1915 in Wesson, Mississippi, at the edge of Copiah County. During its early years, the high school was a boarding school serving the rural districts of those counties. However, as consolidation of local schools progressed within the counties, practically every family in each county had access to an accredited high school. This availability to local schools created a new role for the agricultural school.

In addition, educators in the agricultural high school and in the county public schools became aware that the youth of Copiah and Lincoln Counties needed educational opportunities beyond the level of the 12th grade. To meet this need, Copiah-Lincoln Junior College was organized during the summer of 1928 under the authority of Section 308, Chapter 283, of the General Laws of the State of Mississippi of 1924. Enrollment for the first year was more than 90 students.

Since its establishment in 1928, the College has continued to grow in size and prestige and now occupies a prominent position in the state's educational system with an enrollment of over 3,500 and a physical plant valued at more than \$56 million.

In 1934, the officials of Simpson County requested an opportunity to join in the support of the College so that its students might have the right and benefits of the public junior college. Accordingly, the Board of Trustees accepted Simpson as a cooperating county.

Since that time four additional counties have joined in the support of the College: Franklin County in 1948; Lawrence County in 1965; Jefferson County in 1967; and Adams County in 1971.

In the fall of 1972, upon the request of local and state officials, the College opened a branch at Natchez, Mississippi, to better meet the educational needs of the citizens of that area. The Mississippi Legislature in the 1975 session authorized that "there shall be two campuses in the College's District: one located in or near Natchez to be known as the Natchez Campus, and the other in or near Wesson to be known as the Copiah-Lincoln Campus."

In the fall of 1997 the Simpson County Center opened in downtown Magee. Academic evening classes, employment training and an LPN class were offered in that facility until the fall of 2005, when a new 35,000 square foot facility was opened at Legion Lake. The new facility, named in honor of Mr. Sidney Parker, opened in the fall of 2005 with a comprehensive academic program, along with three Career-Technical programs.

Copiah-Lincoln Junior College became Copiah-Lincoln Community College on July 1, 1988, as approved by the state and the Board of Trustees. The name change reflects Copiah-Lincoln's continuing service to the community, its young people, adults, and senior citizens.

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## **VISION STATEMENT**

Copiah-Lincoln Community College's vision is to be a leader in education, providing comprehensive, quality learning experiences in a nurturing environment.

## **MISSION STATEMENT**

The mission of Copiah-Lincoln Community College is to provide educational programs, economic development services, cultural and recreational opportunities through quality instruction and high expectations and service in a safe, student-centered environment.

## **GOALS OF THE COLLEGE**

1. To provide a variety of educational programs that:
  - a. offer the first two years of academic parallel courses and curricula of a baccalaureate degree program;
  - b. prepare individuals for employment upon completion of a prescribed curriculum;
  - c. offer a broad range of courses through the Mississippi Virtual Community College;
  - d. offer qualified high school students college-level coursework through dual enrollment;
  - e. provide a developmental program of instruction for students whose academic foundation requires strengthening and to provide enriched educational opportunities for academically talented students;
  - f. include adult basic education, continuing education, and community service programs for individuals striving for professional growth and/or personal enrichment; and
  - g. upgrade and/or develop workforce skills through special industrial and adult training.
2. To provide a broad range of support services required to implement the College's educational programs wherever and however they are offered to include but not limited to library resources, both traditional and online; technology support services; and student support services.
3. To promote professional growth and development of faculty and staff through participation in programs of enrichment, leadership training, and advanced study, as well as membership and participation in professional organizations.
4. To provide a variety of services to college constituents through partnerships between the College and business, industry, and public agencies that support economic development.
5. To maintain a strong commitment to the use of innovative and relevant technology in all college programs and services.
6. To provide leadership in the coordination of all programs to improve relations with area high schools, other community/junior colleges, and four-year colleges and universities.
7. To provide a broad range of extra-curricular activities for students including but not limited to athletics, the arts, band, intramural programs, and student organizations.

8. To provide cultural and recreational opportunities for students, faculty, staff, alumni, and citizens of the College service area.
9. To provide adequate financial resources, administrative processes, and physical facilities to support the mission of the College.
10. To provide a safe environment and quality accommodations to meet the needs of students, faculty, staff, and the community.
11. To engage in an on-going, systematic process of planning and evaluation that results in improvement of educational programs and support activities.

## **PLANNING AND RESEARCH**

The planning process at Copiah-Lincoln Community College is based on systematic evaluations designed to measure how effectively the college is meeting its stated purpose and goals. The assessment process is based on data collection that provides the means to improve the college's programs, policies, services, and operations. The most significant element of such planning and assessment is the opportunity for participation by all members of the college community. The planning and assessment process is continuous and cyclical, with the results of evaluation determining the efficacy of how well the college is meeting its purpose and goals as well as determining where to make improvements.

Ensuring that the planning process objectives are met is the responsibility of the Director of Institutional Research and Planning. The Director is assisted in the performance of these duties by the Institutional Effectiveness Committee.



# CO-LIN

## ADMISSIONS



## **ADMISSIONS POLICIES**

Copiah-Lincoln Community College ascribes to an “open admissions” policy consistent with all appertaining laws. The College embraces the philosophy that students be provided the opportunities for learning experiences, e.g. developmental courses, counseling, tutorial assistance, etc., that will help the individual students to succeed in achieving their educational goals.

Copiah-Lincoln Community College utilizes relevant diagnostic instruments to determine the strengths and needs of students in order to assist in the selection of the most appropriate program options to help student success. There are no programs designed for transfer to senior institutions that require a minimum ACT score for admission.

Admission to Copiah-Lincoln Community College is not denied to any student on the grounds of sex, race, color, religion, national origin, or disability.

### **ACADEMIC AND TECHNICAL PROGRAMS FIRST-TIME ENTERING COLLEGE STUDENTS**

Candidates for enrollment in the freshman class must submit the following:

1. An Admission’s Application on the official form furnished by the college.
2. An official transcript from an accredited high school indicating a regular diploma with a graduation date or receipt of an official transcript from the State Board for Community and Junior Colleges or the appropriate state adult basic education department showing satisfactory scores on the General Education Development (GED) Test.
- 3.\* Scores on the American College Test (ACT). Applicants 25 years of age or older are exempt from the ACT requirement, except in the ADN program and certain technical programs (where placement tests may be required).
4. A \$50 room deposit if the student is to live on the Wesson Campus. Non-refundable after August 1.

Admission to the college does not necessarily guarantee admission to a specific program. It is necessary to check the prerequisites for each program. Additionally, some specific classes have prerequisites or restrictive admission requirements.

\* All ACT score requirements in the catalog refer to the Enhanced ACT score.

### **CAREER PROGRAMS**

1. Application and transcript from last school attended must be on file in the Admissions office.
2. Applicants who do not have a high school diploma or GED must make acceptable scores on the COMPASS test.
3. Applicants must be of legal working age (18) upon completion of program.
4. Applicants must meet specific requirements under the program description.

NOTE: See specific requirements listed under the program descriptions.

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## CREDIT BY EXAMINATION (CLEP and AP)

### COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Copiah-Lincoln Community College will allow credit by examination to those students who have participated in the College Level Examination Program (CLEP), and have achieved a level acceptable to the college. Credit by examination is limited to a maximum of 24 semester hours. This credit cannot be used to reduce the minimum residence requirement of the college. Credit by examination will be allowed only for those students who have earned a minimum of sixteen (16) semester hours of college credit at Copiah-Lincoln Community College. Credit will not be given in courses in which failing grades have been earned. Credit earned through examinations will not be used in the computation of grade point averages.

General Examination (CLEP): Credit will be awarded for each area the student receives a scale score of 50 or above. It is the responsibility of the Admissions and Records Office to determine a person's eligibility to receive such credit. CLEP credit appearing on another institution's transcript will be evaluated by the appropriate Admissions Office personnel to determine appropriate course equivalency. Credit may be granted for successful completion of the general examination in the following manner.

<b>CLEP General Exam</b>	<b>Course Equivalent</b>	<b>Semester Hours</b>
English Composition.....	ENG 1113, ENG 1123 .....	6
Social Science .....	History .....	3
	Social Science Elective .....	3
Humanities .....	ART 1113.....	3
	Literature .....	3
Mathematics.....	MAT 1313.....	3
	MAT Elective .....	3
	<b>MAXIMUM TOTAL</b>	<b>24</b>

Subject Area Examination (CLEP) Credit on the CLEP subject area examination will be awarded only to those students who make a scaled score of 50 or above. The appropriate Dean or Vice President along with the appropriate Division Chairperson will make the determination as to specific course credit to be granted on CLEP subject area examination. Credit appearing on another institution's transcript will be accepted as transfer credit.

The combined credit on all CLEP examinations, both general and subject area, may not exceed 24 semester hours. Note: These credits may or may not be accepted by each university at its discretion.

### ADVANCED PLACEMENT CREDIT (AP)

Students from cooperating high schools can earn up to nine (9) semester hours credit, with no more than three (3) semester hours or one (1) course in a given subject-matter area, through the College Board's Advanced Placement Testing Program. Credit may be awarded for College Board test scores of 3 or above for each Advanced Placement examination. The awarding of credit is administered by the Office of Admissions and Records.

Accepted Advanced Placement credits are recorded on the student's transcript and

may apply toward the meeting of graduation requirements. No grades or quality points are given for Advanced Placement credits. Therefore, such credits are not used in the computing of grade point averages.

### **TECHNICAL ADVANCED PLACEMENT**

Technical Advanced Placement (TAP) is the process through which advanced credit for career-technical courses at the College is awarded to qualified high school students who have completed two years of an articulated technical program on the secondary level. TAP credit prevents duplication of coursework and saves time on the postsecondary level.

Qualified applicants must:

- Meet admissions requirements and be a full time career-technical student in good standing, and
- Have at least a “B” average in related high school course for which articulated credit is requested, and
- Have an application signed (only for Local Articulation) by the secondary instructor and vocational director/principal verifying applicant has met the terms of the articulation agreement, or
- Have scored 80 (only for Statewide Articulation) or above on MS-CPAS within 18 months after publication of CPAS scores in related high school program area, and
- Upon entering the career-technical program, student must maintain a “C” or above average in the first 15 hours for local articulation or first 12 hours for statewide articulation.

When all provisions have been met, technical advanced placement credit will be posted on the student’s transcript for each approved course. No grades will appear on the transcript for the articulated courses, only credit for the hours. Quality points will not be affected.

### **CHALLENGE EXAMINATION FOR EXPERIENTIAL LEARNING**

Copiah-Lincoln Community College believes it is important to recognize that learning takes place both inside and outside of a formal classroom setting, especially in the workplace and the military. In order to provide instructional credit for students who have previously mastered outcomes required in a given course, a Challenge Examination Policy has been developed to allow students an opportunity to pass an examination on the subject matter being taught for which prior experiential learning has occurred (with supportive documentation). Credit awarded for such Challenge Examinations will be posted to a student’s transcript subject to his/her meeting admission requirements and enrolling at Copiah-Lincoln Community College. Students will be responsible for the course fees associated with earning college credit.

The Challenge Examination must be administered by a qualified faculty member or college administrator in accordance with the following:

1. The candidate for the Challenge Examination must be eligible for admission to Copiah-Lincoln Community College as a student.

2. The candidate must have discussed his/her interest in taking a Challenge Examination with the appropriate faculty member and document/demonstrate to that faculty member's satisfaction that he/she has achieved subject matter mastery through some prior learning experience (substantiated by documentation).
3. The candidate must complete a Challenge Examination Request Form.
4. A student may complete a nationally recognized industry certification, a college-level Challenge Exam, or a statewide Challenge Exam. The request must be approved by the instructor and Dean of Workforce, Career, and Technical Education before the examination is given.
5. Challenge Examination shall be comprehensive in scope covering content taught in the entire course and based on the student learning outcomes established for the course.
6. If the course being challenged has a laboratory or skill component, the Challenge Examination must have a performance component, which authenticates the student's comprehensive mastery of the skills required in the course.

The total credit that may be earned by Challenge Examinations for any individual program of study may not exceed 15 semester credit hours. The following fees will be assessed:

- Administration and transcription of college credit from a college-level Challenge Exam: \$50.00 per course plus materials when a skills authentication component is required
- Evaluation and transcription of college credit from the student's successful completion of a nationally recognized industry certification: \$50.00 per course
- Evaluation and transcription of college credit from the student's successful completion of a statewide Challenge Examination: \$50.00 per course
- Evaluation and transcription of college credit from a military transcript based on American Council on Education (ACE) recommendations: \$50.00 per course

Each Course Challenge Examination will be administered on pass-fail basis only. A minimum passing score on any Challenge Examination will be 80% mastery. If a student chooses to articulate Challenge examination via the national certification or license, the student must possess a current, valid national license at the point of articulation. If the student chooses to articulate credit via the Workforce Education state assessment or instructor-developed assessment, the student's score will be accepted to demonstrate competencies for up to 18 months on the statewide assessment.

The successful completion of the Challenge Examination will result in the posting of a "P" grade to the candidate's transcript. The unsuccessful attempt of any Course Challenge Examination will result in the student receiving no grade of any kind. A student may only challenge a given course one time.

## **DUAL ENROLLMENT PROGRAM**

High school students may earn college credit while they are still attending high school and enrolled in high school courses. Only students with a 3.0 or higher grade point average on a 4.0 scale on all high school courses are eligible to enroll. There is no obligation on



the part of the student to enroll at Copiah-Lincoln Community College after high school graduation. The same regulations apply to Dual Enrollment Program students as to regular students.

To be admitted to the Dual Enrollment Program, students must submit the following:

1. A completed Copiah-Lincoln Community College application for admission.
2. A high school transcript which documents a minimum of fourteen (14) core high school units with a grade point average of 3.0 or higher on a 4.0 scale.
  - a) Students who have an ACT score of 30 or higher may be granted Dual Enrollment status without completing fourteen (14) units provided all other criteria are met.
  - b) Home-schooled students should refer to the Admissions – Special Situations section of the college catalog.
3. A composite score on the American College Test (ACT) of sixteen (16) or the equivalent SAT score.
  - a) Students enrolling in English Composition I must have a minimum ACT sub-score of 18 in English.
  - b) Students enrolling in College Algebra must have a minimum ACT sub-score of 18 in math and successfully completed Algebra II.
4. A recommendation form, provided by the college, from the high school principal and/or guidance counselor stating ACT score, number of core high school units completed, and GPA. A home-schooled student must have the form completed by a parent/teacher.

**NOTE:** Dual enrollment/dual credit programs in the Career-Technical area may have special entrance requirements.

## **FOREIGN STUDENT ADMISSIONS POLICY**

Foreign students applying for admission at Copiah-Lincoln Community College must meet the following requirements to be considered for admission:

1. Meet general admission requirements.
2. Those who are not of an English speaking country must furnish the office of Admissions and Records score reports indicating acceptable scores on the Test of English as a Foreign Language (TOEFL).
3. The TOEFL may be waived for foreign students who have attended another college or university with the completion of all freshman English courses (six hours) with a 2.0 grade point average or better.
4. Each student must present documented proof of available financial support.
5. Copiah-Lincoln Community College will not provide on-campus housing for foreign students unless all U.S. citizen housing needs are met and there is still additional housing available.
6. All transcripts must be evaluated and certified by a reputable American transcript evaluation service.

After the prospective student has met the above requirements, the admissions application will be referred to the Special Admissions Committee. If admitted, the College will issue an I-20, which will enable the student to request a change to F-1 status to enter the United States legally and attend college. International students will be charged out-of-state tuition.

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## SPECIAL ADMISSIONS

The application of students with special circumstances will be referred to the Special Admissions Committee and will be considered on an individual basis. These situations could involve students seeking admission who have graduated from a home-school program, students seeking early admissions, students graduating with an occupational diploma, or students with other special circumstances. The Admissions Committee will make a recommendation to the appropriate Dean or Vice President regarding enrollment status. A student admitted by the committee will be placed on academic probation and must successfully complete a minimum of 6 hours with at least a 1.5 GPA for the first semester.

## TRANSFER STUDENTS

A transfer student is defined as one who has satisfactorily completed twelve or more semester hours of college transfer credit at another regionally accredited college or university. These individuals must complete an official Copiah-Lincoln Community College application. Official transcripts of all work done at all institutions previously attended must be submitted to the appropriate Admissions Office personnel. A student who is transferring less than twelve semester hours of credit must also meet the requirements of first time entering students as outlined in the college catalog.

Course work transferred in or accepted for credit toward a degree must be completed at an institution accredited as degree-granting by a postsecondary regional accrediting commission at the time the course work was completed. Exceptions to this policy will be determined by the appropriate Dean or Vice President. Applicants whose records show unsatisfactory scholastic standing may be accepted on probation by the Admissions Committee if their individual cases indicate they deserve such consideration. **Students who are on academic suspension from another institution will not be eligible to enter Copiah-Lincoln Community College until they are eligible to re-enter the institution from which they are suspended.**

All grades of "D" or above will be accepted as hours attempted and hours passed. If a student has less than a 2.00 GPA on transfer work as determined by the current method of computing grade point average, sufficient quality points must be earned at the College in order to graduate. Excessive quality points from another institution cannot be used to raise a deficient grade point average on courses taken at the College.

All transfer work is evaluated by the appropriate Admissions Office personnel at each campus. He/she assesses and determines the courses which should apply toward degree requirements. Transfer of any technical credits (other than college transfer credits) is evaluated on an individual basis. Developmental work will not be accepted as transfer work toward meeting graduation requirements.

## VETERANS

### POLICIES RELATING TO STUDENTS RECEIVING VETERANS BENEFITS

Veterans are admitted on the same basis as other students. Published calendars, policies and regulations apply to veterans receiving educational assistance from the Veterans Administration (VA) on the same basis as other students. Those receiving VA

benefits will be responsible for awareness and compliance of all college guidelines in this catalog and other applicable publications. Based on VA rules and regulations, students receiving VA educational benefits will receive benefits for courses that apply toward a degree program only. Once VA eligibility has been certified, any change in student status, such as drops/adds, major changes or withdrawals from the College, must be reported to the VA Certifying Official. It is the College's intent to provide efficient, effective, and timely service to students receiving VA benefits with the expectation that all students receiving VA benefits will maintain close contact with the VA Certifying Official while attending the College.

**VA records.** A separate, VA-specific file may be maintained by the VA Certifying Official. This file will contain information relative to the student, his/her certification progress, and any other information relative to the student while on roll at Copiah-Lincoln Community College. This file will be open to the student and the Veterans Administration at all times. Items in this file will be maintained for at least three years from the date the item was created.

**Standards of progress and attendance.** The policy of Copiah-Lincoln Community College relative to conduct is outlined in the Student Handbook. All VA students enrolled are expected to be aware of these regulations and abide by them. The VA Certifying Official can aid in advisement of the College's policies and procedures in this area.

**Refund policy.** The refund policy of Copiah-Lincoln Community College with reference to those receiving VA benefits is the same as other students. Consideration will be made to those who are activated for deployment as long as appropriate documentation is provided, the proper withdrawal procedure is followed, and a refund is requested.

**Military training credit.** Military training credit for veterans may be based on the current yearly Guide to the Evaluation of Educational Experiences in the Armed Services, and experiences gained from private trade schools and work experiences for students/teachers who have passed the National Occupational Competency Testing Institute Examination (NOCTI). All experiential learning for which college credit is granted are evaluated by the Admissions Office and credit is awarded by the Admissions Office. As an accredited institution and a member of the Southern Association of Colleges and Schools (SACS), the College is the final authority for assessing and transcribing credit for military training and experience. Copiah-Lincoln Community College's established policy for the assessment and transcription of credit for military training and experience supersedes ACE credit recommendations and those of any other organization. Any members of any branch of the United States Armed Forces wishing to receive military credit must have an official transcript sent to the College. The VA Certifying Official can aid in requesting military transcripts.

It is the student's responsibility to obtain all records. Documentation becomes part of the student's academic record and becomes the property of the College. All documentation will be submitted to and evaluated by the Admissions Office. The Admissions Office will determine credit as being career, technical, or academic in nature as well as the number of credit hours awarded to the student. If a student plans on using credit toward the technical degree (Associate in Applied Science) or a career certificate, the student's primary instructor must complete any appropriate course substitution forms.



CO-LIN

**STUDENT SERVICES  
AND ACTIVITIES**

## **STUDENT SERVICES**

The Division of Student Services bears the responsibility of providing those services to the students of Copiah-Lincoln Community College which are not directly related to actual classroom work. This division attempts to maintain adequate facilities and services in the areas of housing, financial aid, food services, recreational activities, social activities, health services, student activities, athletics, counseling and student participation in self-government.

### **STUDENT ORGANIZATIONS, ACTIVITIES, AND RECREATION**

Copiah-Lincoln Community College believes in and promotes a well-rounded program of student activities. It is a part of the philosophy of Copiah-Lincoln Community College that students gain development for life citizenship from participation in various student organizations as well as from classroom activities. Therefore, all students are encouraged to participate in some student activity. A complete list of clubs that promote academic, cultural, and professional interest and growth among students can be found in the most current Student Handbook.

Copiah-Lincoln Community College strives to continually improve the recreational facilities available to its student body. On the Wesson Campus, recreational activities are provided in the Student Activity Center in Callender Hall. The Student Activity Center is equipped with pool tables. Callender Hall contains a regulation-size gymnasium on the second floor. This area is used for basketball and volleyball. The Fitness Room with machines and free weights is also located by Stone Stadium. Across from the Fitness Center is the Oswalt Nature Trail that may be used for walking or running. Callender Hall is open at designated times Sunday through Thursday.

On the Natchez Campus, a Wellness Center with weights, fitness machines, and an area for aerobic exercise is available to students enrolled in HPR classes, faculty, and staff. On the Simpson County Center, activities are supported through the use of nearby facilities.

## **BOOKSTORE**

The bookstore is the source for all college textbooks, school supplies, art and drafting supplies, greeting cards, posters, study notes, sportswear, lab supplies, and departmental supplies.

All students are expected to own a textbook for each course. The cost of books varies in different fields of study. Many students buy used books for considerable savings. Second-hand books, as well as new books, may be purchased at the the College Bookstore.

All hardbound textbooks which are in good condition and are on the adopted textbook list for the following year may bought back from the students. Books may be sold back to the bookstore during exam week only.

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## COUNSELING

Copiah-Lincoln Community College recognizes the fact that almost all beginning college students need assistance in making educational and career plans as well as help with their own personal adjustments. The primary goal of the counseling program at the College is not simply to direct the student, but to aid each individual in understanding and solving various problems which may arise.

A complete program of career, educational, and personal counseling is conducted on campus through the services of trained counselors working in cooperation with all other faculty members. A library of occupational and educational material is maintained for students who may seek additional knowledge regarding careers and/or senior institutions. Assistance is offered to graduating career and technical students in locating suitable employment. Consultation services are also offered through this office in regard to labor market survey, job analysis, and job openings.

### Counseling Center Locations:

- Wesson Campus - Henley Student Union (Academic)  
Fortenberry Building (Career-Technical)
- Natchez Campus - Admissions Office in the Academic Center (Academic)  
Redd-Watkins Career-Tech Center (Career-Technical)
- Simpson County Center - Administrative Offices (Academic & Career-Technical)

## DISABILITY SUPPORT SERVICES

On each campus, the College maintains an Americans with Disabilities Act (ADA) Reasonable Accommodations Committee which addresses in-depth and detailed requests made by students and prospective students. The committee is comprised of individuals representing both Academic and Career-Technical faculty and staff. It is the responsibility of the student to make the request for special accommodations and to provide official documentation of the disabling condition and the need for special accommodations. Through the assistance of instructors, parents, rehabilitation counselors and the students, a determination can be made concerning the request. Committee recommendations are then forwarded to the following: the Vice President of Instructional Services on the Wesson Campus, Vice President of the Natchez Campus, or Vice President of the Simpson County Center before final action is taken.

A person requesting special accommodations because of a disability needs to self identify and adhere to the following:

1. Complete an application for Disability Support Services.
2. Provide appropriate documentation for the disability.
3. Discuss his/her need for special accommodations with a member of the ADA Reasonable Accommodations Committee providing a detailed written request for needed accommodations.
4. For situations which involve substantial changes in policies, procedures, or physical structures, a request must be made in writing to the chairperson of the

ADA Reasonable Accommodations Committee six months prior to the anticipated date of enrollment.

The ADA Reasonable Accommodations Committee will respond to such request within 30 days after it is received.

Each of the student's instructors receives notice as to special accommodations which have been requested and approved for the student. The college makes every effort to accommodate student requests where possible.

### **GRIEVANCE POLICY/COMPLAINTS**

For complaints or appeals related specifically to services with disabilities provided by Copiah-Lincoln Community College as required under the Americans with Disabilities Act, the following procedures will be followed. Address the complaint to the appropriate designated ADA/504 Coordinator or the chair of the Grievances/Appeals Committee on your campus/center.

1. The written complaint should contain the name and address if the person(s) filing it and briefly describe the alleged violation of the regulations. It should be filed with the designated ADA/504 Coordinator or the chair of the Grievance/Appeals Committee within ten workdays from the alleged complaint.
2. An investigation conducted by the coordinator or chair, as may be appropriate, shall follow the filing of the complaint. The investigation shall be informal but thorough, and it should afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint.
3. A written determination as to the validity of the complaint and a description of the resolution, if any, shall be issued by the ADA/504 Coordinator or the chair of the Grievances/Appeals Committee and forwarded to the complainant no later than ten workdays after the filing.
4. The ADA/504 Coordinator shall maintain the files and records relating to the complaints for a period of at least three years.
5. If a grievance is against the ADA/504 Coordinator, the above procedures are to be followed. The initial complaint will be made to the Grievance/Appeals Committee Chair or to the Coordinator's supervisor.
6. The complaint can request consideration of the case in instances of dissatisfaction with the resolutions. The request for reconsideration should be made to the appropriate Dean and/or Director of the Division or Center (Academic, Career & Technical, eLearning), or Dean of Student Services within ten workdays of the resolution of the complaint. The Dean and/or Director will then meet with the designated ADA/504 Coordinator as well as the complainant (if deemed necessary). The Dean and/or Director will make his/her decision and communicate it to the student in writing within ten working days of the student's reconsideration request.
7. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by nor shall use of this procedure be a prerequisite to the pursuit of other remedies.
8. These rules shall be construed to protect the substantive rights of interested



persons, to meet the appropriate due process standards and to assure that the college complies with ADA.

9. Students may further appeal any of these decisions within the hierarchy of the institution. The President of the College is next in the chain of command above these persons and committees.
10. Although students are encouraged to attempt to resolve a grievance within the campus process, the student has the right to file any grievance directly to the Office of Civil Rights.

### NON-RETALIATION STATEMENT

An individual filing a complaint of discrimination in good faith shall not be subjected to any form of retaliation by the College. An individual may file a complaint alleging retaliation.

### DINING SERVICES

Dining Services for the Wesson and Natchez Campuses are operated by Valley Services, Inc. Copiah-Lincoln Community College and Valley currently operate dining facilities on both campuses. Serving hours at both Natchez and Wesson vary based on student enrollment.

### RESIDENCE HALL INFORMATION – WESSON CAMPUS

Students who plan to reside in a residence hall are encouraged to make an on-campus visit to make a room reservation and to request roommates. A non-refundable room deposit of \$50 is due at the time a housing application is submitted. Rooms will be assigned according to classification and the date the room deposit was paid. ACT scores will also be a consideration in the assignment of dormitory rooms. Students are allowed the privilege of requesting a specific room and roommates at the time they pay deposits. This request will be honored if at all possible. Rooms will not be held for students after the first three days of classes, unless special arrangements have been made with the Director of Housing.

**The reservation fee is NOT REFUNDABLE after August 1, unless students pay one semester's room rent.** Students losing a dormitory key will be assessed a fee of \$100 to have the key replaced and the lock changed.

Men's residence hall include: Bates, Simpson, Franklin, Lincoln, and Lawrence. Women's residence hall include: Stevens, Stevens Annex, Copiah, and Ellis Apartments. Students should furnish their rooms with the following articles: sheets, pillows, bedspreads, blankets, towels. The rooms are furnished with single width beds and mattresses, dresser, desk and chairs. **All residence halls are non-smoking.**

**NOTE:** College Student Housing has the discretion to deny on-campus housing to an applicant who has been convicted of a felony, if it appears that the applicant has personal history that presents an unacceptable risk to the residence hall community.

## **RESIDENCE HALL STUDENTS - ACADEMIC GUIDELINES**

All students must be enrolled in a minimum of 12 semester hours to live in the residence hall. To be eligible for honors housing, students must have a 20 or above ACT score or be a sophomore with a 3.0 or better GPA. Returning sophomore students will be given priority in honors dormitories if they request a reservation in Student Services by the third Friday in April.

Any student who is enrolled at the College must maintain a 2.0 GPA or better to be eligible for campus housing. All residence hall students who are in non-compliance with these GPA standards at mid-term (9 weeks) will be sent a written warning of their residence hall status. Notification of non-compliance of these regulations will be made by the Dean of Students. If students at the end of the semester are in non-compliance, they will lose campus housing privileges.

Any person may appeal dismissal from campus housing. Such appeal must be in writing and directed to the Director of Housing. Any appeal by students not meeting these requirements will be directed to the dormitory appeals committee, which consists of the Director of Housing, the student's dormitory host or hostess, and the Dean of Student Services. This policy was endorsed by the Student Government Association in the spring of 1993.

## **HEALTH SERVICES**

For resident students, the College has a school nurse and a school doctor available to assist students with health issues. The school nurse is available Monday through Thursday, 10:00 a.m. to 3:00 p.m., and Friday, 10:00 a.m. to 1:00 p.m. Resident students in need of health services should report to Student Services to schedule an appointment with the school nurse or the school doctor. If a student needs assistance when Student Services is closed, he/she should contact their residence hall host or hostess. A clinic sponsored by King's Daughters Medical Center is open Tuesday and Thursday from 8:00 a.m. to 12:00 noon in the Stribling Building for all students, faculty, and staff. These services are not provided at the Natchez or Simpson campuses.

Region 8 Mental Health Services provide diagnostic screening on the Wesson Campus in the Henley Student Union.

## **LIBRARY RESOURCES**

Copiah-Lincoln Community College promotes educational excellence by providing library resources to the students, faculty, and staff wherever the educational experience takes place. Facilities located on each campus (the Evelyn W. Oswalt Library on the Wesson Campus; the Willie Mae Dunn Library on the Natchez Campus; and the Fred and Jewett Taylor Library at the Simpson County Center) house a carefully selected variety of materials that supports the curriculum of the college.

The district-wide resources include nearly 80,000 printed volumes, 29,000 electronic books, current periodicals, multi-media software, and online databases. An online catalog provides patrons access to the district-wide holdings. Students on one campus may borrow materials from the other campus. Each library provides patrons with computers for accessing the resources.

A vast range of information is available from the library website including access to the online catalog, state-wide databases provided by the MAGNOLIA and MELO consortiums, and databases provided by the college. From the library website, patrons can click links and access additional governmental and educational websites, as well as, the other academic institutions in Mississippi. The MAGNOLIA databases are funded through the Mississippi Legislature. The MAGNOLIA Steering Committee selects the databases which are included in MAGNOLIA. MELO is funded by a grant from the Mississippi Community College Board.

Although the libraries are designed primarily as “self-service” operations, trained personnel are on duty to assist patrons in using the facilities. Library hours of service, contact information, and general rules are available on the library website at [www.colin.edu/librariesmain](http://www.colin.edu/librariesmain). Passwords and instructions on the use of the databases can be obtained by contacting one of the libraries. As a service to the citizens of the district, the libraries allow residents living in the seven-county district to borrow materials from the collection.

### **MAIL SERVICE**

All residence hall students at Copiah-Lincoln Community College, Wesson Campus, may purchase mailboxes in Callender Hall. Mail should be addressed: Student Mail with student’s name, box number, Copiah-Lincoln Community College, Wesson, Mississippi, 39191.

### **SEXUAL HARASSMENT POLICY**

Sexual harassment is defined by the EEOC as “unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when submission to them or rejection of this conduct explicitly or implicitly affects an individual’s employment, unreasonably interferes with an individual’s work performance, or creates an intimidating, hostile or offensive work environment.” Such harassment is a form of illegal sex discrimination.

It is the policy of the Copiah-Lincoln Community College to maintain a learning and working environment that is free from sexual harassment. No employee or student of the college district shall be subjected to sexual harassment. It shall be a violation of this policy for any member of the the College staff to harass another staff member or student through conduct or communications of a sexual nature as defined in this policy. It shall also be a violation of this policy for students to harass other students or staff through conduct or communications of a sexual nature as defined in this policy. Violations of this policy or procedure will be cause for disciplinary action. Sexual harassment, as set forth in this policy may include, but is not limited to, the following:

- Verbal harassment or abuse;
- Pressure for sexual activity;
- Repeated remarks with sexual or demeaning implications;
- Unwelcome touching;
- Sexual jokes, posters, etc.; and
- Suggesting or demanding sexual involvement, accompanied by implied or explicit

threats concerning one's grades, job, etc.

All student complaints against a College employee should be made to the Vice President of Instructional Services (Wesson Campus), Vice President of the Natchez Campus or Vice President of the Simpson County Center.

An extreme form of sexual harassment is sexual violence. Sexual violence is defined as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Acts of sexual violence are not and will not be tolerated by the College. In the event the College does determine that an act of sexual violence has occurred, the College will take steps, as it deems appropriate, to resolve the situation.

Any *employee* of the College who feels he/she may be the victim of sexual harassment or sexual violence may take any of the following actions:

- Counseling Office: complainant may seek confidential counseling or referral to psychological services without an investigation
- Title IX Coordinator: complainant may file a Title IX complaint with Title IX Coordinator (Dr. Brenda Orr; PO Box 649, Wesson, MS 39191; 601-643-8670) for acts of sexual harassment or sexual violence.
- Law Enforcement: complainant may seek a criminal investigation through Campus Police or local law enforcement.

Any *employee* of the College who wishes to file a complaint of sexual harassment against another employee or student should follow the steps below:

- If such conduct involves a person other than the employee's immediate supervisor, the complaining employee is encouraged to discuss his/her complaint with his/her supervisor.
- If such conduct involves the complaining employee's immediate supervisor, the employee should follow one of two routes: a) discuss complaint with the person to whom the immediate supervisor reports or to anyone of higher authority in the administrative chain of command;
- If the complaint is against a student, refer the complaint to the Title IX Coordinator (Dr. Brenda Orr; PO Box 649, Wesson, MS 39191; 601-643-8670)

Any *student* who wishes to file a complaint of sexual harassment against an employee of the college shall follow the following policy:

- All student complaints against a Co-Lin employee should be made to the Vice President of Instructional Services (Wesson Campus), Vice President of the Natchez Campus or Vice President of the Simpson County Center.
- A substantiated charge against an employee of the college district shall subject that staff member to disciplinary action, up to and including discharge.

Any complaint which is not resolved administratively to the complete satisfaction of the complaining employee will be decided by the Employee Council. College personnel should always contact either the Dean of Student Services or Title IX Coordinator when they become aware of an incident of sexual harassment or sexual violence. It is the policy of the College to comply with the requirements of Title IX of the Education Amendments of 1972, 20 U.S.C. Sec. 1681, et seq. as it relates to sexual harassment and/or sexual violence.

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## STUDENT CONDUCT

One of the objectives of Copiah-Lincoln Community College is to develop self-reliance and to form desirable and acceptable habits of conduct. Instead of numerous regulations designed to cover in detail matters of student conduct, all students enrolled in the College will be expected to conform to the ordinary rules of a polite society. Some acts of misconduct which are unacceptable and subject the student to disciplinary action are listed in the Copiah-Lincoln Community College Student Handbook.

All matters relating to discipline outside the classroom are under the jurisdiction of the Dean of Student Services at the Wesson Campus, the Vice President of the Natchez Campus, and the Vice President of the Simpson County Center. Student conduct in the classroom is under the jurisdiction of the Dean of Academic Instruction (Wesson Campus), the Dean of Career, Technical, and Workforce Education (Wesson Campus), the Vice President of the Natchez Campus, and the Vice President of the Simpson County Center. Specifics may be found in the “Classroom Etiquette” section of the Copiah-Lincoln Community College Student Handbook.

## STUDENT COMPLAINTS

Any on-ground or eLearning student who wishes to make a formal complaint to the College regarding a program, a service, an employee, or any other individual or aspect of the College, should take the following steps:

1. Contact the Vice President of the Natchez Campus, Vice President of the Simpson County Center, or the Dean of Student Services at the Wesson Campus, as appropriate. (Instructional complaints on the Wesson Campus should be directed to the Dean of Academic Instruction or the Dean of Career, Technical, and Workforce Education.)
2. Express the nature of the complaint and pertinent information in writing to the appropriate person (#1 above).
3. eLearning students may submit complaints electronically.

The representative receiving the complaint will either handle the complaint personally or will refer it to the appropriate person for disposition. Students have a right to due process for any grievance. The due process procedures are listed and explained in the Student Handbook, which is available to every entering student.

All student complaints will be handled and final determination will be made by college personnel who are not directly involved in the alleged problem. No adverse action will be taken against the complaining student by college personnel as a result of the complaint. A record of student complaints is maintained by each administrator listed above.

## **STUDENTS OBTAINING ACADEMIC REWARDS (SOAR) PROGRAM**

### **Natchez Campus**

The Students Obtaining Academic Rewards (SOAR) Program at the Natchez Campus is designed to assist students who are first generation, low income, and disabled in developing skills required to be successful from the beginning of college until graduation. The program provides opportunities for students who recognize the need to improve proficiencies in the basic areas of reading, mathematics, and English.

The objectives of the SOAR Program are to:

- provide the student with effective study habits;
- provide academic advising and counseling;
- provide motivational workshops to foster a more positive self-concept and help the students to attain academic, social, and personal success;
- provide cultural enrichment opportunities; and
- assist in the overall goals of increasing retention/graduation rates.

Diagnostic testing, peer tutoring, career and personal counseling, self-help modules, mini workshops, academic advising and lab services in mathematics, reading, and English/writing are available to students through their college curriculum. A tracking system is also used to monitor students' academic performance.

The Learning Center (now referred to as the Hub) provides computer-assisted and alternative instruction in reading, English/writing, mathematics, and study skills. Services are provided by professionals, faculty and peer tutors with computer-assisted instruction, videotapes, books and other learning modules. Students also have access to a computer lab with the latest software and Internet capabilities.

## **TECHNOLOGY**

The Technology Department at Copiah-Lincoln Community College provides and maintains the latest information technology for students, faculty and staff located on the Wesson and Natchez Campuses and the Simpson County Center. Major responsibilities include, but are not limited to coordinating, managing and securing all local and wide area communication systems, maintaining all faculty, staff, and student network accounts and monitoring and enforcing the Electronic Use Policy as found at *[www.colin.edu/internetpolicies](http://www.colin.edu/internetpolicies)*



CO-LIN

**COMMUNITY PROGRAMS, ALUMNI  
AND FOUNDATION**



## COMMUNITY PROGRAMS, ALUMNI, AND FOUNDATION

### ALUMNI AFFAIRS

Alumni Affairs operates out of the office of the Copeiah-Lincoln Community College Foundation. The primary responsibility of the office is to maintain communications with graduates of the college. Alumni Affairs supports the Copeiah-Lincoln Alumni Association and other alumni related organizations.

Membership in the Alumni Association is open to all former students of the college. *The Colinian* and *imPACK* are published by the college for alumni. Associate membership is available for friends of the college. Inquiries should be directed to the Executive Director of the Copeiah-Lincoln Foundation and Director of Alumni Affairs.

### COPIAH-LINCOLN FOUNDATION

The Copeiah-Lincoln Foundation, Inc., is a non-profit organization and a separate entity from the college established under state law to accept and manage gifts to support programs and research of the College. Gifts to the Foundation are tax deductible to the extent of IRS regulations.

The Foundation is managed by a separate board of directors. Inquiries should be directed to the Executive Director of the Copeiah-Lincoln Foundation and Director of Alumni Affairs, P.O. Box 649, Wesson, MS 39191.

### COMMUNITY PROGRAMS

The Division of Community Programs is a multi-departmental division of the college created to promote relevant, excellent, and affordable programs and services for individuals seeking improved quality of life through lifelong learning. The Division offers a wide variety of programs, services, and activities designed to meet the educational, training, cultural, and recreational needs of citizens in the seven-county service area and beyond.

**Adult Basic Education (ABE)** is a program primarily for adults who have not completed their high school education. Free classes, conducted throughout the counties within the college district, operate on managed enrollment and provide instruction tailored to each student's learning needs. The main goal of the program is to help the adult function more effectively in society, whether through completion of the General Educational Development (GED) Test, improved skill levels, or entry into the workforce.

The **General Educational Development Test (GED)** provides adults who did not complete high school the opportunity to receive a high school credential. The 7-hour test covers writing, reading, social studies, science, and mathematics in a format that reflects the current high school curriculum. To take the test, an individual must meet certain eligibility requirements, complete a test application, pay established test fees, and attend an orientation session. Applicants cannot be enrolled in school nor required by law to attend school.

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The **Institute for Learning in Retirement (ILR)** on the Wesson campus is open to all adults who are 50 years of age and older and retired or semi-retired. The ILR is a member-governed organization based on the philosophy that older adults are eager, self-motivated learners who are capable of defining and directing their own education. Members participate in various activities including social events, classes, membership meetings, and field trips.

The **Senior Community Service Employment Program (SCSEP)** provides part-time employment for men and women 55 years of age or older who have limited incomes. SCSEP enrollees are assigned to positions that revitalize and enhance their job skills while supporting local non-profit and governmental agencies. Host agencies are carefully selected to furnish adequate supervision, instruction, and training for SCSEP enrollees. The program is designed to promote the transition of participating enrollees into unsubsidized employment. SCSEP is funded through the United States Department of Labor and implemented through Senior Services America and Southwest Mississippi Planning and Development District.

The **Billy B. Thames Conference Center (The Thames Center)**, located on the Wesson campus, is a conference/meeting facility providing comfortable and affordable accommodations, meeting facilities, and meal options for business and industry, community and civic groups, and individuals. Meeting rooms include a large conference room, a technology lab with 24 workstations, and a large banquet hall with an adjacent full-service kitchen. There are also two suites for small meetings or breakouts as well as four guest rooms for overnight accommodations, all with work/study areas, private baths and other amenities. As an added convenience, the facility is nestled in a quiet setting adjacent to the college's 18-hole championship Wolf Hollow Golf Course. Valley, the College's food service provider, offers a variety of choices available for catering and in-house dining.

## WORKFORCE EDUCATION

The **Workforce Education Center** offers programs and services designed to assist companies and individuals in meeting the challenges of a changing workplace. For many businesses and industries, these include:

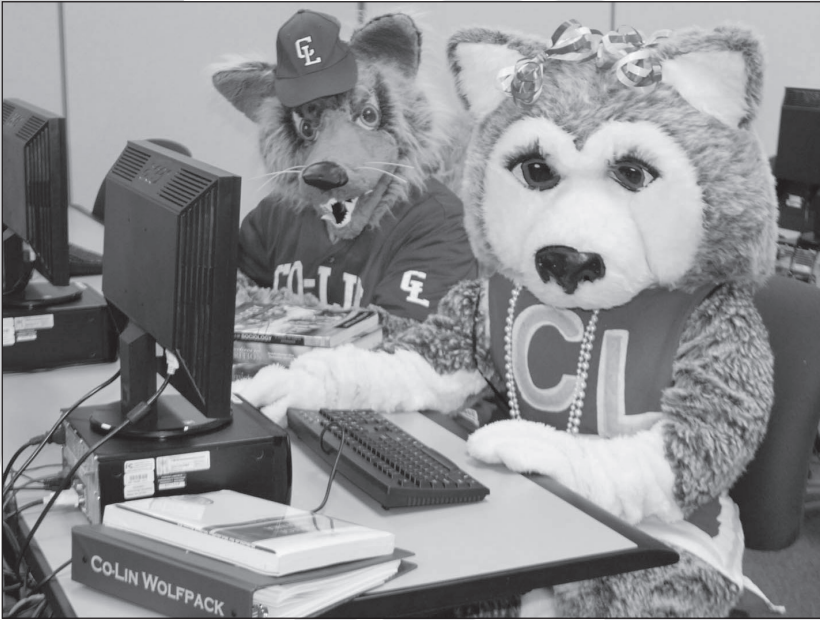
- Curriculum development and specific long-range training plans
- On-site customized training
- Industry or firm-related pre-employment training
- Basic skills classes
- Leadership and supervisory skills training
- Soft-skills training classes
- Assistance in quality management training

Furthermore, the Workforce Education Center is staffed to provide individuals who need training or retraining with the following services and training opportunities:

- Assessment
- Counseling
- Referrals to training or jobs
- Pre-employment training
- Basic skills training
- High school equivalency education
- Short-term job skills training

The **Workforce Investment Act (WIA) Student Program** provides counseling and support services for students who meet certain eligibility requirements according to policies established by the local workforce board, Southcentral Mississippi Works and the Central Mississippi Planning and Development District. This program provides career-technical skills training and basic skills preparation for eligible students in a variety of educational programs.

The Workforce Education Center is responsible for the awarding of **Continuing Education Units (CEUs)**. CEUs are units of measure used as a means of recording an individual's participation in non-credit classes. Units are issued after successful completion of each class. One CEU is awarded for every ten contact hours of participation in an organized, continuing education experience under responsible leadership, capable direction, and qualified instruction. Records of CEU credit are maintained in the Workforce Education Center on the Wesson Campus.



# CO-LIN

## FINANCIAL INFORMATION

## EXPENSES

### STUDENT CONSUMER INFORMATION

In compliance with Section 493A of the Higher Education Act of 1965 as amended, certain consumer information will be made available to any student or prospective student at Copiah-Lincoln Community College. This information will include a description of all financial aid programs plus scholarships available to students, application procedures, eligibility requirements, criteria for recipient selection, a statement of the rights and responsibilities of students, means of payments and any other financial aid information.

Information will also be made available concerning cost of attendance, curricula offered, refund policy, student retention, the number and percentage of students completing programs, facilities for the disabled and other general information pertaining to Copiah-Lincoln Community College. The financial aid office will provide this information to students requesting it or help students obtain the information.

### TUITION AND FEES

All fees are payable at the time of registration. All residence hall students will be required to purchase a five-day meal ticket at \$775. These meal tickets are not transferable. The right is reserved to increase any expenses as necessary.

Students may be required to move from a residence hall or may be dropped from class if fees are not paid as agreed.

\$1175.00	per semester for full-time students (12 - 19 hours)
\$117.50	per semester hour for part-time students
\$2175.00	per semester for full-time, out-of-state students
\$202.50	per hour for out-of-state, part-time students

#### **Housing (Wesson Campus)**

\$775	residence halls per semester/\$875 for Bates Hall Honors
\$50	housing deposit (payable with housing application)
\$10	mailbox rental (optional)

#### **Housing (Natchez Campus)**

\$1609	Alcorn State University residence halls per semester (subject to change through ASU)
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#### **Meals (Wesson Campus)**

\$775	per semester for five-day meal plan
\$950	per semester for seven-day meal plan
\$325	per semester for commuter meals

#### **Meals (Natchez Campus)**

\$400	per semester for lunch-only meal plan (5 meals)
\$200	per semester for lunch-only meal plan (3 meals)
\$1200	per semester for students living in ASU Dorms (14 meals)

Tuition and fees are subject to change without notice.

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## SPECIAL FEES

- \$300 per semester for Associate Degree Nursing
- \$50 per lab for selected Career-Technical Labs
- \$50 per music course for non-music major students
- \$30 per course for online courses

- Fees for special interest classes and evening Career-Technical classes will be announced prior to registering for each non-academic class.
- The Associate Degree Nursing Program and many Career-Technical programs require students to purchase uniforms, specialized materials, and/or equipment in addition to other fees.
- Auditing fees are one-half of regular tuition per semester hour. Courses offered through MSVCC may not be audited.

## GRADUATION CEREMONY FEE

A graduation ceremony fee of \$40.00 is due and payable upon application for graduation for those participating in the graduation ceremony; however, for those who do not participate in the graduation ceremony there will be no charge. A late fee of \$15.00 will be assessed after the graduation application deadline.

## STATEMENTS OR BILLS

A statement of account is mailed to each student at the address provided by the student in the Admissions Office, except upon special request to the Vice President of Business Affairs. Students will be responsible for seeing that their fees and expenses are paid when due and as agreed with business office personnel.

## REFUND POLICY

Students who withdraw from college or drop a course without adding another are refunded tuition and room rent according to the full-time status on the following schedule:

First calendar week.....	75% of tuition
Second calendar week .....	50% of tuition
Third calendar week .....	25% of tuition
After third calendar week.....	No refund

Meal ticket refunds are pro-rated on the number of weeks remaining in the semester. Refunds are made only when a student has officially dropped a course or has officially withdrawn from school.

**EXCEPTION:** No refund for tuition and fees will be given to students who are accepted into programs which have a limited number of student slots and where acceptance into those slots is highly competitive. Those programs include:

- Associate Degree Nursing
- Medical Lab Technology
- Medical Radiologic Technology
- Practical Nursing
- Respiratory Care

**SUMMER/CLIC SHORT TERM COURSES:** No refund will be issued after the first class meeting.

## FINANCIAL AID

The financial aid programs at Copiah-Lincoln Community College are funded by the College, individual donations to the College, the federal and state governments. This aid is made available to help deserving students further their education. Financial aid is divided into four major categories – scholarships, grants, loans, and work-study.

Academic promise and financial need are two basic requirements for eligibility. The availability of funds is a very important factor relative to the total number of students who receive financial aid. Aid is awarded in various amounts for the fall and spring semesters of one academic term at a time. Financial aid is not automatically renewable. All recipients of financial aid must re-apply annually.

**Institutional Scholarships:** All institutional scholarships are honored upon enrollment during the first semester following the recipient's high school graduation. Scholarship recipients are expected to maintain a full-time enrollment status along with a 3.0 grade point average. Withdrawal from the college terminates these scholarships. Academic scholarships are for Mississippi residents only.

Scholarships are awarded for the following:

- **Honors Scholarship** - Half Scholarship (20-24 ACT)
- **Deans' Scholarship** - Full Tuition (25 & 26 ACT)
- **Vice Presidents' Scholarship** - (27 & 28 ACT) - Full Tuition and \$500/semester Co-Lin Bookstore Voucher
- **President's Scholarship** - 29+ ACT/National Merit/Achievement - Tuition, Room, Meals, and a \$500/semester Co-Lin Bookstore Voucher
- **Valedictorian/Salutatorian Scholarship** - (\$1,000 award for the two years/\$500 per semester) - Student must have a minimum 20 ACT, and confirmation from the high school counselor is required.
- **Leadership Scholarship** - (One time awards in the amounts of \$500 or \$1,000 for the freshman year only) Scholarships will be used to reward outstanding leadership among students through their high school and/or community service activities. This process will begin after the application priority deadline.

Information is available in the Financial Aid Office regarding additional recognition and service scholarships.

**Grants/Work-Study/Student Loans:** Copiah-Lincoln Community College participates in the Federal and State Student Aid programs, such as, Pell grant, Federal Supplemental Education Opportunity grant (FSEOG), MTAG, MESG, HELP, Federal work-study, Federal Direct loans and Parent Plus loans. Students must have a high school diploma or GED to receive federal or state aid.



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A complete listing of all financial aid programs available along with required applications can be found at [www.colin.edu/financial-aid](http://www.colin.edu/financial-aid) and in the Copiah-Lincoln Community College Student Handbook. Only applicants who have been accepted for admission to the College will be considered for financial assistance.

## **SCHOLARSHIPS**

Applications for scholarships are available during January and February of each year in the Financial Aid Office on the Wesson Campus or the Office of Admissions on the Natchez Campus or the Simpson County Center.

### **FOUNDATION ENDOWED SCHOLARSHIPS**

Endowed scholarships are made possible by individual donations to the Co-Lin Foundation. These scholarships are presented at Awards Day which is held in the spring of each year. Scholarships that are awarded on the Natchez Campus or on the Simpson County Center are indicated.

**WILLIE AND RICE AINSWORTH MEMORIAL SCHOLARSHIP** - This endowed scholarship honors Ms. Willie Ainsworth and her father, Rice Ainsworth, both of Simpson County. The recipient must be from Simpson County and have a minimum 2.0 GPA.

**WADE ALEXANDER MEMORIAL SCHOLARSHIP** - This scholarship was established by friends and family members of Wade Alexander who taught social science at the College for 26 years and was chairperson of the Social Science Division. He was a Copiah-Lincoln Community College graduate and was inducted into the Athletic Hall of Fame in 1992.

**ELBERT AND EUGENIA ALLEN CAREER-TECHNICAL SCHOLARSHIP** - This scholarship was established through the estate of the late Elbert and Eugenia Allen. This scholarship is awarded to a Career/Technical student with a “C” average.

**W. C. “POP” & HENRY S. ALLEN SCHOLARSHIP** - The families of Elgin K. Walley, the late William Curtis Allen, and Henry Spurgeon Allen established this scholarship in 1991. The scholarship recipient is to be a student who plans to attend the College both years. Selection will be made based on a need for financial assistance, one who exemplifies Christian ideals and demonstrates good sportsmanship in all activities of the campus and one who maintains quality work. Preference will be given to a Lincoln County student.

**R. E. “BOB” ANDERSON AND BONNIE D. ANDERSON ENDOWMENT SCHOLARSHIP** - This fund, established by family and friends in memory of Mr. Anderson’s 32 years as a state representative, is awarded annually to an outstanding sophomore Career-Technical student with a B average.

**MARY LILLA ASHLEY EDUCATION FUND** - This scholarship, established by the late Miss Mary Lilla Ashley, is awarded to adult students from Copiah, Lawrence, or

Lincoln counties who have re-entered college to complete or further their college education to enter the teaching field.

**NOEL H. ASSINK MEMORIAL SCHOLARSHIP** - This scholarship was established by the late Mr. Noel Assink, former instructor for data processing at the College. This scholarship is awarded to a sophomore data processing or computer networking major.

**ASSOCIATE DEGREE NURSING STUDENT SPONSORED SCHOLARSHIP**  
This scholarship was established by the A.D.N. class of 1997 and 1998 for a sophomore student in the Associate Degree Nursing program who has financial need and is from Copiah, Lincoln, or Lawrence counties.

**AT&T SCHOLARSHIP** – This scholarship was established with a grant from BellSouth Telecommunications. It is awarded to a deserving student with a major in business or education.

**BALL-HOWINGTON SCHOLARSHIP** – The recipient of this scholarship must be a graduate of a high school in Lincoln or Copiah Counties, be a full-time student on the Wesson Campus, pursuing a math education or radiography degree, and have at least a 3.0 GPA. This scholarship was established by Anita Ball and Lynn and Margaret Howington.

**BATEMAN CREATIVE WRITING AWARD** - This scholarship for outstanding sophomore creative writing students was established by Mr. and Mrs. James A. Bateman of Hazlehurst.

**GENE AND SUSIE BATES SCHOLARSHIP** - This scholarship was established in 1995 by Mr. Bates, long-time Board of Trustee member and board chairman, and Mrs. Bates, to be awarded to a student who has selected to attend either the Wesson or Natchez campus. Preference is given to a student from the Natchez Children's Home. The scholarship is currently being awarded on the Natchez Campus.

**BEALL FAMILY SCHOLARSHIP** - Mr. and Mrs. Sam "Buddy" Beall of Wesson established this scholarship in 1987 to be awarded to a sophomore student in computer science or computer networking with the highest GPA in that field.

**USAF MAJOR THOMAS WARING "BUDDY" BENNETT, JR., MIA SCHOLARSHIP** - This scholarship was established by the parents of United States Air Force Major Thomas Waring "Buddy" Bennett, Jr. who is "missing in action" in Vietnam since 1972. The recipient of this scholarship must be an Adams County resident, and must attend the Natchez Campus of Copiah-Lincoln Community College.

**THE LEE WILL AND MARY LOYCE BERRY SCHOLARSHIP FUND** - This scholarship was established by Kathy Berry Dugas to honor her parents. The scholarship recipient shall be a deserving student who wishes to attend Copiah-Lincoln Community College Wesson Campus, from Copiah County on the basis of leadership, academic achievement and financial need.

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**THE BETA SIGMA PHI SCHOLARSHIP** – This scholarship was established by Beta Sigma Phi to be awarded to a graduate of Wesson Attendance Center who attends the Wesson Campus.

**GLOVER MAE BOARDEN BOOK SCHOLARSHIP** – This scholarship was established in 2006 by James Ewing and Margaret Ewing Thomas. The scholarship has a preference for a descendent of Glover Mae Boarden with a financial need.

**SUZANNE BOYD MEMORIAL TROPHY SCHOLARSHIP** - During the session 1940-41, American Consul General and Colonel John H. Boyd of Wesson and Nice, France, established this scholarship. It is awarded to a sophomore student.

**ANN D. BRADBERRY SCHOLARSHIP** - The Ann D. Bradberry Scholarship was established in 1991 in memory of Mrs. Bradberry. This scholarship is designated to go to an outstanding Wesson Campus sophomore Trailblazer whose character and leadership exemplifies the spirit of a Copiah-Lincoln Community College Trailblazer. Criteria for selection of the recipient include maintaining a 2.5 or better grade point average and being from a supporting county in the district.

**MAZARY BREWER SCHOLARSHIP** – The scholarship honors Mazary Brewer, a Simpson County native. It is awarded to a Simpson County Center campus student who attended Mendenhall High School.

**BROOKHAVEN LION'S CLUB SCHOLARSHIP** - This scholarship was established by the Brookhaven Lion's Club in 2000. It will be awarded annually to a returning sophomore from Lincoln County with a 2.0 GPA or better.

**SARA CONERLY BRUCE SCHOLARSHIP** – This scholarship honors Mrs. Bruce who grew up in Lawrence County and taught school in Simpson County for 25 years. The recipient of the scholarship must be from Lawrence or Simpson counties, be an education or religious studies major and have a grade point average of 2.5 GPA or better. The scholarship rotates between the Wesson and Simpson County campuses.

**ADA ROGERS BRUMFIELD MEMORIAL SCHOLARSHIP** - This scholarship fund was established by the Brumfield family. The scholarship is awarded annually to a returning sophomore in the Associate Degree Nursing Program from Lincoln County.

**CENTURION SCHOLARSHIP** – The Centurion Scholarship was established in 2012 by the Centurion Club, a campus organization of students interested in history. The scholarship is awarded to a history major on the Wesson campus based on a recommendation by the Co-Lin history faculty.

**C. C. CLARK MEMORIAL SCHOLARSHIP** - The C. C. Clark Memorial Scholarship was established in 1984 by the college's Board of Trustees and by family and friends of the late Mr. Clark. Mr. Clark was a member of the Board of Trustees of the College for 23 years. The recipient must be planning to return to Copiah-Lincoln

Community College for his/her sophomore year. Preference will be given to a Lincoln County student.

**RALPH AND DOT FRANKLIN COLETTE SCHOLARSHIP** - This scholarship was established by former Colettes during their reunion in 2000. It will go to a deserving, returning sophomore Colette in the College District. Dot Franklin was instrumental in establishing the Colettes in 1949-50. Ralph Franklin was band director and noted for devising innovative performances such as the use of props.

**COPIAH-LINCOLN EDUCATORS' FEDERAL CREDIT UNION SCHOLARSHIP** – This scholarship was established in 2007 by the Credit Union. The recipient must have a minimum of 2.5 GPA and have financial need.

**COPIAH-LINCOLN LAWRENCE FIFTY PLUS CLUB SCHOLARSHIP** - This scholarship is to be awarded annually to a second semester freshman enrolled in the professional food service program. The scholarship recipient is selected in December for the spring semester.

**DRS. DONALD AND CATHERINE COTTEN SCHOLARSHIP** – This scholarship was established in 2012 to be awarded to an academic student on the Wesson campus who demonstrates financial need. Dr. Donald Cotten is a former instructor and division chairman, and Dr. Catherine Cotten is a former instructor and member of the College's Literary Hall of Fame.

**JASON COUNTS MEMORIAL SCHOLARSHIP** - The scholarship was established by Margie Lowery and Pat and Celeste Lowery. It will be awarded to a deserving music student recommended by the faculty of the music department.

**KEITH DANIELS MEMORIAL SCHOLARSHIP** - This scholarship was established by Dr. Ken Walley and other friends and family. The scholarship is for an in-district sophomore athlete showing financial need.

**ANNETTE WEST DONNAN MEMORIAL SCHOLARSHIP** - This scholarship was established in memory of Dr. Annette West Donnan. The scholarship is supported by donations from school, church and other community members interested in furthering education in Adams County. The scholarship is awarded on the Natchez Campus.

**REV. M. L. DOUGLAS MEMORIAL SCHOLARSHIP** - Criteria for selection includes a need for financial assistance, a student who exemplifies the high Christian ideals, one who shows care and concern for others, one who is active in campus life and who has maintained at least a 2.0 grade point average.

**LAURA FULLER DUKE MEMORIAL SCHOLARSHIP** - This scholarship was established by friends and family of Laura Fuller Duke, a 1997 honors graduate from Lawrence County. It is awarded to a sophomore Lawrence County student majoring in computer engineering with a 3.5 GPA.

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**RUSSELL ELLZEY MEMORIAL SCHOLARSHIP** - This scholarship was established in 1974 by Mr. and Mrs. J. C. Redd in honor of Mr. Russell Ellzey, the first president of the College. It is awarded to a sophomore student.

**J. M. EWING MEMORIAL SCHOLARSHIP** - In the fall of 1973, the late Mr. J. C. Redd of Jackson, a Copiah-Lincoln Community College alumnus, established the J. M. Ewing Memorial Scholarship in honor of Dr. J. M. Ewing, the second president of the College. The recipient must be a sophomore with a minimum of a “C” average.

**MAGGIE FLOWERS EWING SCHOLARSHIP** - The scholarship is awarded to a deserving incoming freshman who is a vocal major. Selection will be made from recommendations from the college’s music faculty. Mrs. Ewing, who was the College’s first lady from 1932 until 1956, came to the College in 1922 as a music faculty member and is remembered for her outstanding vocal students and groups and for leading school spirit.

**BEATRICE AND CECIL FARMER MEMORIAL SCHOLARSHIP** - Scholarship applicants must be a graduate of Simpson County Academy, have a “B-average”, be of good character, and plan to be a full-time student at Copiah-Lincoln Community College. The scholarship alternates between the Simpson County Center and the Wesson Campus.

**F. M. FORTENBERRY SCHOLARSHIP** - Francis Marion Fortenberry served Copiah-Lincoln Community College in many capacities from 1939-1968. He was president of the College from 1956-1968 before becoming director of the Division of Community/Junior Colleges in the Mississippi State Department of Education. The scholarship is awarded to a sophomore PTK member. It rotates between the Wesson Campus and the Simpson County Center.

**NONA G. FORTENBERRY SCHOLARSHIP** - Mrs. Fortenberry was the wife of F. M. Fortenberry and an instructor at the College. The recipient of the scholarship must be a sophomore who lives within the Copiah-Lincoln District; be enrolled in a business technology program; have a minimum 3.0 GPA and displays qualities of leadership, integrity, and dependability.

**B. R. AND FRANCES B. FRAZIER SCHOLARSHIP** - Mr. and Mrs. B. R. Frazier established this scholarship to assist a young Mississippi Baptist freshman student. The scholarship rotates between the Wesson Campus and the Simpson County Center.

**LESTER R. (RANDY) FURR, JR. MEMORIAL BAND SCHOLARSHIP** - Randy Furr, a 1970 graduate of the College, was an active member of the band for four years (two of the years as a high school student). Because of his interest in the band program at the College, his family and friends established this endowed scholarship in his memory. It is awarded to a sophomore band member.

**DR. HOWELL AND CANDACE GARNER LEADERSHIP SCHOLARSHIP** – The scholarship was established in 2008 by faculty and staff to honor Dr. and Mrs. Garner. Dr. Garner began as Dean of the Natchez Campus in 1974, became Dean of the College

in 1997 and served as President from 1997 until 2008. The scholarship is awarded to a sophomore with a 3.0 GPA. It rotates between the three campuses.

**LUTHER GARRETT MEMORIAL SCHOLARSHIP** - This scholarship was established by the friends of Luther Garrett, a graduate of Copiah-Lincoln Community College and the first Director of Vocational-Technical Education at the College, serving from 1962-1968. It is awarded to a sophomore Career-Technical student.

**DORIS BALL GREEN MUSIC SCHOLARSHIP** - Mrs. Green was the first Miss Co-Lin and dedicated her professional life to music education in South Mississippi. Preference is given to students in the College District. This scholarship will be awarded to sophomore music majors who show promise in music, and preferably to one who shows a financial need.

**JODIE KYZAR GREER GEORGE SCHOLARSHIP** - The scholarship is awarded to a student from either Lincoln or Lawrence Counties having financial need and at least a 2.5 GPA. Mrs. George was a retired educator and a past president of the Copiah-Lincoln Alumni Association.

**DEAN JONES GIBSON MEMORIAL SCHOLARSHIP** - Mrs. Gibson was a long-time English instructor at Copiah-Lincoln Community College, Natchez Campus. This scholarship will be awarded annually to an outstanding returning Natchez Campus sophomore student who shows academic promise. Preference will be given to a student majoring in English or the humanities.

**LURA, LARRY, AND DALE GREER SCHOLARSHIP** – This scholarship was established by Mrs. Lura Greer in memory of her family. The scholarship is awarded to a Copiah County sophomore with a major in mathematics, physical science or biological science and having a 3.5 GPA.

**JULIA GUEST MUSIC SCHOLARSHIP** - The scholarship will be awarded to a freshman piano or voice major who plans to return to the College for his/her sophomore year. Basis for selection shall be performance and ability in music, need, academic achievement, and a desire to succeed.

**HENRY CAMERON HADSKEY & MARY LEHMANN HADSKEY SCHOLARSHIP** – The scholarship was established in memory of the Hadskeys by their family. Mrs. Hadskey was a Franklin County educator. Copiah-Lincoln Community College President, Dr. Ronnie Nettles, is their grandson. The scholarship is awarded to a Franklin or Jefferson County freshman with a 3.0 GPA. The scholarship alternates between the Wesson and Natchez Campus.

**LOU DOUGLAS AND W. D. HAMMONS FAMILY SCHOLARSHIP** - The recipient must be a full-time student and a rising sophomore enrolled at the Wesson Campus. The recipient must have at least a 3.2 grade point average in his/her major field of study. Preference will be given to but not limited to students from Copiah County.

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**THE ANNIE LEE HARDISON MEMORIAL NURSING SCHOLARSHIP** - This scholarship is to assist a deserving first year nursing student with a 3.0 GPA from Lawrence County. The scholarship was established to memorialize Mrs. Annie Lee Hardison, mother of Asa Hardison, former member of the Foundation Board of Directors, and grandmother of former faculty member, Casey Hardison-Peavey. The scholarship is awarded in the fall.

**CORDELIA HARVEY MEMORIAL SCHOLARSHIP** - This scholarship will be awarded to any student from the College district majoring in lab tech, pre-nursing, pre-med (health sciences) that has financial need.

**W. S. HENLEY MEMORIAL SCHOLARSHIP** - This scholarship has been established by the former Merchant and Planters Bank (now Trustmark) of Hazlehurst, the Board of Trustees of the College, and friends of Mr. Henley. Mr. Henley served on the Board of Trustees from 1924 until his death in October, 1974. From 1934 to July, 1974, he served as chairman of the Board of Trustees. It is awarded to a sophomore student.

**HODGES FAMILY SCHOLARSHIP** - The Hodges Family established a scholarship in the spring of 1991 in appreciation of their parents' role in helping establish Copiah-Lincoln Agricultural High School. There were seven of the Hodges children, F. B., Lucien, Graham, Frances, Jimmy, Lucille, and Jessie Anna, all of whom were graduates of the high school or of the college. This scholarship will be awarded annually to an outstanding creative writing sophomore student on the Wesson Campus.

**K.R. HODGES SCHOLARSHIP** - The scholarship shall be awarded annually to one or more qualified candidates to support their attendance at Copiah-Lincoln Community College or transfer to any college or university of their choice, for study leading toward a medical degree. The annual amount awarded to any one student shall not exceed \$500.00. The basis of selection shall be: financial need, enrollment in a medical curriculum, and a minimum 3.0 grade point average. The recipient must also show outstanding character and a desire to better himself or herself.

**ROBERT K. HOWARD MEMORIAL SCHOLARSHIP** - This scholarship was established in 1996 in memory of Robert K. Howard, a 1993 graduate of the practical nursing program. This scholarship is awarded to a student in the practical nursing program who has worked in a health-related job and who demonstrates a financial need.

**ILR SCHOLARSHIP** - This scholarship was established by the Institute for Learning Retirement. This scholarship will be awarded to an in-district returning sophomore with a 3.0 average. Preference will be given to grandchildren of ILR members.

**TOM EARL AND RUBY HOGG JAMES SCHOLARSHIP** - The Tom Earl and Ruby Hogg James Scholarship was endowed with a bequest from Mrs. James through her nephew, Claude A. Walker of Laurel. This scholarship is awarded to deserving students from Copiah County.

**DARLENE JOHNSON MEMORIAL SCHOLARSHIP** - The Co-Lin Trailblazers established this scholarship in memory of Nancy Darlene Johnson. This scholarship will be



awarded each year to a sophomore Trailblazer who has, in the opinion of fellow Trailblazers and advisors, represented the College in an outstanding manner, exemplifying the spirit of a Trailblazer. It is a transfer scholarship to be use at a senior college or university.

**JOHN ‘JACK’ JOHNSON SCHOLARSHIP** – The scholarship was established in 1995 by friends of Jack Johnson, who worked at the College for over 45 years. This scholarship will be awarded to a deserving sophomore minority student with a 3.0 GPA.

**DONALD AND SARAH JOHNSON SCHOLARSHIP** - The Donald and Sarah Johnson Scholarship was established in 1988 to help young people who attend the College to develop their talents for a more productive and enjoyable life. This scholarship will be awarded each year to a returning sophomore with a 3.0 GPA who is planning to major in engineering, pre-pharmacy, pre-dental, pre-medicine, or teacher-education with emphasis in science or mathematics.

**THELMA HEMPHILL JONES SCHOLARSHIP** - This scholarship was established by Mrs. Thelma Jones in memory of her husband, the late Rev. Dr. Otis Jones. Preference for this scholarship will be given to a student pursuing religious training. This scholarship alternates between the Wesson Campus and the Simpson County Center.

**TOM AND DORIS KELLY SCHOLARSHIP** - The Tom and Doris Kelly Scholarship was set up by the Kelly family in appreciation of what the College has meant to them. This scholarship is awarded to a worthy academic student.

**TRENT KILLINGSWORTH MEMORIAL SCHOLARSHIP** – This scholarship was established by the family and friends of Trent Killingsworth who was killed in an auto accident in 2004. The scholarship is awarded to a Lincoln County student with a 2.5 or better GPA, financial need and attending college on the Wesson Campus.

**WAYNE KING MEMORIAL SCHOLARSHIP** - This scholarship was established in 1999 in memory of Wayne King by his friends and family. Wayne was an avid outdoorsman and craftsman from Brookhaven who benefited from the Career-Technical Program at Copiah-Lincoln Community College. It will be awarded to a Lincoln County Career/Technical student who shows financial need.

**JEWEL KNIGHT MEMORIAL SCHOLARSHIP** – The scholarship was established in memory of Mrs. Knight, an English and Career Discovery teacher in Wesson for more than ten years. It is awarded to a freshman graduate of Wesson High School.

**DR. PHYLLIS H. LANIER MEMORIAL SCIENCE SCHOLARSHIP** - This scholarship was established in November 2000 by friends and faculty members. Dr. Lanier taught chemistry at the College from 1963 until 2001 and served as chairperson of the science division. This scholarship is awarded to a sophomore with a 3.00 or better GPA and must be an allied health or science teacher education major or pre-professional. The scholarship rotates between the three campuses.

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**JAMES M. LEWIS SCHOLARSHIP** - James M. Lewis, principal of Copiah-Lincoln High School from 1948 to 1968 and registrar of Copiah-Lincoln Junior College from 1963 to 1977, is honored by this scholarship. The scholarship recipient must be an incoming freshman on the Wesson Campus and a graduate of Wesson High School

**JAMES ROBERT “JIM” LOWERY MEMORIAL SCHOLARSHIP** - This scholarship was established in 1980 by the members of the 1978 Copiah-Lincoln High School Senior Class, his family and friends. This scholarship is awarded each year to a Wesson High School graduate who plans to attend Copiah-Lincoln Community College.

**MICHAEL G. LUSK, SR. PRE-ENGINEERING SCHOLARSHIP** - Michael G. Lusk, Sr. of Wesson established this scholarship in the spring of 1991. This scholarship will be awarded to a deserving sophomore pre-engineering student with a minimum 2.5 GPA.

**H.F. MCCARTY, JR. SCHOLARSHIP** - This scholarship was established in 1999 by the Hyman F. McCarty, Jr. family to provide financial assistance for one or more students at Copiah-Lincoln Community College. This scholarship will be awarded to a student who is a resident of Simpson County and has demonstrated financial need. The recipient must be a student who is graduating in the top ten percent of his/her high school class or is renewable to a sophomore college student who has maintained a 3.5 GPA or better. This scholarship is awarded to a student at the Simpson County Center.

**F. KENNETH MCCALIP MEMORIAL SCHOLARSHIP** - This scholarship honors the memory of Kenneth McCalip, the deceased husband of Gwen McCalip, former Director of Admissions of the Natchez Campus. The recipient must be a sophomore on the Natchez Campus with a minimum GPA of 3.2.

**JOHN MATTHEW MCCLELLAND MEMORIAL SCHOLARSHIP** – This scholarship was established by the family of John Matthew McClelland. It is awarded to a graduate of Wesson Attendance Center with a 3.0 GPA.

**SHERRYN W. MCDONALD MEMORIAL SCHOLARSHIP** - This scholarship was established in memory of Mrs. Sherryn W. McDonald, a member of the Co-Lin/Natchez faculty at the time of her death. The scholarship is funded by donations from school, church, and other community members interested in furthering education in Adams County. This scholarship is awarded on the Natchez Campus.

**CHARLES W. “BILLY” MCGEHEE SCHOLARSHIP** - A 1960 graduate, Mr. McGehee was chairman of the Board of Croft Metals, Inc. in McComb. This scholarship is for an entering freshman from Franklin County with a 3.0 GPA seeking an Associate Degree.

**JOHN WILLIAM “BILL” MCGUIRE, SR. SCHOLARSHIP** - The John William “Bill” McGuire, Sr. Scholarship was established in the spring of 1997 in memory of Mr. McGuire by his family. The scholarship will be awarded to a returning sophomore student at the College who resides in the College District. The basis of selection will be: financial

need, a 3.0 grade point average, and completion of at least eight hours of laboratory science (not to include general biology) by the end of the freshman year.

**TIMOTHY MCNULTY MEMORIAL SCHOLARSHIP** – This scholarship was established in memory of Timothy McNulty, a Franklin County businessman and former member of the Co-Lin Wolves football team. The scholarship is awarded to a Franklin County High School graduate with a preference for a football player.

**MISS-LOU VETERANS SCHOLARSHIP** – This scholarship was established in 2013 by the Miss-Lou Patriotic Tribute Committee to honor veterans. The scholarship is awarded to a veteran who has served honorable in any branch of the Armed Forces or is currently serving. Second preference is to any surviving spouse or child. The recipient must have a minimum 3.0 GPA and be a full-time student at the Natchez Campus of Co-Lin. The recipient can be either academic or career-tech. Preference is given to applicants with financial need.

**MISSISSIPPI MEDIA PROFESSIONALS SCHOLARSHIP**- This scholarship was established in 1996 for a sophomore student who is a media major (journalism, communications, public relations, etc.) and who shows promise in his or her field.

**DR. DEWEY METTS SCHOLARSHIP** – This scholarship was established by Dr. Dewey Metts a former assistant professor at the University of Mississippi School of Dentistry and a 1940 graduate. This scholarship goes to a football player.

**HATTIE LOU MONTGOMERY MIDDLETON SCHOLARSHIP** - The Hattie Lou Montgomery Middleton Scholarship was established by her family. This scholarship will be awarded to a second year student, preferably from Copiah County, who is planning to enter the field of education.

**GRAYDON L. AND HELEN E. MULLEN MEMORIAL SCHOLARSHIP** - The family and friends of Graydon L. and Helen E. Mullen established this scholarship in memory of Mr. Mullen, who served as the College business manager from 1946 until his death in 1966, and Mrs. Mullen, who served in many capacities from 1946-1994. This scholarship is awarded to a Copiah County sophomore.

**NATCHEZ FOUNDATION SCHOLARSHIP** – This scholarship is funded by the Foundation's Natchez Golf Classic. The scholarship is awarded to Natchez Campus sophomores with a minimum of a 3.2 GPA.

**MALCOLM NESMITH MEMORIAL SCHOLARSHIP** - This scholarship was established by the family and friends of Malcolm Nesmith, Copiah-Lincoln Community College head football coach at the time of his death. This award is reserved for an outstanding sophomore football player.

**IDA B. OLSON NURSING SCHOLARSHIP** - This scholarship was established on Copiah-Lincoln Community College's Wesson Campus by Mr. and Mrs. Frank Pitts. The scholarship is awarded annually to a student in the practical nursing program who has

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financial need and who has demonstrated hard work, kindness and patience while working and caring for patients in the clinical phase of the program.

**BOBBY O'QUINN MEMORIAL SCHOLARSHIP** – This scholarship was established in memory of Bobby O'Quinn, a Copiah-Lincoln Community College football player who lost his life attempting to save two children from drowning in Lake Okhissa in Franklin County. This scholarship is awarded to a freshman academic or Career-Technical student.

**FRANK AND EVELYN OSWALT SCHOLARSHIP** - This scholarship was established by Mr. and Mrs. Frank Oswalt. The Oswalts were long-time supporters of the College. Mrs. Oswalt, a retired librarian, has the library named in her honor. Mr. Oswalt was also a former employee of the college. This scholarship is to be awarded to a sophomore library science major.

**KEN AND RUTH PATTERSON SCHOLARSHIP** - The late Mr. and Mrs. Ken Patterson, who were life-long residents of Wesson, established the Ken and Ruth Patterson Scholarship to assist some worthy young person at Copiah-Lincoln Community College. This scholarship is awarded to Wesson sophomores.

**DR. JOEY H. PAUL MEMORIAL SCHOLARSHIP** - A scholarship in memory of Joey H. Paul, a long-time computer science and mathematics instructor, is awarded annually to a mathematics or computer science sophomore student with a 3.2 GPA enrolled full-time at the Natchez Campus.

**DR. REX R. PEARCE MEMORIAL SCHOLARSHIP**- This scholarship was established in 1991 in memory of Dr. Rex Pearce by Mrs. Jodie Kyzar Greer George of Jackson and her sister, Mrs. Nina Kyzar Wallace of Jayess, and by other friends, former students, and family members. The scholarship will be awarded annually to a freshman social science major who has excelled, who plans to enter the teaching field, and who plans to return to the College for the sophomore year. This scholarship rotates between the three campuses.

**PERIPATETIC CLUB SCHOLARSHIP** – This scholarship was established with funds from the dissolved Brookhaven Peripatetic Club.

**HARDY PERRITT AWARD FOR EXCELLENCE IN WRITING** - The family of Dr. Henry Hardy Perritt of Whitehouse, Texas, established this scholarship in his memory. This scholarship will go each year preferably to a sophomore who has demonstrated excellence in writing and who plans to continue his/her education.

**MARTHA AND FRANK PITTS SCHOLARSHIP** - This scholarship was established by Mr. and Mrs. Frank Pitts of Dallas, Texas, to assist a worthy practical nursing student each year. Mr. and Mrs. Pitts are alumni of Copiah-Lincoln Community College. Because of Mrs. Pitts' desire to be a nurse, this scholarship was established to be awarded to a practical nursing student.

**REX POPPLEWELL SCHOLARSHIP** - This scholarship was established by Mr. Popplewell for a student entering the two-year machine shop program who needs financial assistance. Other priority areas include the automotive technology program or the welding program.

**MILDRED NEWMAN POWE SCHOLARSHIP** - This scholarship was established by Mrs. Gaye Powe Platt to honor the memory of her mother, Mrs. Mildred Newman Powe. The scholarship is awarded to a sophomore food and beverage major with a 2.5 GPA or better.

**RUSSELL RAY LEADERSHIP ENDOWMENT** - This scholarship was established in 2002 by the Co-Lin Trailblazers and the Eta Omega Chapter of Phi Theta Kappa. The recipient must be and sophomore member of the Trailblazers recruitment team and Phi Theta Kappa.

**E. A. REDD MEMORIAL SCHOLARSHIP** - This scholarship is in memory of E. A. Redd, a long-time Board of Trustees member from Adams County. The scholarship is awarded annually to a Career-Technical student enrolled full-time at the Natchez Campus. Career or technical students who have maintained a 3.0 GPA and who are active in campus activities are eligible for this award.

**TARA REYNOLDS MEMORIAL SCHOLARSHIP** - This scholarship was established in memory of Tara Elizabeth Reynolds. The scholarship will be awarded annually to a graduating sophomore with a 3.0 or better GPA who is a Mississippi resident, is pursuing a bachelor of science in nursing, and has completed all the pre-nursing degree requirements at the time of graduation from the College. It is a transfer scholarship. The recipient must show proof of acceptance into a school of nursing before the funds are sent to the institution

**ALTON AND JEAN RICKS SCHOLARSHIP** - This scholarship was established in 1992 in honor of Jean and Alton Ricks by their friends and family. The scholarship will be awarded annually to an education major from Copiah County, with preference given to a graduate from Wesson High School.

**JOHN E. RUSSELL MEMORIAL SCHOLARSHIP** - This scholarship was established in the fall of 1996 by former students of John Russell, a former choral director at the college. The scholarship is for a sophomore student enrolled in music courses and who is active in choral/music activities.

**JESSE W. SANDIFER MEMORIAL SCHOLARSHIP** - The will of Jesse W. Sandifer established this scholarship in 1988. Mr. Sandifer was retired from Copiah-Lincoln's physical plant staff where he had been a long-time dedicated employee.

**J. EDGAR SIMMONS, JR. SCHOLARSHIP** - This scholarship was established by Mr. and Mrs. Mayes McGehee in memory of her brother, Joseph Edgar Simmons, Jr., and his wife, Kathleen Floyd Simmons. This scholarship will be awarded to a returning sophomore student who has demonstrated a desire to excel in English or creative writing.

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**DONALD ASHLEY “CHICK” SMITH MEMORIAL SCHOLARSHIP** - The family and friends of Donald Ashley “Chick” Smith, who at the time of his accidental death in 1979 was a sophomore student at Copiah-Lincoln Community College, established this scholarship. The scholarship is awarded to a sophomore at the Simpson County Center.

**LEXIE B. SMITH MEMORIAL SCHOLARSHIP** - This scholarship was established by Mr. and Mrs. Harold H. Harris in memory of her sister, Lexie B. Smith. Miss Smith graduated from Copiah-Lincoln Community College in 1938. It is awarded to a Lawrence County student.

**WILLIE H. SMITH SCHOLARSHIP** - Mrs. Willie H. Smith of Brookhaven established this scholarship for a student majoring in the field of science and who is planning to return to the College for the sophomore year (preferably from Lincoln County).

**STATE BANK SCHOLARSHIP** - State Bank and Trust Company of Brookhaven established this scholarship in the fall of 1995 to assist worthy freshmen Lincoln County students. Recipients should have a 2.5 or better GPA.

**THE CO-LIN STATE FARM ENDOWMENT** - Area State Farm Insurance agents and associates established this scholarship to be awarded first in the fall of 2004. Recipients must have at least an 18 ACT. The scholarship is awarded on the Wesson Campus to a Copiah, Lincoln, or Simpson Counties student and on the Natchez Campus.

**LULA STEVENS MEMORIAL SCHOLARSHIP** - This scholarship was established by the Copiah-Lincoln Alumni Association and friends in memory of Miss Lula Stevens, Dean of Women at the College for forty years. It is awarded to a sophomore female living in a residence hall.

**REVEREND MARY STEWART SCHOLARSHIP** – This scholarship was established to honor Reverend Stewart who is a former pastor of Decell Memorial United Methodist Church and a former director of the Wesley Foundation on the College’s Wesson Campus. The scholarship is awarded to an education major with a preference for a student planning a career in music education or the teaching of Spanish.

**LAMAR AND PAULINE TAYLOR STOKES SCHOLARSHIP** – This scholarship was established in 2013 by Lamar and Pauline Stokes who received their education at Co-Lin. Pauline is 1947 graduate and met Lamar at Co-Lin. She is a member of the Sports Hall of Fame. The scholarship is awarded to a student who shows financial need and has a 2.0 or better GPA.

**DR. JAMES H. STRIBLING MEMORIAL SCHOLARSHIP** - This fund was established to honor Dr. Jim Stribling of Brookhaven. He served on the College’s Board of Trustees from 1967 until his death in 2001 and was Board Chairman from 1974 until 2001. This scholarship is to be awarded to a deserving student who demonstrates financial need. The scholarship rotates between the three campuses.

**TAYLOR PRESIDENTIAL SCHOLARSHIP** - This scholarship was established by Fred and Jewett Taylor of Oxford, Mississippi, as a prestigious annual scholarship to assist outstanding students within the College District. The scholarship is funded through \$1 million endowment given by Mrs. Jewett Taylor in 2003. Applications are accepted through the President's Office.

**JAMES C. AND NEVA B. THAMES MEMORIAL SCHOLARSHIP** - This scholarship was established in 1987 by the children and grandchildren of the late Mr. and Mrs. James C. Thames. This scholarship will be awarded each year to a returning sophomore with a 3.0 GPA who is planning to major in the field of engineering, pre-medicine, law, or teacher education with emphasis in science or mathematics. In addition, the student must be a resident of the State of Mississippi with preference given to a College District resident.

**LENA W. AND FRED E. THOMPSON SCHOLARSHIP** - This scholarship was established in the summer of 1996 in memory of long-time instructor Mrs. Lena Wood Thompson by Mr. Thompson, whose career spanned 36 years as instructor of accounting, business division chairperson, and in other positions, including manager of the College Bookstore. This scholarship will be awarded annually to either a music, mathematics, or accounting major with a 3.0 GPA. The scholarship rotates between the three campuses.

**E. A. "BEBY" TURNAGE MEMORIAL SCHOLARSHIP** - This scholarship fund was established in July, 1984, in memory of the late Gen. E. A. "Bebby" Turnage by the Lawrence County Chamber of Commerce, the citizens of Lawrence County and Gen. Turnage's friends from the State of Mississippi and the Nation. This scholarship will be awarded with preference to Lawrence County students with a minimum 2.5 GPA. Preference is given to students with an interest in the military.

**MAURICE ANSEL "TONY" TYNES MEMORIAL SCHOLARSHIP** - This scholarship was established by Mrs. Inez Tynes who along with Mr. Tynes were 1935 Copiah-Lincoln Community College graduates. Mr. Tynes was a member of the band, Glee Club and orchestra. This scholarship goes to a student enrolled in music courses.

**ARLEE W. WALKER PRE-PROFESSIONAL SCIENCE MEMORIAL SCHOLARSHIP** - This scholarship was established in the fall of 1980 by Dr. Phyllis Lanier, chairperson of Copiah-Lincoln Community College's Science Division. The scholarship will be awarded to a sophomore pre-professional science major. The scholarship rotates between the three campuses.

**BURLIAN O'NEAL WALKER COMMUNICATIONS SCHOLARSHIP** - This scholarship was established in 2002. Mr. Walker served as an administrator at the College from 1967 to his retirement in 1999 having served as Executive Director of the Foundation, Public Relations, and Alumni Affairs at various times. This transfer scholarship will be awarded annually to a graduating sophomore who is a broadcast, public relations, or journalism major planning to enter the University of Southern Mississippi the following semester. Criteria for selection includes a 3.00 or better GPA, a desire to succeed, and one who shows potential in his or her chosen field.



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**NOAH “CAP” WALLACE FAMILY SCHOLARSHIP** - Noah “Cap” Wallace Family Scholarship was established by the children of Noah “Cap” and Lona Bufkin Wallace to memorialize their parents. “Cap” Wallace worked for the College in the 1930’s and 1940’s. Male students were required to work one day per month under “Cap’s” supervision on the farm or in maintenance. Mrs. Wallace attended Copiah-Lincoln High School the first year it was organized in 1915. This scholarship is awarded to an entering Wesson High School graduate freshman with a 2.5 GPA.

**EVA ALLEN WALLEY SCHOLARSHIP** – This scholarship was established by Dr. Ken Walley and family members to honor his mother. This scholarship is awarded to a Wesson Campus student majoring in education.

**LAURA ZELLA WEEMS MEMORIAL SCHOLARSHIP** - This scholarship honors Miss Laura Zella Weems, who taught psychology at the College for 24 years, retiring in 1974. The fund is setup to provide financial assistance to an incoming freshman with a 2.5 cumulative grade point average and a minimum ACT score of 18.

**ZELLE WEEMS FTA SCHOLARSHIP** - The Future Teachers Association of Copiah-Lincoln Community College has established this scholarship in honor of Miss Zelle Weems, who was the FTA advisor for many years. This scholarship is a transfer scholarship.

**JOHNNIE E. AND PAULINE H. WELLS SCHOLARSHIP** - The family of Johnnie E. Wells and Pauline H. Wells established this scholarship in her honor and in memory of Mr. Wells. The scholarship is established to encourage young people to pursue their academic or Career-Technical endeavors. The recipient must be an academic or Career-Technical student from either Copiah or Lincoln Counties. Financial need should be given some consideration, but primarily the recipient should be based upon assessed potential for continued academic or Career-Technical career success after attending the College.

**NIGEL WENTWORTH MEMORIAL SCHOLARSHIP** – This scholarship was established in memory of Nigel Wentworth, who died in an accident on the campus of Franklin County High School. The scholarship goes to a freshman graduate of Franklin County High School with a 3.5 GPA and enrolled on the Wesson Campus.

**WESSON FOUNDATION SCHOLARSHIP** – This is a scholarship awarded from endowed funds held by the Foundation for Wesson Campus students.

**J. J. WESSON MEMORIAL SCHOLARSHIP** - The family of J. J. Wesson of Saltillo has established this scholarship in memory of Mr. Wesson, who was registrar at Copiah-Lincoln Community College from 1946 to 1953. This scholarship is awarded to a sophomore.

**CURTIS M. WESTON SCHOLARSHIP** – This scholarship was established in 2012 with a gift from Curtis M. Weston, a 1948 graduate of the College.

**CALVIN WHITE MEMORIAL SCHOLARSHIP** - This scholarship was established in memory of devoted fan, Calvin White, upon his death following a Copiah-Lincoln Community College basketball game. The scholarship will be awarded annually to a Colette or a cheerleader as chosen by the Scholarship Selection Committee.

**N. B. AND CATHERINE WHITE MEMORIAL SCHOLARSHIP** - This scholarship has been established for a freshman who is a Wesson High School graduate and has attended Wesson public school for at least eight years. The recipient will also be selected on scholarship, participation in high school activities, and need.

**DENNIS WHITE MEMORIAL SCHOLARSHIP** – The scholarship was established in memory of Mr. White who was a volunteer with the College baseball and football program for 13 years. The recipient must be an incoming freshman and a graduate of Wesson High School.

**JOHN VERNON AND ALLYENE PITTS WILLIAMS MEMORIAL SCHOLARSHIP** - This scholarship was established by Ann Williams in memory of her parents, Mr. and Mrs. John Vernon Williams. It is to be awarded to a sophomore student with a minimum 2.5 GPA who is a graduate of Wesson High School and plans to major in elementary education or some related teacher education field when an elementary education major is not available.

**LAURA COGHLAN WILLIAMS RADIOGRAPHY SCHOLARSHIP** - The radiography students of 1991-92 and 1992-93 established the Laura Coghlan Williams Radiography Scholarship. Selection is to be recommended by the medical radiologic technology selection committee. The recipient must be a sophomore student who has successfully completed all first year courses in the curriculum and who has a 2.5 or better GPA. Selection will also be based upon need and performance.

**SIDNEY WAYNE WILLIAMS MEMORIAL SCHOLARSHIP** - This scholarship was established by Mrs. Wayne Williams in memory of her son, Sidney Wayne Williams. This scholarship shall be awarded to a freshman Lincoln County student with a 2.5 GPA majoring in auto mechanics.

**VIRGIL D. YOUNGBLOOD SCHOLARSHIP** - This scholarship was established by Mr. Virgil D. Youngblood in his will. Mr. Youngblood was one of the Wesson businessmen who was a primary leader in the movement to establish a joint Agricultural High School supported by Copiah and Lincoln Counties to be located in the town of Wesson.

#### **FOUNDATION ANNUAL SCHOLARSHIPS**

**BOYNE FOUNDATION SCHOLARSHIP** – The Boyne Foundation supports scholarships for LPN/RCT students on the Natchez and Wesson Campuses. The scholarship specifically seeks students who are interested in caring for the elderly.

**BROOKHAVEN/LINCOLN COUNTY ROTARY CLUB SCHOLARSHIP** – This scholarship was established in 2013 and is awarded to a recent graduate of a high school in

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Copiah, Franklin, Lincoln or Lawrence counties with a 3.0 or higher GPA who is full-time. The scholarship is renewable. The scholarship is in the process of being endowed.

**NELSON AND MELANIE WILSON CASE MEMORIAL SCHOLARSHIP –**

This scholarship was established in 2013 in honor of Nelson and Melanie Case of Lincoln County. The recipient must be a Career-Technical student with a 2.0 or better GPA, with financial need and is a graduate of Lloyd Star. The student can be either a freshman or a sophomore.

**COPIAH BANK SCHOLARSHIP –**

This scholarship is supported by Copiah Bank. The scholarship is awarded to a freshman from Copiah County with a 3.0 GPA and majoring in business with a preference for finance.

**ENTERGY MISSISSIPPI EXCELLENCE IN EDUCATION SCHOLARSHIP-**

This scholarship will be awarded to a Career-Technical student. The scholarship will cover tuition and fees up to \$1,200. The scholarship will be awarded to a student who meets the following criteria: 1.) Be a full-time Copiah-Lincoln Community College freshman or sophomore student pursuing a Career or Technical field of study. 2.) Have a 2.5 or better high school and/or Copiah-Lincoln Community College GPA. 3.) Be free of any disciplinary problems. 4.) Be a legal resident of Mississippi. 5.) Have demonstrated financial need. 6.) This scholarship may not duplicate other scholarships or financial assistance.

**NATCHEZ HOMEBUILDERS SCHOLARSHIP –**

Natchez Homebuilders support the awarding of a \$750 scholarship to a sophomore HVAC student enrolled on the Natchez Campus.

**PRIORITY ONE BANK SCHOLARSHIP –**

Priority One Bank supports the awarding of three \$900 scholarships for the fall semester of students enrolled at the Simpson County Center.

**DATAVION SMITH MEMORIAL SCHOLARSHIP –**

This scholarship was established in memory of Datavion Smith who died in 2012. It is awarded to a freshman who is Brookhaven High School graduate and has a 2.0 or better GPA. A recommendation is taken from the Brookhaven High School administration.

**TRUSTMARK SCHOLARSHIP -**

Trustmark Bank Brookhaven, Hazlehurst and Wesson support this scholarship. Five recipients are selected from Copiah or Lincoln Counties. The recipients must come from a household with a combined income of \$25,000 or less, have an ACT score of 15 or greater and maintain a 2.5 or better GPA.

**GENERAL SCHOLARSHIPS**

**COPIAH-LINCOLN EDUCATORS ASSOCIATION SCHOLARSHIP -**

This scholarship was established in February, 1988, by the Co-Lin Educators Association (CLEA) to assist a returning sophomore.

**CORINTH BAPTIST CHURCH APPRECIATION SCHOLARSHIP** – This scholarship is supported by Corinth Baptist Church in Simpson County. The scholarship goes to sophomore students who are residents of Simpson County attending the Simpson County Center and have a 2.0 or better GPA.

**MISSISSIPPI ASSOCIATION OF SUPERVISORS SCHOLARSHIP** - The Mississippi Association of Supervisors provides annual scholarships to three full-time community and junior college students from each Mississippi county in the College District. Three incoming freshman students are chosen from each county in our College's district to receive a \$300 scholarship.

### **FACULTY/STAFF DEVELOPMENT FUND SCHOLARSHIPS**

These scholarship funds are available through the Co-Lin Foundation to faculty/staff members and other approved college personnel to aid in the improvement of instruction at Copiah-Lincoln Community College. All the funds are open for contributions from those who are interested in assisting the faculty/staff in their efforts to become more effective. Complete descriptions of these scholarships and information concerning the receipt of contributions are available in the office of the Co-Lin Foundation. Recipients for each of the scholarships are screened and selected by the Faculty/Staff Development Fund Committee.

**THE VIRGINIA FELDER FACULTY DEVELOPMENT SCHOLARSHIP FUND** – This scholarship fund was established by Mr. and Mrs. Frank Pitts of Dallas, Texas, in honor of Dr. Virginia Felder, a former member of the mathematics faculty at Copiah-Lincoln Community College. Annual awards are made to faculty members to improve their teaching capabilities through advanced study, travel, or other educational opportunities.

**LAURA BELL LINDSEY FACULTY DEVELOPMENT SCHOLARSHIP** – This scholarship was established by Mr. H. F. McCarty, Jr., in honor of Miss Laura Bell Lindsey, former high school principal, English Department Chairperson, and registrar at Copiah-Lincoln Community College. Funds from this scholarship are available to faculty members for advanced study, travel or other educational opportunities.

**THE 854th MEDICAL COLLECTING COMPANY SCHOLARSHIP** – This scholarship was established by Mr. and Mrs. Ben Durr of Denton, Texas, in honor and recognition of Lt. Colonel Grover Smith and the members of the 854th Medical Collecting Company which was activated during the Korean Conflict. This scholarship fund assists faculty members with the expenses of advanced study, travel, and other educational opportunities.

**WILLIAM HOWELL AND MAGGIE LEE COLLIER GARNER FACULTY DEVELOPMENT SCHOLARSHIP** – This fund was established by Dr. and Mrs. Howell C. Garner, President of the College, to honor his deceased parents. It is to provide professional development opportunities for the College faculty and staff. The fund is under the direction of the Faculty/Staff Development Fund Committee at the Wesson Campus.

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**THE L. FRANK PITTS FACULTY ENRICHMENT FUND** – This fund was established in 2003 by Mr. L. Frank Pitts of Dallas, Texas. It is designed to provide professional enrichment opportunities for the faculty/staff of Copiah-Lincoln. The fund is administered by the Copiah-Lincoln Foundation. Applications for awards from the fund must be submitted to the Faculty/Staff Development Fund Committee to determine eligibility. The Faculty/Staff Development Fund Committee will select recipients of the scholarship fund.

**J. C. AND ANNIE REDD FACULTY DEVELOPMENT SCHOLARSHIP** – This faculty development scholarship honors J. C. Redd and his wife Annie. Mr. Redd was a 1932 graduate of the College and founder of Red Pest Control. He was named Co-Lin Alumnus of the Year in 1975. He served on the Foundation Board of Directors and was President of the Alumni Association in 1965.

**FRED AND JEWETT TAYLOR FACULTY DEVELOPMENT SCHOLARSHIP** – This scholarship was established with funds from the Fred and Jewett Taylor of Oxford estate. Mr. Taylor was a graduate of Copiah-Lincoln Community College and of the high school when it was located on campus with the college. An endowed fund provides faculty and staff grants on the Wesson, Natchez, and Simpson County Campuses.

**BILLY AND ANNE THAMES FACULTY DEVELOPMENT SCHOLARSHIP FUND** – This scholarship was established in 1998 by friends of Dr. and Mrs. Thames. Dr. Billy B. Thames served as President of Copiah-Lincoln Community College from 1968-1997.

**WEBB FACULTY ENHANCEMENT SCHOLARSHIP FUND** – The David Webb family of Franklin County established a Faculty Enhancement Scholarship Fund in 1987. The scholarship was established jointly by the Webb family through their newspaper, *The Franklin Advocate*, and by the Webb Travel Service. The interest from the principal in the scholarship fund will be used by faculty/staff members for advanced study, travel, and other educational opportunities. Applications for funds from the scholarship must be submitted to the Faculty/Staff Development Fund Committee to determine eligibility. The Faculty/Staff Development Fund Committee will select recipients of the scholarship fund.

The scholarship recipients will be chosen by the Faculty/Staff Development Fund Committee of the College in cooperation with the Vice President of Instructional Services. Applicants should direct a letter to the Faculty/Staff Development Fund Committee outlining their needs and interests in obtaining assistance from this scholarship fund. Awards may be made at any time of the school year provided funds are available. The interest will be awarded to one or more Copiah-Lincoln Community College faculty/staff members each year for advanced study, travel, and other educational opportunities.



## **INSTRUCTIONAL POLICIES AND REGULATIONS**

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## INSTRUCTIONAL INFORMATION

### ACADEMIC RECORDS

Student record management is under the supervision of the Director of Admissions and Records at the Wesson Campus and the Admissions Coordinators on the Natchez Campus and Simpson County Center. The records are the property of the college; however, the College will honor a student's written request that his/her official academic record not be released or information contained in his/her record not be disclosed. Unless there is a written request to the contrary, the following directory information will be made available to parents, spouses, prospective employers, government security agencies, previous schools attended, campus organizations which require minimum scholastic averages for membership and organizations awarding financial assistance (grants, scholarships and loans): name, date and place of birth, address, dates of attendance, and major field of study. Transcripts are released only at the request of the student, and in compliance with the Privacy Act of 1974, or in compliance with Court Order. Student records management for the College includes a consistent retention and disposal policy

### TRANSCRIPTS

One official transcript will be furnished to each student free of charge. A fee of \$2 will be assessed for each additional transcript unless the request is completed online.

A faxed transcript will be sent for an additional fee of \$5 if requested by the student either by faxed or written signature and student ID number. NOTE: Co-Lin considers faxed copies of transcripts as unofficial.

Unofficial student copies are free.

### FACULTY

All teaching faculty at Copiah-Lincoln Community College must have special competence in the fields in which they teach. This special competence is attested to by advanced study culminating in appropriate graduate degrees, or by extensive work experience in the teaching fields or in a professional practice.

In all academic areas the master's degree with eighteen graduate semester hours of specialization in the teaching field is considered the minimum standard. In specialized, professional, technical, or career fields, evidence of professional competency is acceptable in lieu of formal academic preparation. This competence must be based upon appropriate specialized training or successful experience as a practitioner in the occupational field.

All full-time faculty members are required to schedule a minimum of two hours per day in their offices, five days each week. Approved office hours will be posted on the office doors of all faculty members. Faculty members will be available during posted office hours to advise students and to meet other appointments.

Part-time faculty members are required to be accessible to their students. They are encouraged to arrive early for class and to stay after class. Other times for accessibility will be scheduled on an individual basis.



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eLEARNING

The community colleges within the state of Mississippi in conjunction with the State Board for Community and Junior Colleges have created an eLearning opportunity known as the Mississippi Virtual Community College (MSVCC). The intent of eLearning courses is to provide a quality program of instruction for students who are not available for traditional class attendance.

Students taking eLearning courses are expected to fulfill admissions requirements, be regular in attendance, and generally meet the same requirements as persons attending traditional classes. Online courses require that the student be extremely computer literate, self-motivated, hard working, and have excellent time management and organization skills.

The calendar and available classes are listed at [www.colin.edu/elearning](http://www.colin.edu/elearning). Although credit is issued through Copiah-Lincoln Community College, the instructor may be employed by another community college within the state.

CLASSIFICATION

Students with fewer than 28 semester hours of credit are classified as freshmen; students with 28 semester hours or more are sophomores. The normal load of work is fifteen to eighteen semester hours. All residence hall students will be required to take at least twelve semester hours. The minimum full time load is twelve semester hours; the maximum load is nineteen semester hours. No student may carry hours above the maximum without approval of the appropriate instructional dean.

GRADE REGULATIONS

The College offers courses in a variety of terms lengths to meet the needs of its students. The regular fall, and spring terms are approximately seventeen weeks each. Each semester is divided into two eight-week periods. Intensive Courses (CLIC) are also offered during the regular terms.

Final grades may be viewed online. Grades are no longer mailed to students.

GRADES	EXPLANATIONS	QUALITY POINTS
A	Excellent	4 for each sem. hr.
B	Good	3 for each sem. hr.
C	Average	2 for each sem. hr.
D	Passing	1 for each sem. hr.
F	Failure	0 for each sem. hr.
I	Incomplete	0 for each sem. hr.
W	Official Withdrawal	0 for each sem. hr.

The final grade in a course is based on the evaluation by the instructor of the work done by the student in the course during the semester.

Incomplete grades are assigned to a student if his/her inability to complete the work for the period was due to sickness or some unavoidable circumstance. All course work must be completed by the end of the succeeding fall, spring, or summer semester; otherwise, the grade of "I" will be recorded as a grade of "F."

**NOTE: There will be no exemptions from final exams.**

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## DROPPING A COURSE

Any course(s) properly dropped prior to the 12<sup>th</sup> week of the semester will constitute a “W”. The grade “W” is not used in computing grade point average. After the 12th week, students may be administratively withdrawn for extenuating circumstances (hospitalization, military deployment, etc.) if approved by the appropriate instructional dean. Exception: Associate Degree Nursing Program (See A.D.N. Handbook).

**NOTE: It is the student’s responsibility to officially withdraw from a course in the Counseling Center at the Wesson Campus and the Admissions Office at the Natchez Campus and the Simpson County Center.**

## ACADEMIC PROBATION/SUSPENSION

Any student who does not earn at least a 1.5 GPA for work attempted during a given semester will be placed on Academic Probation at the end of that semester. The student will be placed on Academic Suspension at the end of the next semester if he/she does not earn at least a 1.5 GPA for work attempted during that semester. A student placed on Academic Suspension will not be eligible to attend the following fall, spring, or summer semester.

A student who is on Academic Probation at another institution will be admitted only on a probationary status at Copiah-Lincoln Community College. A student who is on Academic Suspension at another college or university will not be eligible to attend Copiah-Lincoln Community College until he/she is eligible to return to the other institution.

A student on Academic Suspension from Copiah-Lincoln Community College may be considered for summer enrollment, at the discretion of the Campus Vice President.

## REPEATED COURSE POLICY

A student at Copiah-Lincoln Community College will be allowed to repeat any course to establish a higher grade for the course. There shall be no limit to the number of times a course may be repeated for this or any other purpose (see ADN section for exception to this policy). No grades will be removed from the transcript; however, only the highest grade will be used in determining overall grade point average (GPA) for that student at Copiah-Lincoln Community College.

**NOTE: Most four year colleges have specific policies governing the transfer of credits which place a limit on the number of repeated courses which may be removed from consideration in calculating the GPA for transfer purposes.**

## ACADEMIC RESTART

There are many students who return to Copiah-Lincoln Community College after having been out for several semesters to find that their earlier years at the College were not academically productive. These students are faced with a deficit in quality points and a low GPA. Sometimes this deficit in earlier grades is such that it prevents these students from graduating from the College.

In an effort to help these students gain a new start toward reaching their educational goals, the College has adopted an “Academic Restart” policy. Copies of the Academic Restart Policy are available in the Office of Admissions (Wesson and Natchez Campuses) and the Office of Student Services (Simpson County Center).

**NOTE: This policy is applicable to students who have not been enrolled at the College for at least eight consecutive semesters.**

## WITHDRAWAL FROM COLLEGE

For an official withdrawal during a semester, the student must complete a formal WITHDRAWAL FORM with a counselor and have the faculty member provide required attendance information. This must be received by the Admissions Office by the 12th week of the semester. It is the STUDENT’S responsibility to withdraw properly by the deadline. Students failing to complete the withdrawal process as stated above will forfeit their right to any refund from the Business Office.

## DEVELOPMENTAL STUDIES

Adequate skills in the areas of English, reading, and mathematics are vital for successful achievement in college-level courses. To assure that students are able to achieve to the greatest extent possible in their selected curricula, Copiah-Lincoln Community College offers programs in developmental studies to help elevate student skills according to individual needs. Institutional credit is awarded for developmental courses.

Students who enroll in developmental courses including Beginning and Intermediate English (ENG 0113 and ENG 0123), Fundamentals of Math (MAT 0113), Beginning Algebra (MAT 0123), Intermediate Algebra (MAT 1233), and Beginning and Intermediate Reading (REA 0113 and REA 0123) and receive a grade of “D” or “F” as a final grade for the course have not mastered the course competencies necessary to move to the next level of difficulty. The course must be repeated until a grade of “C” or higher has been obtained. A final grade of “C” or higher indicates the competencies have been mastered.

Developmental courses are not designed to take the place of regular college-level courses, but to prepare students to enroll in the regular courses. Developmental courses are non-transferable and do NOT count toward meeting graduation requirements; however, they will count in computing the GPA.

Students without an ACT score will complete the Compass Placement Test (by ACT) and will be placed accordingly.

CRITERIA FOR THE PLACEMENT OF STUDENTS  
IN DEVELOPMENTAL COURSES

ENGLISH

<i>COMPASS Test</i>	<i>English ACT Score</i>	<i>Place In</i>
0 – 32.....	1 – 13.....	ENG 0113
33 – 70.....	14 – 17.....	ENG 0123
71 & Up.....	18 & Up.....	ENG 1113

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READING

<i>COMPASS Test</i>	<i>Reading ACT Score</i>	<i>Place In</i>
0 – 63.....	1 – 13.....	REA 0113 LLS 1423
64 – 71.....	14 – 15.....	REA 0123
72 & Up.....	16 & Up.....	No Reading

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MATHEMATICS

Pre-Algebra

<i>COMPASS Test</i>	<i>Math ACT Score</i>	<i>Place In</i>
0 – 17.....	11 & Below.....	MAT 0113

Algebra

<i>COMPASS Test</i>	<i>Math ACT Score</i>	<i>Place In</i>
0-17.....	12 – 14.....	MAT 0123
18-30.....	15 – 17.....	MAT 1233
31-59.....	18 -25.....	MAT 1313
60-up.....	26 & up.....	Students may register for College Algebra, Trigonometry, or Calculus I

\*COMPASS and ACT placement scores may be changed by the Instructional Council as necessary.

CLASS AUDITS

Students are allowed to audit lecture classes by paying one half the normal tuition rate. Students will be permitted to participate in class discussions; however, no tests/exams will be required and no grade will be assigned for an audited course. Courses that require laboratory hours, i.e. science, computer science, applied music, etc., or courses for which there is limited seating and a participation requirement are not available for audit without permission of the appropriate Dean or Vice President. Courses offered through MSVCC may not be audited.

GENERAL EDUCATION

Students may select courses of study and complete requirements for an Associate in Arts Degree (AA), Associate in Applied Science Degree (AAS), Technical Certificate, or Career Certificate. Programs resulting in either degree contain a combination of major courses and general education core courses.

General Education at Copiah-Lincoln Community College emphasizes learning that exceeds job training and skill development. General education courses represent a substantial component of each degree program and represent a wide breadth of interrelated knowledge in the areas of humanities/fine arts (HFA), social/behavioral sciences (SBS), and natural sciences/mathematics (NSM). The college has developed a coherent rationale including competencies for all graduates of certificate and degree programs. Each graduate will be able to Communicate (C), Participate (P), Investigate (I), and Appreciate (A) through exposure to General Education Core Courses as part of the College’s graduation requirements.

GRADUATION REQUIREMENTS (Associate in Arts)  
(Effective Fall 2013)

Courses	Semester Hours	College Outcome Competency	Core Areas of Knowledge
Orientation .....	1	P	-
English Composition I .....	3	C	*
English Composition II .....	3	C	*
College Algebra or Higher .....	3	I	NSM
Laboratory Science (Lectures & Labs Must Match).....	8	I	NSM
Humanities (History, Literature/Philosophy).....	6	C, P	SBS, HFA
Fine Arts (Art, Music, or Theatre Appreciation).....	3	C, P, A	HFA
Social Science (Psychology, Sociology, American Gov., Economics) .....	6	C, P	SBS
Public Speaking I .....	3	C, P	*
Academic Electives.....	26	C, P, I, A	HFA, SBS, NSM
TOTAL.....	62	C, P, I, A	HFA, SBS, NSM

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\* Composition and public speaking courses are skills courses which are transferrable.

**Exception:** An exception may be made by the Vice President of Instructional Services, the Vice President of the Natchez Campus, or the Vice President of the Simpson Center after consultation with the Faculty Advisor and the Admissions Office for students who need all their hours to meet the course requirements in their program of study, as required by the senior college for the first two years.

1. Candidates for an **Associate in Arts Degree** must have a 2.0 cumulative grade point average for all hours attempted.
2. Candidates for the **Associate in Applied Science Degree** must complete a minimum of 60 - 64 semester hours. (Some programs require additional hours due to accreditation.) To be eligible to receive this degree a student must pass all courses and have a 2.0 quality point average in all courses in his/her curriculum.
3. Candidates for **Certificate Graduation** must pass all courses in the career curriculum in which they are enrolled and have a 2.0 quality point average in these courses.
4. Courses considered to be developmental do not count toward meeting graduation requirements.
5. A student must complete at least 25% (16 hrs.) of semester credit hours at Copiah-Lincoln Community College in order to graduate. Any transfer credit applied to meet graduation requirements after the last regular semester must be approved by the Admissions Office.
6. Not more than 25% (16 hrs.) of the work required for graduation may be done by correspondence and/or extension. All correspondence courses used for graduation purposes must be from a regionally accredited institution and must have the written approval of the appropriate Dean or Vice President at the Wesson Campus, Natchez Campus, or Simpson County Center. Any correspondence credit to meet graduation requirements after the last regular semester must have the approval of the appropriate Dean or Vice President at the Wesson Campus, Natchez Campus, or Simpson County Center.
7. A student can count only four (4) semester hours of HPR activity courses (varsity sports/general activities) toward graduation.

### APPLYING FOR GRADUATION

Each student is responsible for checking on his/her credits, scheduling of subjects, and otherwise meeting requirements for graduation. The counselors and faculty advisors will assist in planning a schedule and program, but **the final responsibility rests with the student.**

Candidates for graduation should file their applications with the Director of Admissions and Records (Wesson Campus), Admissions Coordinator (Natchez Campus), and Dean of Student Services (Simpson County Center) for diploma, or departmental certificate not later than the end of the first three weeks of the semester in which they plan to graduate, or if a summer graduate, not later than the beginning of the summer term in which they expect to graduate.

A non-refundable graduation fee of \$40 is charged to each student participating in the graduation ceremony. The fee, which is subject to change, is due and payable at the time of

application for graduation. This fee covers the expense of diploma, cap and gown. The fee will be waived for those that choose not to participate in the graduation ceremony.

Students who wish to participate in graduation exercises but who lack hours may participate under the following stipulations:

1. Have a minimum of 56 hours that will count toward graduation or be enrolled in specific Career-Technical Programs designed to complete the curriculum in the summer term immediately following graduation.
2. Agree to take the necessary hours at the College during the semester immediately following graduation. These hours must be taken at the College except in hardship cases which are approved by the appropriate Dean or Vice President.
3. Have a 2.0 cumulative GPA on all work at the College and any other hours used for graduation purposes except for the Associate in Applied Science Degree and Certificate as previously described.
4. Must meet all other graduation requirements, including completing the application and paying the graduation ceremony fee if he/she plans to participate. No fee is required if the graduate does not plan to participate in the ceremony.

**NOTE:** Failure of the student to complete the necessary hours during the semester immediately following the graduation exercise in which he/she participates will result in cancellation of the diploma order. All graduates are expected to participate in the practice for graduation and the graduation exercises.

## HONORS

Each semester, full-time students who achieve a 3.20 GPA are selected for the Honor Roll. Full-time students with a 3.60 GPA are placed on the Vice-President's List, and full-time students who have a 4.0 GPA are placed on the President's List.

Students who attain an average of 3.20 quality points for all semester hours are graduated with HONORS; those who have an average of 3.60 quality points for each semester hour are graduated with HIGH HONORS; and those who make 4.0 quality points with every semester hour are graduated with HIGHEST HONORS. A student graduating with honors will have the proper designation inscribed on his/her diploma and entered on his/her record.

- 4.00 GPA - President's List (Graduate with Highest Honors)
- 3.60 GPA - Vice President's List (Graduate with High Honors)
- 3.20 GPA - Honor Roll (Graduate with Honors)

## CLASS ATTENDANCE POLICY

**Policy Statement:** Regular class attendance is very important to college success; therefore, students are expected to attend class unless it is absolutely necessary to be absent. Students are expected to make up all work missed due to absences. A penalty may be assessed for work not made up at the discretion of the instructor for the class missed. In no case shall the maximum penalty for each occurrence of work not made up result in more than a letter grade reduction for the course.

Each instructor will be responsible for explaining the attendance policy to students at the beginning of the semester. It is the students' responsibility to keep up with their number of absences. Students should consult the *Student Handbook* for additional details regarding



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the attendance policy.

**Special Programs/Activities:** Certain programs/activities have special attendance requirements due to the nature of the subject matter taught, clinical component, and/or state/national accreditation. In these programs, attendance requirements will be communicated through course syllabi and/or program policies. Check with your instructor for special absentee policy in the following programs/activities:

Ambassadors	Cosmetology
Associate Degree Nursing	Health Care Assistant
Athletic Teams	Medical Laboratory Technology
Automotive Technology	Medical Radiologic Technology
Band (Concert, Jazz, and Marching)	Practical Nursing
Commercial Truck Driving	Respiratory Care Practitioner
Computer Networking Technology	Sojourners
Concert Choir	

**Appeals Process:** The College reserves the right to administratively withdraw a student who reaches the cut-out point due to excessive absences. When a student has been removed from class for excessive absences, that student will have the right to appeal his/her removal from the class to the appropriate Appeals Officer. No absence is considered free; therefore, students will be responsible for providing a justifiable reason for each absence to the Appeals Officer. Documentation should be provided to the Appeals Officer in written form where possible (doctor's excuse, obituary, legal documents, etc.). When considering appeals, the Appeals Officer will consider the following:

- Total number of absences
- Documentation for absences
- Whether the student has requested counseling or other assistance in finding a solution to class attendance problems
- Recommendations by instructors

All appeals must be made before the next scheduled class meeting after the notification of removal from class for excessive absences. Failure to appeal before the next scheduled class meeting constitutes a waiver of the student's right of appeal. The Appeals Officer will have the authority to reinstate the student in the class for what he/she considers to be justifiable cause. The decision of the Appeals Officer will be final. The instructor will receive a notice of action taken.

In the event that an appeal is denied or a student fails to appeal, a grade of "W" will be recorded for courses in which excessive absences are reported prior to the 12th week of class, and the student will be dismissed by the Appeals Office. Being administratively withdrawn from a class may change a student's enrollment status and thereby affect, among other things, that student's scholarships and financial aid. In the event that the student has been previously dismissed and re-admitted to the class, a second appeal is not available.

## OFFICIAL ABSENCES

Official absences are absences caused by a student representing the College for an approved function. The number of these official absences will not count against total “allowable” absences. Instructors should be notified by students before an official absence occurs. Students are expected to make up all work missed due to absences. Prior arrangements for make-up work must be made with the instructor. The instructor’s policy concerning make-up work will be enforced.

1. **TEAM SPORTS** The head coach for any team sport will be responsible for providing to the Dean of Student Services a list of team players (with ID#) and the schedule for that sport at least two weeks prior to the beginning of the season. Schedules should include periods for which official absences are requested on each date. Changes of the schedule which affect absences will be handled by the head coach in accordance with # 2 b. below. NOTE: Injuries which occur while a student is participating in a school athletic program and necessitates seeking a physician’s care, will be considered an official absence. All related requests must be approved in advance by the Athletic Director and submitted to the Dean of Student Services prior to the absence. Every effort will be made by staff to avoid the student athlete missing classes.
2. **CLUBS AND ORGANIZATIONS**
  - a. **Approval of Activity** The sponsor for each student organization is responsible for obtaining approval from the appropriate Dean or Vice President for each scheduled activity which requires students to miss classes. This approval must be obtained prior to making final plans for the activity in order to communicate with faculty regarding the official absence.
  - b. **Approval for Student Winners to Attend Conventions and/or Conferences** The first and second place student winners in State Competition will be eligible to receive college funding for travel to national competition at the discretion of the college administration as funds allow.
3. **CLASS FIELD TRIPS** When students are to miss classes for approved field trips, a list of names of students and drivers must be submitted to the Dean of Student Services at the Wesson Campus, Vice President of the Natchez Campus, or the Vice President of the Simpson County Center at least one week prior to the trip/function.

**RELEASE OF OFFICIAL ABSENCE LIST** All official absences approved in accordance with the above will be released to faculty through the Dean of Student Services at the Wesson Campus, the Vice President of the Natchez Campus, or the Vice President of the Simpson County Center.



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**ACADEMIC PROGRAMS AND  
ASSOCIATE DEGREE  
NURSING PROGRAM**

## ACADEMIC PROGRAMS OF STUDY

(University Transfer)

Copiah-Lincoln Community College offers a wide variety of academic courses at the freshman and sophomore level. These courses are equivalent to corresponding courses taught at universities and will transfer to public Mississippi Institutions of Higher Learning per the Articulation Agreement which has been in place in Mississippi for several decades.

In selecting specific courses each term, all students are encouraged to refer to the catalog of the university to which he or she is planning to transfer as well as the Articulation Agreement found at the following link: [http://www.mississippi.edu/cjc/downloads/articulation\\_agreement.pdf](http://www.mississippi.edu/cjc/downloads/articulation_agreement.pdf).

### SUGGESTED COURSE SCHEDULE FOR ENTERING FRESHMEN

(Applicable for All Academic Programs of Study)

All academic students are assigned a Faculty Advisor. Each student should work with his/her advisor when selecting courses each semester in order to meet graduation requirements and to select recommended courses for the specific program of study.

Below is a “suggested” schedule for entering freshmen who are enrolling in academic courses. Taking courses in this order is not a requirement. (Developmental courses do not count toward graduation but are counted in the GPA calculation.)

#### FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
MAT 1313 College Algebra	3	Science Elective (Lecture)	3
Science Elective (Lecture)	3	Science Elect. (Corresponding Lab)	1
Science Elect. (Corresponding Lab)	1	Social Science Elective	3
Social Science Elective	3	<u>General Electives</u>	<u>5</u>
LLS 1311 Orientation	1	<b>Semester Total</b>	<b>15</b>
<u>General Elective</u>	<u>3</u>		
<b>Semester Total</b>	<b>17</b>		

#### SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Fine Arts Elective	3	Humanities Elective	3
SPT 1113 Public Speaking I	3	<u>General Electives</u>	<u>12</u>
Humanities Elective	3	<b>Semester Total</b>	<b>15</b>
<u>General Electives</u>	<u>6</u>		
<b>Semester Total</b>	<b>15</b>		

**TOTAL HOURS FOR ASSOCIATE IN ARTS DEGREE: 62**

## GENERAL ELECTIVES

Academic courses can be selected as general electives. All academic courses are listed in this publication in the section entitled Academic Course Descriptions. (No Career-Technical Education Courses can be selected for general electives for academic programs of study.) Faculty Advisors can provide assistance in selecting recommended general elective courses.

## HUMANITIES ELECTIVES

HIS 1163 World Civilization I	ENG 2233 American Literature II
HIS 1173 World Civilization II	ENG 2323 British Literature I
HIS 1613 Surv. of African-American History	ENG 2333 British Literature II
HIS 2213 American (U.S.) History I	ENG 2423 World Literature I
HIS 2223 American (U.S.) History II	ENG 2433 World Literature II
PHI 1113 Old Testament Survey	ENG 2523 African-American Lit. I
PHI 1133 New Testament Survey	ENG 2533 African-American Lit. II
ENG 2223 American Literature I	ENG 2613 Film as Literature

## SCIENCE ELECTIVES (LECTURE AND LAB MUST MATCH)

BIO 1113 Principles of Biology I	BIO 1111 Principles of Biology I, Lab
BIO 1123 Principles of Biology II	BIO 1121 Principles of Biology II, Lab
BIO 1133 General Biology I	BIO 1131 General Biology I, Lab
BIO 1143 General Biology II	BIO 1141 General Biology II, Lab
BIO 1313 Botany I	BIO 1311 Botany I, Lab
BIO 1323 Botany II	BIO 1321 Botany II, Lab
BIO 2213 Intro. to Marine Science	BIO 2211 Intro. to Marine Science, Lab
BIO 2413 Zoology I	BIO 2411 Zoology I, Lab
BIO 2513 Anatomy & Physiology I	BIO 2511 Anatomy & Physiology I, Lab
BIO 2523 Anatomy & Physiology II	BIO 2521 Anatomy & Physiology II, Lab
BIO 2613 Cell Biology	BIO 2611 Cell Biology, Lab
BIO 2923 Microbiology	BIO 2921 Microbiology, Lab
CHE 1313 Principles of Chemistry I	CHE 1311 Principles of Chemistry, Lab
CHE 1213 General Chemistry I	CHE 1211 General Chemistry I, Lab
CHE 1223 General Chemistry II	CHE 1221 General Chemistry II, Lab
CHE 2423 Organic Chemistry I	CHE 2422 Organic Chemistry I, Lab
CHE 2433 Organic Chemistry II	CHE 2432 Organic Chemistry II, Lab
PHY 1113 Intro. to Astronomy	PHY 1111 Intro. to Astronomy, Lab
PHY 1213 Survey of Physics	PHY 1211 Survey of Physics, Lab
PHY 2243 Physical Science I	PHY 2241 Physical Science I, Lab
PHY 2253 Physical Science II	PHY 2251 Physical Science II, Lab
PHY 2313 Physics I (Engineering Physics I) combined lecture and lab	
PHY 2323 Physics II (Engineering Physics II) combined lecture and lab	
PHY 2333 Physics III (Engineering Physics III) combined lecture and lab	
PHY 2413 General Physics I	PHY 2411 General Physics I, Lab
PHY 2423 General Physics II	PHY 2421 General Physics II, Lab

**SOCIAL SCIENCE ELECTIVES**

PSY 1513 General Psychology I  
PSY 2553 Psychology of Personal Adjustment  
PSC 1113 American National Government  
PSC 1123 State and Local Government  
SOC 2113 Intro. to Sociology  
SOC 2143 Marriage and Family  
SOC 2213 Introductory Anthropology  
SOC 2243 Cultural Anthropology  
ECO 2113 Principles of Macroeconomics  
ECO 2123 Principles of Microeconomics  
GEO 1113 World Geography

**FINE ARTS ELECTIVES**

ART 1113 Art Appreciation  
MUS 1113 Music Appreciation  
SPT 2233 Theatre Appreciation

**LIST OF ACADEMIC PROGRAMS OF STUDY  
WITH SPECIFIC COURSE RECOMMENDATIONS**

Please consult the curriculum from the catalog of the university to which you plan to transfer for specific program requirements that can be taken at Copiah-Lincoln Community College.

**ACCOUNTING**

ACC 1213 Principles of Accounting I  
ACC 1223 Principles of Accounting II  
BAD 2323 Business Statistics  
BAD 2413 Legal Environment of Business  
CSC 1123 Computer Applications I  
ECO 2113 Principles of Macroeconomics  
ECO 2123 Principles of Microeconomics  
MAT 1513 Business Calculus I  
PSC 1113 American National Government  
SOC 2113 Introduction to Sociology

**ART**

ART 1313 Drawing I  
ART 1323 Drawing II  
ART 1433 Design I  
ART 1443 Design II  
ART 1453 Three-Dimensional Design  
ART 2513 Painting I  
ART 2613 Ceramics I  
ART 2713 Art History I  
ART 2723 Art History II

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## **ATHLETIC TRAINING; HEALTH, PHYSICAL EDUCATION AND HUMAN PERFORMANCE; PHYSICAL EDUCATION**

HPR 1213 Personal and Community Health I

HPR 1313 Introduction to Health, Physical Education & Recreation

HPR 1751 Nutrition & Wellness I

HPR 1761 Nutrition & Wellness II

HPR 2213 First Aid and CPR

HPR 2723 Prevention and Care of Athletic Injuries

HPR 2733 Introduction to Athletic Training

BIO 1613 Nutrition

BIO 2513 Anatomy & Physiology I

BIO 2523 Anatomy & Physiology II

BIO 2511 Anatomy & Physiology I, Lab

BIO 2521 Anatomy & Physiology II, Lab

## **BIOLOGY (For Pre-Dental, Pre-Medical, Pre-Pharmacy, Pre-Physical Therapy, and Pre-Veterinary)**

BIO 1133 General Biology I

BIO 1143 General Biology II

CHE 1213 General Chemistry I

CHE 1223 General Chemistry II

CHE 2423 Organic Chemistry I

CHE 2433 Organic Chemistry II

PHY 2413 General Physics I

PHY 2423 General Physics II

MAT1323 Trigonometry

BIO 1131 General Biology I, Lab

BIO 1141 General Biology II, Lab

CHE 1211 General Chemistry I, Lab

CHE 1221 General Chemistry II, Lab

CHE 2422 Organic Chemistry I, Lab

CHE 2432 Organic Chemistry II, Lab

PHY 2411 General Physics I, Lab

PHY 2421 General Physics II, Lab

## **BUSINESS ADMINISTRATION**

BAD 1113 Introduction to Business

BAD 2413 Legal Environment of Business

ACC 1213 Principles of Accounting I

ACC 1223 Principles of Accounting II

ECO 2113 Principles of Macroeconomics

ECO 2223 Principles of Microeconomics

MAT 1513 Business Calculus I

PSC 1113 American National Government

## **CHEMISTRY**

CHE 1213 General Chemistry I

CHE 1223 General Chemistry II

CHE 2423 Organic Chemistry I

CHE 2433 Organic Chemistry II

PHY 2323 Physics II (Engineering Physics II) combined lecture and lab

PHY 2333 Physics III (Engineering Physics III) combined lecture and lab

HIS 1163 World Civilization I

HIS 1173 World Civilization II

MAT 1613 Calculus I

MAT 1623 Calculus II

CHE 1211 General Chemistry I, Lab

CHE 1221 General Chemistry II, Lab

CHE 2422 Organic Chemistry I, Lab

CHE 2432 Organic Chemistry II, Lab



**COMPUTER SCIENCE**

BIO 1133 General Biology I

CHE 1213 General Chemistry I

CSC 1213 Visual Basic Programming

CSC 1613 Computer Programming I

CSC 2133 Programming I with “C++”

CSC 2143 Programming II with “C++”

MAT 1613 Calculus I

MAT 1623 Calculus II

MAT 2613 Calculus III

PHY 2313 Physics I (Engineering Physics I) combined lecture and lab

PHY 2323 Physics II (Engineering Physics II) combined lecture and lab

BIO 1131 General Biology I, Lab

CHE 1211 General Chemistry I, Lab

**CRIMINAL JUSTICE**

CRJ 1313 Introduction to Criminal Justice    CRJ 2513 Law Enforcement and the Juvenile

CRJ 1363 Introduction to Corrections

CRT 1323 Police Administration and Organization I

**ELEMENTARY EDUCATION/SPECIAL EDUCATION**

EPY 2513 Child Psychology

GEO 1113 World Geography

MAT 1723 Real Number System

MAT 1733 Geometry, Measurement, and Probability

PSC 1113 American National Government

PSY 1513 General Psychology I

SOC 2113 Introduction to Sociology

BIOLOGY (Lecture and Lab) 4 Hrs.

PHYSICAL SCIENCE (Lecture and Lab) 4 Hrs.

ENG 2153 Traditional Grammar

**ENGLISH**

LITERATURE SEQUENCE 12 Hrs.

HISTORY SEQUENCE 6 Hrs.

MODERN FOREIGN LANGUAGE SEQUENCE 9 Hrs.

**GENERAL STUDIES/UNDECIDED**

Follow suggested course schedule at the beginning of the academic section.

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## **HISTORY AND POLITICAL SCIENCE**

HISTORY SEQUENCE 6 Hrs.

MFL 1213 Spanish I

MFL 1223 Spanish II

MFL 2213 Spanish III

MFL 2223 Spanish IV

PSC 1113 American National Government

SOC 2113 Introduction to Sociology

SOC 2143 Marriage and Family

SOC 2213 Introductory Anthropology

## **LIBERAL ARTS**

MODERN FOREIGN LANGUAGE SEQUENCE 12 Hrs.

MAT 1323 Trigonometry

## **MATHEMATICS**

CSC 2133 Programming I with “C++”

MAT 1613 Calculus I

MAT 1623 Calculus II

MAT 2613 Calculus III

MAT 2623 Calculus IV

MAT 2913 Differential Equations

BIO 1133 General Biology I

BIO 1131 General Biology I, Lab

BIO 1143 General Biology II

BIO 1141 General Biology II, Lab

ADDITIONAL SCIENCE ELECTIVE (Lecture and Lab) 4 Hrs.

## **MUSIC - APPLIED (piano, voice, guitar, woodwinds, brass, or percussion)**

Please consult with your advisor for program specific MUA, MUO, and MUS course requirements (Recital class, Piano, Music Theory, Applied Instrument, Ensemble) to be taken at Copiah-Lincoln Community College.

## **MUSIC - EDUCATION**

Please consult with your advisor for program specific MUA, MUO, and MUS course requirements (Recital class, Piano, Music Theory, Applied Instrument, Ensemble) to be taken at Copiah-Lincoln Community College.

## **PARALEGAL STUDIES**

BAD 2413 Legal Environment of Business

MFL 1213 Spanish I

MFL 1223 Spanish II

MFL 2213 Spanish III

MFL 2223 Spanish IV

PSC 1113 American National Government

LITERATURE SEQUENCE 6 Hrs.

**PRE-LAW**

Law schools require a bachelor's degree before a person can be admitted. Traditional programs of study for pre-law students have been business administration, political science, history, paralegal, etc.

**PRE-NURSING (B.S. Degree Program)**

BIO 1613 Nutrition

BIO 2513 Anatomy & Physiology I

BIO 2523 Anatomy & Physiology II

BIO 2923 Microbiology

CHE 1213 General Chemistry I

EPY 2533 Human Growth and Development

SOC 2113 Introduction to Sociology

SOC 2143 Marriage and Family

BIO 2511 Anatomy & Physiology I, Lab

BIO 2521 Anatomy & Physiology II, Lab

BIO 2921 Microbiology, Lab

CHE 1211 General Chemistry I, Lab

**PSYCHOLOGY**

PSY 1513 General Psychology I

PSY 2553 Psychology of Personal Adjustment

LITERATURE SEQUENCE 6 Hrs.

MFL 1213 Spanish I

MFL 1223 Spanish II

MFL 2213 Spanish III

MFL 2223 Spanish IV

**SECONDARY EDUCATION**

Students who wish to teach in the secondary school should select the program for a specific teaching area, such as: Biology, English, History, Mathematics, etc.

**SOCIAL WORK/SOCIOLOGY**

PSY 1513 General Psychology I

LITERATURE SEQUENCE 6 Hrs.

MFL 1213 Spanish I

MFL 1223 Spanish II

MFL 2213 Spanish III

MFL 2223 Spanish IV

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## DIVISION OF ASSOCIATE DEGREE NURSING

### MARY ANN CANTERBURY, RN, MSN, DIRECTOR

The philosophy, purpose, and outcomes of the nursing program reflect those of the parent institution, Copiah-Lincoln Community College. The Division of Associate Degree Nursing is designed to advance the overall purpose of the college by providing educational opportunities to qualified students for a career in nursing. The mission/purpose of the Division of Associate Degree Nursing is to provide a student-centered educational milieu consisting of quality instruction and high expectations to residents of the college service area and beyond who seek to become registered nurses. Graduates of the program are prepared to function at entry-level positions as providers of care, managers of care, and members within the discipline of nursing. The ADN Program is accredited by the Board of Trustees of State Institutions of Higher Learning of Mississippi (3825 Ridgewood Road, Jackson, MS 39211, (601) 432-6288, [www.mississippi.edu/nursing](http://www.mississippi.edu/nursing)) and the National League for Nursing Accrediting Commission (3343 Peachtree Road NE, Suite 500, Atlanta, Georgia 30326, (404) 975-5000, Fax (404) 975-5020, [www.nlnac.org](http://www.nlnac.org)).

Upon successful completion of the program, the student is awarded an Associate in Applied Science Degree in Nursing. Graduates that meet the requirements of the State Board of Nursing are eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN®). The State Board of Nursing may deny any application for licensure due to, but not limited to, conviction of a felony, commission of deceit or fraud in the application process, or addiction to alcohol or other drugs (see most current State of Mississippi Law, Rules and Regulations, Mississippi Board of Nursing). The College assumes no responsibility for the successful completion of any type of standardized or professional examinations that the student is required or desires to take in order to complete requirements for professional licensure or certification.

### ADMISSIONS CRITERIA

1. All applicants must be high school graduates or submit passing GED scores to apply for regular admission to the college.
2. The applicant must apply for regular admission and be accepted by the college, and must apply to the nursing division of the college. Applications to the nursing program are accepted January 1st to April 5th each spring.
3. All applications and related paperwork must be complete and on file in the ADN Office by April 5th each year to be considered for a position in the fall nursing class. The applicant is responsible for ensuring that the data in the file are received, correct, and complete.
4. All applicants must have a cumulative GPA of 2.50 or higher on a 4.00 scale for all previous college work attempted **AND** have an ACT composite score of 18 or higher.  
**Submission of an ACT score is required for this program.**
5. All prerequisite courses (Anatomy & Physiology I & II with labs, College Algebra, & Microbiology with lab) must be completed prior to entering the nursing program. Prerequisites must have been taken within 8 years of application year with a minimum grade of "C", and admissions criteria met by application deadline for an application to be considered. The applicant can be enrolled in final prerequisites at the time of applying. In exceptions, the applicant can be admitted into the program pending summer

completion of final prerequisites.

6. If the applicant fails to complete the application, is not successful in prerequisite courses, is accepted and fails to enroll, or is not accepted, a new application must be submitted to the Division of Associate Degree Nursing between January 1st and April 5th of the next year. A waiting list is not maintained.
7. All applicants that meet the admissions requirements are notified by letter of an interview date and time with the ADN Admissions Committee.
8. Selection for the ADN Program is based upon the applicant's cumulative grade point average on all college work attempted, ACT composite score, references, and interview score. Priority is given to in-district residents, out of district Mississippi residents, then, out of state residents, in that order. In-district counties are Adams, Copiah, Franklin, Lawrence, Lincoln, Jefferson, and Simpson. All applications are judged on a competitive basis. All applicants are notified by letter of their acceptance or non-acceptance into the nursing program. The number of applicants accepted each year is limited to available clinical facilities and available faculty.
9. If accepted, all applicants must participate in drug and alcohol testing, and a criminal history background check (Criminal history complies with MS Code Section 43-11-13(5)(a)(iii)).
10. If an applicant does not meet all of the minimal admissions criteria, admission is possible, but dependent upon nursing program accreditation standards set forth by the Mississippi Board of Trustees of State Institutions of Higher Learning.

### **PROGRESSION POLICY**

A student is required to complete all nursing courses within a level with a grade of "C" or higher to progress to the next level. During the program of study, a student can only repeat up to two nursing courses. Additionally, a student must complete all required courses in the degree plan with a grade of "C" or higher to be eligible for progression and graduation.

### **GRADUATION REQUIREMENTS**

To meet graduation requirements for the Associate in Applied Science Degree in Nursing a student must complete all courses in the nursing degree plan with a grade of "C" or higher and have a 2.0 quality grade point average on all hours attempted during the program of study.

### **COMPREHENSIVE NURSING EXAM**

To facilitate students' success on the RN licensing exam, Copiah-Lincoln Community College administers a comprehensive nursing exam (also known as an exit exam and/or mock nursing boards) in the final semester that is part of the required course requirements. The exam is designed to measure students' ability in applying concepts related to nursing in a comprehensive manner. Students are required to achieve a certain score in order to pass the course and meet graduation requirements.

## TRANSFER/ADVANCED PLACEMENT

A student's request for transfer or advanced placement in Co-Lin's ADN program will be evaluated by the ADN Admissions Committee and the Director on an individual basis. Only one semester of academic credit totaling 12 hours may be transferred. NOTE: It is the student's responsibility to provide appropriate materials, such as transcripts and course syllabi, for evaluation and review.

## CLINICAL AFFILIATIONS

A wide variety of acute, community, and long-term health care facilities in the Copiah-Lincoln Community College district and in the greater Jackson area, are utilized to promote the ADN program's outcomes. Students are responsible for transportation and expenses to and from these clinical facilities.

## ADDITIONAL FEES AND EXPENSES

The regular college fees are listed in the General Information section of the catalog. There are additional costs specific to the Associate Degree Nursing Division. The following estimated costs do not include tuition expenses. These additional costs are an estimate only and are subject to change.

*ADN Program Fee .....	\$300.00/semester	Annual Physical Exam and	
Books .....	\$3,400.00	Misc. (copying, books, etc)	
*Graduation Fee .....	\$40.00	Immunizations .....	\$300.00
Uniforms and Accessories .....	\$300.00	State Board Application .....	\$300.00
*Malpractice Insurance/yearly .....	\$15.00	*Activity Fee .....	\$40.00
Graduation Pin & Pictures .....	\$300.00	Standard Testing .....	\$40.00/semester
CPR per year .....	\$40.00	Drug Testing .....	\$30.00
Clinical Travel, Meals, etc. ....	varies	Criminal Justice Processing .....	\$100.00

\*Fees paid to the College

## ASSOCIATE DEGREE NURSING CURRICULUM

### Prerequisite Courses

BIO 2513 Anatomy & Physiology I .....	3
BIO 2511 Anatomy & Physiology I, Lab .....	1
MAT 1313 College Algebra .....	3
BIO 2523 Anatomy & Physiology II .....	3
BIO 2521 Anatomy & Physiology II, Lab .....	1
BIO 2923 Microbiology .....	3
BIO 2921 Microbiology, Lab .....	1
	15

### General Education Courses

ENG 1113 English Composition I .....	3
PSY 1513 General Psychology I .....	3
EPY 2533 Human Growth & Development .....	3
SOC 2113 Intro. to Sociology .....	3
	12

**General Education Courses:** In addition to the prerequisite courses, the student must complete 12 hours of general education courses with a grade of "C" or higher to meet degree requirements. General education courses can be completed prior to applying to the nursing program, or in conjunction with the nursing core courses once admitted to the nursing program. It is recommended that most general education courses be completed prior to application, but not required.

## CORE NURSING COURSES

### FIRST YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
NUR 1119 Fundamentals of Nursing.....	9	NUR 1219 Medical Surgical Nursing I.....	9
NUR 1113 Pharmacology .....	3		
	12		

### SECOND YEAR

Third Semester	Semester Hours	Fourth Semester	Semester Hours
NUR 2316 Maternal Newborn Nursing.....	6	NUR 2414 Psychiatric Mental Health Nursing .....	4
NUR 2326 Pediatric Nursing.....	6	NUR 2426 Medical Surgical Nursing II .....	6
	12	NUR 2432 NCLEX Preparation	12
Total Credit Hours Awarded.....	9		
Total Required Nursing Hours .....	36		
Total General Education Hours.....	27		
Total Requisite Hours.....	72		

## ASSOCIATE DEGREE NURSING PROGRAM

### LPN TO RN ACCELERATED TRACK PROGRAM ADMISSIONS INFORMATION

The LPN to RN Accelerated Track is designed to assist the licensed practical nurse in making the transition to registered nurse in 3 semesters of full-time study. This track is a hybrid educational track that incorporates online learning via Blackboard, on-campus (Wesson Campus) learning activities and on-site clinical activities. Admissions Criteria: To be eligible for admission to this track, all applicants must have basic computer and technology skills and knowledge, permanent access to a computer, access to an internet connection (high-speed preferred), and meet the following criteria:

1. All applicants must be a licensed practical nurse who holds a current, unencumbered nursing license to practice in Mississippi.
2. All applicants must have at least one year of documented full-time clinical practice as a licensed practical nurse within 3 years of the application year.
3. Applications to the LPN to RN Accelerated Track are accepted July 1st to September 15th each year. All applications and related paperwork must be complete and on file in the ADN Office by September 15th each year to be considered for a position in the Spring nursing class. The applicant is responsible for ensuring that the data in the file is received, correct, and complete.
4. The applicant must apply for regular admission and be accepted by the college, and must apply to the nursing division of the college. Applications to the LPN to RN Accelerated Track are accepted July 1st to September 15th each year.
5. All applicants must have a cumulative GPA of 2.50 or higher on a 4.00 scale for all previous college work attempted AND have an ACT composite score of 18 or higher. Submission of an ACT score is required for this program. Applicants with less than the required ACT composite score must have completed a minimum of 12 semester hours, including Anatomy and Physiology I & II with labs, with a cumulative GPA of 2.5 or higher before being admitted.
6. All prerequisite courses (Anatomy & Physiology I & II with labs, College Algebra, & Microbiology with lab) must be completed prior to entering the nursing program.



Prerequisites must have been taken within 8 years of application year with a minimum grade of “C”, and admissions criteria met by application deadline for an application to be considered. The applicant can be enrolled in final prerequisites at the time of applying. In exceptions, the applicant can be admitted into the program pending completion of final prerequisites.

7. If the applicant fails to complete the application, is not successful in prerequisite courses, is accepted and fails to enroll, or is not accepted, a new application must be submitted to the Division of Associate Degree Nursing between July 1st and September 15th of the next year. A waiting list is not maintained.
8. If accepted, all applicants must participate in drug and alcohol testing, and a criminal history background check (Criminal history complies with MS Code Section 43-11-13(5)(a)(iii).
9. Selection for the LPN to RN Accelerated Track is based upon the applicant’s cumulative grade point average, ACT composite score, references, and interview score. Priority is given to in-district residents, out-of-district Mississippi residents, then, out of state residents, in that order. In-district counties are Adams, Copiah, Franklin, Lawrence, Lincoln, Jefferson, and Simpson. All applications are judged on a competitive basis. All applicants are notified by letter of their acceptance or non-acceptance into the nursing program. The number of applicants accepted each year is limited to available clinical facilities and available faculty.
10. All applicants that meet admissions criteria are notified by letter of an interview date and time with the ADN Admissions Committee.

### **Additional LPN to RN Accelerated Track Information:**

**Program Orientation:** All students will be required to attend an on-campus (Wesson) program orientation session which will include library orientation, instructional technology lab orientation, and eLearning orientation.

**Nursing Course Concepts (Classroom):** Nursing concepts typically taught in the classroom setting will be delivered primarily online via the Blackboard format. Teaching-learning activities will consist of posted faculty audio/visual recordings, individual study modules; study guides, case studies, critical thinking exercises, practice tests and quizzes, and internet based learning activities. These activities mirror the requirements in the traditional track of the associate degree nursing program. Unit tests and final exams will be administered on-campus in a proctored setting. Students will be required to check-in weekly and submit completed work weekly according to the semester calendar.

**Unit Tests and Final Exams:** Unit tests and final exams will be administered on-campus in a proctored setting. Students who score below 80 on any unit test will be required to participate in mandatory remediation activities.

**Nursing Clinical Requirements:** All clinical learning experiences will be performed/ supervised by ADN faculty in the clinical agencies that are currently utilized by the ADN Program.

Nursing Skills Requirements: All skills labs and check-offs will be performed/ supervised by the Accelerated Track coordinator in an on-campus setting.

Computer Requirements: Students are required to own or have permanent access to a computer with an Internet connection. Students are welcome to use open computer labs throughout the Co-Lin district but should not use this as their sole resource. Instructors will not accept excuses in regard to computers or Internet service. For this reason you should complete assignments prior to the deadline and always have a backup computer plan.

**LPN to RN Accelerated Track Curriculum**

Plan of Study: The LPN to RN accelerated track student will be required to successfully complete 72 credit hours to receive an Associate in Applied Science Degree in Nursing. These hours are a combination of nursing hours and general education (including pre-requisite) hours.

Pre-requisite Courses: The student must complete 15 hours of pre-requisite courses with a grade of “C” or higher to meet degree requirements. All prerequisite courses (Anatomy & Physiology I & II with labs, College Algebra, & Microbiology with lab) must be completed prior to entering the nursing program. Prerequisites must have been taken within 8 years of application year with a minimum grade of “C”, and admissions criteria met by application deadline for an application to be considered. The applicant can be enrolled in final prerequisites at the time of applying. In exceptions, the applicant can be admitted into the program pending fall completion of final prerequisites.

Pre-requisite Courses

BIO 2513 Anatomy & Physiology (A&P) I.....	3
BIO 2511 A & P I Lab.....	1
BIO 2523 A&P II .....	3
BIO 2521 A & P II Lab .....	1
BIO 2923 Microbiology.....	3
BIO 2921 Micro Lab.....	1
MAT 1313 College Algebra .....	3
	15

General Education Courses: The student must complete an additional 12 hours of general education courses with a grade of “C” or higher to meet degree requirements. General education courses can be completed prior to applying to the nursing program, or in conjunction with the nursing core courses once admitted to the nursing program. It is recommended that most general education courses be completed prior to admission due to possible scheduling conflicts, but not required.

Courses

*EPY 2533 Human Growth & Development ....	3
ENG 1113 English Composition I .....	3
PSY 1513 General Psychology.....	3
SOC 2113 Sociology.....	3
	12

\*Must be taken prior to second semester of nursing program.

**Nursing Curriculum Courses:** Once admitted into the nursing program, the student must complete 45 hours of nursing core courses with a grade of “C” or higher to meet degree requirements. All NUR prefix courses (listed below) are nursing core courses and must be taken in sequence.

<u>Transition Semester (Spring)</u>	<u>Hours</u>
NUR 1019 Role Development .....	9
NUR 1113 Pharmacology .....	3
	12
9 credit hours awarded after successful completion of Role Development and Pharmacology .....	9
.....	21
 <u>Fall Semester</u>	
NUR 2316 Maternal-Newborn Nursing.....	6
NUR 2326 Pediatric Nursing.....	6
	12
 <u>Spring Semester</u>	
NUR 2414 Psychiatric Nursing .....	4
NUR 2426 Med/Surgical Nursing.....	6
NUR 2432 NCLEX-RN® Prep Course .....	2
	12
 Total Required Nursing Hours .....	45
Total General Education Hours.....	27
Total Requisite Hours	72



CO-LIN

## **CAREER AND TECHNICAL EDUCATION PROGRAMS**

## DIVISION OF CAREER AND TECHNICAL EDUCATION

MRS. JACKIE L. MARTIN, DEAN OF CAREER, TECHNICAL AND WORKFORCE EDUCATION

Career education programs at Copiah-Lincoln Community College are designed to prepare the student for entry-level employment in a specific occupation. The College awards a career certificate upon successful completion of the curriculum.

Technical education programs are designed to prepare students for employment upon completion of the specified program curriculum. Students are then eligible to receive the Associate in Applied Science Degree.

Several Career and Technical Programs require students to meet special entrance requirements. These requirements are stated in the following curriculum descriptions.

### CAREER AND TECHNICAL EDUCATION PROGRAMS

The primary objective of Copiah-Lincoln Community College is to provide Career and Technical Programs designed to prepare the student for immediate employment. In keeping with this objective, a wide variety of Career and Technical Programs is offered on both the Wesson and Natchez Campuses and the Simpson County Center. ACT requirements are listed for each program.

Program Name	ACT	Short-Term Career Certificate	Career Certificate	Technical Certificate	Associate Degree
Architectural Engineering Technology	14				x
Automation & Control Technology	14		x	x	x
Automotive Technology	*			x	x
Business & Marketing Management Technology	*		x	x	x
Business & Office Technology: Accounting Technology Option	14		x	x	x
Business & Office Technology: Microcomputer Technology Option	14		x	x	x
Business & Office Technology: Office Systems Technology Option	14		x	x	x
Commercial Truck Driving	-	x			
Computer Networking Technology	16		x	x	x
Construction Equipment Operation	-		x		
Cosmetology			x		
Cosmetology Teacher Trainer			x		
Culinary Arts Technology	**14		x	x	x
Diesel Equipment Technology	-			x	x
Drafting & Design Technology	14				x

Early Childhood Education Technology	*		x	x	x
Electronics Technology	14				x
Emergency Medical Technology - Basic	16	x			
Heating & Air Conditioning Technology	- *		x	x	x
Hotel & Restaurant Management Technology	*				x
Medical Laboratory Technology	18**				x
Medical Radiologic Technology	19**				x
Military Technology					x
Practical Nursing	16		x		
Precision Machining Technology	- *		x	x	x
Respiratory Care Technology	18				x
Welding	-		x		

- No high school diploma or GED required (must meet minimum COMPASS requirements)

\* ACT scores required (no minimum)

\*\* Recommended ACT Score

Special interest and special short-term career courses and workshops are offered when the demand and interest are shown for offering such courses.

Students enrolled in technical programs must select from the following general education electives:

## ELECTIVES

### MATH/SCIENCE ELECTIVE

BIO 1113	Principles of Biology I
BIO 1111	Principles of Biology I Lab
BIO 1123	Principles of Biology II
BIO 1121	Principles of Biology II Lab
BIO 1133	General Biology I
BIO 1131	General Biology I Lab
BIO 1143	General Biology II
BIO 1141	General Biology II Lab
BIO 1511	Principles of A & P I Lab
BIO 1513	Principles of A & P I
BIO 2213	Introduction to Marine Science
BIO 2211	Introduction to Marine Science Lab
CHE 1213	General Chemistry I
CHE 1211	General Chemistry I Lab
CHE 1313	Principles of Chemistry I

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CHE 1311	Principles of Chemistry I Lab
MAT 1313	College Algebra
PHY 2243	Physical Science Survey I or
PHY 2253	Physical Science Survey II
PHY 2241	Physical Science Survey I Lab or
PHY 2251	Physical Science Survey II Lab

### **SOCIAL/BEHAVIORAL SCIENCE ELECTIVE**

SOC 2113	Introduction to Sociology
PSY 1513	General Psychology
PSC 1113	American National Government

### **HUMANITIES/FINE ARTS ELECTIVE**

ART 1113	Art Appreciation
MUS 1113	Music Appreciation
ENG 1123	English Composition II
ENG 2323	English Literature I
ENG 2333	English Literature II
ENG 2223	American Literature I
ENG 2233	American Literature II
ENG 2423	World Literature I
ENG 2433	World Literature II
ENG 2513	African American Literature I
ENG 2523	African American Literature II
HIS 1163	World Civilization I
HIS 1173	World Civilization II
HIS 2213	American History I
HIS 2223	American History II

### **COMPUTER TECHNOLOGY ELECTIVE**

BOT 1133	Microcomputer Applications
CSC 1113	Introduction to Computer Concepts or
CSC 1123	Microcomputer Applications

## **SPECIAL PROGRAMS**

### **NURSING ASSISTANT**

The Nursing Assistant program is designed to prepare participants for employment upon completion. Students are exposed to a program that will provide knowledge, skills and understanding needed to function as a nursing assistant. The program is taught three (3) days per week from 8 a.m. until 3:30 p.m. for six (6) weeks. Upon completion, the students will receive a certificate from Copiah-Lincoln Community College qualifying them to register with the Mississippi Department of Health for the Certified Nursing Assistant exam.



## **SERVICES FOR SPECIAL POPULATIONS**

Copiah-Lincoln Community College offers support services for students who have an identifiable disability, single parents, displaced homemakers, students enrolled in nontraditional fields of study, individuals with limited English proficiency, and economically disadvantaged students. Some of the services available are:

- Assessment of special needs
- Assessments and surveys
- Basic skills
- Referrals
- Career information
- Career skills

## **WORK-BASED LEARNING**

The Work-Based Learning program creates an opportunity for Career and Technical student placement in worksites which parallel school-based education and training. Students must be enrolled in a Career and Technical Program and must be employed in a related workplace environment.

The Work-Based Learning courses are structured worksite experiences for which the Career and Technical Program area instructor, work-based learning coordinator, and worksite supervisor/mentor develop and implement a training agreement. The training agreement is designed to integrate the student's academic and technical skills into a work environment. Regular meetings and seminars with school and business and industry personnel for supplemental instruction and feedback (progress reviews) will be included.

Students receive semester hour credit, transcript recognition for worksite experience and a Work-Based Learning Certificate.

# CAREER AND TECHNICAL EDUCATION PROGRAMS

## AUTOMATION AND CONTROL TECHNOLOGY

Automation and Control Technology is an instructional program that provides the student with technical knowledge and skills necessary for gaining employment as an automated manufacturing systems technician in maintenance diagnostics, engineering, or production in an automated manufacturing environment. The focus of this program is on electricity/electronics, fluid power, motors and controllers, programmable controls, interfacing techniques, instrumentation, and automated processes.

This curriculum is designed as a two-year technical program. The Associate of Applied Degree in Automation and Control Technology will be awarded at the culmination of a minimum of 64 semester hours of satisfactory study. Graduates of the program will be qualified to seek employment as entry level electronics, instrumentation, robotics, automation, and maintenance technicians. Students who graduate from the program will also be better prepared to continue their education in advanced engineering related fields.

Special admission requirements:

1. Minimum ACT composite of 14.
2. Meet requirements for Intermediate Algebra.

### FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1114 DC Circuits .....	4	EET 1123 AC Circuits .....	3
EET 1214 Digital Electronics .....	4	EET 1334 Solid State Devices & Circuits .....	4
MFT 1112 Intro. to Automation & Controls .....	2	INT 1214 Fluid Power .....	4
Approved Computer Elective .....	3	ENG 1113 English Composition I .....	3
	13	Approved Soc./Behav. Science Elective .....	3
			17

### SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1324 Microprocessors.....	4	ELT 2623 Advanced Programmable .....	3
ELT 1413 Motor Control Systems .....	3	INT 2124 Control Systems II.....	4
ELT 2613 Programmable Logic Control.....	3	MFT 1123 Electrical Wiring/Auto & Controls ..	3
INT 2114 Control Systems I .....	4	SPT 1113 Public Speaking I.....	3
MAT 1313 College Algebra .....	3	Approved Humanities/Fine Arts Elective .....	3
	17		16

Completion Award: Career Certificate

Completion Award: Technical Certificate

Completion Award: Associate in Applied Science Degree

AUTOMOTIVE TECHNOLOGY

This instructional program prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunctions and repair of engines, and fuel, electrical, cooling, brake, and drive train and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems. This program is certified by the National Institute of Automotive Service Excellence.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ATT 1124 Basic Elec./Electronic Systems.....	4	ATT 1134 Advanced Elec./Electronic Systems .4	
ATT 1424 Engine Performance I .....	4	ATT 2334 Steering and Suspension Systems.....	4
ATT 1715 Engine Repair .....	5	ATT 2434 Engine Performance II .....	4
ATT 1811 Intro.,Safety, & Employability Skills...1		Approved Math/Science Elective .....	3/4
Approved Humanities/Fine Arts Elective .....	3	ENG 1113 English Composition I .....	3
	14/17		12/18/19

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ATT 1214 Brakes .....	4	ATT 1314 Manual Drive Trains/Transaxles.....	4
ATT 2325 Auto. Transmissions/Transaxles .....	5	ATT 2444 Engine Performance III.....	4
ATT 2614 Heating & Air Conditioning .....	4	ATT 2914 Special Problems I .....	4
BOT 1133 Microcomputer Applications.....	3	Approved Soc./Behav. Science Elective .....	3
	16	SPT 1113 Public Speaking I.....	3
			12/18

- Completion Award: Technical Certificate
- Completion Award: Associate in Applied Science Degree

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

## BUSINESS AND MARKETING MANAGEMENT TECHNOLOGY

The Business and Marketing Management Technology Program of study prepares the graduate for a career in sales, advertising, management, public relations, merchandising and buying. A combination of classwork and practical experience gives students the opportunity to acquire the background and skills necessary to enter the business and community workforce in positions leading to the mid-management level and higher. Completion of the two-year program leads to an Associate in Applied Science degree.

### FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MMT 1113 Principles of Marketing .....	3	MMT 1123 Marketing Applications .....	3
MMT 1313 Selling.....	3	MMT 1323 Advertising .....	3
MMT 1413 Merchandising Math.....	3	MMT 2333 Multi. Pres. for Marketing.....	3
ENG 1113 English Composition I .....	3	SPT 1113 Public Speaking I.....	3
CSC 1113 Intro. to Computer Concepts or		ACC 1213 Principles of Accounting I .....	3
CSC 1123 Microcomputer Applications .....	3		15
	15		

### SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MMT 2213 Principles of Management.....	3	MMT 1753 Marketing Seminar .....	3
MMT 2233 Human Resource Mgt.....	3	MMT 2513 Entrepreneurship.....	3
MMT 2313 E-Commerce Marketing.....	3	MMT 2523 Event Management.....	3
CTE 1001 CPAS Prep .....	1	BAD 2413 Legal Environment of Business.....	3
Approved Math/Science Elective .....	3/4	Approved Humanities/Fine Arts Elective .....	3
Approved Soc./Behav. Science Elective .....	3		15
	16/17		

**Completion Award: Career Certificate**

**Completion Award: Technical Certificate**

**Completion Award: Associate in Applied Science Degree**

#### Technical Electives

ACC 1223	Accounting II
BOT 1213	Professional Development
CSC 1123	Microcomputer Applications
ECO 2113	Principles of Economics I
ECO 2123	Principles of Economics II
HRT 1123	Hospitality & Tourism
HRT 1813	The Professional Tour Guide
HRT 2713	Marketing Hospitality Services
HRT 2853	Convention & Meeting Planning
JOU 1313	Principles of Journalism I
MFL 1213	Elementary Spanish
MMT 1753	Marketing Seminar
MMT 2343	Marketing Web Page Design
MMT 2423	Retail Management
MMT 2613	International Marketing
MMT 2913	Internship in Business and Marketing Management Technology

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

BUSINESS AND OFFICE TECHNOLOGY

ACCOUNTING TECHNOLOGY

The Accounting Technology program of study prepares students for entry-level accounting positions in accounts payable, accounts receivable, payroll, and inventory as well as enhances the skills of persons currently employed in accounting who wish to advance. The program provides a foundation for students transferring to a four-year college or university to pursue a specialized degree in the field.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1113 Document Formatting .....	3	BOT 1143 Word Processing Applications.....	3
BOT 1133 Microcomputer Applications.....	3	BOT 1443 Advanced Business Accounting or	
BOT 1213 Personal & Professional Dev.....	3	ACC 1223 Principles of Accounting II.....	3
BOT 1313 Applied Business Math .....	3	BOT 1813 Electronic Spreadsheet.....	3
BOT 1433 Business Accounting or		BOT 2413 Computerized Accounting.....	3
ACC 1213 Principles of Accounting.....	3	BOT 2813 Business Communication.....	3
BOT 1713 Mechanics of Communication .....	3	ENG 1113 English Composition I .....	3
	18		18

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 2133 Desktop Publishing .....	3	BOT 2473 Cost Accounting.....	3
BOT 2323 Database Management .....	3	BOT 2833 Integrated Computer Applications ...	3
BOT 2423 Income Tax Accounting .....	3	SPT 1113 Public Speaking I.....	3
BOT 2463 Payroll Accounting.....	3	Approved Soc./Behav. Science Elective .....	3
CTE 1001 CPAS Prep .....	1	Approved Humanities/Fine Arts Elective .....	3
Approved Math/Science Elective .....	3/4		15
	16/17		

Completion Award: Technical Certificate  
Completion Award: Associate in Applied Science Degree

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

MICROCOMPUTER TECHNOLOGY

The Microcomputer Technology program is designed for a student who wants to manage the microcomputer operations in an office, including software configuration, troubleshooting, network administration and system operation.

Special admission requirements:

- 1. Must have a minimum ACT composite score of 14.
- 2. BOT 1013 Keyboarding or equivalent is strongly recommended.

## FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1113 Document Formatting .....	3	BOT 1143 Word Processing Applications.....	3
BOT 1133 Microcomputer Applications.....	3	BOT 1433 Business Accounting or	
BOT 1213 Personal & Professional Dev.....	3	ACC 1213 Principles of Accounting.....	3
BOT 1313 Applied Business Math .....	3	BOT 1813 Electronic Spreadsheet.....	3
BOT 1713 Mechanics of Communication .....	3	BOT 2813 Business Communications .....	3
IST 1313 Visual BASIC Programming.....	3	Approved Soc./Behav. Science Elective .....	3
	18		15

## SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 2323 Database Management .....	3	BOT 2133 Desktop Publishing .....	3
BOT 2413 Computerized Accounting.....	3	BOT 2833 Integrated Computer Applications ...	3
BOT 2823 Communication Technology .....	3	CNT 2423 System Maintenance .....	3
IST 1423 Web Design Applications .....	3	Approved Humanities/Fine Arts Elective .....	3
CTE 1001 CPAS PREP .....	1	Approved Math/Science Elective .....	3/4
ENG 1113 English Composition I .....	3		15/16
SPT 1113 Public Speaking I.....	3		
	19		

**Completion Award: Technical Certificate**

**Completion Award: Associate in Applied Science Degree**

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

## OFFICE SYSTEMS TECHNOLOGY

The Office Systems Technology program is designed to give students a broad overview of the entire office function and provide students an opportunity to investigate the integration of systems. It exposes students to career options available within the office, which involve the management of people and equipment resources, as well as an opportunity to recognize the relationship between worker and supervisor.

Special admission requirements:

1. Must have a minimum ACT composite score of 14.
2. BOT 1013 Keyboarding or equivalent is strongly recommended.

## FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1113 Document Formatting .....	3	BOT 1143 Word Processing Applications.....	3
BOT 1133 Microcomputer Applications.....	3	BOT 1433 Business Accounting or	
BOT 1213 Personal & Professional Dev.....	3	ACC 1213 Principles of Accounting.....	3
BOT 1313 Applied Business Math .....	3	BOT 1813 Electronic Spreadsheet.....	3
BOT 1413 Records Management.....	3	BOT 2813 Business Communications .....	3
BOT 1713 Mechanics of Communication .....	3	ENG 1113 English Composition I .....	3
	18		15

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 2323 Database Management .....	3	BOT 2133 Desktop Publishing .....	3
BOT 2413 Computerized Accounting.....	3	BOT 2723 Administrative Office Procedures .....	3
BOT 2823 Communication Technology .....	3	BOT 2833 Integrated Computer Applications ...	3
CTE 1001 CPAS Prep .....	1	Approved Soc./Behav. Science Elective .....	3
SPT 1113 Public Speaking I.....	3	Approved Humanities/Fine Arts Elective .....	3
Approved Math/Science Elective .....	3/4		15
	16/17		

- Completion Award: Career Certificate
- Completion Award: Technical Certificate
- Completion Award: Associate in Applied Science Degree

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

COMMERCIAL TRUCK DRIVING

The Commercial Truck Driving program is designed to prepare participants for employment in the field of transportation. The participant will learn Department of Transportation rules and regulations, Mississippi requirements for obtaining a commercial driver’s license, and the operations of a semi tractor-trailer. Course consists of classroom and hands-on equipment training. Employability/work maturity and basic educational skills will be taught. The program will operate six (6) hours per day, five (5) days per week for a maximum of 8 weeks. A counselor will be available for participant needs. Curriculum and course descriptions are available upon request.

Special admission requirements:

1. At least 21 years of age upon completion of the program.
2. Pass a Department of Transportation (D.O.T.) physical for Commercial Truck Drivers and have the physical capability of reaching clutch and brake pedals while in driver’s position.
3. Receive a negative test result on the D.O.T. drug test by a certified laboratory and have the results submitted directly to the college.
4. Official copy of driving record on file.
5. Have a current valid driver’s license.
6. If accepted, all applicants must participate in a criminal history background check.

FRESHMAN YEAR

First Semester	Semester Hours
DTV 1114 Commercial Truck Driving I.....	4
DTV 1124 Commercial Truck Driving II .....	4
**DTV 1137 Commercial Truck Driving Intern ..	7
	8/15

Completion Award: Career Certificate 8 weeks    \*\*Completion Award: Career Certificate 16 weeks



## COMPUTER NETWORKING TECHNOLOGY

Computer Networking Technology offers training in telecommunications, network technologies, administration, maintenance, operating systems and network planning and implementation. Computer Networking graduates will have opportunities for employment as computer support specialists, network technicians, and network managers or administrators.

Special admission requirements:

1. Must have a minimum ACT composite score of 16; however, a minimum ACT composite score of 18 is recommended.

### FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1213 Personal & Professional Dev.....	3	CNT 2423 System Maintenance .....	3
CPT 1333 Operating Platforms.....	3	CTE 2002 CPAS PREP.....	2
IST 1113 Fund. of Information Technology.....	3	IST 1153 Web & Programming Concepts.....	3
IST 1133 Fund. of Data Communications .....	3	IST 1163 Concepts of Database Design.....	3
IST 1143 Principles of Information Security.....	3	IST 1223 Network Components .....	3
ENG 1113 English Composition I .....	3	IST 1243 Network Admin. Using MS	
	18	Windows Server .....	3
			17

### SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
IST 1423 Web Design Applications.....	3	IST 2233 Network Implementation .....	3
IST 2223 Network Planning & Design.....	3	IST 2453 Mobile Application Development.....	3
IST 2253 Adv. Network Admin. Using MS		SPT 1113 Public Speaking I.....	3
Windows Server .....	3	Approved Humanities/Fine Arts Elective .....	3
Approved Math/Science Elective .....	3/4	Approved Technical Elective.....	3
Approved Social/Behavioral Science Elective .....	3		15
	15/16		

**Completion Award: Career Certificate**

**Completion Award: Technical Certificate**

**Completion Award: Associate in Applied Science Degree**

#### Technical Electives

IST 1253 Network Administration using Linux  
 IST 1313 Visual Basic Programming Language  
 IST 2343 Database Programming and Design  
 IST 2483 Web Server  
 WBL 291(2-3) Work Based Learning

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

**CONSTRUCTION EQUIPMENT OPERATION**

The Construction Equipment Operation Program is designed to prepare an individual for an entry-level position in the field of construction equipment operations. Practical and theoretical experiences are provided in the classroom and on the following equipment: backhoe, front end loader, dozer, motor grader and excavator.

**FRESHMAN YEAR**

First Semester	Semester Hours	Second Semester	Semester Hours
CEV 1212 Safety I .....	2	CEV 1222 Safety II.....	2
CEV 1313 Service & Prev. Maint. I.....	3	CEV 1323 Service & Prev. Maint. II .....	3
CEV 1416 Equipment Operation I.....	6	CEV 1426 Equipment Operation II .....	6
CEV 1514 Grade Work I.....	4	CEV 1524 Grade Work II .....	4
	15		15

**Completion Award: Career Certificate**

\* Students will earn NCCER Certification upon successful completion of all classes.

**COSMETOLOGY**

The purpose of this program is to train students in all phases of cosmetology. Training includes one year of classroom and laboratory activities which are necessary to become proficient as a cosmetologist. The program is approved by the State Board of Cosmetology.

Instruction includes 230 hours of theory, 1200 hours of practical and 70 unassigned clock hours - a total of 1500 hours to be completed in a year.

Upon satisfactory completion of this training a student is eligible to request examination by State Board of Cosmetology to receive license. This course meets seven and one-half hours a day, five days per week.

Special admission requirements:

1. Complete and have on file a Copiah-Lincoln Community College official application.
2. Must have a transcript from an accredited high school showing graduation, or satisfactory scores on the GED test, or a transcript from previous college attendance on file.
3. Complete a Co-Lin Cosmetology Application on testing date
4. Take Cosmetology Aptitude Test (CSAT) and COMPASS Placement Test at Copiah-Lincoln Community College.
5. If accepted, the applicant must attend cosmetology orientation/pre-registration.

## FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
COV 1122 Cosmetology Orientation.....	2	COV 1255 Cosmetology Sciences II .....	5
COV 1245 Cosmetology Sciences I.....	5	COV 1436 Hair Care II.....	6
COV 1426 Hair Care I .....	6	COV 1532 Nail Care II .....	2
COV 1522 Nail Care I .....	2	COV 1632 Skin Care II.....	2
COV 1622 Skin Care I .....	2	COV 1722 Salon Business I.....	2
	17		17

## SUMMER TERM

First Semester	Semester Hours
COV 1263 Cosmetology Sciences III.....	3
COV 1443 Hair Care III.....	3
COV 1542 Nail Care III.....	2
COV 1642 Skin Care III .....	2
COV 1732 Salon Business II .....	2
	12

**Completion Award: Career Certificate**

## COSMETOLOGY TEACHER TRAINEE

The Cosmetology Teacher Trainee course is a special course designed to prepare a person to become a cosmetology instructor. To be eligible to make application for this course, one must meet the following requirements:

1. Hold a current Mississippi cosmetology license.
2. Be at least twenty-one years of age.
3. Have a high school education or the equivalent.
4. Be a graduate of an accredited beauty school.
5. Obtain twelve (12) semester hours credit in “Methods of Training.”

To be eligible to complete the teacher trainee program, one must successfully complete 750 clock hours of cosmetology trainee instruction with a minimum of two years work experience prior to teacher trainee training or 2,000 clock hours without the work experience.

It should be noted that only one instructor trainee can be accepted into the program at a time. The student will be required to register as a full-time student at the beginning of each semester. Twelve credit hours will be allowed for each semester.

## FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
COV 2816 Cos. Teacher Training I.....	6	COV 2836 Cos. Teacher Training III.....	6
COV 2826 Cos. Teacher Training II .....	6	COV 2846 Cos. Teacher Training IV.....	6
	12		12

**Completion Award: Career Certificate**

CULINARY ARTS TECHNOLOGY

The Culinary Arts Technology concentration provides a solid foundation in the methods and science of cooking through exposure to classical, American, and international cuisine as well as the art of baking and pastries. Special emphasis is placed on culinary tools, equipment, techniques, and specialty ingredients.

After successful completion of the courses listed in the curriculum, students may be awarded a 1-year certificate in Culinary Arts: Food Preparation, a 2-year certificate in Culinary Arts: Food Preparation, or an Associate of Applied Science degree in Culinary Arts.

Students completing the program will be eligible to earn nationally accredited food safety certification from the National Restaurant Association – ServSafe.

In addition, students completing this program will be eligible to obtain ManageFirst certification, a management development program that equips students with the key competencies they need to begin or advance their management careers in our demanding industry created by the National Restaurant Association Educational Foundation (NRAEF) and managed nationally by National Restaurant Association Solutions.

Special admission requirement: Recommended ACT composite of 14.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
HRT 1123 Intro to Hospitality & Tourism Ind.....	3	HRT 1223 Restaurant & Catering Operations ...	3
CUT 1114 Culinary Principles I.....	4	CUT 1124 Culinary Principles II.....	4
HRT 1213 Sanitation and Safety.....	3	CUT 1133 Principles of Baking.....	3
CUT 1243 Dining Room Management.....	3	CUT 1513 Garde Manger .....	3
ENG 1113 English Comp I .....	3	SPT 1113 Public Speaking I.....	3
	16		16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CUT 2314 American Regional Cuisine .....	4	HRT 2613 Hospitality Supervision.....	3
HRT 2713 Marketing Hospitality Services.....	3	HRT 2623 Hospitality Human Resource Mgt....	3
CUT 2223 Menu Planning & Facilities Design....	3	HRT 2926 Supervised Work Experience in	
CUT 2423 International Cuisine.....	3	Culinary Arts Tech. ....	6
Approved Math/Science Elective .....	3/4	Approved Soc./Behav. Science Elective.....	3
	16/17	Approved Humanities/Fine Arts Elective .....	3
			18

- Completion Award: Career Certificate
- Completion Award: Technical Certificate
- Completion Award: Associate in Applied Science Degree

\*Students completing the one year certificate will be required to complete CUT 1912 and CUT 1922 Supervised Work Experience in Culinary Arts Technology in place of HRT 2926 Supervised Work Experience in Culinary Arts Technology.

## DIESEL EQUIPMENT TECHNOLOGY

The Diesel Equipment Technology program is an instructional program that provides students with competencies required to maintain and repair a variety of industrial diesel equipment, including agricultural tractors, commercial trucks, and construction equipment. The program includes instruction in inspection, repair, and maintenance of engines, power trains, hydraulic systems, and other components.

### FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DET 1114 Fundamentals of Equip. Mech.....	4	DET 1263 Electrical/Electronic Systems II.....	3
DET 1213 Hydraulic Brake Systems.....	3	DET 1364 Diesel Systems I.....	4
DET 1223 Electrical/Electronic Systems I.....	3	DET 1513 Hydraulics .....	3
DET 1713 Power Trains.....	3	DET 1614 Preventive Maintenance & Serv.....	4
Approved Computer Elective .....	<u>3</u>	ENG 1113 English Composition I .....	3
	16	SPT 1113 Public Speaking I.....	<u>3</u>
			20

### SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DET 2253 Steering & Suspension Systems.....	3	DET 2113 Welding for Diesel Equip. Tech.....	3
DET 2273 Electrical/Electronic Systems III.....	3	DET 2623 Advanced Brake System (Air).....	3
DET 2374 Diesel Systems II.....	4	DET 2813 Air Conditioning & Heating Sys.....	3
Approved Soc./Behav. Science Elective .....	3	DET 2913 Special Project or	
Approved Math/Science Elective .....	<u>3/4</u>	WBL 2923 Work-Based Learning.....	3
	16/17	Approved Humanities/Fine Arts Elective .....	<u>3</u>
			15

**Completion Award: Technical Certificate**

**Completion Award: Associate in Applied Science Degree**

## DRAFTING AND DESIGN TECHNOLOGY

The Drafting and Design Technology program is a two-year technical program designed to give the student essential knowledge and skills required for efficient and productive performance in the drafting field. The College grants an Associate in Applied Science degree to students upon satisfactory completion of the curriculum and assists in placing students in gainful employment.

Special admission requirement: Minimum ACT composite of 14.

### FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DDT 1114 Fundamentals of Drafting .....	4	DDT 1133 Machine Drafting I.....	3
DDT 1123 Comp. Methods for Drafting.....	3	DDT 1213 Construction Materials.....	3
DDT 1313 Principles of CAD.....	3	DDT 1323 Intermediate CAD.....	3
ENG 1113 English Composition I .....	3	SPT 1113 Public Speaking I.....	3
Approved Computer Elective .....	<u>3</u>	Approved Math/Science Elective .....	<u>3/4</u>
	16		15/16

**SOPHOMORE YEAR**

<b>First Semester</b>	<b>Semester Hours</b>	<b>Second Semester</b>	<b>Semester Hours</b>
DDT 1413 Elementary Surveying.....	3	DDT 2233 Structural Drafting .....	3
DDT 1613 Architectural Design I.....	3	DDT 2423 Mapping & Topography.....	3
DDT 2243 Cost Estimating.....	3	Approved Drafting & Design Elective .....	3
DDT 2343 Advanced CAD.....	3	Approved Drafting & Design Elective .....	3
Approved Humanities/Fine Arts Elective .....	3	Approved Drafting & Design Elective .....	3
Approved Soc./Behav. Science Elective .....	3		15
	18		

**Completion Award: Associate in Applied Science Degree**

**Technical Electives**

DDT 2523	Pipe Drafting
DDT 2623	Architectural Design II
DDT 2913	Special Project
WBL 2913	Work-Based Learning I
WBL 2923	Work-Based Learning II
WBL 2933	Work-Based Learning III

\*\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

**ARCHITECTURAL ENGINEERING TECHNOLOGY**

The Architectural Engineering Technology Program is a two-year technical program designed to give the student essential knowledge and skills required for efficient and productive performance in the architectural field. The College grants an Associate in Applied Science degree to students upon satisfactory completion of the curriculum and assists in placing students in gainful employment.

Special admission requirement: Minimum ACT composite of 14.

\* Recommended supplies: Laptop computer (see advisor for specifications)

**FRESHMAN YEAR**

<b>First Semester</b>	<b>Semester Hours</b>	<b>Second Semester</b>	<b>Semester Hours</b>
DDT 1114 Fundamentals of Drafting .....	4	DDT 1133 Machine Drafting I.....	3
DDT 1123 Computational Methods for Drafting..	3	DDT 1213 Construction Materials.....	3
DDT 1313 Principles of CAD.....	3	DDT 1323 Intermediate CAD.....	3
ENG 1113 English Composition I .....	3	SPT 1113 Public Speaking I.....	3
MAT 1313 College Algebra .....	3	MAT 1323 Trigonometry .....	3
	16		15

## SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DDT 1413 Elementary Surveying.....	3	DDT 2233 Structural Drafting.....	3
DDT 1613 Architectural Design I.....	3	DDT 2423 Mapping & Topography.....	3
DDT 2343 Advanced CAD .....	3	DDT 2523 Pipe Drafting.....	3
DDT 2243 Cost Estimating .....	4	DDT 2623 Architectural Design II.....	3
Soc./Behav. Science Elective.....	3	DDT 2913 Special Projects.....	3
Humanities/Fine Arts Elective .....	3	Approved Computer Elective .....	3
	18		18

**Completion Award: Associate in Applied Science Degree**

### Technical Electives

WBL 2913	Work-Based Learning I
WBL 2923	Work-Based Learning II
WBL 2933	Work-Based Learning III

## EARLY CHILDHOOD EDUCATION TECHNOLOGY

This program provides preparation for a professional career in the field of early childhood education spanning a variety of career options. Instructional programs include classroom instruction and supervised laboratory/collaborative center or work experience. Students should develop competencies that enable them to provide services, to teach, and to guide young children as related to various early childhood professions.

## FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CDT 1113 Early Childhood Profession .....	3	CDT 1223 Child Development II.....	3
CDT 1214 Child Development I.....	4	CDT 1513 Nutrition for Young Child .....	3
CDT 1313 Creative Arts for Young Children.....	3	CDT 1713 Language and Literature Development for Young Children ....	3
CDT 1343 Child Health and Safety .....	3	Approved Humanities/Fine Arts Elective .....	3
ENG 1113 English Composition I .....	3	CSC 1113 Computer Concepts .....	3
	16		15

## SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CDT 2233 Guiding Social and Emotional Behavior .....	3	CDT 2713 Social Studies, Math and Science for Young Children .....	3
CDT 2413 Atypical Child Development.....	3	CDT 2813 Adm. of Programs for Young Child	3
CDT 2613 Methods and Materials.....	3	CDT 2925 Student Teaching II .....	5
CDT 2915 Student Teaching I.....	5	SPT 1113 Public Speaking I.....	3
Approved Math/Science Elective .....	3/4	Approved Social/Behavioral Science Elective ..	3
	17/18		17

**Completion Award: Career Certificate**

**Completion Award: Technical Certificate**

**Completion Award: Associate in Applied Science Degree**

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.



ELECTRONICS TECHNOLOGY

The Electronics Technology program is a four-semester program with a combination of both theory and laboratory experience. The graduate will be capable of entry-level employment in the many fields of electronics. Some of these fields are communications, instrumentation and control electronics, computers, business machines, and avionics, and many more.

Special admission requirements:

- 1. Minimum ACT composite of 14.
- 2. Meet requirements for Intermediate Algebra.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1114 DC Circuits .....	4	EET 1123 AC Circuits .....	3
Approved Technical Elective .....	2	EET 1214 Digital Electronics .....	4
ENG 1113 English Composition I .....	3	EET 1334 Solid State Devices & Circuits .....	4
Approved Soc./Behav. Science Elective .....	3	MAT 1313 College Algebra .....	3
*Computer Related Elective .....	3	SPT 1113 Public Speaking I.....	3
	15		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1324 Microprocessors.....	4	Approved Technical Electives .....	14
EET 2334 Linear Integrated Circuits.....	4		14
EET 2414 Elect. Communications.....	4		
Approved Technical Elective .....	3		
Approved Humanities/Fine Arts Elective .....	3		
	18		

Completion Award: Associate in Applied Science Degree

\* Students who are literate in computer applications may substitute an appropriate computer course.

Technical Electives

ELT 1123	Commercial and Industrial Wiring
ELT 1213	Electrical Power
ELT 1223	Motor Maintenance and Troubleshooting
ELT 1413	Motor Control Systems
ELT 2424	Solid State Motor Controls
ELT 2613	Programmable Logic Controllers
ELT 2623	Advanced Programmable Logic Controllers
EET 1192	Fundamentals of Electronics
EET 2912	Special Project
EET 292(3-4)	Supervised Work Experience
EET 1713	Drafting for Electronics/Electrical Technology
EET 2423	Fundamentals of Fiber Optics
INT 1214	Fluid Power
MFT 1123	Electrical Wiring for Automation & Control Technology
CST 2113	Computer Servicing Lab I
WBL 291(2-3)	Work-Based Learning
TCT 1113	Fundamentals of Telecommunications

**\*COMPUTER RELATED ELECTIVE**

EET 1613 Computer Fundamentals for Electronics/Electricity  
Approved Computer Programming Language

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

**EMERGENCY MEDICAL TECHNICIAN - BASIC**

The Emergency Medical Technician-Basic integrates the theory of emergency medical care with the practical skills necessary to provide basic life support with an ambulance service or other specialized rescue services. The EMT-Basic course consists of 135 classroom hours along with 12 hours of emergency room clinicals. At least five runs on the ambulance must be made before becoming certified in Mississippi. The course is designed to enable students who successfully complete the six-hour basic course and pass the National Registry EMT-Basic (NREMT) exam to qualify as a certified EMT-Basic in Mississippi. Emergency Medical Technicians-Basic are certified by the Mississippi State Department of Health Emergency Medical Services. Students who complete the program are eligible to take the National Registry of Emergency Medical Technicians-Basic Level.

**Special admission requirements:**

1. Transcript verifying high school graduation or G.E.D.
2. Must be 18 years of age upon entrance into the program.
3. Must have an ACT score of 16 or above.
4. Compass reading score of 62 and writing score of 32.
5. Must have had a current certified CPR (Health Care Provider) course.
6. Must present evidence of being physically fit per physical examination by physician and submitting information on the Co-Lin Health Occupations Examination Report form.
7. Must complete the the College's Hepatitis B Policy form.
8. Must complete and submit a the College's Student Health Survey form.
9. If accepted, must apply and pay for student liability insurance through the college after registering into the course.
10. If accepted, must show proof of a negative TB Skin test.
11. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.
12. Must maintain a grade average of 80 or above to pass this course.

**First Semester****Semester Hours**

EMT 1118 Emergency Medical Tech - Basic .....8

8

HEATING AND AIR CONDITIONING TECHNOLOGY

The productivity, comfort, and health of our nation are dependent upon the air conditioning, heating and refrigeration fields. The units, which together constitute an air conditioning, heating, or refrigeration system, no matter how simple or complex, depend upon fundamental scientific principles. It is the objective of this course to present these basic principles, to develop correct work procedures, and to train in the basic skills necessary for advancement in this field. Upon satisfactory completion of this course, a student will be prepared to secure employment with businesses which install or service air conditioning, heating, or refrigeration systems and equipment or to become self-employed.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ACT 1125 Basic Compression Refrigeration .....	5	ACT 1213 Controls.....	3
ACT 1133 Tools & Piping .....	3	ACT 1313 Refrigeration System Components ..	3
ACT 1713 Electricity for HVAC .....	3	ACT 1813 Professional Service Procedures .....	3
IMM 1132 Ind. Maint. Blueprint Reading.....	2	SPT 1113 Public Speaking I.....	3
ENG 1113 English Composition I .....	3	Approved Computer Elective .....	3
	13/16	Approved Math/Science Elective .....	3/4
			12/18/19

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ACT 2414 Air Conditioning I.....	4	ACT 2424 Air Conditioning II.....	4
ACT 2513 Heating Systems.....	3	ACT 2324 Commercial Refrigeration.....	4
ACT 2625 Heat Load & Air Properties .....	5	ACT 2433 Refrigerant, Retrofit & Regulations.	3
Approved Humanities/Fine Arts Elective .....	3	Approved Heating & Air Cond. Elective.....	3
	12/15	Approved Soc./Behav. Science Elective.....	3
			14/17

- Completion Award: Career Certificate
- Completion Award: Technical Certificate
- Completion Award: Associate in Applied Science Degree

HEATING & AIR CONDITIONING ELECTIVES

- ACT 2913 Special Project in HVAC
- ACT 2923 Supervised Work Experience
- WBL 2913 Work-Based Learning

COMPUTER ELECTIVES

- BOT 1133 Microcomputer Applications
- CSC 1113 Introduction to Computers
- CSC 1123 Microcomputer Applications
- EET 1613 Computer Fundamentals
- IST 1113 Fund. of Information Technology

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

HOTEL AND RESTAURANT MANAGEMENT TECHNOLOGY

The Hotel and Restaurant Management Technology program provides specialized occupational instruction in all phases of hotel and restaurant management to prepare students for careers as managers and supervisors in the hospitality and tourism industry. Completion of the 2-year program leads to an Associate of Applied Science degree. Students who complete the Hotel and Restaurant Management Technology program are eligible to obtain ManageFirst Certification from the National Restaurant Association

Educational Foundation or certifications from the Educational Institute of the American Hotel and Lodging Association in Specialized Food and Beverage Management and/or Hospitality Operations. In addition, students completing this program will be eligible to obtain ServSafe Sanitation certification from the National Restaurant Association.

### FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1313 Applied Business Math .....	3	BOT 1133 Microcomputer Applications.....	3
HRT 1114 Culinary Principles I.....	4	HRT 1224 Restaurant and Catering Operations	4
HRT 1123 Hospitality and Tourism .....	3	HRT 1413 Rooms Division Management.....	3
HRT 1213 Sanitation and Safety.....	3	Approved Science Elective .....	4
HRT 2423 Hospitality Security Mgt. and Law ...	3	Approved Humanities/Fine Arts Elective .....	3
ENG 1113 English Composition.....	3		17

19

### SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1433 Business Accounting.....	3	HRT 2233 Food and Beverage Control.....	3
HRT 1514 Hospitality Seminar.....	4	HRT 2623 Hospitality Human Resource Mgt....	3
HRT 2613 Hospitality Supervision.....	3	HRT 2853 Convention & Meeting Planning.....	3
MMT 1113 Principles of Marketing .....	3	HRT 2914 Supervised Work Experience .....	4
Social/Behavioral Science Elective .....	3	SPT 1113 Public Speaking I.....	3
	16		16

#### Completion Award: Associate in Applied Science Degree

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

### MEDICAL LABORATORY TECHNOLOGY

The mission of the Medical Laboratory Technology program at Copiah-Lincoln Community College is designed to instruct students in the theoretical and practical skills required for the entry level practice of clinical laboratory science. The Medical Laboratory Technician is responsible for assuring reliable and accurate laboratory test results to meet the needs of the community and the medical profession.

The curriculum includes technical and academic courses taken on campus and 24 weeks of didactic instruction and skill development in an affiliated hospital. Upon successful completion of the technical program, the student will be awarded an Associate in Applied Science degree in Medical Laboratory Technology and will be eligible to take a national certification examination.

The Medical Laboratory Technology program is accredited by the NAACLS (National Accrediting Agency for Clinical Laboratory Sciences), 5600 N River Rd, Suite 720, Rosemont, IL 60018 - Phone: (773) 714-8880, [www.naacls.org](http://www.naacls.org).

#### Special admission requirements:

1. Must be 18 years of age upon entrance into the program.
2. Recommended ACT of 18 or higher.
3. Completed MLT Application Packet. Applications are accepted spring and fall

semesters.

- 4. Developmental courses must be successfully completed prior to entrance into the program.
- 5. Acceptance will be based on completed MLT Application Packet, ACT score, GPA, and an interview by the selection committee.
- 6. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.

NOTE: Application packets may be obtained from the Counseling Center at 601-643-8324. MLT department or on our website at [www.colin.edu](http://www.colin.edu).

SUMMER TERM

BIO 2513 Anatomy & Physiology I.....	3
BIO 2511 Anatomy & Physiology I Lab .....	1
BIO 2523 Anatomy & Physiology II .....	3
BIO 2521 Anatomy & Physiology II Lab .....	1
	8

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MLT 1111 Fund. of MLT/Phlebotomy .....	1	MLT 1212 Urinalysis/Body Fluids .....	2
MLT 2512 Parasitology.....	2	MLT 1313 Hematology I .....	3
BIO 2923 General Microbiology .....	3	MLT 1413 Immunology/Serology .....	3
BIO 2921 General Microbiology Lab.....	1	MLT 1515 Clinical Chemistry .....	5
ENG 1113 English Composition I .....	3	CHE 1213 General Chemistry I &	
MAT 1233 Intermediate Algebra or		CHE 1211 General Chemistry Lab or .....	
MAT 1313 College Algebra .....	3	CHE 1313 Principles of Chemistry I &	3
Approved Soc./Behav. Science Elective .....	3	CHE 1311 Principles of Chemistry I Lab	1
	16		17

SUMMER TERM

Computer Technology Elective.....	3
SPT 1113 Public Speaking I.....	3
	6

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MLT 1324 Hematology II .....	4	MLT 2916 Clinical Practice I.....	6
MLT 2424 Immunohematology .....	4	MLT 2926 Clinical Practice II .....	6
MLT 2614 Pathogenic Microbiology.....	4		12
Approved Humanities/Fine Arts Elective .....	3		
	15		

SUMMER TERM

MLT 2936 Clinical Practice III .....	6
	6

Completion Award: Associate in Applied Science Degree

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## **MEDICAL LABORATORY TECHNOLOGY FAST TRACK CURRICULUM**

A student who enters the MLT Program in January and has completed all of the required academic courses with a C or better prior to entering the program, qualifies to complete the MLT Program in three semesters and one summer term. This will be a very intensive and rigorous curriculum requiring much dedication.

The student must have completed either Principles of Chemistry I or General Chemistry I with a “C” average or better to take Clinical Chemistry (MLT 1515) in spring semester.

## **MEDICAL RADIOLOGIC TECHNOLOGY**

The Medical Radiologic Technology program is a two-year technical program designed to prepare graduates for employment as a radiologic technologist or radiographer. Radiographers use equipment that emits ionizing radiation to image internal structures of the body. Employment opportunities include various health care facilities such as hospitals, doctors’ offices, medical clinics, imaging centers and sports medicine clinics.

The program provides a foundation for obtaining higher level degrees of study or placement into advanced specialty imaging or treatment modalities in the healthcare field. Examples of advanced areas for registered technologists include ultrasound, CT, MRI, cardiovascular-interventional radiography, mammography, nuclear medicine, radiation therapy, administration, and education.

The radiography curriculum includes technical and academic courses. Classroom and laboratory activities are conducted on Copiah-Lincoln Community College’s Wesson Campus and clinical experience is gained at affiliating hospitals. Upon successful completion of the program the student is awarded an Associate in Applied Science degree in Medical Radiologic Technology, is eligible to apply for a state license and write the American Registry of Radiologic Technologist (ARRT) exam.

The Medical Radiologic Technology program is accredited by the Joint Review Committee on Education in Radiologic Technology, 20 N. Wacker Drive, Suite 2850, Chicago, IL 60606-3182, (313)704-5300, [www.jrcert.org](http://www.jrcert.org).

Special admission requirements:

1. Must be 18 years of age upon entrance into the program.
2. Recommended ACT of 19 or higher.
3. Completed RGT Application Packet. Applications are accepted for the fall semester. Application deadline is January 1.
4. Acceptance will be based on completed RGT Application Packet, ACT score, GPA, and an interview by the selection committee.
5. If selected, all applicants must participate in drug and alcohol testing and a criminal history background check.

NOTE: Application packets may be obtained from the Counseling Center at 601-643-8490 or on our website at <http://careertraining.colin.edu/rgt>.

SUMMER TERM

BIO 2513 Anatomy & Physiology I.....	3
BIO 2511 Anatomy & Physiology I, Lab .....	1
BIO 2523 Anatomy & Physiology II .....	3
BIO 2521 Anatomy & Physiology II, Lab.....	1
ENG 1113 English Composition I .....	3
	11

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
RGT 1114 Clinical Education I.....	4	RGT 1124 Clinical Education II .....	4
RGT 1212 Fundamentals of Radiography .....	2	RGT 1223 Patient Care in Radiography .....	3
RGT 1312 Principles of Rad. Protection .....	2	RGT 1423 Digital Imaging .....	3
RGT 1413 Imaging Principles .....	3	RGT 1523 Radiographic Procedures II.....	3
RGT 1513 Radiographic Procedures I.....	3	SPT 1113 Public Speaking I.....	3
MAT 1313 College Algebra .....	3		16
	17		

SUMMER TERM

RGT 1139 Clinical Education III.....	9
	9

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
RGT 1613 Physics of Imaging Equipment.....	3	RGT 2157 Clinical Ed. V.....	7
RGT 2132 Ethical and Legal Responsibilities.....	2	RGT 2542 Radiographic Procedures IV .....	2
RGT 2147 Clinical Ed. IV .....	7	RGT 2912 Radiation Biology .....	2
RGT 2533 Radiographic Proc. III.....	3	RGT 2922 Radiographic Pathology .....	2
Approved Soc./Behav. Science Elective .....	3	RGT 2932 Certification Fundamentals .....	2
	18	Approved Humanities/Fine Arts Elective .....	3
			18

Completion Award: Associate in Applied Science Degree

MILITARY TECHNOLOGY

The Associate in Applied Science in Military Technology degree is designed to work directly with the MS Army National Guard and MS Army Reserve members and any active-duty or former military personnel who are interested in pursuing a career in the military technologies area. This degree also serves as a promotional opportunity for career service personnel.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Composition I .....	3	MIT 1313 Intro. to Military Science.....	3
ENG 1123 English Composition II.....	3	MIT 1323 Records & Information Mgmt. ....	3
MAT 1313 College Algebra .....	3	MIT 1333 Personnel Supervision .....	3
SPT 1113 Public Speaking I.....	3	MIT 1343 Leadership & Team Mgmt.....	3
Approved Soc./Behav. Science Elective .....	3		12
	15		

## SOPHOMORE YEAR

Speciality Courses.....	<u>37</u>
	37

**Completion Award: Associate in Applied Science Degree**

## PRACTICAL NURSING

This is a one-year curriculum designed to provide the student with knowledge and skills necessary to function as a member of the health team in administering safe, effective nursing care. Students are exposed to a well-balanced program of scientific foundations to provide knowledge, skills and understanding needed to function as a practical nurse. Upon graduation, the student will receive a certificate and be eligible to write the National Council Licensure Examination (NCLEX) for Practical Nurses.

Special admission requirements:

1. A minimum ACT composite of 16 with a minimum of 12 in math and reading.
2. Must take the ATI TEAS® exam at Copiah-Lincoln Community College (testing fee required).
3. If accepted, submit the following:
  - a. A Health Occupations application submitted to a career-technical counselor.
  - b. A health form signed by a physician submitted to a career-technical counselor.
  - c. Cardio-Pulmonary Resuscitation Certification from the American Heart Association.
4. If accepted, attend a practical nursing orientation.
5. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.

## FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
PNV 1213 Body Structure & Function.....	3	PNV 1524 Therapy & Pharmacology .....	4
PNV 1443 Nursing Fundamentals and Clinical..	<u>13</u>	PNV 1682 Adult Health Nursing Concepts & Clinical.....	<u>12</u>
	16		16

## SUMMER TERM

Third Semester	Semester Hours
PNV 1728 Speciality Areas in Nursing.....	8
PNV 1914 Nursing Transition.....	<u>4</u>
	12

**Completion Award: Career Certificate**

\*Summer term will be second semester for January starting class.



PRECISION MACHINING TECHNOLOGY

Precision Machining Technology is an instructional program that prepares individuals to shape metal parts on machines such as lathes, grinders, drill presses, and milling machines. Included is instruction in making computations related to work dimensions, testing, feeds, and speeds of machines; using precision measuring instruments such as layout tools, micrometers, and gauges; machining and heat-treating various metals; and laying out machine parts. Also included is instruction in the operation and maintenance of computerized equipment.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1133 Microcomputer Applications.....	3	MST 1126 Power Machinery II .....	6
MST 1114 Power Machinery I.....	4	MST 1423 Advanced Blueprint Reading.....	3
MST 1313 Machine Tool Math.....	3	MST 2812 Metallurgy.....	2
MST 1412 Blueprint Reading.....	2	ENG 1113 English Comp. I.....	3
MST 1613 Precision Layout.....	3	Approved Math/Science Elective	3/4
	15		14/17/18

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DDT 1313 Principles of CAD.....	3	MST 2145 Power Machinery IV.....	5
MST 2135 Power Machinery III.....	5	MST 2724 CNC Operations II.....	4
MST 2714 CNC Operations I.....	4	Approved Machine Tool Technical Elective.....	3
Approved Humanities/Fine Arts Elective.....	3	SPT 1113 Public Speaking I.....	3
Approved Social/Behavioral Science Elective .....	3		15
	18		

- Completion Award: Career Certificate
- Completion Award: Technical Certificate
- Completion Award: Associate in Applied Science Degree

Technical Electives

- MST 2923 Special Problems in Precision Machining Technology
- WBL 291(1-3) Work Based Learning

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

RESPIRATORY CARE TECHNOLOGY

The Respiratory Care Technology program prepares the individual to become a Respiratory Care Practitioner. Respiratory Care Practitioners are responsible for initiating cardiopulmonary resuscitation along with the setup and monitoring of life support systems. In addition, Respiratory Care Practitioners provide treatment for heart and lung disorders by administering inhalation treatments, oxygen, and drugs under the direction of a physician. Graduates of the Respiratory Care Technology program will receive an Associate in Applied Science Degree. Graduates will be qualified to take the National Board for Respiratory Care examinations for Certified Respiratory Therapist (CRT) and Registered Respiratory Therapist (RRT). The Respiratory Care Technology program is an accredited advanced-level program

by the Committee on Accreditation for Respiratory Care, 1248 Harwood Road, Bedford, TX 76021-4244, (817) 283-2835. Programmatic outcomes and accreditation status may be reviewed at <http://www.coarc.com>.

Special Entrance Requirements are:

1. ACT minimum composite score of 18 required.
2. Completed Health Occupations application.
3. Completed Health Occupations health certificate signed by a medical doctor.
4. Interview by instructor and/or committee.
5. Eight hours of clinical observation at a hospital-based Respiratory Care Department.
6. A drug and alcohol testing and a criminal background check, at the applicant's expense, must be completed and passed based on state rules and regulations.

Prerequisites: Anatomy and Physiology I (Lecture & Lab) BIO 2513, BIO 2511  
Anatomy and Physiology II (Lecture & Lab) BIO 2523, BIO 2521

### FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
RCT 1214 Respiratory Care Science .....	4	RCT 1424 Respiratory Care Technology II .....	4
RCT 1223 Patient Assessment & Planning.....	3	RCT 1516 Clinical Practice I.....	6
RCT 1313 Cardiopulmonary A & P.....	3	RCT 1613 Respiratory Care Pharmacology.....	3
RCT 1416 Respiratory Care Technology I.....	6	MAT 1233 Intermediate Algebra or	
	16	MAT 1313 College Algebra or	
		PHY 1213 Survey of Physics.....	3
			16

### SUMMER TERM

RCT 1322 Pulmonary Function Testing .....	2
RCT 1523 Clinical Practice II.....	3
CSC 1113 Computer Concepts .....	3
ENG 1113 English Composition I .....	3
	11

### SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
RCT 2333 Cardiopulmonary Pathology .....	3	RCT 2546 Clinical Practice IV .....	6
RCT 2434 Respiratory Care Technology III.....	4	RCT 2713 Respiratory Care Seminar .....	3
RCT 2533 Clinical Practice III .....	3	SPT 1113 Public Speaking I.....	3
RCT 2613 Neonatal/Pediatrics Management.....	3	Approved Soc./Behav. Science Elective .....	3
Approved Humanities/Fine Arts Elective .....	3		15
	16		

**Completion Award: Associate in Applied Science Degree**

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WELDING

This course is designed to prepare the student for employment and advancement in an occupation which requires knowledge and skills of welding. The student receives instruction in construction type welding, x-ray welding for shipbuilding, construction, maintenance and custom shop welding. Instruction will include a study of welding equipment and safety practices. The student is taught welding using various electrodes: shielded metal arc welding, gas metal arc welding, oxyacetylene welding, gas tungsten arc welding, flux core arc welding, pipe welding, plasma arc cutting, oxyacetylene and carbon arc cutting.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
WLV 1114 Shielded Metal Arc Welding I .....	4	WLV 1135 Gas Tungsten Arc Welding.....	5
WLV 1124 Gas Metal Arc Welding .....	4	WLV 1143 Flux Core Arc Welding.....	3
WLV 1171 Welding Inspect. & Testing .....	1	WLV 1153 Pipe Welding.....	3
WLV 1232 Drawing & Welding Symbols .....	2	WLV 1224 Shielded Metal Arc Welding II.....	4
WLV 1314 Cutting Processes .....	4		15
	15		

Completion Award: Career Certificate

\* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.



CO-LIN

**ACADEMIC COURSE  
DESCRIPTIONS**

## ACADEMIC COURSES

The academic courses offered by Copiah-Lincoln Community College follow the uniform course numbering system for public community/junior colleges in Mississippi. The numbers for university parallel courses carry four digits. The first digit indicates the year that the course is normally taught. Generally courses required or recommended for freshmen begin with a “1” and courses at the sophomore level begin with a “2”. The last of the four digits indicates semester hours credit carried by the course. The second and third digits are used to separate courses within departments. The course descriptions are those adopted in the uniform numbering system and are equivalent to those courses offered at the same level at four-year institutions.

### ACCOUNTING (ACC)

#### **ACC 1213 Principles of Accounting I**

A study of the financial accounting principles that relate to business. The topics to be covered include the accounting cycle, accounting systems for service and merchandising businesses, assets, liabilities, and equity. Three hours lecture per week. Credit, three semester hours.

#### **ACC 1223 Principles of Accounting II**

A continuation of ACC 1213. The topics to be covered include corporate accounting concepts, managerial accounting concepts and internal business decision making. Three hours lecture per week. Credit, three semester hours.

### ART (ART)

#### **ART 1113 Art Appreciation**

A course designed to provide an understanding and appreciation of the visual arts. Three hours lecture per week. Credit, three semester hours.

#### **ART 1313 Drawing I**

Includes the study of the basic elements and principles of organization in two dimensions and the selection, manipulation and synthesis of these components to create an organized visual expression. Black and white media will be stressed. Required of art majors. Six hours laboratory per week. Credit, three semester hours.

#### **ART 1323 Drawing II**

Continuation of rendering skills introduced in Drawing I with emphasis on color, composition and creative expression. Required of art majors. Six hours laboratory per week. Credit, three semester hours. (*Prerequisite: ART 1313*)

#### **ART 1433 Design I**

To provide students with an understanding of the elements and principles of design to enable development of an informed, intuitive sense as well as a highly informed skills base/ methodology involving black and white design problems which apply principles and

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elements of visual design. Required of art majors. Six hours laboratory per week. Credit, three semester hours.

### **ART 1443 Design II**

To provide students with an understanding of color theory and applications of color so that there begins to be an informed as well as intuitive sense of seeing, mixing, and applying color and light to design problems. Required of art majors. Six hours of laboratory per week. Credit, three semester hours. (*Prerequisite: ART 1433*)

### **ART 1453 Three-Dimensional Design**

To provide students with an understanding of spatial form in three-dimensions through the use of applied design elements and principles to studio problems in mixed media. Three hours lecture per week. Credit, three semester hours.

### **ART 1811/1821 Exhibition Class I & II**

Attendance at 75% of all college art exhibitions during the semester student is enrolled. In addition, submission of individual art work to at least one local, regional, or national exhibition is required. Required of all art majors. Credit, one semester hour each.

### **ART 1913 Art for Elementary Teachers**

Development of essential concepts of children's art education in compliance with the National Standards for Arts Education. Two hours of lecture and two hours of laboratory per week. Credit, three semester hours.

### **ART 2513 Painting I**

Techniques used in painting media in a variety of subject matter. Six hours laboratory per week. Credit, three semester hours.

### **ART 2523 Painting II**

Advanced problems in painting media. Six hours laboratory per week. Six hours laboratory per week. Credit, three semester hours.

### **ART 2613 Ceramics I**

This course is directed toward an introduction to different aspects and materials of ceramic design. Instruction covers forming and shaping by hand and by mechanical means, various kiln operations, understanding the nature of clay and glazes, and an appreciation of functional and non-functional forms. Six hours laboratory per week. Credit, three semester hours.

### **ART 2623 Ceramics II**

Continuation of skills introduced in Ceramics I. Emphasis on individual problem solving. Six hours laboratory per week. Credit, three semester hours.

### **ART 2713 Art History I**

Survey course of historical background of art forms from Prehistoric to Renaissance. Emphasis is on painting, architecture, and sculpture as related to history. Three hours lecture per week. Credit, three semester hours.

**ART 2723 Art History II**

Survey courses of historical background of art forms from Renaissance to present with special emphasis on contemporary expression. Three hours lecture per week. Credit, three semester hours.

**BUSINESS ADMINISTRATION (BAD)****BAD 1113 Introduction to Business**

This course is designed to introduce students to the basic concepts of business. Students receive instruction regarding the current business and economic environment, entrepreneurship, marketing, management, financial management, and business careers. Three hours lecture per week. Credit, three semester hours.

**BAD 1213 Introduction to International Business**

Introduction to international business theory and practices. Emphasis is placed on terminology and the importance of understanding cultural differences. Three hours lecture per week. Credit, three semester hours.

**BAD 2323 Business Statistics**

Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Topics include: central tendency and dispersion; probability; binomial, Poisson, and normal distributions; estimation and hypothesis testing. Three hours lecture per week. Credit, three semester hours.

**BAD 2413 Legal Environment of Business**

An introduction to interrelationships of law and society, jurisprudence, and business. Topics include an introduction to law, law of contracts, agency, and employment. Three hours lecture per week. Credit, three semester hours.

**BAD 2533 Computer Applications in Business and Industry**

This course is an introduction to MS Office Suite software, which is the industry standard. This software includes the components of an information system: spreadsheets, presentation graphics, database management, and word processing. Data entry and retrieval records management, and electronic communications are skills taught in this course. Three hours lecture per week. Credit, three semester hours.

**BAD 2713 Principles of Real Estate**

The course deals with the nature of the real estate market, types of ownership of property, contracts, methods of transfer of title, instruments used in transfers, title closing, financing, property management, insuring, and appraising. Three hours lecture per week. Credit, three semester hours.

**BAD 2723 Real Estate Law**

Designed to give the student a general background in the law of real property and the law of real estate brokerage. Three hours lecture per week. Credit, three semester hours.

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**BAD 2853 Business Ethics**

An exploration of the ethical problems faced in business theory and practice through which the student will recognize and analyze ethical dilemmas and implement ethical decisions within the context of today's business environment. Three hours lecture per week. Credit, three semester hours.

**BIOLOGY (BIO)****BIO 1111 Principles of Biology I, Lab**

A laboratory course for non-science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1113 Principles of Biology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

**BIO 1113 Principles of Biology I**

A lecture course for non-science majors that provides an introduction to the basic principles of modern biology and their relevance to modern life. Emphasis is placed on the nature and history of scientific thought, basic biological chemistry, cell structure and processes, and genetics. Three hours lecture per week. Credit, three semester hours.

**BIO 1121 Principles of Biology II, Lab**

A laboratory course for non-science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1123 Principles of Biology II, Lecture. Two hours laboratory per week. Credit, one semester hour.

**BIO 1123 Principles of Biology II**

A lecture course for non-science majors that emphasizes the relationship of humans to their environment, classification of organisms, ecology and environmental concerns. Three hours lecture per week. Credit, three semester hours.

**BIO 1131 General Biology I, Lab**

A laboratory course for science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1133 General Biology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

**BIO 1133 General Biology I**

A lecture course for science majors that includes study of the scientific method, chemistry relevant to biological systems, cell structure and physiology, cell processes including photosynthesis and cellular respiration, cell division, genetics and molecular genetics. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ACT composite of 16 or higher or successful completion of BIO 1113/1111 or BIO 1123/1121*)

**BIO 1141 General Biology II, Lab**

A laboratory course for science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1143 General Biology II, Lecture. Two hours laboratory per week. Credit, one semester hour.



**BIO 1143 General Biology II**

A lecture course for science majors that reinforces concepts introduced in BIO 1133 General Biology I, Lecture, while emphasizing the diversity of life. Topics covered include adaptation by natural selection, classification, ecology, detailed consideration of each group of organisms and viruses, study of animals and plants including their basic anatomy and physiology. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ACT composite of 16 or higher or successful completion of BIO 1113/1111 or BIO 1123/1121*)

**BIO 1311 Botany I, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 1313 Botany I, Lecture. Two hours laboratory per week. Credit, one semester hour.

**BIO 1313 Botany I**

A lecture course covering the representative groups of the plant kingdom, their anatomy, physiology, taxonomy, and economic importance. Three hours lecture per week. Credit, three semester hours.

**BIO 1321 Botany II, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 1323 Botany II, Lecture. Two hours laboratory per week. Credit, one semester hour.

**BIO 1323 Botany II**

A lecture course that emphasizes classification and identification of plants. Three hours lecture per week. Credit, three semester hours.

**BIO 1511 Principles of Anatomy and Physiology I, Lab**

For Allied Health Majors only. A laboratory course that contains experiments and exercises to reinforce the principles taught in BIO 1513 Principles of Anatomy and Physiology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

**BIO 1513 Principles of Anatomy and Physiology I**

For Allied Health Majors only. A lecture course that provides an introduction to the anatomical and physiological study of the human body at the molecular, cellular, tissue, and organ systems. Organ systems covered in this course are the integumentary, muscular, skeletal, and nervous system. Three hours lecture per week. Credit, three semester hours.

**BIO 1613 Nutrition**

A lecture course covering the nutrients required for normal growth and prevention of major chronic diseases. It applies to the selection of food for ingestion, the metabolic process of digestion, assimilation, and absorption, and their applications for health care providers. Three hours lecture per week. Credit, three semester hours.

**BIO 2211 Introduction to Marine Science, Lab**

A laboratory course that contains experiments and exercises that reinforce the prin-

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ciples introduced in BIO 2213 Introduction to Marine Science, Lecture. Two hours laboratory per week. Credit, one semester hour.

### **BIO 2213 Introduction to Marine Science**

A lecture course providing an introduction to oceanography with an emphasis on the measurement of physical, chemical, and biological aspects of the marine environment as well as functional morphology and taxonomy of local marine biota. Three hours lecture per week. Credit, three semester hours.

### **BIO 2313 Dendrology**

A lecture course concerning the taxonomy, morphology, ecology, and identification of woody plants. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: BIO 1313*)

### **BIO 2411 Zoology I, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2413 Zoology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

### **BIO 2413 Zoology I**

A lecture course that includes in-depth studies of phylogeny and classification systems, protozoa and major invertebrate phyla. Three hours lecture per week. Credit, three semester hours.

### **BIO 2511 Anatomy and Physiology I, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2513 Anatomy and Physiology I, Lecture. Two hours laboratory per week. Credit, one semester hour. (*Corequisite: BIO 2513*)

### **BIO 2513 Anatomy and Physiology I**

A lecture course that covers the anatomical and physiological study of the human body as an integrated whole. The course includes detailed studies of biological principles; tissues; and the integumentary, skeletal, muscular and nervous systems. Three hours lecture per week. Credit, three semester hours. (*Corequisite: BIO 2511; Prerequisite: ACT composite of 18 or higher or successful completion of a lower level BIO lecture course.*)

### **BIO 2521 Anatomy and Physiology II, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2523 Anatomy and Physiology II, Lecture. Two hours laboratory per week. Credit, one semester hour. (*Corequisite: BIO 2523*)

### **BIO 2523 Anatomy and Physiology II**

A lecture course that includes detailed studies of the anatomy and physiology of the human special senses and the endocrine, circulatory, respiratory, digestive, and urinary systems, as well as reproduction and development. Three hours lecture per week. Credit, three semester hours. (*Corequisite: BIO 2521; Prerequisite: BIO 2513/2511*)

**BIO 2611 Cell Biology, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2613 Cell Biology, Lecture. Two hours laboratory per week. Credit, one semester hour.

**BIO 2613 Cell Biology**

A lecture course providing a comparative study of cell structures among plant, animal, and bacterial systems. Three hours lecture per week. Credit, three semester hours.

**BIO 2921 Microbiology, Lab**

A laboratory course devoted to lab safety and gaining hands-on experience in the areas of microscopy, culturing techniques (pure culture and isolation and media preparation), staining techniques, aseptic technique, diagnostic procedures and effectiveness of antimicrobial agents. Two hours laboratory per week. Credit, one semester hour.

**BIO 2923 Microbiology**

A lecture course providing a survey of the microbes (microscopic organisms) with emphasis on those affecting other forms of life, especially man. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ACT composite of 18 or higher or successful completion of BIO 2513/2511 or CHE 1213/1211.*)

## **BUSINESS AND OFFICE ADMINISTRATION**

**BOA 1413 Keyboarding**

This course will develop your basic keyboarding skills which will enable you to operate a microcomputer to input and retrieve information. Three hours lecture per week. Credit, three semester hours.

## **CHEMISTRY (CHE)**

**CHE 1113 General Chemistry Survey (Basic)**

A basic chemistry lecture course that covers terminology, measurements, atomic structure, nomenclature, chemical equations, and basic stoichiometry. (Does not satisfy core requirements in science and math majors). Three hours lecture per week. Credit, three semester hours.

**CHE 1211 General Chemistry I, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1213 General Chemistry I, Lecture. Two hours laboratory per week. Credit, one semester hour.

**CHE 1213 General Chemistry I**

A lecture course that covers atomic and molecular structure, nomenclature and chemical formulas, chemical reactions, mole concept and stoichiometry, bonding, and gases. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: Must have completed or be currently enrolled in MAT 1313 or MAT 1343*)

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**CHE 1221 General Chemistry II, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1223 General Chemistry II, Lecture. Two hours laboratory per week. Credit, one semester hour.

**CHE 1223 General Chemistry II**

A lecture course that covers solutions, kinetics, equilibria, thermodynamics, acid-base chemistry, and electrochemistry. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: CHE 1213*)

**CHE 1311 Principles of Chemistry I, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1313 Principles of Chemistry I, Lecture. Two hours laboratory per week. Credit, one semester hour.

**CHE 1313 Principles of Chemistry I**

A lecture course that emphasizes basic terminology, measurement, atomic structure, periodic table, chemical bonding, stoichiometry, energy, and states of matter. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 0123*)

**CHE 2422 Organic Chemistry I, Lab**

A laboratory course that acquaints students with important manipulations, procedures, and the preparation and study of organic compounds being introduced in CHE 2423 Organic Chemistry I, Lecture. Six hours laboratory per week. Credit, two semester hours.

**CHE 2423 Organic Chemistry I**

A lecture course that covers carbon chemistry, bonding structure and behavior, aliphatic compounds, stereochemistry, and reaction mechanisms. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: CHE 1223*)

**CHE 2432 Organic Chemistry II, Lab**

A laboratory course that acquaints students with important manipulations, procedures, preparations, and study of aromatic and complex organic compounds being introduced in CHE 2433 Organic Chemistry II, Lecture. Six hours laboratory per week. Credit, two semester hours.

**CHE 2433 Organic Chemistry II**

A lecture course that covers spectroscopy, aromatic compounds, carbonyl compounds and other complex compounds. This course emphasizes on reactions, reaction mechanisms, and nomenclature. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: CHE 2423*)

## COMMUNICATIONS (COM)

**COM 1423 Introduction to Broadcasting**

A historical overview of the development and operation of electronic and film media,

including a brief survey of mass communication theory and effects research. Three hours lecture per week. Credit, three semester hours.

### **COM 1463 TV Production**

Practical experience in production of television programs, the techniques of production programs and the techniques of production including camera, audio, lighting, staging, graphics, and on-campus appearance. Three hours lecture per week. Credit, three semester hours.

### **COM 1511 Radio/TV Production Lab I**

Lab experience in radio or television production. Two hours laboratory per week. Credit, one semester hour.

### **COM 2463 Writing for the Electronic Media**

Introductory course to teach the basic skills of broadcast writing, reporting and production. Three hours lecture per week. Credit, three semester hours.

### **COM 2483 Introduction to Mass Communications**

A study of the history, organization, and mechanics of various mass media. Designed to help the student understand the roll of mass media in life and in society. Three hours lecture per week. Credit, three semester hours.

## **CRIMINAL JUSTICE (CRJ)**

### **CRJ 1313 Introduction to Criminal Justice**

History, development, and philosophy of law enforcement in a democratic society; introduction to agencies involved in the administration of criminal justice; career orientation. Three hours lecture per week. Credit, three semester hours.

### **CRJ 1323 Police Administration and Organization I**

Principles of organization and administration in law enforcement as applied to law enforcement agencies; introduction to concepts of organizational behavior. Three hours lecture per week. Credit, three semester hours.

### **CRJ 1363 Introduction to Corrections**

An overview of the correctional field, its origins, historical and philosophical background, development, current status, relationship with other facets of the criminal justice system and future prospects. Three hours lecture per week. Credit, three semester hours.

### **CRJ 2513 Juvenile Justice**

The role of police in juvenile delinquency and control. Organizational, functions, and jurisdiction of juvenile agencies. Processing, detention, and disposition of cases. Statutes and court procedures applied to juveniles. Three hours lecture per week. Credit, three semester hours.

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## COMPUTER SCIENCE (CSC)

### **CSC 1113 Computer Concepts**

A computer competency course which introduces concepts, terminology, operating systems, electronic communications, and applications. Concepts are demonstrated and supplemented by hands-on computer use. Three hours lecture/lab per week. Credit, three semester hours.

### **CSC 1123 Computer Applications I**

This course is designed to teach computer applications to include: word-processing, electronic spreadsheet, database management, presentation design, and electronic communications. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: CSC 1113 highly recommended*)

### **CSC 1133 Computer Applications II**

This course is a continuation of CSC 1123 with concentration on advanced computer applications to include: Web design, OLE, Macros, and emerging technology. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: CSC 1123*)

### **CSC 1213 Visual Basic Computer Programming I**

This course is designed to introduce the writing of event-driven programs using the VISUAL BASIC computer programming language with emphasis on problem solving, documentation, program statements, algorithms, and common routines. Three hours lecture/lab per week. Credit, three semester hours.

### **CSC 1613 Computer Programming I**

Introduction to problem-solving methods and algorithm development which emphasizes the imperative first approach; designing, debugging, looping, scope rules, functions, and a variety of applications in an object-oriented programming language. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: CSC 1213*)

### **CSC 2133 Programming I with “C++”**

An introduction to problem solving methods, algorithm development, designing, debugging, and documentation in C++ language with a variety of applications including: I/O statements, arithmetic, logical, conditional, looping, methods/functions, and array processing. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: previous programming experience or permission of instructor*)

### **CSC 2143 Programming II with “C++”**

Continued program and algorithm development and analysis; search/sort methods; abstract data types and object-oriented design; designing and debugging larger programs using C++ language. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: CSC 2133*)

## ECONOMICS (ECO)

### **ECO 2113 Principles of Macroeconomics**

The study of a nation's economy to include the following topics: supply and demand, production possibilities, monetary and fiscal policies, factors of production, GDP/business cycles and economic growth, circular flow of market economies, and international trade. Three hours lecture per week. Credit, three semester hours.

### **ECO 2123 Principles of Microeconomics**

The study of firms, industries, and consumers to include the following topics: supply and demand, elasticity of demand and supply, consumer choice theory, production and cost theory, and market structures. Three hours lecture per week. Credit, three semester hours.

## ENGINEERING (EGR)

### **EGR 2413 Engineering Mechanics I: Statics**

A lecture course covering the equilibrium of point objects and extended objects in two and three dimensions using vector algebra. Also discussed are distributed forces, structures, friction, and moments of inertia in two and three dimensions. Three hours lecture per week. Credit, three semester hours. (*Pre or Corequisite: MAT 1613 and PHY 2313*)

### **EGR 2433 Engineering Mechanics II**

A lecture course that covers kinematics of particles and rigid bodies, kinetics of particles and rigid bodies using force-mass-acceleration, energy, and momentum methods. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: EGR 2413*)

## ENGLISH (ENG)

### **ENG 0113 Beginning English**

This course is designed to meet the needs of students whose skills in written communication require some standardization. Emphasis is on basic English grammar through varied writing assignments with a review of mechanics, sentence patterns, and correct usage. Three hours lecture per week. Institutional Credit, three semester hours.

### **ENG 0123 Intermediate English**

This course is designed to prepare students for English Composition. Concepts covered include paragraph and essay development with an emphasis on content and structure. Grammar skills related to the writing process are reviewed. Three hours lecture per week. Institutional Credit, three semester hours. (*Prerequisite: ACT English score of 14 - 17 or COMPASS English score of 33 - 70 or successful completion of ENG 0113 with a grade of C or higher*)

### **ENG 1113 English Composition I**

This course is designed to prepare the student for writings required in college and the workplace with an emphasis on effective paragraph and essay development. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ACT English score of 18 or*

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above or COMPASS English score of 71 or above or successful completion of ENG 0123 with a grade of C or higher)

### **ENG 1123 English Composition II**

This course is a continuation of ENG 1113 with emphasis on research and composition. Readings, essays and a research paper are required. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

### **ENG 2133 Creative Writing I**

This course involves writing poetry, short fiction, creative nonfiction, and drama. Three hours lecture per week. Credit, three semester hours.

### **ENG 2143 Creative Writing II**

This course is a continuation of writing poetry, short fiction, creative nonfiction, and drama. Three hours lecture per week. Credit, three semester hours.

### **ENG 2153 Traditional Grammar**

This course is a course for serious writers and teachers of writing, focuses on the basic elements of English grammar. Beginning with parts of speech, it covers sentence patterns, pronouns, troublesome verbs, subject-verb agreement, spelling, diction, punctuation, and mechanics: all of the aspects of traditional grammar that writers—including elementary teachers introducing language skills to children—may encounter. Three hours lecture per week. Credit, three semester hours.

### **ENG 2223 American Literature I**

This course surveys representative prose and poetry of the United States from its beginnings to the Civil War. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

### **ENG 2233 American Literature II**

This course surveys representative prose and poetry of the United States from Civil War to the present. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

### **ENG 2323 British Literature I**

This course surveys British Literature from the Anglo-Saxon Period through the Restoration and Eighteenth Century. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

### **ENG 2333 British Literature II**

This course surveys British Literature from the Romantic Period through the Twentieth Century. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

### **ENG 2423 World Literature I**

This course surveys literature from the ancient world through the Renaissance. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)



**ENG 2433 World Literature II**

This course surveys literature from the Neoclassical Period through the Twentieth Century. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

**ENG 2523 African-American Literature I**

This course surveys African-American literature from its beginnings to the Harlem Renaissance. Three lectures per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

**ENG 2533 African-American Literature II**

This course surveys African-American literature from the Harlem Renaissance to the present. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

**ENG 2613 Film as Literature**

This course involves the study of current and classic motion pictures as a form of literary, historic, and cinematic expression. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

### **EDUCATIONAL PSYCHOLOGY (EPY)**

**EPY 2513 Child Psychology**

A study of the various aspects of human growth and development during childhood. Topics include physical, psychosocial, and cognitive development from conception into emerging adolescence. Three hours lecture per week. Credit, three semester hours.

**EPY 2523 Adolescent Psychology**

A study of human growth and development during adolescence. This includes physical, cognitive, and psychosocial development. Three hours lecture per week. Credit, three semester hours.

**EPY 2533 Human Growth and Development**

A study of human growth and development from conception through late adulthood, including death and dying. Topics include physical, psychosocial, and cognitive development with implications for health professions and others who work with people. Three hours lecture per week. Credit, three semester hours.

### **FAMILY AND CONSUMER SCIENCE (FCS)**

**FCS 1253 Nutrition**

A lecture course covering the nutrients for normal growth and prevention of major chronic diseases, and applied to the selection of food for ingestion, the metabolic process of digestion, assimilation, and absorption, and the applications for healthcare providers. Three hours lecture per week. Credit, three semester hours.

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## **GEOGRAPHY (GEO)**

### **GEO 1113 World Geography**

A regional survey of the basic geographic features and major new developments of the nations of the world. Three hours lecture per week. Credit, three semester hours.

## **GRAPHICS AND DRAWING (GRA)**

### **GRA 1113 Engineering Drawing**

The use of instruments, geometric construction, orthographic projection, sectional views, and lettering. Includes two-dimensional computer assisted drafting strategies. One hour lecture and five hours laboratory per week. Credit, three semester hours.

### **GRA 1143 Graphic Communication I**

Instrumental drawing, geometric construction, orthographic projection, and descriptive geometry. Includes computer aided design (CAD). One hour lecture and four hours lab. Credit, three semester hours.

## **HISTORY (HIS)**

### **HIS 1163 World Civilization I**

A general survey of World History from Ancient times to the 1500s. Three hours lecture per week. Credit, three semester hours.

### **HIS 1173 World Civilization II**

A general survey of World History from the 1500s to modern times. Three hours lecture per week. Credit, three semester hours.

### **HIS 1613 Survey of African-American History**

This is a survey of African-American History from the study of one or more African civilizations. Three hours lecture per week. Credit, three semester hours.

### **HIS 2213 American (U.S.) History I**

This is a survey of American (U.S.) History from pre-history through Reconstruction. Three hours lecture per week. Credit, three semester hours.

### **HIS 2223 American (U.S.) History II**

This course is a survey of U.S. History from Reconstruction to the present. Three hours lecture per week. Credit, three semester hours.

## **HONORS (HON)**

### **HON 1911 Honors Forum I**

Admission is by invitation only. Interdisciplinary studies of selected issues confronting the individual and society with discussions led by scholars, faculty, and/or students. Credit, one semester hour.

**HON 1921 Honors Forum II**

Admission is by invitation only. Interdisciplinary studies of selected issues confronting the individual and society with discussions led by scholars, faculty, and/or students. Credit, one semester hour.

**HON 2911 Honors Forum III**

Admission is by invitation only. Interdisciplinary studies of selected issues confronting the individual and society with discussions led by scholars, faculty, and/or students. Credit, one semester hour.

**HEALTH, PHYSICAL EDUCATION AND RECREATION (HPR)****HPR 1111 General Physical Education Activities I**

This course is designed to give students a modern concept of physical education and recreation by developing body skills. Two hours per week. Credit, one semester hour.

**HPR 1121 General Physical Education Activities II**

This course is designed to give students a modern concept of physical education and recreation by developing body skills. Two hours per week. Credit, one semester hour.

**HPR 1131 Varsity Sports I**

Participation in varsity sport. Credit, one semester hour.

**HPR 1141 Varsity Sports II**

Participation in varsity sport. Credit, one semester hour.

**HPR 1213 Personal and Community Health I**

Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Three hours lecture per week. Credit, three semester hours.

**HPR 1313 Introduction to Health, Physical Education & Recreation**

Introduction to the objective, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of student to opportunities in the field. Three hours lecture per week. Credit, three semester hours.

**HPR 1613 Physical Education and Elementary School**

This is a study of the growth and development of children including their interests and tendencies. Educational and physical education philosophy and objectives are stressed, as well as methods of teaching. Emphasis is placed on a conceptual approach based on mechanical laws and related concepts which results in a program of physical education presented in sequential progressive problem-solving situations. Three hours lecture per week. Credit, three semester hours.

**HPR 1751 Nutrition & Wellness I**

A survey course designed to expose the student to the importance and significance of

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nutrition in health and physical education and the various aspects of wellness. One hour lecture per week. Credit, one semester hour.

**HPR 1761 Nutrition & Wellness II**

A survey course designed to challenge the student to apply and experience changes through nutrition and the various aspects of wellness. One hour lecture per week. Credit, one semester hour.

**HPR 2111 General Physical Education Activities III**

This course is designed to give students a modern concept of physical education and recreation by developing body skills. Two hours per week. Credit, one semester hour.

**HPR 2121 General Physical Education Activities IV**

This course is designed to give students a modern concept of physical education and recreation by developing body skills. Two hours per week. Credit, one semester hour.

**HPR 2131 Varsity Sports III**

Participation in varsity sport. Credit, one semester hour.

**HPR 2141 Varsity Sports IV**

Participation in varsity sport. Credit, one semester hour.

**HPR 2213 First Aid and CPR**

Instruction and practice in methods prescribed in the American Red Cross or American Heart Association standard and advanced courses. Three hours lecture per week. Credit, three semester hours.

**HPR 2412 Individual and Team Sports Officiating**

Rules, interpretations, officiating techniques, and tournament organizations for individual and team sports for men and women. Open primarily to physical education majors. Two hours lecture per week. Credit, two semester hours.

**HPR 2423 Football Theory**

Theoretical study of football methods from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules, and team play. Three hours lecture per week. Credit, three semester hours.

**HPR 2453 Baseball Theory**

A theoretical study of baseball methods from a coaching standpoint; study of fundamentals and team play; methods of teaching fundamentals; team organization. Three hours lecture per week. Credit, three semester hours.

**HPR 2711 Athletic Training Terminology**

Course to develop students' knowledge of musculoskeletal and orthopedic terminology related to athletic training and other related health professions. One hour lecture per week. Credit, one semester hour.

**HPR 2723 Prevention and Care of Athletic Injuries**

Theory and practice for the prospective athletic trainer or coach in the prevention and care of athletic injuries. Three hours lecture per week. Credit, three semester hours.

**HPR 2733 Introduction to Athletic Training**

Introduction to the profession, including but not limited to procedural aspects of the athletic training room operations, role delineations, preparation, and competencies with 100 observational/experience hours under a BOC certified athletic trainer. This course is recommended for Athletic Training majors. Three hours lecture per week. Credit, three semester hours.

**HUMANITIES (HUM)****HUM 1113 Introduction to Humanities**

A humanistic approach to man's creative achievements in art, literature, music, and philosophy in western civilization. This course consists of a tour studying the culture of European man. Students who complete the tour and the instructional requirements earn three semester hours credit as a Humanities elective. Three hours lecture per week. Credit, three semester hours.

**JOURNALISM (JOU)****JOU 1111 College Publications I**

A laboratory course designed to give practical experience in working with college newspaper and yearbook production. News, feature, editorial writing, makeup and layout, editing, advertising, and photography will be emphasized according to student need. Two hours laboratory per week. Credit, one semester hour,

**JOU 1121 College Publications II**

A continuation of JOU 1111. Two hours laboratory per week. Credit, one semester hour.

**JOU 1313 News Writing and Reporting I**

An introductory course in journalism designed to teach news writing and reporting, the construction of the news article with an emphasis on source news, features, sports, and interview stories and editorials. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**JOU 1323 News Writing and Reporting II**

An advanced journalism course designed to teach news writing and editing with an emphasis on news, features, sports, and editorials. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: JOU 1313*)

**JOU 2111 College Publications III**

Open to journalism majors only who successfully completed JOU 1111, 1121, 1313, and 1323. Consent of instructor. Laboratory work will include coverage of news events on campus, photography, sports writing, and editorial writing. Advancement in skill of

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headline writing, copy editing, and make-up and design will also be stressed. Two hours laboratory per week. Credit, one semester hour.

### **JOU 2121 College Publications IV**

Open to journalism majors only who have successfully completed JOU 1111, 1121, 1313, 1323, and 2111. Consent of instructor. Laboratory work will include coverage of news events on campus, photography, and editorial writing. Advancement in skills in headline writing, copy editing, and make-up and design will be stressed. Two hours laboratory per week. Credit, one semester hour.

## **LEADERSHIP (LEA)**

### **LEA 1811 Leadership and Organization Skills I**

A study of leadership styles and skills, roles and functions of officers of student organizations. Includes parliamentary procedure, chain of command, communication, conducting effective meetings, role of constitution/by-laws, principle of ethics, etiquette, and working with volunteers. One hour lecture per week. Credit, one semester hour.

### **LEA 1821 Leadership and Organizational Skills II**

Continued study of LEA 1811, ice breakers; non-verbal communication; role of functions in groups; power; time management; stress management; role of constitution; Personal Style type indicator; planning and goal setting; leadership mentoring. One hour lecture per week. Credit, one semester hour.

### **LEA 1911 Leadership and Communication Skills Development**

Recruiting and Public Relations I - This course familiarizes the student with his/her responsibilities as a member of the recruiting/public relations team. It explores leadership skills, communication, and factual information about the college. Through this course the student will be able to function as a representative in recruitment and in public relations. One hour lecture per week. Credit, one semester hour.

### **LEA 1921 Leadership and Communication Skills Development**

Recruiting and Public Relations II - A continuation of LEA 1911. One hour lecture per week. Credit, one semester hour.

## **LEARNING AND LIFE SKILLS (LLS)**

### **LLS 1151 College Life**

College Life offers group experiences in study skills and career exploration. This course is designed to assist the first time student in achieving academic success. Credit, one semester hour.

### **LLS 1311 Orientation**

This course is designed to help the new college student adjust to college life. It includes a study of personal and social adjustments, and gives the student guidance in collegiate life. One hour lecture per week. Credit, one semester hour.

**LLS 1423 College Study Skills**

An advanced course in study skills that fosters insight and practice of critical reading skills and study techniques needed for efficient and effective mastery of college-level courses, both graduate and undergraduate. Three hours lecture per week. Credit, three semester hours.

**MATHEMATICS (MAT)****MAT 0113 Fundamentals of Mathematics**

A review of fundamental arithmetic skills. A study of the four basic operations with whole numbers, fractions, decimals, and percentages. Also covered are ratio and proportions, order of operations, and applications. Three hours lecture/lab per week. Institutional Credit, three semester hours.

**MAT 0123 Beginning Algebra**

A course in algebra to include operations with real numbers, linear equations, the coordinate system, linear inequalities, laws of exponents, operations with polynomials, and factoring. Three hours lecture/lab per week. Institutional Credit, three semester hours. *(Prerequisite: ACT Math score of 12 - 14 or COMPASS Algebra score of 0 - 17 or successful completion of MAT 0113 with a grade of C or higher)*

**MAT 1233 Intermediate Algebra**

The topics include linear equations and their graphs; inequalities and number line graphs; rational expressions; factoring; laws of exponents; radicals; polynomials. Three hours lecture/lab per week. Institutional Credit, three semester hours. *(Prerequisite: ACT Math score of 15 - 17 or COMPASS Algebra score of 18 - 30 or successful completion of MAT 0123 with a grade of C or higher)*

**MAT 1313 College Algebra**

This course includes inequalities; functions; linear and quadratic equations, circles, and their graphs; rational, radical, and higher-ordered equations; applications; polynomial and rational functions; logarithmic and exponential functions; systems of equations. Three hours lecture/lab per week. Credit, three semester hours. *(Prerequisite: ACT Math score of 18 or COMPASS Algebra score of 31 - 59 or above or successful completion of MAT 1233 with a grade of C or higher)*

**MAT 1323 Trigonometry**

This course includes trigonometric functions and their graphs; trigonometric identities; trigonometric equations; radian measurement; solutions of right and oblique triangles; inverse trigonometric functions; applications. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: MAT 1313)*

**MAT 1343 Pre-Calculus**

A review of college algebra and trigonometry in preparation for Calculus I. Topics include functions; solving equations; logarithmic and exponential functions; trigonometric functions; solving trigonometric equations. Three hours lecture per week. Credit, three se-

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mester hours. (*Prerequisite: ACT Math Score of 19 or above and high school trigonometry or successful completion of MAT 1233 and high school trigonometry*)

### **MAT 1513 Business Calculus I**

A study of functions, limits, continuity, derivatives, and their applications to business and economics. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313 or MAT 1343*)

### **MAT 1613 Calculus I**

This course includes the following topics: limits; continuity; the definition of the derivative; differentiation; applications; anti-derivatives. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313 and MAT 1323 or MAT 1343 or high school advanced mathematics with ACT Math Score of 26 or above*)

### **MAT 1623 Calculus II**

This course includes the following topics: the definite integral; differentiation and integration of transcendental functions, techniques of integration; applications. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1613*)

### **MAT 1723 Real Number System**

Designed for elementary and special education majors, this course includes set theory, numeration systems, foundations of number theory, and properties and operations of real numbers. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313 or MAT 1343*)

### **MAT 1733 Geometry, Measurement, and Probability**

Designed for elementary and special education majors, this course includes geometric definitions, shapes, and formulas; linear and angular measurements; unit conversions, statistics and probability. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313 or MAT 1343*)

### **MAT 1743 Problem Solving with Real Numbers**

Designed for elementary and special education majors, this course includes logic, applications of real numbers, probability, and statistics. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313 or MAT 1343*)

### **MAT 2323 Statistics**

Introduction to statistical methods of describing, summarizing, comparing, and interpreting data to include probability distributions, sampling, estimation, confidence intervals, and hypothesis testing. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313 or MAT 1343*)

### **MAT 2613 Calculus III**

This course includes the following topics: analytical geometry; parametric equations; polar coordinates; improper integrals, infinite series. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1623*)



**MAT 2623 Calculus IV**

This course includes the following topics: partial differentiation; multiple integration; vector calculus; quadric surfaces. Three hours lecture per week. Credit, three semester hours, (*Prerequisite: MAT 2613*)

**MAT 2913 Differential Equations**

This course includes the following topics: solution of first and higher order differential equations, existence theorems, Laplace transforms; applications. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1623*)

**MODERN AND FOREIGN LANGUAGE (MFL)****MFL 1113 French I**

This course is an oral-aural approach, stresses conversation, pronunciation, comprehension, reading, writing, and functional grammar with emphasis on the practical aspects of the language. Three hours lecture per week. Credit, three semester hours.

**MFL 1123 French II**

This course is a continuation of MFL 1113 with wider vocabulary and more complex structures and functions. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 1113*)

**MFL 1213 Spanish I**

This course is an oral-aural approach stresses conversation, pronunciation, comprehension, reading, writing, and functional grammar with emphasis on the practical aspects of the language. Three hours lecture per week. Credit, three semester hours.

**MFL 1223 Spanish II**

MFL 1223 continues MFL 1213 with wider vocabulary and more complex structures and functions. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 1213*)

**MFL 2213 Spanish III**

This course is a continuation of MFL 1223 with additional materials of literary and cultural value. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 1223*)

**MFL 2223 Spanish IV**

This course is a continuation of MFL 2213 with additional literary and cultural readings and compositions as well as a review of essential elements of grammar. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 2213*)

**MFL 2243 Spanish Conversation I**

This course is an advanced-level course designed to further develop language proficiency. Three hours lecture per week. Credit, three semester hours.

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**MFL 2253 Spanish Conversation II**

This course is a continuation of MFL 2243 and is an advanced-level course designed to further develop language proficiency. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 2243*)

**MFL 2513 Occupational Spanish**

This course is designed to teach basic oral communication skills for interaction in Spanish in an occupational setting. Specialized variations of this course include: Law Enforcement, Medical and Business. Credit, three semester hours.

**MFL 2613 Foreign Language Study Abroad**

This course is a unique language and culture learning opportunity designed and provided by individual colleges. Location, duration, and requirements may vary by institution. Credit, three semester hours.

**MUSIC APPLIED (MUA)****(Brass, Guitar, Percussion, Piano, Voice, and Woodwinds)**

All music majors desiring enrollment in Applied Music course must audition prior to registration so that the proper course numbers can be assigned. Applied Music courses may be scheduled for elective credit by non-music majors at the discretion of the instructor. One hour practice is required daily for each Applied Music hour credit.

**MUA 1111, 1121, 2111, 2121 Class Brass I, II, III, & IV**

Brass Instruction for music majors. Designed to teach the fundamental principles of playing, explore varied levels of literature and develop the student's knowledge of brass instruction and performance. Credit, one semester hour each.

**MUA 1141, 1151, 2141, 2151 Brass For Non Majors (Elective Brass) I, II, III, & IV**

Brass instruction for non-brass/music education majors. Designed to teach the fundamental principles of playing, explore moderate levels of literature and develop the student's interest in playing. Credit, one semester hour each.

**MUA 1172, 1182, 2172, 2182 Brass For Music Education Majors I, II, III, & IV**

Brass instruction for music education majors with an emphasis on brass instrumental playing. Designed to teach the fundamental principles of playing, explore moderate to advanced levels of literature, develop the student's interest in playing and strengthen the student's playing ability. Credit, two semester hours each.

**MUA 1173, 1183, 2173, 2183 Brass For Music Majors I, II, III, & IV**

Brass instruction for performance majors. Designed to teach the fundamental principles of playing, explore advanced levels of literature, develop the student's interest in playing and strengthen the student's playing ability. Credit, three semester hours each.

**MUA 1211, 1221, 2211, 2221 Class Guitar I, II, III, & IV**

Instruction for beginning guitar player's that includes basic accompanying styles and an introduction to classical guitar technique. Credit, one semester hour each.

**MUA 1241, 1251, 2241, 2251 Guitar For Non Majors (Elective Guitar) I, II, III, & IV**

Guitar instruction for music education majors with guitar as a secondary area of emphasis. Introduction to classical guitar technique, literature, and performance of standard literature. Credit, one semester hour each.

**MUA 1272, 1282, 2272, 2282 Guitar For Music and Music Education Majors I, II, III, & IV**

Guitar instruction for music education majors with guitar as their area of emphasis. Introduction to classical guitar technique, literature and performance of standard literature. Credit, two semester hours each.

**MUA 1411,1421,2411,2421 Class Percussion I, II, III, & IV**

Percussion instruction for music majors. Designed to teach the fundamental principles of playing, explore varied levels of literature and develop the student's knowledge of percussion instruction and performance. Credit, one semester hour each.

**MUA 1441, 1451, 2441, 2451 Percussion For Non Majors I, II, III, & IV**

Percussion instruction for non-percussion/music education majors. Designed to teach the fundamental principles of playing, explore moderate levels of literature and develop the student's interest in playing. Credit, one semester hour each.

**MUA 1472, 1482, 2472, 2482 Percussion For Music Education I, II, III, & IV**

Percussion instruction for music majors, with an emphasis on percussion instrumental playing. Designed to teach the fundamental principles of playing, explore moderate to advanced levels of literature and develop the student's interest in playing. Credit, two semester hours each.

**MUA 1473, 1483, 2473, 2483 Percussion For Music Majors I, II, III, & IV**

Percussion instruction for music majors. Designed to teach the fundamental principles of playing, explore advanced levels of literature and develop the student's interest in playing. Credit, three semester hours each.

**MUA 1511, 1521, 2511,2521 Class Piano I, II, III & IV**

Class study in keyboard training is designed for students who have had no previous piano instruction. Fundamentals are taught through class participation and discussion, including major and minor scales, chord progressions, harmonization of melodies, open score reading, accompanying, transposition and elementary repertoire. This plan may, upon arrangement with the instructor, include individual instruction. Credit, one semester hour each.

**MUA 1541, 1551, 2541, 2551 Piano For Non Majors I, II, III, & IV**

Piano instruction for music education majors with piano as a secondary area of emphasis. Introduction to technique, literature, and performance of standard literature. Credit, one semester hour each.

**MUA 1572, 1582, 2572, 2582 Piano For Music Education Majors I, II, III, & IV**

Private lessons include fundamental techniques, reading, interpretation and perfor-

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mance. Compositions are selected to suit the individual's background and ability. Credit, two semester hours each.

**MUA 1573, 1583, 2573, 2583 Piano For Music Majors I, II, III, & IV**

Piano instruction for piano majors with piano with a performance emphasis. Introduction to technique, literature, and performance of standard literature. Credit, three semester hours each.

**MUA 1641, 1651, 2641, 2651 Strings for Non Majors (Elective Strings) I, II, III, & IV**

Bowed string instrument instruction for music majors with strings as a secondary area of emphasis. Introduction to tuning, tone production, bowings, fingerings, and positions. Credit, one semester hour each.

**MUA 1672, 1682, 2672, 2682 Strings for Music Education Majors I, II, III, & IV**

Bowed string instrument instruction for music majors with strings as their area of emphasis. Introduction to string technique, literature, etudes and performance standard literature. Credit, two semester hours each.

**MUA 1711, 1721, 2711, 2721 Class Voice I, II, III, & IV**

Class voice is designed to teach the fundamental principles of singing, explore elementary to moderate levels of vocal literature and develop and improve the student's vocal ability in a group setting. Credit, one semester hour each.

**MUA 1741, 1751, 2741, 2751 Voice For Non Majors I, II, III, & IV**

Voice for non-major/music education majors is designed to teach the fundamental principles of singing, explore moderate levels of vocal literature and develop and improve the student's vocal ability. Credit, one semester hour each.

**MUA 1772, 1782, 2772, 2782 Voice For Music Education Majors I, II, III, & IV**

Voice for majors is designed to teach the fundamental principles of singing, explore varied vocal repertoire, and develop and improve the student's vocal ability. Credit, two semester hours each.

**MUA 1773, 1783, 2773, 2783 Voice For Music Majors I, II, III, & IV**

Voice for performance majors is designed to teach the fundamental principals of singing, explore advanced vocal literature, develop and improve the student's vocal ability and strengthen the singer's performance ability. Credit, three semester hours each.

**MUA 1811, 1821, 2811, 2821 Class Woodwinds I, II, III, & IV**

Woodwind instruction for music majors. Designed to teach the fundamental principles of playing, explore varied levels of literature, and develop the student's knowledge of woodwind instruction and performance. Credit, one semester hour each.

**MUA 1841, 1851, 2841, 2851 Woodwinds For Non Majors I, II, III, & IV**

Woodwind instruction for non-woodwind/music education majors. Designed to teach the fundamental principles of playing, explore moderate levels of literature, and develop the student's interest in playing. Credit, one semester hour each.

**MUA 1872, 1882, 2872, 2882 Woodwinds For Music Education Majors I, II, III, & IV**

Woodwind instruction for music education majors with an emphasis on woodwind instrumental playing. Designed to teach the fundamental principles of playing, explore moderate to advanced levels of literature, develop the student's interest in playing, and strengthen the student's playing ability. Credit, two semester hours each.

**MUA 1873, 1883, 2873, 2883 Woodwinds For Music Majors I, II, III, & IV**

Woodwind instruction for performance majors. Designed to teach the fundamental principles of playing, explore advanced levels of literature, develop the student's interest in playing, and strengthen the student's playing ability. Credit, three semester hours each.

**MUSIC ORGANIZATIONS (MUO)****(Band, Small Band Groups, Stage Band, Choir, Small Singing Groups)****MUO 1111, 1121, 2111, 2121 Band I, II, III, & IV**

Designed to teach the fundamental principles of playing musical instruments, explore varied levels of literature and develop the student's knowledge of performance techniques. Five hours laboratory per week. Credit, one semester hour each. (Wesson Campus) (*Pre-requisite: Consent of instructor*)

**MUO 1141, 1151, 2141, 2151 Small Band Groups I, II, III, & IV**

Designed to teach the fundamental principles of playing musical instruments, explore varied levels of literature, and develop the student's knowledge of performance techniques in small ensembles and auxiliary groups. Participation by audition or consent of director. Credit, one semester hour each. (Wesson Campus)

**MUO 1171, 1181, 2171, 2181 Stage Band I, II, III, & IV**

A course designed for members selected from marching band members by audition to perform instrumental music from a variety of style periods. Emphasis on jazz. Credit, one semester hour each. (Wesson Campus) (*Prerequisite: consent of instructor*)

**MUO 1211, 1221, 2211, 2221 Choir I, II, III, & IV**

A course for music majors and non-majors focused on performing choral music from a variety of style periods. Membership with consent of instructor. Four hours laboratory per week. Credit, one semester hour each. (Wesson Campus)

**MUO 1241, 1251, 2241, 2251 Small Singing Groups I, II, III, & IV**

A course for select singers focused on performing from one or more genres of music. Groups less than concert choir size, such as show choirs (Sojourners), chamber choirs (Ambassadors), or other small vocal ensembles, Membership by auditions. Credit, one semester hour each. (Wesson Campus)

**MUSIC FOUNDATIONS (MUS)****(Education, History, Literature and Theory)****MUS 1113 Music Appreciation**

A listening course designed to give the student, through aural perception, understand-

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ing and appreciation of music as a moving force in Western Culture. Three hours lecture per week. Credit, three semester hours.

**MUS 1123 Music Survey (Majors)**

Advanced listening course, designed to acquaint the music major with a broad overview of musical style and repertoire from antiquity to the present. Three hours lecture per week. Credit, three semester hours.

**MUS 1133 Fundamentals of Music**

Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions. Three hours lecture per week. Credit, three semester hours.

**MUS 1211 Music Theory I, Lab**

Lab instruction. Sight-singing, ear training, and dictation. Credit, one semester hour.

**MUS 1213 Music Theory I**

Study of functional harmony through analysis and part writing, sight-singing, and ear training. Three hours lecture per week. Credit, three semester hours.

**MUS 1221 Music Theory II, Lab**

Lab instruction. Sight-singing, ear training, and dictation. Credit, one semester hour.  
(Prerequisite: Minimum grade of "C" in MUS 1211)

**MUS 1223 Music Theory II**

Continued study of functional harmony through analysis and part writing, sight-singing, and ear training. Three hours lecture and one laboratory hour per week. Credit, three semester hours.

**MUS 1911 Recital Class I**

Required performance of solo and ensemble literature by students majoring in music. Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. Credit, one semester hour.

**MUS 1921 Recital Class II**

Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. Credit, one semester hour.

**MUS 2211 Music Theory III, Lab**

Lab instruction. Sight-singing, ear training, and dictation. Credit, one semester hour.  
(Prerequisite: Minimum grade of "C" in MUS 1221)

**MUS 2213 Music Theory III**

Continuation study of functional harmony through analysis and part writing, sight-singing, and ear training. Three hours lecture and one laboratory hour per week. Credit, three semester hours.

**MUS 2221 Music Theory IV, Lab**

Lab instruction. Sight-singing, ear training, and dictation. Credit, one semester hour.  
(Prerequisite: Minimum grade of "C" in MUS 2211)

**MUS 2223 Music Theory IV**

Continued study of functional harmony through analysis and part writing, sight-singing, and ear training. Three hours lecture per week. Credit, three semester hours.

**MUS 2513 Music for Elementary Teachers**

Designed for the needs of the elementary education student. Essentials of public school music; study of the fundamentals of music. Reading music notations and terminology. Three hours lecture per week. Credit, three semester hours.

**MUS 2911 Recital Class III**

Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. Credit, one semester hour.

**MUS 2921 Recital Class IV**

Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. Credit, one semester hour.

## **ASSOCIATE DEGREE NURSING (NUR)**

**NUR 1019 Role Development**

A didactic and clinical course that introduces the student to the concepts of professional nursing practice as a registered nurse. Focus is on the function and roles of the associate degree nurse within the nursing profession and health care delivery system, professional practice parameters and the characteristics of professional nursing as a profession, core competencies, the theoretical basis for professional practice, legal and ethical issues of professional practice, theory development, clinical judgment and the nursing process, health assessment, and selected nursing skills. Physiological, psychosocial, developmental, ethnic-cultural, and socioeconomic factors are examined. Credit, nine semester hours.  
(Prerequisites: Admission to the accelerated track, completion of accelerated track prerequisites. Corequisites: NUR 1113)

**NUR 1113 Pharmacology**

A didactic course that introduces basic concepts of pharmacotherapy and its scientific basis, along with legal/ethical/cultural guidelines for the professional nurse. Emphasis is placed on the nursing-aspect of medication-administration, including the nursing-process, client-teaching, legal, ethical, and ethnic-cultural considerations. The importance of safety-issues, evidenced-based practice, and interdisciplinary-collaboration related to pharmacology are identified and discussed. Physiological, sociological, developmental, and socioeconomic-factors involved in pharmacotherapy are examined. Credit, three semester hours. (Prerequisites: Admission to the ADN Program, completion of ADN prerequisites. Corequisite: NUR 1119 or NUR 1019 for accelerated track)

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**NUR 1119 Fundamentals of Nursing**

A didactic and clinical course that introduces the student to the basics of nursing theory including the nursing process, health assessment, critical thinking, and selected nursing skills. Physiological, psychological, sociological, developmental, ethnic-cultural, and socioeconomic factors are introduced and examined. Students begin to utilize and apply these concepts and theories into the practice of nursing in a variety of structured settings. This course also introduces the functions and roles of the associate degree nurse within the nursing profession and health care delivery system. Credit, nine semester hours. (*Prerequisites: Admission to the ADN program, completion of ADN prerequisites. Corequisite: NUR 1113*)

**NUR 1219 Medical-Surgical Nursing I**

A didactic and clinical course that focuses on the holistic care of medical-surgical clients with acute and chronic health alterations. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social, behavioral, and natural sciences when making nursing judgments. Students utilize the nursing process to plan nursing actions to assist medical-surgical clients to maximize their potential for wellness. Physiological, psychological, sociological, developmental, ethnic-cultural, and socioeconomic factors are examined. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse within medical-surgical and selected community settings. Selected clinical experiences are provided within the environment of hospital based and community settings. Credit, nine semester hours. (*Prerequisites: NUR 1113, NUR 1119, and NUR 1019 for accelerated track*)

**NUR 1953 Nursing Externship**

A summer nursing elective course that provides the student with additional opportunity to enhance knowledge and skills in the practice of nursing while under the direct supervision of a registered nurse preceptor. Affiliating hospitals provide RN preceptors for the student nurse during the summer externship program. Credit, three semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219*)

**NUR 2316 Maternal-Newborn Nursing**

A didactic and clinical course designed to assist the student to develop the knowledge and skills necessary to meet the needs of the childbearing family. Physiological, psychological, sociological, socioeconomic, developmental, and ethnic-cultural factors involved in maternal-newborn nursing are emphasized. The student is required to utilize critical thinking skills when applying the nursing process to the prioritization of care for members of the childbearing family. Selected clinical experiences are provided at a variety of community agencies. Credit, six semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, EPY 2533, and NUR 1019 for accelerated track. Corequisite: NUR 2326*)

**NUR 2326 Nursing Care and the Pediatric Client**

A didactic and clinical course designed to provide the student with the knowledge and experience related to the nursing care of the pediatric client (birth through adolescence). Theories of development and content related to the various life stages of this age group within the context of the family will be considered. Content also includes the role of the associate degree nurse in caring for the pediatric client with common health problems along



the wellness-illness continuum considering physiological, psychological, sociological, developmental, socioeconomic, and ethnic-cultural factors. The student is required to utilize critical thinking skills when applying the nursing process to the prioritization of care for the pediatric client. Selected clinical experiences are provided in a variety of clinical/community settings. Credit, six semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, EPY 2533, and NUR 1019 for accelerated track. Corequisite: NUR 2316*)

### **NUR 2414 Psychiatric Mental Health Nursing**

A didactic and clinical course that focuses on the holistic care of clients experiencing mental health alterations in varying degrees along the health continuum. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social, behavioral, and natural sciences when making nursing judgments. Students are required to utilize critical thinking to develop therapeutic nursing interventions to assist psychiatric mental health clients to maintain their dignity and rights while maximizing their potential toward wellness. Physiological, psychological, sociological, developmental, ethnic-cultural, and socioeconomic factors are examined. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse within mental health settings. Selected clinical experiences are provided within the environment of inpatient, outpatient, and community settings. Credit, four semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, NUR 2316, NUR 2326, and NUR 1019 for accelerated track. Corequisite: NUR 2426*)

### **NUR 2426 Medical Surgical Nursing II**

A didactic and clinical course that focuses on the holistic care of medical-surgical clients of varying acuity levels: those with recurring health problems, those who are critically ill and in need of specialized care, and those in need of emergency care. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social, behavioral, and natural sciences when making nursing judgments. Students are required to utilize the nursing process to assist medical-surgical clients to maintain their dignity and rights while maximizing their potential for wellness within their physiological, psychological, sociological, developmental, ethnic-cultural, and socioeconomic environments. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse candidate. Content includes a variety of components including management and delegation, role identity, successful role transition, teaching/learning, use of technology, moral/ethical/legal issues impacting nursing care, interdisciplinary collaboration, and empowered nursing practice. Selected clinical experiences are provided within the environment of various structure health care delivery settings. Credit, six semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, NUR 2316, NUR 2326, and NUR 1019 for accelerated track. Corequisite: NUR 2414*)

### **NUR 2432 NCLEX-RN® Preparation**

A didactic course designed to prepare students to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN®). Content includes critical thinking activities, test-taking strategies, and review of selected core nursing content. Credit, two semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, NUR 2316, NUR 2326, and NUR 1019 for accelerated track. Corequisites: NUR 2414, NUR 2426*)

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## PHILOSOPHY AND BIBLE (PHI)

### **PHI 1113 Old Testament Survey**

The student will survey the Hebrew Bible (Old Testament) with regard to its worth as a literary work, along with significant dates, themes, concepts and contributions of its characters to that history and literature. Three hours lecture per week. Credit, three semester hours.

### **PHI 1133 New Testament Survey**

A study of the New Testament covering the life of Jesus of Nazareth and the establishment of the early church as presented in the Gospels, Acts, and other New Testament books. Three hours lecture per week. Credit, three semester hours.

### **PHI 2113 Introduction to Philosophy I**

An introduction to the major themes and history of the discipline of Philosophy with an emphasis on the development of critical thinking skills. Three hours lecture per week. Credit, three semester hours.

### **PHI 2143 Ethics**

An introduction to moral philosophy with the investigation of some selected moral problems. Three hours lecture per week. Credit, three semester hours.

## PHYSICS (PHY)

### **PHY 1111 Introduction to Astronomy, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 1113 Introduction to Astronomy, Lecture. Two hours laboratory per week. Credit, one semester hour.

### **PHY 1113 Introduction to Astronomy**

A lecture course that includes surveys of the solar system, our galaxy, and the universe. Three hours lecture per week. Credit, three semester hours.

### **PHY 1211 Survey of Physics, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 1213 Survey of Physics, Lecture. Two hours laboratory per week. Credit, one semester hour.

### **PHY 1213 Survey of Physics**

A lecture course covering the concepts of mechanics, sound, light fluids, and waves. Non-calculus based. Three hours lecture per week. Credit, three semester hours.

### **PHY 2241 Physical Science I, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2243 Physical Science Survey I, Lecture. Two hours laboratory per week. Credit, one semester hour.

**PHY 2243 Physical Science I**

A lecture course that includes studies of measurements and units, electricity, mechanics, heat, sound, light, and astronomy. Three hours lecture per week. Credit, three semester hours.

**PHY 2251 Physical Science II, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2253 Physical Science Survey II, Lecture. Two hours laboratory per week. Credit, one semester hour.

**PHY 2253 Physical Science II**

A lecture course that includes studies of chemistry, geology and meteorology. Three hours lecture per week. Credit, three semester hours.

**PHY 2313 Physics I (Engineering Physics I)**

A combined lecture and laboratory course covering mechanics, conservation laws, heat, sound, electricity, magnetism, and waves. This is a calculus-based course primarily for engineering, science, and mathematics majors. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture classes. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Pre or corequisite MAT 1613*)

**PHY 2323 Physics II (Engineering Physics II)**

A combined lecture and laboratory course covering magnetism, electricity, optics, and gravity. This is a calculus-based course primarily for engineering, science, and mathematics majors. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture classes. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Pre or corequisite MAT 1623*)

**PHY 2333 Physics III (Engineering Physics III)**

A lecture with lab course covering harmonic motion, waves, optics, electronics, relativity, and quantum physics. This course is a continuation of PHY 2323. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*MAT 2613 and MAT 2913 highly recommended*)

**PHY 2411 General Physics I, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2413 General Physics I, Lecture. Two hours laboratory per week. Credit, one semester hour.

**PHY 2413 General Physics I**

A lecture course covering mechanics, heat, waves, and sound. This is a non-calculus based course primarily for pre-professional majors. Three hours lecture and two hours laboratory per week. Credit, three semester hours. (*Pre or corequisite MAT 1313, MAT 1323 is highly recommended*)

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**PHY 2421 General Physics II, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2423 General Physics II, Lecture. Two hours laboratory per week. Credit, one semester hour.

**PHY 2423 General Physics II**

A lecture course covering electricity, magnetism, optics, and modern physics. This is a non-calculus based course primarily for pre-professional majors. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture classes. Three hours lecture. Credit, three semester hours.

**POLITICAL SCIENCE (PSC)****PSC 1113 American National Government**

Survey of the organizations, political aspects, and basis of national government. Three hours lecture per week. Credit, three semester hours.

**PSC 1123 American State and Local Government**

The relationship among states, national and local governments. The organization, function, and operation of the three branches with emphasis on the state of Mississippi. Three hours lecture per week. Credit, three semester hours.

**PSYCHOLOGY (PSY)****PSY 1513 General Psychology I**

An introduction to the scientific study of human behavior and mental processes. This includes history and theories of psychology, research methods, biological bases of behavior, the principles of learning, personality and abnormal behavior. Three hours lecture per week. Credit, three semester hours.

**PSY 2553 Psychology of Personal Adjustment**

A course to aid in developing an understanding of the causes and symptoms of emotional maladjustment. Emphasis is placed upon preparing the students to anticipate and deal with their own problems and to improve their understanding of the behavior of others. Three hours lecture per week. Credit, three semester hours.

**READING (REA)****REA 0113 Beginning Reading**

A course designed to offer reading instruction to students demonstrating a need for proficiency in reading skills at the college level. Three hours lecture per week. Institutional Credit, three semester hours.

**REA 0123 Intermediate Reading**

A continuation of REA 0113. Three hours lecture per week. Institutional Credit, three semester hours. (*Prerequisite: ACT Reading score of 14 - 15 or COMPASS Reading score of 64 - 71 or successful completion of REA 0113 with a grade of C or higher*)

## SOCIOLOGY (SOC)

### **SOC 2113 Introduction to Sociology**

This course introduces the scientific study of human society and social interaction. social influences on individuals and groups are examined. Three hours lecture per week. Credit, three semester hours.

### **SOC 2143 Marriage and Family**

A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three hours lecture per week. Credit, three semester hours.

### **SOC 2213 Introductory Anthropology**

A survey of major fields and basic principles in the comparative study of mankind. Three hours lecture per week. Credit, three semester hours.

### **SOC 2243 Cultural Anthropology**

This course examines Human adaption and cultural diversity. The student will explore techniques employed by the anthropologist. Three hours lecture per week. Credit, three semester hours.

## SPEECH AND THEATRE (SPT)

### **SPT 0113 Basic Speaking**

Focuses on basic communication skills, basic communication models, pronunciation and articulation, and dealing with stage fright. Will not substitute for the speech requirements in any curriculum. Three hours lecture per week. Institutional Credit, three semester hours.

### **SPT 1113 Public Speaking I**

Study and practice in making speeches for a variety of public forums. Major emphasis is placed on speech preparation and delivery. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

### **SPT 2233 Theatre Appreciation**

An introduction of the cultural, historical and social aspects of drama. Class content provides an appreciation of theatre and performance art to develop audience standards through demonstration of the unique characteristics of theatre. A fine arts elective. Three hours lecture per week. Credit, three semester hours.

## SOCIAL WORK (SWK)

### **SWK 1113 Social Work: A Helping Profession**

The course exposes students to a “helping” profession that plays a central role in addressing human needs. Students are exposed to personal/lived experiences of social work clients and successes of “real” social workers in respective practices such as mental health, child welfare, disaster, corrections, faith-based, military, international relief, and industry. Three hours lecture per week. Credit, three semester hours.



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**CAREER AND TECHNICAL  
EDUCATION COURSE DESCRIPTIONS**

**CAREER AND TECHNICAL EDUCATION COURSES****HEATING AND AIR CONDITIONING TECHNOLOGY (ACT)****ACT 1125 Basic Compression Refrigeration**

This course is an introduction to the field of refrigeration and air conditioning. Emphasis is placed on principles of safety, first aid thermodynamics, heat transfer, recovery, lubricants, and EPA certification. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

**ACT 1133 Tools and Piping**

This course is an introduction to various tools and pipe connecting techniques. Covers tools and test equipment required in heating, ventilation, air conditioning, and refrigeration. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**ACT 1213 Controls**

Fundamentals of gas, fluid, electrical, and programmable controls. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**ACT 1313 Refrigeration System Components**

This course is an in-depth study of the components and accessories of a sealed system including metering devices, evaporators, compressors, and condensers. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**ACT 1713 Electricity for Heating, Ventilation, Air Conditioning and Refrigeration**

This course includes basic knowledge of electricity, power distribution, components, solid state devices, and electrical circuits. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**ACT 1813 Professional Service Procedures**

A course to introduce students to business ethics necessary to work with both the employer and customer. Includes resumé, record keeping, and service contracts. One hour lecture and four hours laboratory per week. Credit, three semester hours.

**ACT 2324 Commercial Refrigeration**

A study of various commercial refrigeration systems including installation, servicing, and maintaining systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**ACT 2414 Air Conditioning I**

A study of various types of residential and commercial air conditioning including hydronic, absorption, and desiccant systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**ACT 2424 Air Conditioning II**

An in-depth course in the installation, start-up, maintenance, and air quality of complete

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heating and air conditioning systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **ACT 2433 Refrigerant, Retrofit, and Regulations**

A study of regulations and standards for new retrofit and government regulations including OSHA regulations, EPA regulations, local, and state codes. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **ACT 2513 Heating Systems**

Introduction to various types of residential and commercial heating systems including gas, oil, electric, compression, and hydroponic heating systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **ACT 2625 Heat Load and Air Properties**

This course introduces the student to heat load calculations for residential and light commercial heating, ventilation, air conditioning, and refrigeration systems. Included are air distribution, duct sizing, selection of grills and registers, types of fans, air velocity, and fan performance. An introduction is provided to air testing instruments and computer usage. Three hours lecture and four hours laboratory per week. Credit, five semester hours.

### **ACT 2913 Special Project in Heating and Air Conditioning Technology**

A course designed to provide the student with practical application of skills and knowledge gained in the courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Six hours laboratory per week. Credit, three semester hours.

### **ACT 2923 Supervised Work Experience in Heating and Air Conditioning**

A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three hours externship. Credit, three semester hours.

## **AUTOMOTIVE TECHNOLOGY (ATT)**

### **ATT 1124 Basic Electrical/Electronic Systems**

A course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, battery, and charging components. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **ATT 1134 Advanced Electrical Systems**

A course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including gauges, driver information systems, horn, wiper/washer systems, and accessories. . Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **ATT 1214 Brakes**

A course to provide advanced skills and knowledge related to the repair and maintenance



of brake systems on automobiles. Includes instruction and practice in diagnosis of braking systems problems and the repair of brake systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

#### **ATT 1314 Manual Drive Trains/Transaxles**

A course designed to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles, and drive train components. It includes instruction in the diagnosis of drive train problems, and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials, and other components. Two hours lecture and four hours laboratory each week. Four semester hours credit.

#### **ATT 1424 Engine Performance I**

A course designed to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. It includes instruction, diagnosis, and correction of problems associated within these areas. Two hours lecture and four hours laboratory each week. Four semester hours credit.

#### **ATT 1715 Engine Repair**

A course to provide advanced skills and knowledge related to the repair and rebuilding of automotive-type engines. Includes instruction and practice in the diagnosis and repair of engine components, including valve trains, blocks, pistons and connecting rods, crankshafts, and oil pumps. Two hours lecture and six hours laboratory each week. Five semester hours credit.

#### **ATT 1811 Introduction, Safety and Employability Skills**

This is a course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, battery, and charging components. One hour lecture per week. Credit, one semester hour.

#### **ATT 2325 Automatic Transmissions/Transaxles**

A course to provide technical skills and knowledge related to the diagnosis and repair of automotive-type automatic transmissions and transaxles. Includes instruction and practice in testing and inspecting these devices and in disassembly, repair, and reassembly. Three hours lecture and four hours laboratory each week. Five semester hours credit.

#### **ATT 2334 Steering and Suspension Systems**

A course to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. Includes instruction and practice in the diagnosis of steering systems components. Two hours lecture and four hours laboratory. Four semester hours credit.

#### **ATT 2434 Engine Performance II**

This is a course designed to provide advanced skills and knowledge related to the ignition system, fuel, air induction, and exhaust systems. It includes instruction, diagnosis, and correction of problems associated with in these areas. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

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**ATT 2444 Engine Performance III**

A course designed to provide advanced skills and knowledge related to the emissions control systems and engine related service. It includes instruction, diagnosis, and correction of problems associated with in these areas. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**ATT 2614 Heating and Air Conditioning**

A course to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. Includes instruction and practice in the diagnosis and repair of air conditioning system components, heater lines and cores, and control systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**ATT 2914 Special Problems I**

A course to provide students with an opportunity to utilize skills and knowledge gained in other Automotive Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Eight hours laboratory per week. Credit, four semester hours.

**BUSINESS AND OFFICE TECHNOLOGY (BOT)****BOT 1013 Keyboarding**

This course provides an introduction to basic word processing commands and essential skill development using the touch system on the alphabetic keyboard. Course emphasis will be on speed and accuracy when keying documents and timed writings. Two hours lecture per week and two hours laboratory per week. Credit, three semester hours.

**BOT 1113 Document Formatting**

This course focuses on improving keyboard techniques using the touch method. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**BOT 1123 Keyboard Skillbuilding**

This course further develops keyboard technique emphasizing speed and accuracy. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1113 Document Formatting*)

**BOT 1133 Microcomputer Applications**

This course will introduce an operating system and word processing, spreadsheet, database management, and presentation software applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**BOT 1143 Word Processing Applications**

This course focuses on production of documents using word processing functions. Production with accuracy is stressed, and practice is given through a variety of documents for skillbuilding. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1113 Document Formatting*)

**BOT 1213 Personal and Professional Development**

This course emphasizes an awareness of interpersonal skills essential for job success. Three hours lecture per week. Credit, three semester hours.

**BOT 1313 Applied Business Mathematics**

This course is designed to develop competency in mathematics for business use, with emphasis on the touch method. Three hours lecture per week. Credit, three semester hours.

**BOT 1413 Records Management**

This course focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall and the treatment of these categories in proper management, storage, and retrieval. Three hours lecture per week. Credit, three semester hours.

**BOT 1433 Business Accounting**

This course is designed to develop an understanding of analyzing, recording, classifying, and summarizing financial information of a sole proprietorship with insight into interpreting and reporting the resulting effects upon the business. Three hours lecture per week. Credit, three semester hours.

**BOT 1443 Advanced Business Accounting**

This course is a continuation of Business Accounting with emphasis in accounting for corporations. Three hours lecture per week. Credit, three semester hours. (Prerequisite: BOT 1433 Business Accounting or ACC 1213 Accounting Principles I.)

**BOT 1513 Machine Transcription**

This course is designed to teach a wide variety of business communications from machine dictation. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1143 Word Processing*)

**BOT 1613 Medical Office Terminology I**

This course is a study of medical language relating to the various body systems including diseases, physical conditions, procedures, clinical specialties, and abbreviations. In addition to term, emphasis is placed on correct spelling and pronunciation. Three hours lecture per week. Credit, three semester hours.

**BOT 1623 Medical Office Terminology II**

This course presents medical terminology pertaining to human anatomy in the context of body systems. Emphasis is directed toward medical terminology as it relates to the medical office. Three hours lecture laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1613 Medical Office Terminology I*)

**BOT 1713 Mechanics of Communication**

This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. Three hours lecture per week. Credit, three semester hours.

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**BOT 1813 Electronic Spreadsheet**

This course focuses on applications of the electronic spreadsheet as an aid to management decision-making. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**BOT 2133 Desktop Publishing**

This course presents graphic design techniques, principles of page layout and design, and electronic publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using advanced features of word processing software. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**BOT 2323 Database Management**

This course applies database concepts for designing and manipulating data files and formatting output as complex documents and reports. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**BOT 2413 Computerized Accounting**

This course applies basic accounting principles using a computerized accounting system. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1433 Business Accounting or ACC 1213 Principles of Accounting I*)

**BOT 2423 Income Tax Accounting**

This course introduces tax accounting including federal income tax laws and report preparation. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1433 Business Accounting or ACC 1213 Accounting Principles I.*)

**BOT 2463 Payroll Accounting**

This course provides an in-depth study of payroll accounting. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1433 Business Accounting or ACC 1213 Accounting Principles I.*)

**BOT 2473 Cost Accounting**

This course provides an in-depth study of cost accounting for manufacturing business. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1433 Business Accounting or ACC 1213 Accounting Principles I.*)

**BOT 2523 Medical Machine Transcription I**

This course is designed to teach transcription of various medical documents. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: BOT 1113 Document Formatting and Production, BOT 1613 Medical Office Terminology I, and BOT 1623 Medical Office Terminology II*)

**BOT 2643 CPT Coding**

This course is an introduction to the field of outpatient procedural coding and requirements for insurance reimbursement. Two hours lecture and two hours laboratory per

week. Credit, three semester hours. *(Prerequisites: BOT 1613 Medical Office Terminology I, BOT 1623 Medical Office Terminology II, or by consent of instructor)*

### **BOT 2653 ICD Coding**

This course is an introduction to the field of diagnostic and inpatient procedural coding. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1613 Medical Office Terminology I, BOT 1623 Medical Office Terminology II, or by consent of instructor)*

### **BOT 2663 Advanced Coding**

This course includes advanced analysis of diagnostic and procedural coding systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 2643 CPT Coding, and BOT 2653 ICD Coding)*

### **BOT 2673 Medical Insurance Billing**

This course is a culmination of skills and knowledge of appropriate procedures for generating, processing, and submitting health insurance claims to private and governmental health insurance programs. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 2643 CPT Coding, and BOT 2653 ICD Coding)*

### **BOT 2723 Administrative Office Procedures**

This course will provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 1143 Word Processing Applications)*

### **BOT 2743 Medical Office Concepts**

This course will provide coverage and integration of medical office skills. Problem solving will be emphasized. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **BOT 2753 Medical Information Management**

This course will continue coverage of medical office issues with emphasis on health insurance filing and medical office software. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **BOT 2813 Business Communications**

This course develops communication skills with emphasis on principles of writing business correspondence and reports, and preparing presentations. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: BOT 1713 Mechanics of Communication)*

### **BOT 2823 Communication Technology**

This course will present an overview of the resources available for communications using current technology. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

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**BOT 2833 Integrated Computer Applications**

This advanced course integrates activities using the enhanced features of application software including word processing, database, spreadsheet, graphics, and multimedia. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 2813 Business Communication, BOT 2323 Database Management, and BOT 1813 Electronic Spreadsheet or by consent of instructor)*

**EARLY CHILDHOOD EDUCATION TECHNOLOGY (CDT)****CDT 1113 Early Childhood Profession**

This course provides an introduction to the profession of early childhood, types of early childhood programs, and theories of child development. Students are required to observe, assess, and record child behavior through laboratory experience. Room arrangements, software, play, and safety are explored. Two hours lecture, two hours laboratory per week. Credit, three semester hours.

**CDT 1214 Child Development I**

This course provides knowledge concerning the care and development of infants and toddlers in group settings. Practice is given in group settings through laboratory or collaborative centers. Three hours lecture and two hours lab per week. Credit, four semester hours.

**CDT 1223 Child Development II**

The cognitive, physical, emotional, and social development characteristics of young children ages three through eight. Concentration is placed on all children including the exceptional child. Two hours lecture, two hours laboratory per week. Credit, three semester hours.

**CDT 1313 Creative Arts for Young Children**

This course includes planning and developing creative art experiences for the young child. Lab activities with the children are implemented during Practicum I and II. Three hours lecture per week. Credit, three semester hours.

**CDT 1343 Child Health and Safety**

Health and safety practices in the care and education of young children. Includes health and safety issues such as first aid, CPR, universal precautions, communicable diseases, and child abuse. Three hours lecture per week. Credit, three semester hours.

**CDT 1513 Nutrition for Young Children**

This course focuses on fundamental principles of child nutrition and the practical application of this knowledge in the selection of balanced diets. Three hours lecture per week. Credit, three semester hours.

**CDT 1713 Language & Literature Development for Young Children**

Planning, developing, and presenting language arts activities for preschool children. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

**CDT 2233 Guiding Social and Emotional Behavior**

Identifying and practicing effective techniques in guiding young children's behavior. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

**CDT 2413 Atypical Child Development**

This course provides information concerning growth and development, identification, intervention strategies, and management of atypical children. Legal, ethical, and legislative issues will be explored. Family issues will be explored. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: CDT 1214 Child Development I and CDT 1224 Child Development II*)

**CDT 2613 Methods and Materials**

Appropriate methods and materials for young children in a learning environment. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

**CDT 2713 Social Studies, Math, and Science for Young Children**

Planning developmentally appropriate activities in social studies, math, and science for the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

**CDT 2813 Administration of Programs for Young Children**

Development and administration of programs for young children to include an emphasis on evaluation of policies and procedures, organizational structure, and management. Three hours lecture per week. Credit, three semester hours. (*Prerequisites: First three semesters of core courses*)

**CDT 2915 Student Teaching I**

This course allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the childhood settings used for student experiences. Other competencies will be achieved and documented by the end of the two-year program of study. All competencies will be achieved and documented by the completion of the two practicum courses. Ten hours laboratory per week. Credit, five semester hours. (*Prerequisites: CDT 1314 Creative Art for Young Children, CDT 1713 Language and Literacy Development for Young Children, and CDT 1343 Child Health and Safety. Corequisite: CDT 1513 Nutrition for Young Children*)

**CDT 2925 Student Teaching II**

This course is a continuation of Practicum I which allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion

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of the two practicum courses. Ten hours laboratory per week. Credit, five semester hours. (*Prerequisites: CDT 2233 Guiding Social and Emotional Behavior; CDT 2613 Methods and Materials, CDT 2714 Social Studies, Math, and Science for the Preschool Children. Corequisite: CDT 2813 Administration of Preschool Programs*)

## **CONSTRUCTION EQUIPMENT OPERATION (CEV)**

### **CEV 1212 Safety I**

Personal safety, fire safety, traffic safety rules, and rules for safety of each machine to include pre-start, operational, and post-operation. One hour lecture and two hours laboratory per week. Credit, two semester hours.

### **CEV 1222 Safety II**

Pedestrian safety, safety communications, and safety procedures in working near utilities. One hour lecture and two hours laboratory per week. Credit, two semester hours.

### **CEV 1313 Service and Preventive Maintenance I**

This course includes instruction in characteristics of oils and greases, fuel handling procedures, and performing minor mechanical maintenance. Practice includes servicing a fuel filter system and changing engine oil. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **CEV 1323 Service and Preventive Maintenance II**

This course includes lubrication procedures, servicing air filters, servicing cooling systems, servicing hydraulic systems, and installation, removal, and storage of batteries. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **CEV 1416 Equipment Operation I**

This course includes operation of the backhoe, scraper, and grader. Includes operating the controls and basic skills done with each machine and perform assignments by verbal and written instructions. One hour lecture and ten hours laboratory per week. Credit, six semester hours.

### **CEV 1426 Equipment Operation II**

This course includes operation of the dozer, loader, and excavator; and an introduction to crane operation. Includes the controls and basic skills performed with each machine and completing assignments by verbal and written instructions. One hour lecture and ten hours laboratory per week. Credit, six semester hours.

### **CEV 1514 Grade Work I**

Setting and checking grade stakes which are used on job sites. Instruction and practice of transferring elevations are also included. One hour lecture and six hours laboratory per week. Credit, four semester hours.

### **CEV 1524 Grade Work II**

This course includes additional instruction and practice regarding the setting and



checking grades. Also instruction and practice on the compaction of various materials. One hour lecture and six hours laboratory per week. Credit, four semester hours.

## **COMPUTER NETWORKING TECHNOLOGY (CNT)**

### **CNT 2423 System Maintenance**

This course covers the diagnosis, troubleshooting, and maintenance of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video displays, disk drives, modems, and printers. Two hours lecture and two hours laboratory each week. Credit, three semester hours. (*Prerequisite: CPT 1333 Operating Platforms*)

## **COSMETOLOGY (COV)**

### **COV 1122 Cosmetology Orientation**

This course will cover the history, career opportunities, life skills, professional image, Mississippi Cosmetology laws, rules and regulations and communicating for success in the cosmetology industry. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules and regulations involved in cosmetology practices and safety precautions associated with each. Two hours lecture per week. Credit, two semester hours.

### **COV 1245 Cosmetology Sciences I**

This course consists of the study of bacteriology, sterilization, and sanitation. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Three hours lecture and six hours laboratory per week. Credit, five semester hours.

### **COV 1255 Cosmetology Sciences II**

This course consists of the study of anatomy and physiology. Included are classroom theory and lab practices as governed by and safety precautions associated with each. Three hours lecture and six hours laboratory per week. Credit, five semester hours.

### **COV 1263 Cosmetology Sciences III**

This course consists of the application and demonstration of chemistry and electricity. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Two hours lecture and three hours laboratory per week. Credit, three semester hours.

### **COV 1426 Hair Care I**

This course consists of the study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; braiding and braid extensions; wigs and hair enhancements; chemical texture services; and hair coloring. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. Two hours lecture and twelve hours laboratory per week. Credit, six semester hours.

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**COV 1436 Hair Care II**

This course consists of the advanced study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extensions; wigs and hair theory and lab practice as governed by Mississippi cosmetology practices and safety precautions associated with each. Two hours lecture and twelve hours laboratory per week. Credit, six semester hours.

**COV 1443 Hair Care III**

This course consists of the practical applications of the study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extensions; wigs and hair enhancements; chemical texture services; and hair coloring. Included are classroom regulations involved in cosmetology practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Nine hours laboratory per week. Credit, three semester hours.

**COV 1522 Nail Care I**

This course consists of basic nail care services including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

**COV 1532 Nail Care II**

This course consists of basic nail care services including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

**COV 1542 Nail Care III**

This course consists of basic nail care services including nail structure and growth, manicuring, and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. Six hours laboratory per week. Credit, two semester hours.

**COV 1622 Skin Care I**

This course consists of basic skin care services including anatomy of the skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

**COV 1632 Skin Care II**

This course consists of basic skin services including anatomy of skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab

practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

### **COV 1642 Skin Care III**

This course consists of advanced skin care services including anatomy of skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Six hour laboratory per week. Credit, two semester hours.

### **COV 1722 Salon Business I**

This course will cover preparing to operate a successful salon. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

### **COV 1732 Salon Business II**

This course will cover operating a successful salon and seeking employment. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

### **COV 2816 Cosmetology Teacher Training I**

Instruction will be given in developing appropriate communication skills, effective use of visual aids, identification of various teaching styles, and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisite: Students who have at least two years active practical experience as a licensed cosmetologist and currently hold a valid Mississippi cosmetology license.)*

### **COV 2826 Cosmetology Teacher Training II**

Instruction will be given in development of instructional methods, development of visual aids, development of effective evaluation, and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisites: COV 2816 Cosmetology Teacher Training I)*

### **COV 2836 Cosmetology Teacher Training III**

Instruction will be given in development of appropriate lesson plans and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisites: COV 2826 Cosmetology Teacher Training II)*

### **COV 2846 Cosmetology Teacher Training IV**

Instruction will be given in classroom management techniques; cosmetology laws, rules, and regulations; and practical application of cosmetology instruction. Three hours

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lecture and nine hours laboratory per week. Credit, six semester hours. (*Pre or corequisites: COV 2836 Cosmetology Teacher Training III*)

## **COMPUTER PROGRAMMING TECHNOLOGY (CPT)**

### **CPT 1333 Operating Platforms**

This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personnel interaction with the platform to assist users in business environments. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

## **COMPUTER SERVICING TECHNOLOGY (CST)**

### **CST 2113 Computer Servicing Lab I**

This course provides training in the fundamentals of computer servicing. This course includes configuration, test equipment usage, basic disassembly and assembly methods, preliminary tests and diagnostics, schematic interpretation, and building cables. Six hours laboratory per week. Credit, three semester hours.

## **CAREER-TECHNICAL EDUCATION (CTE)**

### **CTE 1001 CPAS PREP**

This course will present an overview of the skills needed to pass the MS-CPAS Exam upon exit of the program. The objectives are a combination of the core class presented in the Business and Office Related Technology Cluster mandated by the Mississippi Department of Education. Student will take the MS-CPAS exam the last semester before graduation. Credit, one semester hour.

### **CTE 1111 Orientation**

This course is designed to help the Career-Technical student adjust to college and the workforce. It assists the student in professional development skills, leadership skills, interpersonal skills and employment and life skills. Two hours lab. Credit, one semester hour.

### **CTE 1143 Fundamentals of Construction**

This course includes basic safety, an introduction to construction math, an introduction to hand and power tools, an introduction to construction drawings, employability skills and communications. (In order to satisfy requirements to test for NCCER Core certification, this course is mandated to be taught as a minimum of 72.5 clock hour course) Two hours lecture and two hours laboratory each week. Credit, three semester hours.

### **CTE 200(1-3) CPAS PREP**

This course will present an overview of the skills needed to pass the MS-CPAS Exam upon exit of the program. The objectives are a combination of the core class presented in the Business and Office Related Technology Cluster mandated by the Mississippi Department

of Education. Student will take the MS-CPAS exam the last semester before graduation. Credit, one to three semester hour.

## **CULINARY ARTS TECHNOLOGY (CUT)**

### **CUT 1114 Culinary Principles I**

Fundamentals of food preparation and cookery emphasizing high standards for preparation of meat, poultry, seafood, vegetables, soups, stocks, sauces, and farinaceous items. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **CUT 1124 Culinary Principles II**

This course offers advanced study and application of Culinary Principles I to polish and perfect the techniques of food preparation and cookery emphasizing high standards for food preparation. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **CUT 1133 Principles of Baking**

This course focuses on fundamentals of baking science, terminology, ingredients, weights and measures, and formula conversion and storage. Students will prepare yeast goods, pies, cakes, cookies, and quick breads and use and care for equipment. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **CUT 1243 Dining Room Management**

This course focuses on management of a restaurant dining room including good housekeeping technique, fine food, and efficient service. It covers French, Russian, American, and English waited table service, limited service, counter, tray, service, and catering. Emphasis will be placed on staffing, scheduling, controls, and skills required to effectively supervise a dining room operation. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **CUT 1513 Garde Manger**

This course provides orientation to garnishing, preparation of charcuterie items, cold foods, and buffet presentation. It explores the various duties of the modern garde manger. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **CUT 1912 Supervised Work Experience**

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three to eighteen externship hours. Credit, two semester hours.

### **CUT 1922 Supervised Work Experience**

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three to eighteen externship hours. Credit, two semester hours.

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**CUT 2223 Menu Planning and Facilities Design**

This course focuses on the principles and concepts of menu planning, menu formats, and layout with regard to a wide variety of eating habits and taste of the dining public. Emphasis will be on pricing, menu design, merchandising, tools, nutritional considerations, schedules, and profitability. Effective planning and layout of kitchen and equipment will also be emphasized. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**CUT 2314 American Regional Cuisine**

This exploration of the American Cuisine concept emphasizes freshness, seasonality, nutrition, indigenous ingredients, and presentation. It is a thorough study into the cuisine characteristics and traditions of the various regions of the United States of America. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**CUT 2423 International Cuisine**

This course is a study of cuisines of the world with emphasis on use of authentic ingredients, methods, and terminology. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**DRAFTING AND DESIGN TECHNOLOGY (DDT)****DDT 1114 Fundamentals of Drafting**

Course designed to give drafting major the background needed for all other drafting courses. Emphasis is placed upon maintaining correct techniques while developing speed. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**DDT 1123 Computational Methods for Drafting**

Study of computational skills required for the development of accurate design and drafting methods. One hour lecture and four hours laboratory per week. Credit, three semester hours.

**DDT 1133 Machine Drafting I**

Emphasizes methods, techniques, and procedures in presenting screws, bolts, rivets, springs, thread types, symbols for welding, materials, finish and heat treatment notation, working order preparation, routing, and other drafting room procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1114 Fundamentals of Drafting*)

**DDT 1143 Geometric Dimensioning & Tolerancing**

This course is a continuation of conventional dimensioning with emphasis on concepts as adopted by the American National Standards Institute (ANSI). A study of international dimensioning symbols used to control tolerances of form, profile, orientation, runout, and location of features on an object. Two hours lecture and two laboratory each week. Credit, three semester hours.

**DDT 1153 Descriptive Geometry**

Theory and problems designed to develop the ability to visualize points, lines, and

surfaces in space. One hour lecture and four hours laboratory each week. Credit, three semester hours.

### **DDT 1213 Construction Materials**

A course designed to familiarize the student with the physical properties of the materials generally used in the erection of structure, with a brief description of their manufacture. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **DDT 1313 Principles of CAD**

This course will use CAD system to design and draw various problems in the architectural, mechanical, and civil drafting areas. Emphasis will be placed on the operations of the CAD system to solve these problems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **DDT 1323 Intermediate CAD**

This course is designed as a continuation of Principles of CAD. Subject areas will include dimensioning, sectional views, and symbols. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1313 Principles of CAD*)

### **DDT 1413 Elementary Surveying**

Basic course dealing with principles of geometry, theory and use of instruments, mathematical calculations, and the control and reduction of errors. One hour lecture and four hours laboratory each week. Credit, three semester hours.

### **DDT 1613 Architectural Design I**

Presentation and application of architectural drafting room standards. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD*)

### **DDT 2153 Civil Drafting**

This course deals with basic principles of surveying and the development of topographical maps. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: DDT 1323 Intermediate CAD and DDT 1114 Fundamentals of Drafting*)

### **DDT 2163 Machine Drafting II**

This course is a continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1133 Machine Drafting*)

### **DDT 2233 Structural Drafting**

Structural section, terms and conventional abbreviations, and symbols used by structural fabricators and erectors are studied. Knowledge is gained in the use of A.I.S.C. Handbook. Problems are studied that involve structural designing and drawing of beams,

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columns, connections, trusses, and bracing. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD*)

### **DDT 2243 Cost Estimating**

Preparation of material and labor quantity surveys from actual working drawings and specifications. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: Consent of Instructor*)

### **DDT 2343 Advanced CAD**

This course is designed as a continuation of Principles of CAD. Emphasis is placed on attributes, slide shows, the user coordinate system, 3-D faces, and solid modeling. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1323 Intermediate CAD*)

### **DDT 2353 CAD Management**

Course topics include technical and business aspects of CAD. Standards, customization, networking, Internet integration, and employee support will be covered. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **DDT 2423 Mapping and Topography**

Selected drafting techniques are applied to the problem of making maps, traverses, plot plans, plan and profile drawing using maps, field survey data, aerial photographs and related references, materials including symbols, notations, and other applicable standardized materials. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

### **DDT 2523 Pipe Drafting**

Pipe Drafting is designed to provide the student with the basic knowledge needed to create process piping drawings using individual piping components. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD*)

### **DDT 2623 Architectural Design II**

This course emphasizes standard procedures and working drawings. Details involving architectural, mechanical, electrical, and structural drawings are covered, along with presentation of drawings and computer aided design assignments. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1613 Architectural Design I*)

### **DDT 2713 Fundamentals of Multimedia**

A general overview of current issues in multimedia. Study of how multimedia can assist in the work environment; provides a basis for further study in multimedia design and production. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **DDT 2913 Special Project**

A course designed to provide the student with practical application of skills and



knowledge gained in other drafting courses. The instructor works closely with the student to ensure that the selection of a project will enhance the student's learning experience. Six hours laboratory per week. Credit, three semester hours. (*Prerequisite: Consent of the Instructor*)

## **DIESEL EQUIPMENT TECHNOLOGY (DET)**

### **DET 1114 Fundamentals of Equipment Mechanics**

A course to review and update student skills and knowledge related to safety procedures; tools and equipment usage; handling, storing, and disposing of hazardous materials; operating principles of diesel engines; and selection of fuels, oils, other lubricants, and coolants. Four hours lecture per week. Credit, four semester hours.

### **DET 1213 Hydraulic Brake Systems**

A course to develop skills and knowledge related to the diagnosis and repair of hydraulic brake systems. Includes instruction in hydraulic and mechanical systems, power assist units, and anti-lock braking systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **DET 1223 Electrical/Electronic Systems I**

A course to develop skills and knowledge related to the diagnosis, service, and repair of electrical and electronic systems on diesel engines. Includes instruction in general systems diagnosis, starting and charging system repair, and auxiliary electrical systems repair. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **DET 1263 Electrical/Electronic Systems II**

Diagnosis, service, and repair of electrical and electronic systems on diesel engines. Includes instruction on lighting systems, gauges and warning devices, and related electrical systems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **DET 1364 Diesel Systems I**

Diagnosis, service, and repair of basic engine operating principles, with an emphasis on cylinder head and valve train engine block. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **DET 1513 Hydraulics**

A course to provide instruction and practice in the basic operation and maintenance of hydraulic systems associated with diesel powered equipment. Includes instruction in safety, system operation, seals and cylinders, and filters. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **DET 1614 Preventive Maintenance and Service**

A course to provide practice in the preventive maintenance of diesel powered equipment. Includes instruction in general preventive maintenance of vehicles and equipment. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

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**DET 1713 Power Trains**

A course to develop skills and knowledge related to the diagnoses, service, maintenance, and repair of power train units on diesel equipment. Includes instruction on clutch, manual transmissions, drive shafts, and drive axles. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**DET 2113 Welding for Diesel Equipment Technology**

A basic course in welding and cutting techniques for diesel equipment mechanics. Includes instruction in fundamental procedures and safety, oxyacetylene welding and cutting, shielded metal-arc welding, and metal inert gas welding procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours.

**DET 2253 Steering and Suspension Systems**

A course to provide skills and knowledge related to operation, maintenance, and repair of heavy duty steering and suspension systems. Includes instruction in steering column and steering gear, power steering unit, steering linkage, suspension, wheel alignment, and related components diagnosis and repair. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**DET 2273 Electrical/Electronic Systems III**

Diagnosis, service, and repair of electrical and electronic systems on diesel engines. Includes instruction in electronic fuel management systems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

**DET 2374 Diesel Systems II**

Diagnosis, service, and repair of lubrication systems, cooling system, and air induction and exhaust systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**DET 2623 Advanced Brake System (Air)**

A course to provide instruction and practice in the maintenance and repair of air brake systems commonly used on commercial diesel powered equipment. Includes instruction in maintenance and repair of the air supply system, mechanical system, anti-lock braking system, and traction control system. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**DET 2813 Air Conditioning and Heating Systems**

A course to provide skills and knowledge related to operation, maintenance, and repair of air conditioning and heating systems used in commercial equipment. Includes instruction in theories and operating principles, A/C system diagnosis and repair, clutch and compressor repair, evaporator and condenser repair, and heating system repair. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: Completion of certification requirements to service and repair air conditioning systems*)

**DET 2913 Special Project in Diesel Equipment Technology**

A course to provide students with practical application of skills and knowledge related to a specific instructor-approved topic. Instructor and student work closely together in

planning and conducting the project. Six hours laboratory per week. Credit, three semester hours. (*Prerequisite: Consent of the instructor*)

## **COMMERCIAL TRUCK DRIVING (DTV)**

### **DTV 1114 Commercial Truck Driving I**

A course that provides fundamental instruction on safety, rules and regulations, driving practices, air brakes, hazardous materials, and emergencies. Includes instruction and practice in performing vehicle inspections, coupling and uncoupling, maneuvering, backing, and driving a tractor-trailer truck under varying road and climate conditions. Fifteen hours per week. Credit, four semester hours.

### **DTV 1124 Commercial Truck Driving II**

A course that provides continuation of Commercial Truck Driving I with additional instruction on safety, rules and regulations, driving practices, air brakes, hazardous materials, and emergencies. Includes instruction and practice in performing vehicle inspections, coupling and uncoupling, maneuvering, backing, and driving a tractor-trailer truck under varying road and climate conditions. Fifteen hours per week. Credit, four semester hours

### **DTV 1137 Commercial Truck Driving Internship**

Under the supervision of a company trainer, this course will enable the student to apply the training he/she received at the Community/Junior College program they attended with the company of his/her choice. The successful completion of this course will enable the student to drive independently with minimum supervision with th company of his/her choice. (0 hours lecture, 315 hours lab)

## **ELECTRONICS TECHNOLOGY (EET)**

### **EET 1114 DC Circuits**

Principles and theories associated with DC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze DC circuits. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **EET 1123 AC Circuits**

Principles and theories associated with AC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze AC circuits. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **EET 1192 Fundamentals of Electronics**

This course is designed to provide fundamental skills associated with all electronics courses. This course includes safety, breadboarding, use of calculator, test equipment familiarization, soldering, electronic symbols, and terminology. One hour lecture and two hours laboratory per week. Credit, two semester hours.

### **EET 1214 Digital Electronics**

Number systems, logic circuits, counters, registers, memory devices, combination

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logic circuits, Boolean algebra, and a basic computer system. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

### **EET 1324    Microprocessors**

A course designed to provide students with skills and knowledge of microprocessor architecture, machine and assembly language, timing, interfacing, and other hardware applications associated with microprocessor systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **EET 1334    Solid State Devices and Circuits**

Active devices which include PN junction diodes, bipolar transistors, bipolar transistor circuits, and unipolar devices with emphasis on low frequency application and troubleshooting. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **EET 1613    Computer Fundamentals for Electronics/Electricity**

This course introduces the student to basic computer science as used in electricity/electronics areas. Computer nomenclature, logic numbering systems, coding, operating system commands, editing, and batch files are covered. (This course may be substituted for Introduction to Computers.) Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **EET 1713    Drafting for Electronics/Electrical Technology**

A course designed to provide instruction on the preparation and interpretation of schematics. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **EET 2334    Linear Integrated Circuits**

A course designed to provide the student with skills and knowledge associated with advanced semiconductor devices and linear integrated circuits. Emphasis is placed on linear integrated circuits used with operational amplifiers, active filters, voltage regulators, timers, and phase-locked loops. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

### **EET 2414    Electronic Communications**

A course designed to provide the student with concepts and skills related to analog and digital communications. Topics covered include amplitude and frequency modulations, transmission, and reception, data transmission formats and codes, the RS-232 interface, and modulation-demodulation of digital communications. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **EET 2423    Fundamentals of Fiber Optics**

A course designed to provide skills and knowledge to students concerning the use of fiber optic cable in modern industry applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**EET 2514 Interfacing Techniques**

A study of data acquisition devices and systems including their interface to microprocessors and other control systems. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

**EET 2911 Special Project**

A course designed to provide the student with practical application of skills and knowledge gained in other electronics or electronics-related technical courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two hours laboratory per week. Credit, one semester hour.

**EET 292(3-4) Supervised Work Experience**

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, three to four semester hours.

### **ELECTRICAL COURSES (ELT)**

**ELT 1123 Commercial and Industrial Wiring**

A course to provide instruction and practice in the installation of commercial and industrial electrical services including the types of conduit and other raceways, NEC code requirements, and three-phase distribution networks. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**ELT 1213 Electrical Power**

A course to provide skills related to electrical motors and their installation. Includes instruction and practice in using the different types of motors, transformers, and alternators. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**ELT 1223 Motor Maintenance and Troubleshooting**

A course to provide instruction in the principles and practice of electrical motor repair. This course includes topics on the disassembly/assembly and preventive maintenance of common electrical motors. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**ELT 1413 Motor Control Systems**

Installation of different motor control circuits and devices. Emphasis is placed on developing the student's ability to diagram, wire, and troubleshoot the different circuits and mechanical control devices. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**ELT 2424 Solid State Motor Controls**

A course that deals with the principles and operation of solid state motor control. This course includes instruction and practice in the design, installation, and maintenance of

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different solid state devices for motor control. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **ELT 2613 Programmable Logic Controllers**

Use of programmable logic controllers (PLCs) in modern industrial settings. Also, the operating principles of PLCs and practice in the programming, installation, and maintenance of PLCs. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **ELT 2623 Advanced Programmable Logic Controllers**

An advanced PLC course which provides instruction in various operations, installations, and maintenance of electric motor controls. Also, information in such areas as sequencer, program control, block transfer used in analog input and output programming, and logical and conversion instructions. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

## **EMERGENCY MEDICAL TECHNICIAN-BASIC (EMT)**

### **EMT 1118 Emergency Medical Technician – Basic**

This course includes responsibilities of the EMT during each phase of an ambulance run, patient assessment, emergency medical conditions, appropriate emergency care, and appropriate procedures for transporting patient. Five hours lecture and four hours laboratory, three hours clinical per week. Credit, eight semester hours.

## **GEOGRAPHICAL INFORMATION TECHNOLOGY (GIT)**

### **GIT 2123 Fundamentals of Geographical Information Systems (GIS)**

This course includes the use of computer mapping and databases in multiple applications. Included are incorporation of imagery and data into a graphical oriented database system. Also included are the fundamentals of geographical information systems techniques, approaches, and applications. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1313 Principles of CAD*)

## **HOTEL AND RESTAURANT MANAGEMENT TECHNOLOGY (HRT)**

### **HRT 1114 Culinary Principles I**

Fundamentals of food preparation and cookery emphasizing high standards for preparation of meat, poultry, seafood, vegetables, soups, stocks, sauces, and farinaceous items. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **HRT 1123 Hospitality and Tourism**

This course is designed as an introduction to the hospitality and tourism industry. The course includes discussions and industry observations to discover the opportunities, trends, problems and organizations in the field. Three hours lecture per week. Credit, three semester hours.

**HRT 1213 Sanitation and Safety**

Basic principles of microbiology, sanitation, and safety for a food service operation. Implementation of sanitation procedures, cost control, and risk reduction standards in a hospitality operation are covered. ServSafe Sanitation Certification from the National Restaurant Association or equivalent is offered as a part of this course. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**HRT 1223 Restaurant and Catering Operations**

This course focuses on principles of organizing and managing food and beverage facilities and catering operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**HRT 1413 Rooms Division Management**

This course offers an operational approach to rooms division management in the hospitality industry including front office management and housekeeping operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**HRT 1514 Hospitality Seminar**

In this course, students will learn leadership and management skills necessary for success in hospitality and tourism management. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**HRT 2233 Food and Beverage Control**

This course focuses on principles and procedures involved in an effective food and beverage control system, including standards determination, the operating budget, cost-volume-profit analysis, income and cost control, menu pricing, labor cost control, and computer applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**HRT 2423 Hospitality Security Management and Law**

This course explains issues surrounding the need for individualized security programs, examines a variety of security equipment and procedures, and discusses internal security for foodservice and lodging operations. This course provides awareness of the rights and responsibilities that the law grants to or imposes upon a hotelier and consequences of failure to satisfy legal obligations. Three hours lecture per week. Credit, three semester hours.

**HRT 2613 Hospitality Supervision**

This course focuses on supervisory skills in leadership styles, communication skills, motivational techniques, employee training techniques, and evaluation methods. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**HRT 2623 Hospitality Human Resource Management**

This course is designed to explore the principles of hospitality human resource management with an emphasis placed on the study of human behavior and human relations in the hospitality industry. Three hours lecture per week. Credit, three semester hours.

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**HRT 2713 Marketing Hospitality Services**

Introduction to practical sales techniques for selling to targeted markets and developing strategic marketing plans for hospitality and tourism operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**HRT 2853 Convention and Meeting Planning**

Planning, promotion, and management of meetings, conventions, and exposition, and events. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

**HRT 2914 Supervised Work Experience in Hospitality and Tourism Management Technology**

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, four semester hours.

**INDUSTRIAL MAINTENANCE TRADE (IMM)****IMM 1132 Industrial Maintenance Blueprint Reading**

This course provides instruction in blueprints, schematics, and plans used in industrial maintenance including instruction in nomenclature, different views, and symbols and notations. One hour lecture and two hours lab per week. Credit, two semester hours.

**AUTOMATION AND CONTROL TECHNOLOGY (INT)****INT 1214 Fluid Power**

This basic course provides instruction in hydraulics and pneumatics. The course covers actuators, accumulators, valves, pumps, motors, coolers, compression of air, control devices and circuit diagrams. Emphasis is placed on the development of control circuits and troubleshooting techniques. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

**INT 2114 Control Systems I**

This is an introductory course to provide information on various instrumentation components and processes. Topics include analyzing pressure processes, temperature, flow, and level. Three hours lecture and two hours laboratory per week. Credit, four semester hours. (*Prerequisite: EET 1123 AC Circuits*)

**INT 2124 Control Systems II**

This course is a continuation of Control Systems I with special emphasis on application of applied skills along with new skills to develop instrument process controls. The student will be given a process to develop the appropriate instruments, needed diagrams, utilizing various controlling processes and demonstrate loop troubleshooting techniques. Three hours lecture and two hours laboratory per week. Credit, four semester hours. (*Prerequisite: INT 2114 Control Systems I*)



## COMPUTER NETWORKING TECHNOLOGY (IST)

### **IST 1113     Fundamentals of Information Technology**

Introduces microcomputer operation, word processing, spreadsheets, database management, and online applications. This course is designed for students with limited computer proficiency and is to be taken by those students in addition to the courses listed in the course sequence. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **IST 1133     Fundamentals of Data Communications**

This course presents basic concepts of Internet Protocol (IP) telephony, local area networks, wide area networks, data transmission, and topology methods. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **IST 1143     Principles of Information Security**

This course is an introduction to the various technical and administrative aspects of information security and assurance. This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system with appropriate intrusion detection and reporting features. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **IST 1153     Web and Programming Concepts**

This course is an introduction to Web site development and programming logic. Students will gain hands-on experience in the development of computer programs. Upon completion of this course, students will be able to create a Web site and post it on the Internet. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **IST 1163     Concepts of Database Design**

This course is an introduction to the design and manipulation of relational databases. Emphasis is placed on creation, manipulation, extraction, and display of data from existing databases. QBE and SQL are explored. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **IST 1223     Network Components**

This course presents local area network and wide area network connectivity. It focuses on architectures, topologies, protocols, and transport methods of a network. Three hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: IST 1133 Fundamentals of Data Communications*)

### **IST 1243     Network Administration Using Microsoft Windows Server**

This course focuses on the management of a computer network using the Microsoft Windows Server network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

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**IST 1253    Network Administration Using Linux Server**

This course focuses on the management of a computer network using the Linux operating system. Emphasis is placed on installation, configuration, implementation, and administrative tasks of a functional server. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**IST 1313    Visual BASIC Programming Language**

This introduction to the Visual BASIC programming language introduces the student to object-oriented programming and a graphical development environment. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**IST 1423    Web Design Applications**

This course involves the application of various professional and personal Web design techniques. Students will work with the latest WYSIWYG editors, HTML editors, animation/multi-media products, and photo editors. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: IST 1153 Web and Programming Concepts.*)

**IST 2223    Network Planning and Design**

This course involves applying network concepts in planning and designing a functioning network. Emphasis is placed on recognizing the need for a network, conducting an analysis, and designing a solution. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: Network Operating Systems Elective; IST 1223 Network Components*)

**IST 2233    Network Implementation**

This course is the culmination of all concepts learned in the network curriculum. Topics include planning, installation, evaluation, and maintenance of a network solution. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: IST 2223 Network Planning and Design*)

**IST 2253    Advanced Network Administration Using Microsoft Windows Server**

This course is a continuation of Network Administration Using Microsoft Windows Server. Emphasis is placed on installation, configuration, and implementation of a functional server. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: IST 1243 Network Administration Using Microsoft Windows Server*)

**IST 2343    Database Programming and Design**

This course will introduce programming using a database management software application. Emphasis will be placed on menus and file maintenance. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: IST 1163 Concepts of Database Design*)

**IST 2453    Mobile Application Development**

The emergence of a new generation of highly-capable mobile devices and platforms has opened up opportunities for application developers. This course introduces programming for the Apple iPhone, iPod Touch, and iPad devices using the official Apple-supplied

iPhone Software Development Kit. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **IST 2483    Web Server**

This course introduces students to Web, email, and proxy servers and the platforms on which they reside. Students will be able to install and configure Web, email, and proxy servers. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: CPT 1333 Operating Platforms, CNT 2423 System Maintenance, and IST 1133 Fundamentals of Data Communication*)

## **MANUFACTURING TECHNOLOGY (MFT)**

### **MFT 1112    Introduction to Automation and Control**

Introduction to manufacturing/industrial technology with emphasis on safe working practices, manufacturing dynamics, use of test equipment, and fundamentals of automation and control technology. One hour lecture and two hours laboratory per week. Credit, two semester hours.

### **MFT 1123    Electrical Wiring for Automation and Control Technology**

This course will give the student basic electrical wiring for automation and controls including safety practices: installation and maintenance of raceways, conduits, and fitting: a three-phase service entrances, metering devices, main panels, raceways or ducts, sub panels, feeder circuits, and branch circuits according to electrical codes. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **MFT 291(3-4)    Special Projects**

A course to provide students with an opportunity to utilize skills and knowledge gained in other Automation and Control Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Six to eight hours laboratory per week. Credit, three or four semester hours.

### **MFT 2923    Supervised Work Experience**

A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, three or four semester hours.

## **MILITARY TECHNOLOGY (MIT)**

### **MIT 1313    Introduction to Military Science**

This course provides training in general knowledge of military organization and culture, understanding of group combat skills, achievement of minimal physical conditioning standards and application of basic safety and group living skills. Course includes lecture, demonstrations and performance exercises. Three semester hours credit.

### **MIT 1323    Records and Information Management**

This course provides training in proper collection, storage, processing and reporting

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of data in a military or civilian environment. This includes oral and written reports and the production and administration of staff journals, files, records and reports. Three semester hours credit.

### **MIT 1333 Personnel Supervision**

This course provides training in planning, directing and controlling personnel functions in military or civilian environments. Introduces students to personnel challenges and competencies that are critical for effective leadership and learn how personal development of life skills such as time management, physical fitness and stress management relate to leadership. Three semester hours credit.

### **MIT 1343 Leadership and Team Management**

This course includes application of management and supervision principles. Lessons include problem solving, critical thinking, leadership theory, group interaction, goal setting and effective communication within a military environment. Three semester hours credit.

### **SPECIALITY COURSES (37 HOURS)**

Military Occupational Specialty Classes (37 hours). Soldiers may complete these hours with military training hours, college hours or any combination of military training and college credit.

## **MEDICAL LABORATORY TECHNOLOGY (MLT)**

### **MLT 1111 Fundamentals of Medical Laboratory Technology/Phlebotomy**

Includes an overview of the field of Medical Laboratory Technology, familiarization with laboratory safety, microscopes, glassware, and equipment. Includes laboratory organization, medical ethics, and employment opportunities. Basic laboratory specimen collection techniques are introduced. Two hours laboratory per week. Credit, one semester hour.

### **MLT 1212 Urinalysis/Body Fluids**

Introduction to urinalysis and laboratory analysis of miscellaneous body fluids. Basic principles of routine and special urine test, specimen examination through laboratory work. Theory and test profiles presented for miscellaneous body fluids with correlation to diseased states. One hour lecture and two hours laboratory per week. Credit, two semester hours.

### **MLT 1313 Hematology I**

A study of the function of blood, morphology, and maturation of normal cells, blood cell counts, differentials of white cells and blood collection and handling. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **MLT 1324 Hematology II**

The study of abnormal cell morphology and diseases involving blood cells, test procedures used in laboratory diagnosis of hematological disease, normal and abnormal hemostasis, and diagnostic procedures for evaluation of bleeding abnormalities and

anticoagulant theory. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisite: MLT 1313 Hematology I*)

### **MLT 1413 Immunology/Serology**

Study of the basic principles of serology/immunology through the natural body defenses. Included are basic antigen-antibody reactions, complement action, cellular response, humoral immune response, and the basic serological procedures used to aid in the detection of certain diseases. Throughout this course, special emphasis is placed on correlating laboratory results with the patient's probable condition. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **MLT 1515 Clinical Chemistry**

Study of human biochemistry as an aid in the diagnosis of disease process. Three hours lecture and four hours laboratory. Credit, five semester hours. (*Prerequisites: Four semester hours of approved chemistry electives with a minimum of "C" average or special permission by instructor*)

### **MLT 2424 Immunohematology**

The study of collection, processing, storage, and utilization of blood components. It also includes the study of immunological principles and procedures for blood typing, cross matching, antibody detection, identification, and investigation of hemolytic disease of the newborn. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisite: MLT 1413 Immunology/Serology*)

### **MLT 2512 Parasitology**

This covers the morphology, physiology, life cycles, and epidemiology of parasites of animals with emphasis on human pathogenic parasites. Identification of the parasites from human material is also included. One hour lecture and two hours laboratory per week. Credit, two semester hours.

### **MLT 2614 Pathogenic Microbiology**

Basic skills, principles, and techniques for the staining, culturing, isolation, and identification of microorganisms of medical importance are emphasized in this course. Included are techniques used in determining the sensitivity of pathogenic bacteria to different antibiotics and other drugs. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisites: Four semester hours of approved microbiology electives with a minimum of "C" average*)

### **MLT 2916, MLT 2926, MLT 2936 Clinical Practice I, II, III**

Clinical practice and didactic instruction in a clinical affiliate. Areas covered are hematology, clinical chemistry, immunohematology, urinalysis, microbiology, coagulation, and serology. Eighteen hours clinical per week for each course. Credit per course, six semester hours.

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## BUSINESS AND MARKETING MANAGEMENT TECHNOLOGY (MMT)

### **MMT 1113 Principles of Marketing**

Study of principles and problems of marketing goods and methods of distribution from producer to consumer. Types, functions, practices of wholesalers and retailers and efficient techniques in the development and expansion of markets. Three hours lecture per week. Credit, three semester hours.

### **MMT 1123 Marketing Applications**

A project based course as a continuation of MMT 1113. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MMT 1113 Principles of Marketing*)

### **MMT 1313 Selling**

Basic principles and techniques of professional sales and their practical application. Topics include basic elements of consumer behavior, developing selling strategies, closing and servicing a sale, and developing consumer relations. Three hours lecture per week. Credit, three semester hours.

### **MMT 1323 Advertising**

The role of advertising as a promotional tool. Topics included are product and consumer analysis, media selection, and creation of advertising. Three hours lecture per week. Credit, three semester hours.

### **MMT 1413 Merchandising Math**

Study of the mathematical calculations involved in the merchandising process. Fundamental principles and operations in buying, pricing, and inventory control. Three hours lecture per week. Credit, three semester hours.

### **MMT 1711, MMT 1721, MMT 1731, MMT 1741 Marketing Seminar I, II, III, IV**

Develops leadership skills and human relation skills necessary for success in the field of marketing management. Special programs and activities will address topics directly related to marketing careers and career development. Emphasis will be placed on developing civic, social, and business responsibilities. Two hours laboratory per week. Credit, one semester hour per section.

### **MMT 1753 Marketing Seminar**

Develops leadership skills and human relations skills necessary for success in the field of marketing management. Special programs and activities will address topics directly related to marketing careers and career development. Emphasis will be placed on developing civic, social, and business responsibilities. Three hours lecture per week. Credit, three semester hours.

### **MMT 2213 Principles of Management**

Study of the basic principles and functions of organizational management with special emphasis on planning, organizing, directing, staffing, and controlling. Three hours lecture per week. Credit, three semester hours.

**MMT 2233 Human Resource Management**

Objectives, organization, and functions of human resource management. Emphasis is placed on selection and placement, job evaluation, training, education, safety, health, employer-employee relationships, and employee services. Three hours lecture per week. Credit, three semester hours.

**MMT 2243 Marketing Case Studies**

The study of effective marketing management decision making through case study analysis. Three hours lecture per week. Credit, three semester hours.

**MMT 2313 E-Commerce Marketing**

This course introduces the fundamental opportunities and challenges associated with e-commerce activities. Topics include: Designing the user interface, web security, electronic payment systems, promotion, and legal issues involved in creating a functioning on-line business. Three hours lecture per week. Credit, three semester hours.

**MMT 2333 Multimedia Presentations for Marketing**

Design and deliver multimedia marketing presentations through the use of appropriate multimedia software and tools. Topics include marketing design concepts and related marketing communication strategies. Three hours lecture per week. Credit, three semester hours.

**MMT 2343 Marketing Web Page Design**

Use creative marketing strategies, concepts and techniques to design web sites that will reach designated target markets. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**MMT 2423 Retail Management**

Study of retailing processes including functions performed, principles governing effective operation, and managerial problems resulting from current economic and social trends. Three hours lecture per week. Credit, three semester hours.

**MMT 2513 Entrepreneurship**

Overview of activities that are involved in planning, establishing, and managing a small business enterprise. Topics to be covered will include planning, location, analysis, financing, and development of a business plan. Three hours lecture per week. Credit, three semester hours.

**MMT 2523 Event Management**

Design a plan for special events, trade and consumer shows, exhibitions, and conventions. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

**MMT 2613 International Marketing**

Provide students with an overview and understanding of international marketing. This involves an analysis of world markets, their respective consumers and environments, and

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the marketing management required to meet the demands of constantly changing foreign markets. Three hours lecture per week. Credit, three semester. hours.

### **MMT 2913 Internship in Business and Marketing Management Technology**

Advanced course in concepts, terminology, and theory of Marketing Management Technology with direct application. The student will work in a marketing related environment. Nine hours per week externship. Credit, three semester hours.

## **PRECISION MACHINING TECHNOLOGY (MST)**

### **MST 1114 Power Machinery I**

This course provides instruction of general shop safety as well as the operation of power machinery which includes instruction and practice in the safe operation of lathes, power saws, drill presses, and vertical mills. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

### **MST 1126 Power Machinery II**

A continuation of Power Machinery I with emphasis on advanced applications of lathes, mills, shapers, and precision grinders. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

### **MST 1313 Machine Tool Math**

An applied mathematics course designed for machinists which includes instruction and practice in algebraic and trigonometric operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **MST 1412 Blueprint Reading**

Plans and specifications interpretation designed for machinists. Includes instruction and practice in reading plans and applying specifications. One hour lecture and two hours laboratory per week. Credit, two semester hours.

### **MST 1423 Advanced Blueprint Reading**

A continuation of Blueprint Reading with emphasis on advanced features of plans and specifications. Includes instruction on the identification of various projections and views and assembly components. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **MST 1613 Precision Layout**

An introduction to the concepts and practice of precision layout for machining operations which includes instruction and practice in the use of layout instruments. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **MST 2135 Power Machinery III**

A continuation of the Power Machinery II with emphasis on safety, and advanced applications of the engine lathe, milling machine, and grinding machine. Two hours lecture and six hours laboratory per week. Credit, five semester hours.



**MST 2145 Power Machinery IV**

A continuation of Power Machinery III with emphasis on highly advanced safe operations on the radial arm drill, milling machine, engine lathe, and precision grinder. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

**MST 2714 Computer Numerical Control Operations I**

An introduction of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes the use of the Cartesian coordinate system, programming codes and commands and tooling requirements for CNC/CAM machines. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

**MST 2724 Computer Numerical Control Operations II**

A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation, and use of CAM equipment to program and operate CNC machines (CNC lathes, CNC mills, CNC machine centers, and wire EDM). Two hours lecture and four hours laboratory per week. Credit, four semester hours.

**MST 2812 Metallurgy**

An introduction to the concepts of metallurgy. Includes instruction and practice in safety, metal identification, heat treatment, and hardness testing. One hour lecture and two hours laboratory per week. Credit, two semester hours.

**MST 2923 Special Problems in Precision Machining Technology**

A course to provide students with an opportunity to utilize skills and knowledge gained in other Machine Tool Technology courses. The instructor and student works closely together to select a topic and establish criteria for completion of the project. Six hours laboratory per week. Credit, three semester hours.

## **PRACTICAL NURSING (PNV)**

**PNV 1213 Body Structure and Function**

This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with applications to nursing. Three hours lecture per week. Credit, three semester hours.

**PNV 1443 Nursing Fundamentals and Clinical**

This course provides the student with the basic knowledge and skills necessary to care for the individual in wellness and illness and is applicable across the life span, as well as demonstration and supervised practice of the fundamental skills related to practical nursing. Six hours lecture, ten hours laboratory and six hours clinical per week. Credit, thirteen semester hours. (Total instructional hours for the course: 90 hr. lecture, 150 hr. lab, 90 hr. clinical).

**PNV 1524 IV Therapy & Pharmacology**

This course provides the student with principles of IV therapy and pharmacology. Principles covered in the course include the administration of medication, administration

of IV fluids, and administration of IV medications included in the scope of practice for the practical nurse. The expanded role of IV therapy included in this course is in accordance with the Mississippi Nursing Practice Law and Administrative Code. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

### **PNV 1682 Adult Health Nursing Concepts & Clinical**

This course is designed to provide the student with the basic theory and clinical experiences needed to provide safe, effective care to the adult client experiencing acute, chronic, or life-threatening physical health conditions in all body systems and the knowledge to prepare for the role transition from student to practical nurse. Eight hours lecture and four hours clinical per week. Credit, twelve semester hours. (Total instructional hours for the course: 120 hr. lecture, 180 hr. clinical)

### **PNV 1728 Specialty Areas in Nursing**

This course provides the student with basic knowledge and skills to promote and/or provide safe and effective care for clients and families during antepartum, intrapartum, and postpartum periods as well as infancy through adolescence. It also provides the basic knowledge and skills to assist in the promotion of the emotional, mental, and social well-being of the client and family experiencing a mental health alteration. Seven hours lecture and two hours clinical per week. Credit, eight semester hours. (Total instructional hours for the course: 110 hr. lecture, 30 clinical)

### **PNV 1914 Nursing Transition**

This course prepares the student for role transition and the National Council Licensure Examination (NCLEX-PN). Three hours lecture and three hours clinical per week. Credit, four semester hours.

## **RESPIRATORY CARE TECHNOLOGY (RCT)**

### **RCT 1214 Respiratory Care Science**

This course is designed to introduce the student respiratory care therapist to fundamental elements important to the delivery of health care in a safe, efficient, and professional manner. The holistic approach to patient care will be emphasized. Four hours lecture per week. Credit, four semester hours.

### **RCT 1223 Patient Assessment and Planning**

This course is a fundamental approach to subjective and objective evaluation, assessment, and care plan formation for the individual needs of the patient. It is an introduction to cardiopulmonary diseases including etiology, pathophysiology, complications, occurrences, clinical manifestations, treatment, and prevention. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

### **RCT 1313 Cardiopulmonary Anatomy and Physiology**

This course is a study of cardiopulmonary physiology in relation to the practice of respiratory care. Three hours lecture per week. Credit, three semester hours.

**RCT 1322 Pulmonary Function Testing (PFT)**

This course is an introduction to pulmonary function technique and testing equipment. One hour lecture and two hours laboratory per week. Credit, two semester hours. (*Prerequisites: RCT 1313 Cardiopulmonary Anatomy and Physiology, or instructor approval.*)

**RCT 1416 Respiratory Care Technology I**

This course is a study of respiratory treatments and equipment design and operation related to non-critical care procedures. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

**RCT 1424 Respiratory Care Technology II**

This course is a continuation of Respiratory Care Practitioner. It is a study of the management of respiratory failure, including mechanical ventilation, pulmonary rehabilitation, and home care. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

**RCT 1516 Clinical Practice I**

Patient assessment, performance of respiratory care procedures, and care plan formation are presented in the hospital environment. A procedural guide is utilized to evaluate student competencies and performance of respiratory care procedures. Eighteen hours clinical. Credit, six semester hours. (*Pre or corequisites: RCT 1214 Respiratory Care Science, RCT 1223 Patient Assessment and Planning, and RCT 1313 Cardiopulmonary Anatomy & Physiology. Corequisite: RCT 1416 Respiratory Care Practitioner I*)

**RCT 1523 Clinical Practice II**

In this course, students rotate through various respiratory care subspecialty areas for evaluation of competency and performance of respiratory care procedures. Nine hours clinical per week. Credit, three semester hours. (*Prerequisites: RCT 1516 Clinical Practice I*)

**RCT 1613 Respiratory Care Pharmacology**

This course is designed to introduce the student to the pharmacology related to cardiopulmonary disorders. Three hours lecture per week. Credit, three semester hours. (*Pre or corequisites: RCT 1214 Respiratory Care Science, RCT 1313 Cardiopulmonary Anatomy & Physiology, and RCT 1223 Patient Assessment and Planning*)

**RCT 2333 Cardiopulmonary Pathology**

This course is a study of the cardiopulmonary pathophysiology. It includes etiology, clinical manifestations, diagnostics, and treatment of various cardiopulmonary diseases incorporating clinical practice guidelines, and therapist driven protocols. Case studies and/or clinical simulations will be utilized to enforce learning and evaluate progress. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: RCT 1313 Cardiopulmonary Anatomy and Physiology*)

**RCT 2434 Respiratory Care Technology III**

This course is an advanced study of respiratory care in the critical care setting. Topics include nonconventional modes of mechanical ventilation, hemodynamics, special

procedures, and advanced cardiac life support. Three hours lecture and two hours laboratory per week. Credit, four semester hours. (*Prerequisite: RCT 1523 Clinical Practice II*)

### **RCT 2533 Clinical Practice III**

In this course, students rotate through various clinical areas for evaluation of competency and performance of respiratory care procedures. Nine hours clinical per week. Credit, three semester hours. (*Pre or corequisites: RCT 1516 Clinical Practice I and RCT 1523 Clinical Practice II*)

### **RCT 2546 Clinical Practice IV**

This course is a continuation of Clinical Practice III. In this course, student rotate through respiratory care areas. A procedural guide is utilized to evaluate student competency and performance. Eighteen hours clinical per week. Credit, six semester hours. (*Prerequisites: RCT 2533 Clinical Practice III*)

### **RCT 2613 Neonatal/Pediatrics Management**

This course is a study of fetal development and the transition to extrauterine environment. It includes the most common cardiopulmonary disorders, neonatal and pediatric disease processes, and the modes of treatment. Three hours lecture per week. Credit, three semester hours. (*Pre or corequisites: RCT 2434 Respiratory Care Technology III and RCT 2546 Clinical Practice IV*)

### **RCT 2713 Respiratory Care Seminar**

This course is designed to integrate the essential elements of respiratory care through the use of care plans, case studies, and clinical simulations in a laboratory environment. Students develop an analytical approach to problem solving. Critical thinking is emphasized. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Pre or corequisites: RCT 1523 Clinical Practice II*)

## **MEDICAL RADIOLOGIC TECHNOLOGY – RADIOGRAPHY (RGT)**

All Radiography courses must be successfully completed according to the curriculum sequence beginning with the fall or spring semester.

### **RGT 1114 Clinical Education I**

This course includes clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twelve hours clinical each week. Credit, four semester hours. (*Prerequisites: CPR-Health Care Provider must be completed before Clinical I experience begins*)

### **RGT 1124 Clinical Education II**

This course involves clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twelve hours clinical each week. Credit, four semester hours. (*Prerequisites: All core courses as scheduled*)

**RGT 1139 Clinical Education III**

This course is a clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-seven hours clinical each week. Credit, nine semester hours. (*Prerequisites: All core courses as scheduled*)

**RGT 1212 Fundamentals of Radiography**

This course is an introduction to Radiologic Technology including professional, departmental, and historical aspects. Included are terminology, medical ethics, and fundamental legal responsibilities. Two hours lecture each week. Credit, two semester hours.

**RGT 1223 Patient Care in Radiography**

This course will provide the student with the basic concepts of patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures will be described, as well as infection control procedures utilizing standard precautions. The role of the radiographer in patient education will be identified. Two hours lecture and two hours lab each week. Credit, three semester hours.

**RGT 1312 Principles of Radiation Protection**

This course is designed to present an overview of the principles of radiation protection including the responsibilities of the radiographer for patients, personnel and the public. Radiation health and safety requirements of federal and state regulatory agencies, accreditation agencies, and health care organizations are incorporated. Two hours lecture each week. Credit, two semester hours.

**RGT 1413 Imaging Principles**

This course is a study of the principles involving manipulation of factors controlling and influencing exposure and radiographic quality. Included are the prime factors of radiographic exposure. Basic technical conversions, problem solving procedures, and the production and nature of x-rays are addressed. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

**RGT 1423 Digital Imaging**

This course is a continuation of Radiation Exposure I. Included are beam limiting devices, filtration, production and control of scatter and secondary radiation, exposure systems, and advanced technical conversions and problem solving. This course presents an introduction to film processing including darkroom design and equipment. Included are chemistry of developing solutions, procedures of general maintenance, quality control, and silver recovery methods. Two hours lecture and two hours lab each week. Credit, three semester hours. (*Prerequisites: RGT 1413 Radiation Exposure I*)

**RGT 1513 Radiographic Procedures I**

This course includes terminology, principles, and procedures involved in routine radiographic positioning for demonstration of the chest, abdomen, upper extremities, digestive system, and urinary system. Included is a review of radiographic anatomy on

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each procedure. Two hours lecture and two hours laboratory each week. Credit, three semester hours. (*Prerequisites: BIO 1514 & 2524 Anatomy & Physiology I & II*)

### **RGT 1523 Radiographic Procedures II**

This course includes principles and procedures involved in the radiographic positioning of the spinal column, pelvic girdle, lower extremities, bony thorax, and mobile and trauma radiography procedures. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours lab each week. Credit, three semester hours. (*Prerequisite: RGT 1513 Radiographic Procedures I*)

### **RGT 1613 Physics of Imaging Equipment**

This course is designed to establish a knowledge base in radiographic, fluoroscopic, mobile, tomographic equipment requirements and design. The content will also provide a basic knowledge of quality control. Computer applications in the radiologic sciences related to image capture, display, storage, and distribution are presented. Three hours lecture each week. Credit, three semester hours. (*Prerequisites: All core courses as scheduled*)

### **RGT 2132 Ethical and Legal Responsibilities**

Legal terminology concepts and principles will be presented in this course. Topics include misconduct, malpractice, legal and professional standards and the ASRT scope of practice. The importance of proper documentation and informed consent is emphasized. This course will prepare students to better understand their patient, the patient's family and professional peers through comparison of diverse populations based on their value system, cultural and ethnic influences, communication styles, socio-economic influences, health risks and life stages. Two hours lecture per week. Credit, two semester hours. (*Prerequisite: RGT 1212 Fundamentals of Radiography*)

### **RGT 2147 Clinical Education IV**

This course is a clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-one hours clinical each week. Credit, seven semester hours. (*Prerequisites: All core courses as scheduled*)

### **RGT 2157 Clinical Education V**

This course includes clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-one hours clinical each week. Credit, seven semester hours. (*Prerequisites: All core courses as scheduled*)

### **RGT 2533 Radiographic Procedures III**

This course includes principles and procedures involved in radiographic positioning of the entire cranium and facial bones, and reproductive systems. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours laboratory each week. Credit, three semester hours. (*Prerequisite: RGT 1523 Radiographic Procedures II*)

### **RGT 2542 Radiographic Procedures IV**

This course is a study of specialized radiographic procedures which utilize sterile

techniques and/or specialized equipment. (It also includes basic concepts of pharmacology.) Two hours lecture each week. Credit, two semester hours. (*Prerequisite: RGT 2532 Radiographic Procedures III*)

### **RGT 2912 Radiation Biology**

This course is a study of the biological effects of radiation upon living matter. It includes genetic and somatic effects, instrumental for detection, and measurement and calculation of dosage. Two hours lecture each week. Credit, two semester hours.

### **RGT 2922 Radiographic Pathology**

This course is designed to introduce theories of disease causation and the pathophysiologic disorders that compromise health systems. Etiology, pathophysiologic responses, clinical manifestations, radiographic appearance, and management alterations in body systems will be presented. Two hours lecture each week. Credit, two semester hours. (*Prerequisites: All core courses as scheduled*)

### **RGT 2932 Certification Fundamentals**

This course is designed to correlate scientific components of radiography to entry level knowledge required by the profession. Two hours lecture each week. Credit, two semester hours. (*Prerequisites: All core courses as scheduled*)

## **TELECOMMUNICATIONS TECHNOLOGY (TCT)**

### **TCT 1114 Fundamentals of Telecommunications**

This course provides a history of voice/data communication, fundamental concepts, and basic telephone service. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

### **TCT 2213 Telephone Systems**

This course provides information and hands-on experience in installation, operation, troubleshooting, and repair of commercial use telephone systems including analog and digital key systems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **TCT 2424 Network Systems**

This course provides networking fundamentals, voice networking, LANs, and internet. Also, upgrading of computers to support LAN technology is taught. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

## **WORK-BASED LEARNING (WBL)**

### **WBL 191(2-3), 192(2-3), 193(2-3)3, 291(2-3), 292(2-3), 293(2-3)**

#### **Work-Based Learning**

A structured worksite learning experience in which the student, program area instructor, work-based learning coordinator, and worksite supervisor/mentor develop and implement a training agreement. The training agreement is designed to integrate the student's academic and technical skills into a work environment. Includes regular meetings

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and seminars with school and business and industry personnel for supplemental instruction and feedback (progress reviews). Credit: Two or three semester hours.

## **WELDING (WLV)**

### **WLV 1114 Shielded Metal Arc Welding I (SMAW)**

This course is designed to teach students welding techniques using E-6010 electrodes. One hour lecture and six hours laboratory per week. Credit, four semester hours.

### **WLV 1124 Gas Metal Arc Welding (GMAW)**

This course is designed to give the student experience in various welding applications with the M.I.G. welder. One hour lecture and six hours laboratory per week. Credit, four semester hours.

### **WLV 1135 Gas Tungsten Arc Welding (GTAW)**

This course is designed to give the student experience in various welding applications with the GTAW welder. One hour lecture and eight hours laboratory per week. Credit, five semester hours.

### **WLV 1143 Flux Cored Arc Welding (FCAW)**

This course is designed to give the student experience in FCAW. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **WLV 1153 Pipe Welding**

This course is designed to give the student experience in pipe welding procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours.

### **WLV 1171 Welding Inspection and Testing**

This course is designed to give the student experience in the inspecting and testing of welds. Two hours laboratory per week. Credit, one semester hour.

### **WLV 1224 Shielded Metal Arc Welding II**

This course is designed to teach students welding techniques using E-7018 electrodes. One hour lecture and six hours laboratory per week. Credit, four semester hours.

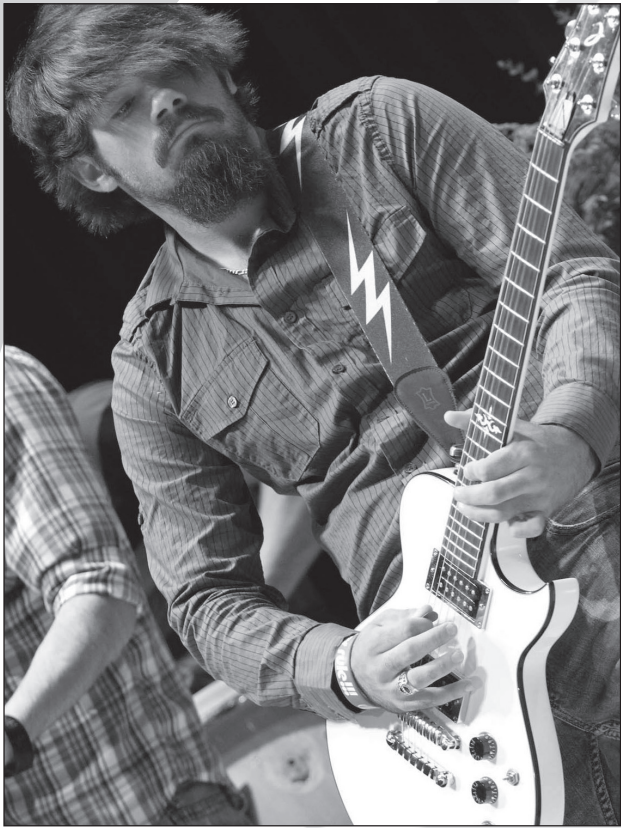
### **WLV 1232 Drawing and Welding Symbols**

This course is designed to give students advanced experience in reading welding symbols. One hour lecture and two hours laboratory per week. Credit, two semester hours.

### **WLV 1314 Cutting Processes**

This course is designed to give the student experience in oxyfuel cutting principles and practices, air carbon cutting and gouging, and plasma arc cutting. Two hours lecture and four hours laboratory per week. Credit, four semester hours.





**COPIAH-LINCOLN  
EMPLOYEE INFORMATION**

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## WESSON CAMPUS ADMINISTRATION

RONALD E. NETTLES, II ..... **President**  
B.S., M.Ed., University of Southern Mississippi; Ph.D., University of Mississippi

DAVID E. CAMPBELL..... **Executive Dir. of the Foundation & Dir. of Alumni Affairs**  
A.A., Copiah-Lincoln Community College; B.S., M.S., University of Southern Mississippi;  
Additional Study, University of Southern Mississippi

NATALIE DAVIS ..... **Director of Public Information**  
B.A., University of Mississippi

JANE G. HULON ..... **Vice President of Instructional Services**  
B.S., M.Ed., University of Southern Mississippi; Ph.D., Mississippi State University; Additional  
Study, William Carey College

JILL B. LOGAN ..... **Dean of Academic Instruction**  
B.A.E., M.E., University of Mississippi; Ed.D., Jackson State University

JACKIE L. MARTIN..... **Dean of Career, Technical, and Workforce Education**  
B.S., M.S., Mississippi State University; Additional Study, Jackson State University, Mississippi  
College

BRENDA BROWN ORR..... **Dean of Community Programs**  
B.A., University of Mississippi; M.C.P., Mississippi College; Ph.D., University of Southern  
Mississippi

BRENDA SMITH..... **Dean of Student Services/Men's Tennis Coach**  
A.A., Cloud County Community College; B.S., M.Ed., Mississippi College

MICHAEL TANNER..... **Vice President of Business Affairs**  
A.A., Copiah-Lincoln Community College; B.S., Jackson State University; M.B.A., Alcorn  
State University; Additional Study, College Business Management Institute, University of  
Kentucky

## PROFESSIONAL STAFF

VANESSA ALEXANDER..... **Director of eLearning**  
A.A.S., Copiah-Lincoln Community College; B.S., Franklin University; MBA, TUI University;  
Additional Study, Bellevue University

BEVERLY B. BARNES ..... **Counselor**  
A.A., Copiah-Lincoln Community College; B.S., University of Southern Mississippi; M.Ed.,  
William Carey College; Additional Study, University of Southern Mississippi, Jackson State  
University

ANGELA BERCH..... **Workforce Center Director**  
A.A., Copiah-Lincoln Community College; B.S., Mississippi State University; M.B.A.,  
Mississippi College

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- LISA BODIN ..... **Career-Technical Education Student Services Coordinator**  
A.A., Copiah-Lincoln Community College; B.S., University of Southern Mississippi; Additional Study, Mississippi College
- BRUCE BRADY, JR. .... **Director of the Baptist Student Union**  
B.S., Mississippi College; M.A.R.E., Southwestern Baptist Theological Seminary
- DIANNE BROWN ..... **I-BEST Instructor**  
A.A., Copiah-Lincoln Community College; B.A., Delta State University
- MARILYN BROWN ..... **Director of the Billy B. Thames Conference Center**  
**Program Coordinator, Institute for Learning in Retirement**  
A.A., Copiah-Lincoln Community College
- JIMMIE CAIN ..... **Public Relations Assistant**  
Additional Study, University of Tennessee
- MARY ANN CANTERBURY ..... **Director of Associate Degree Nursing**  
A.A., Hinds Community College; B.S.N., M.S.N., University of Mississippi Medical Center; Additional Study, University of Mississippi
- DANIEL CASE ..... **Director of the Physical Plant**  
A.A., Copiah-Lincoln Community College
- RANDY CASTILAW ..... **Work-Based Learning Coordinator/Workforce Training Specialist**  
A.A., Copiah-Lincoln Community College; B.S., M.Ed., University of Southern Mississippi
- KENDALL P. CHAPMAN ..... **Director of Library Resources**  
B.A.E., University of Mississippi; M.L.S., Louisiana State University
- SONYA COWEN ..... **Assistant Librarian (Part-Time)**  
A.A., Copiah-Lincoln Community College; B.S., Mississippi College
- BRENT DUGUID ..... **I-BEST Instructor**  
B.A., Arizona State University; M.A., Ottawa University
- STEPHANIE S. DUGUID ..... **Assistant Dean of Academic Instruction/  
Chairperson to the HPR Division/PTK Advisor**  
B.S., University of Southern Mississippi; M.S., Arizona School of Health Sciences; M.A., Ottawa University; Ed.D., Argosy University
- DWAYNE DUNN ..... **Technology Specialist**  
A.S., The University of the State of New York, B.S., Southern Illinois University at Carbondale; Additional Study, Mississippi State University; Certified Novell Engineer (CNE); Certified Electronics Technician (CET); Journeyman in Computer
- DANNY DYKES ..... **Director of Information Systems**  
A.A., Copiah-Lincoln Community College; B.S., M.S., University of Southern Mississippi; Certified Computing Professional
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- LANTZ FERRELL ..... **Workforce Training Specialist**  
B.A.A., University of Mississippi; M.B.A., University of North Alabama
- HOLLY FOWLER ..... **Payroll Manager**  
A.A., Copiah-Lincoln Community College; B.B.A., Belhaven College; M.B.A., Mississippi College
- ANGELA D. FURR ..... **Associate Director of Alumni Affairs**  
A.A., Copiah-Lincoln Community College; B.A., M.S., University of Southern Mississippi
- CLIFF D. FURR ..... **Assistant Sports Information Director/English**  
B.A., University of Southern Mississippi; M.Ed., William Carey University
- KAREN GAUDET ..... **Adult Education Director**  
B.S., Louisiana State University; M.Ed., Jackson State University; Additional Study, Our Lady of Holy Cross College, Tulane University College
- CALVIN GREEN ..... **Recreation Hall Supervisor/Assistant Football Coach**  
B.S., Alcorn State University; Additional Study, Copiah-Lincoln Community College
- ALLEN KENT ..... **Director of Housing/Softball Coach**  
A.A., Copiah-Lincoln Community College; B.B.A., Mississippi State University; Additional Study, University of Southern Mississippi
- LEA ANN KNIGHT ..... **Director of Counseling and Recruitment**  
A.A., Copiah-Lincoln Community College; B.S., Mississippi State University; M.Ed., University of Southern Mississippi
- DAVID LANGSTON ..... **ABE Assessment/Intake Specialist/Trainer**  
B.A., Mississippi College; M.Div., Southern Baptist Theological Seminary; Additional Study, Delta State University
- TIM LEA ..... **Director of Veterans Services**  
A.A.S., Community College of the Air Force; A.A., Mississippi Gulf Coast Community College; B.S., University of Southern Mississippi; M.S.M., Troy University; Ph.D., Jackson State University
- ERIN LIKENS ..... **Purchasing Agent**  
Specialized Purchasing Training, Mississippi Cooperative Extension Service (Mississippi Office of the State Auditor)
- MATT McCLAIN ..... **Certified Athletic Trainer**  
A.A., Jones County Junior College; B.S., University of Southern Mississippi; M.S., Southeastern Louisiana University
- JAMES PAUL “J.P.” McINNIS ..... **Director of Technology**  
A.A., Copiah-Lincoln Community College; B.S., Mississippi State University; Certified Network Administrator (CNA)
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DIANA MEZZANARES .....	<b>Cafeteria - Food Service Director</b> B.S., University of New Orleans; M.B.A., Alcorn State University; Additional Study, University of North Dakota; Certified Dietary Manager (C.D.M.), Certified Food Protection Professional (C.F.P.P.)
REBECCA MOBLEY .....	<b>Workforce Development Coordinator/Trainer</b> A.S., Southwest Mississippi Community College; A.A.S., Copiah-Lincoln Community College
SHERYL R. MONTGOMERY .....	<b>Assistant Information Systems Director</b> A.A., Copiah-Lincoln Community College; Additional Study, University of Southern Mississippi
BRYAN NOBILE .....	<b>Assistant Dean of Students/Assistant Baseball Coach</b> B.S., M.A., Delta State University
JULIA PARKER .....	<b>Director of Human Resources</b> B.A., Jackson State University; M.P.A., University of Mississippi
VICTOR PARKER .....	<b>Workforce Development Coordinator</b> A.A., East Central Community College; B.B.A., M.S., Mississippi State University
BRENDA PARRETT .....	<b>Administrative Assistant to the President</b> A.A., Draughon’s Business College
STAN PATRICK .....	<b>Comptroller</b> B.P.A., Mississippi State University
COSSANDRA PENN-STEWART .....	<b>SCSEP Recruiter/Trainer</b> B.A., Jackson State University
MICHAEL J. POSEY .....	<b>Director of Institutional Planning and Research</b> A.A., Copiah-Lincoln Community College; B.S.E., Delta State University; M.Ed., University of Southern Mississippi; Ed.D., Delta State University
ANNA C. ROGERS .....	<b>Senior Community Service Employment Program Coordinator</b> B.S., Tougaloo College; Additional Study, Jackson State University
RONALD ROSS .....	<b>Director of Golf Operations</b> B.B.A., Mississippi State University; Additional Study, Mississippi College
SONYA SIMS .....	<b>Career-Technical Education Advisor/Counselor</b> B.A., Tougaloo College
BRILEY SMITH .....	<b>Hardware Support Technician</b> A.A., Copiah-Lincoln Community College
ERIN W. SMITH .....	<b>Academic Counselor/Disability Services Coordinator</b> A.A., Copiah-Lincoln Community College; B.S.W., University of Southern Mississippi; M.S.W., Jackson State University
LESLIE B. SMITH .....	<b>Director of Financial Aid</b> A.A., Copiah-Lincoln Community College; B.A., Franklin University

- 
- WANDA B. SMITH..... **Career-Technical Education Student Services Coordinator**  
A.A., Copiah-Lincoln Community College; B.B.A., Delta State University; Additional Study,  
University of Southern Mississippi, Mississippi College
- SAMANTHA SPEEG.....**College Recruiter**  
A.A., Copiah-Lincoln Community College; B.A., University of Southern Mississippi; B.F.A.,  
University of Southern Mississippi; Additional Study, Mississippi College
- DAVID STROTHER..... **Men and Women’s Soccer Coach/Assistant Intramural Director**  
A.A., Copiah-Lincoln Community College; B. S. Belhaven College
- CHRIS WARREN..... **Director of Admissions and Records/Assistant Band Director**  
B.A., M.A., Mississippi State University, Additional Study, Walden Institute, Mississippi  
Community College Leadership Academy, Mississippi State University
- VICK WILLIAMS.....**Education and Training Coordinator - WIN Job Center**  
B.S., Northwestern State University, M.S., Florida Institute of Technology
- CELESTE WILLIAMSON..... **Workforce Development Center Training Specialist**  
A.A., Copiah-Lincoln Community College; B.F.A., Delta State University
- GWYN H. YOUNG.....**Athletic Director/ Women’s Basketball Coach**  
A.A., Copiah-Lincoln Community College; B.S., Mississippi College; M.Ed., University of  
Southern Mississippi; Additional Study, Mississippi State University, University of Southern  
Mississippi

## FACULTY

- RICHARD BAKER.....**Chairperson to the Business Division**  
A.A., Copiah-Lincoln Community College; B.S.B.A., University of Southern Mississippi;  
M.B.A., Mississippi College
- JERMAINE BERRY..... **Automotive Technology**  
A.A.S., Copiah-Lincoln Community College
- KENNY BIZOT..... **Men’s Basketball Coach/Public Speaking**  
B.S., M.S., Mississippi College
- EMMA BLISSETT.....**English**  
B.A., M.S., Alcorn State University; Additional Study, Mississippi State University
- ROBERTO BONILLA.....**Art**  
B.F.A., The University of Louisiana at Monroe; M.F.A., Louisiana Tech University
- EDDIE BRITT..... **Mathematics**  
A.A., Copiah-Lincoln Community College; B.S., M.S., Mississippi State University
-

MARGARET BRITT .....	<b>Computer Science</b>
A.A., Copiah-Lincoln Community College; B.S. Ed., University of West Alabama/Livingston; M.Ed., Mississippi College; Educational Specialist, Mississippi State University; Additional Study, Mississippi State University, Alcorn State University, Jackson State University, University of Southern Mississippi	
ANN BRUMFIELD .....	<b>Program Coordinator of Practical Nursing</b>
B.S. University of Mississippi Medical Center	
WES BURKETT .....	<b>Drafting and Design Technology</b>
A.A.S., Hinds Community College	
S. DUANE BURT .....	<b>Assistant Softball Coach/Biology/Chemistry</b>
A.A., Copiah-Lincoln Community College; B.S., University of Southern Mississippi; M.S., University of Mississippi; Additional Study, Cornell University	
AMY CASE .....	<b>English</b>
B.A., University of Southern Mississippi; M.Ed., American InterContinental University	
REGINA CAVIN .....	<b>Nursing (RN)</b>
B.S.N., University of Mississippi School of Nursing; M.S.N., University of Phoenix	
ROB CHANNELL .....	<b>Anatomy and Physiology, Biology, and Nutrition</b>
B.S., M.S., University of Southern Mississippi; Additional Study, Jackson State University	
JOEY CHASSION .....	<b>Program Coordinator of Construction Equipment Operator</b>
Vocational Certificates (Heavy Equipment Operator, Commercial Truck Driving), Copiah-Lincoln Community College	
ANITA CLIBURN .....	<b>Anatomy and Physiology</b>
B.S., Millsaps College; M.S., University of Southern Mississippi	
AMY CUPIT .....	<b>Mathematics</b>
A.A., Copiah-Lincoln Community College; B.A., M.S., Mississippi State University	
DEBORAH DANIELS .....	<b>Program Coordinator of Cosmetology</b>
Cosmetology Certification, Hinds Community College	
GLENN DAVIS .....	<b>Head Football Coach/Health/Physical Education</b>
B.S.Ed., Delta State University; M.Ed., Mississippi State University	
STACY DIXON .....	<b>Nursing (RN)</b>
A.A.S., Southwest Mississippi Community College; B.S.N., University of Mississippi School of Nursing; M.S.N., University of Southern Mississippi	
NICOLE DONALD .....	<b>English</b>
B.A., Millsaps College; M.A., Louisiana State University	
ASHLEY DUGAS .....	<b>English</b>
B.A., Mississippi State University; M.A., Mississippi State University	

- 
- PAM EARLS..... **Nursing (RN)**  
A.A., A.D.N., Copiah-Lincoln Community College; B.S.N., M.S.N., University of Mississippi School of Nursing
- LEIGH CASE EASTERLING..... **Business and Office Technology**  
A.A., Copiah-Lincoln Community College; B.S., M.S., Mississippi State University
- STEVEN R. ESCH ..... **Program Coordinator of Diesel Equipment Technology**  
A.A.S., Southwest Mississippi Community College, Additional Study, Peterbilt, Cummins, MX, and Allison Certified
- MICHAEL FALVEY..... **Program Coordinator of Heating and Air Conditioning Technology**  
A.A.S., Copiah-Lincoln Community College
- CAROL FORD ..... **Chairperson to the Mathematics and Computer Science Division**  
B.A.E., University of Mississippi; M.Ed., Mississippi College; Certificate, Nuclear Medicine Technology School – University Medical Center
- BARBARA JO FOSTER ..... **Nursing (RN)**  
A.A., A.D.N., Copiah-Lincoln Community College; B.S.N., University of Mississippi School of Nursing; M.S.N., University of Southern Mississippi
- SHAW FURLOW ..... **Band Director/Music**  
A.A., Copiah-Lincoln Community College; B.M.E., Delta State University; M.M.E., Delta State University
- JULIE GAUDIN ..... **Clinical Coordinator of Medical Radiologic Technology**  
A.A.S, Copiah-Lincoln Community College; B.S.R.S., Florida Hospital College; Additional Study, Southwest Mississippi Community College, Mississippi State University, University of Southern Mississippi
- RACHELLE HACKNEY ..... **ADN Instructor/LPN to RN Accelerated Track Coordinator**  
B.N., University of Southern Mississippi; M.S.N., William Carey University; Additional Study, Ozark Technical College, Central Bible College, Jones County Junior College
- BRAD HAMILTON..... **Mathematics**  
A.A., Copiah-Lincoln Community College; B.S., M.S., Mississippi College
- BILL HEMINGWAY ..... **Assistant Football Coach/Physical Education**  
B.A., Delta State University, Additional Study, Oklahoma State University, University of Arkansas
- CRAIG HENNINGTON..... **Assistant Golf Coach/Mathematics**  
B.S., University of Southern Mississippi; M.Ed., William Carey College
- CYNTHIA J. HIGGS ..... **Medical Laboratory Technology**  
B.S., University of Southern Mississippi; Medical Technology Training, Hinds General Hospital; M.T. (ASCP); Additional Study, M.T. (ASCP) BB, Technologist in Blood Banking, University of Southern Mississippi
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- DAVID HIGGS ..... **Chairperson to the Social Science Division  
History/Physical Education**  
A.A.S., Hinds Junior College; B.L.S., Millsaps College; M.A., Mississippi College; Additional Study, University of Mississippi, University of Southern Mississippi, Andrew Jackson College, Southern Utah University
- JODY HOFF ..... **Program Coordinator of Food Production and Management Technology**  
B.S. with Vocational Endorsement in Consumer and Home Economics Education, Mississippi University for Women; Additional Study, Copiah-Lincoln Community College
- AMYE R. HOWELL ..... **Chairperson to the Developmental Education Division**  
B.S., Mississippi State University, M.Ed., Mississippi College
- HOWARD G. "BO" JOHNSON ..... **Program Coordinator of Machine Shop Technology**  
A.S., Southwest Mississippi Community College; National Institute for Metalworking Skills (NIMS) Certified
- SUZANNE LEE JOHNSON ..... **Program Coordinator of Business and Office Technology**  
B.S., M.S., Ph.D., University of Southern Mississippi; Additional Study, Southwest Mississippi Community College
- BEVERLY JONES ..... **Program Coordinator of Cosmetology**  
Cosmetology Certification, Copiah-Lincoln Community College
- LINDA KAVITZ ..... **Nursing (RN)**  
A.A., Southwest Mississippi Community College; B.S.N., Alcorn State University; M.S.N., University of South Alabama
- JONATHAN KELLY ..... **Program Coordinator of Automation and Controls Technology**  
A.A., Copiah-Lincoln Community College; B.S., Mississippi State University
- SALLY O. LAMPTON ..... **Nursing (RN)**  
B.S.N., Southeastern Louisiana University; M.S.H.S., Mississippi College; M.S.N., Alcorn State University; Additional Study, University of Southern Mississippi, University of South Alabama
- NEISHA W. LEGGETT ..... **Psychology**  
A.A., Copiah-Lincoln Community College; B.S., M.Ed., University of Southern Mississippi; Additional Study, University of Southern Mississippi
- AMY P. LEWIS ..... **Child Development Technology**  
A.A., East Central Community College; B.S., Mississippi State University; Additional Study, University of Southern Mississippi, Mississippi State University, Corpus Christi State University
- VICKI MATHEWS ..... **Foreign Language**  
B.S., M.A., Mississippi State University
- ROBERT McFARLAND ..... **Assistant Football Coach/College Study Skills**  
B.S., McNeese State University; M.Ed., Clemson University
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- DANIEL McKINNON.....**Program Coordinator of Welding**  
Certificate, Santa Fe College
- KEVIN McKONE.....**Chairperson to the Science Division**  
B.S., Colorado State University; M.Ed., Ph.D., University of Southern Mississippi
- TERRY MUNN.....**Program Coordinator of Commercial Truck Driving**  
Certificate, Copiah-Lincoln Community College
- BLAKE OBERSCHMIDT.....**Program Coordinator of Automotive Technology**  
A.A.S., Copiah-Lincoln Community College
- EVELYN PEAVY .....**College Study Skills/Sociology/GED Instructor**  
B.S., University of South Florida; M.Ed., University of Southern Mississippi; Additional Study, Georgia State University
- TIFFANY JONES PERRYMAN.....**Business and Office Technology**  
B.S., University of Southern Mississippi; M.S., University of Southern Mississippi
- CATHERINE “MARIA” PETERS.....**ADN Lab Facilitator/Nursing (RN)**  
B.S.N. University of Southern Mississippi; M.S.N. University of Mississippi School of Nursing
- RHONDA C. POSEY .....**Computer Information Systems Technology**  
B.S., M.Ed., Mississippi State University; Additional Study, Mississippi State University, Jones County Junior College, University of Southern Mississippi; Certified Novell Administrator, Cisco Certified Network Associate, Certified Internet Webmaster Associate
- MARY PRICE.....**Program Coordinator of Early Childhood Education Technology**  
B.S., Mississippi State University; Additional Study, Hinds Community College, Delta State University, Mississippi College
- JUANITA PROFFITT.....**Assistant Band Director/Music**  
B.M.E., Mississippi State University; M.M.E., University of Alabama
- PAMELA J. REID.....**Chairperson of the Humanities Division**  
B.A., Mississippi College; M.S., University of Southern Mississippi; Additional Study, Mississippi College, University of Southern Mississippi
- DENISE RILEY.....**Director of Choral Activities**  
B.M., M.M., Mississippi College; Additional Study, Mississippi College
- JULIA SALONI.....**Chemistry/Physical Science**  
M.S., Wroclaw University of Technology, Wroclaw, Poland; M.S., Jackson State University; Ph.D., Jackson State University
- BILLIE FAYE SARTIN.....**Program Director of Medical Radiologic Technology**  
A.A.S., Copiah-Lincoln Community College; B.S.R.S., Florida Hospital College of Health Care Sciences; M.S.C.E., University of West Alabama; Additional Study, University of Southern Mississippi, Institute of Ultrasound Diagnostics
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- MARY E. SHIVERS.....**Program Director of Medical Laboratory Technology**  
A.A., Copiah-Lincoln Community College; B.S., M.S., University of Southern Mississippi; MT (ASCP), Medical Technology Training, Singing River Hospital, Pascagoula, M.S., University of Southern Mississippi; Additional Study, University of Southern Mississippi
- BRETT SHUFELT.....**History**  
B.S., Western New Mexico University; M.S., Ph.D., Mississippi State University
- GLENDA GILL SILVERII.....**English**  
A.A., Copiah-Lincoln Community College; B.S., University of Southern Mississippi; M.A., Mississippi College; Additional Study, Nicholls State University
- ANGELA G. SMITH.....**Anatomy and Physiology**  
A.A., Copiah-Lincoln Community College; B.S.N., University of Mississippi School of Nursing; M. S., Mississippi College
- CLAY SMITH.....**Baseball Coach/Health/Physical Education**  
B.S., M.S., University of Southern Mississippi
- DONALD RAY SMITH.....**Program Coordinator of Computer Networking Technology**  
A.A.S., Copiah-Lincoln Community College; B.S., University of Southern Mississippi; Additional Study, Mississippi State University, Jones County Junior College; Certified Novell Administrator, Cisco Certified Network Associate, Certified Internet Webmaster Associate
- JANET C. SMITH.....**Chairperson to the Fine Arts Division**  
A.A., Copiah-Lincoln Community College; B.F.A., Mississippi State University; M.A., Mississippi College
- SHELLEY A. SMITH.....**Organic and General Chemistry/Colette Director**  
A.A., Copiah-Lincoln Community College; B.S., M.C.S., Mississippi College
- KEITH STOVALL.....**Sociology/Psychology**  
B.S., William Carey College; M.S., University of Southern Mississippi; Additional Study, Jackson State University
- PHYLISS TANNER.....**Nursing (RN)**  
A.A., Copiah-Lincoln Community College; B.S.N., University of Southern Mississippi; M.S.N. Alcorn State University
- BRUCE THOMAS.....**Program Coordinator of Drafting and Design Technology**  
A.A.S., Northeast Mississippi Community College
- RAMONA THOMAS.....**Medical Radiologic Technology**  
A.A.S., Copiah-Lincoln Community College; B.S., University of Alabama
- BRIAN TURNAGE.....**Electronics Technology**  
B.S., University of Southern Mississippi
- JANEL TURNAGE.....**Nursing (RN)**  
B.S.N., University of Southern Mississippi; M.S.N., Alcorn State University
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- MARY WARREN ..... **Public Speaking/Communications**  
 B.S., Alcorn State University; M.S., Mississippi College; Additional Study, Southeastern Louisiana University, Copiah-Lincoln Community College
- ANGELA WASHINGTON ..... **Biology and Zoology**  
 B.S., Tougaloo College; M.S., Ph.D., Mississippi State University; Additional Study, University of Kentucky, Jackson State University
- MELNEE WILLIAMS-BERRY ..... **Psychology/Sociology**  
 B.S., MA, University of Southern MS; Reformed Theological Seminary; Additional Studies, Delta State
- CAREY WILLIAMSON ..... **Program Coordinator of Electronics Technology**  
 A.A., Meridian Community College; Additional Study, Copiah-Lincoln Community College
- SONYA WILSON ..... **Nursing (RN)**  
 B.S.N., William Carey College; M.S.N., Alcorn State University
- OTIS YELVERTON ..... **Assistant Football Coach/Health/Physical Education**  
 B.S., North Carolina A & T State University; M.A., California State University; M.A., Bethel Bible College

### ADJUNCT FACULTY

Beverly Barnes	Charles Hart	Twyana Morse
Becky Barron	Priscilla Hartley	Gail Murphy
Jermaine Berry	Bill Hemingway	Bryan Nobile
Janie Blakeney	Rita Henley	Brian Norwood
Regina Britt	Mary Alice Higgs	Julia Parker
R. Juanita Britt	Amy Houghton	Deana Pendley
Michael Brothers	Leslie Hood	Holli Pepper
Sharon Brumfield	Gloria Jackson	Lydia Quarles
Randy Castilaw	Allen Kent	Dr. Barbara Roberson
Deanna Culbertson	Alison King	Steve Russell
Natalie Davis	Lea Ann Knight	Debbie Smith
Brent Duguid	Phillip Knight	Erin Smith
Christie Elkins	Tobie Lambert	David Strother
Linda Flynn	Jackie Martin	Phyllis Wallace
Jamie Foshee	Timothy McCaffrey	Sounnia Wallace
Angela Furr	Matt McClain	Cathy Warren
Cliff Furr	Delores McDonald	Chris Warren
Margaret Gee	Elizabeth McKinley	Johnny Williams
Danny Harrell	Diana Mezzanares	Gwyn Young

### SUPPORT STAFF

- Susann L. Altman ..... Financial Aid Assistant
- Donna Bales ..... Circulation Clerk – Library
- Jennifer Brister ..... Secretary to Dining Services
- Billie J. Cook ..... Career-Tech Education Secretary - Part Time
- Charles Cunningham ..... Campus Police - Part Time

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Chris Davis.....	Business Office Clerk - Part Time
Jenna Dickerson.....	Hardware Support Technician
Toni Dobbins.....	Workforce Secretary
Stacey Emfinger.....	Child Caregiver
Tanya Evans.....	ABE Instructional Support Assistant - Part Time
David Freeman.....	Campus Police
Sheila Furlow.....	Secretary to the Director of Associate Degree Nursing
Regina Granger.....	Assistant Bookstore Manager
Falana Green.....	Student Services Clerk
James Hall.....	Golf Shop Attendant
Susan Hall.....	Secretary to the Dean of Community Programs - Part Time
Rhanda Hamilton.....	eLearning Proctor - Part Time
Chandra Hardaway.....	Campus Police - Part Time
Charles Hart.....	Bookstore Manager
Paula Hart.....	Sec. to the Dean of Career, Technical, and Workforce Education
Pam Hatten.....	Financial Aid Assistant
Justin Henley.....	Assistant Men's Basketball Coach
Shelika Hooker.....	Secretary to the Workforce Development Center
Ruth Hooks.....	ABE Clerical Aide/Receptionist
Carolyn Howington.....	Facilitator - IT Lab
Lynda Hughes.....	Telephone Operator – Part Time
Rhonda Ishee.....	GED Examiner - Part Time
Amber Jackson.....	Physical Plant Secretary
Maurice Johnson.....	Assistant Football Coach
Tabitha Johnson.....	District GED Records Manager
Cora King.....	Night Clerk – Library
Melissa A. Kyzar.....	Child Caregiver
Gay Langham.....	Student Records Manager
Jean Lea.....	Dormitory Hostess
Kina Leggett.....	Bookkeeper
Deemie M. Letchworth.....	Information Systems Specialist
Margie Lowery.....	Telephone Operator – Part Time
Twyana Morse.....	Dormitory Hostess/Cheerleader Sponsor
Michael Norris.....	Campus Police
Louis Parker.....	Campus Police - Part Time
Susie Patrick.....	Navigator
Mary Pearson.....	Application Support Assistant
Peggy A. Peets.....	Facilitator - IT Lab
Julie Pickering.....	Child Caregiver
Brichelle Ratcliff.....	Secretary to Director of eLearning
Dan Reich.....	Assistant Football Coach/Video Coordinator
Laci Renfro.....	Admissions Office Clerk
Sarah Reynolds.....	Sec. to the Dean of Career, Technical, and Workforce Education
Barry Roberts.....	Campus Police - Part Time
Brenda Roberts.....	Library Clerk - Part Time
Karen Roberts.....	Media Clerk/Security
Wayne Roberts.....	Chief of Campus Police
Ann Runyan.....	Clerk – Library
Lynnell Rush.....	Secretary to the Dean of Academic Instruction
Tricia Russell.....	Event Coordinator
Linda Seals.....	eLearning Proctor

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Lillie Shannon .....	Faculty Secretary
Alvin Starkey .....	Campus Police
Janice Stricklin .....	Dormitory Hostess
Margaret Thomas .....	Child Caregiver
Bonnie Thompson .....	Secretary to the Counseling Center
Kevin Bryan Thompson .....	Campus Police
Stephanie Turnbo .....	Secretary to the Vice President of Instructional Services
Ryne Tutor .....	Assistant Baseball Coach/Maintenance
Renee Walker .....	Cashier/Accounts Receivable Manager
Loretta West .....	ABE Aide
Danielle White .....	Secretary to the Director of the Foundation/Alumni Affairs
Mitra White .....	Bookstore Clerk
Nikki Williams .....	Assistant Women's Basketball Coach
Sandra Williams .....	Sec. to the Dir. of Institutional Planning & Research/Admissions Office
Velesta Young .....	Accounts Payable Manager

### DINING SERVICES/CAFETERIA

Lori Benjamin	Sharon Gordon	Skip Sasser
Pauline Byther (Supervisor)	Laura Jackson	Myrtis Tillman
Cindy Carter	Anthony Jenkins	Yvonne Welch
Ramone Coleman	Mary Johnson	Martha Wells
J.A. Delaughter	Amanda Lloyd	Debra Williams
Chelsey Evans	LaSondra Lofton	Shirley Williams
Joleaner Gilmore	Marcus Owens	Chris Wilson
Debra Gladden	Kim Rutland (Supervisor)	

### MAINTENANCE

Darlene Allen	Chris Fowler	Stephen Nickles
Peggy Allgood	Ward Gaston	Jacob Prisock (Supervisor)
Phyllis Burae	Justin Graves	Bobby Rippy
Cynthia Catchings	Hubert Greer	Brent Rippy
Dennis Childs	James Hillard, Jr.	Doyle Rushing
Travis Clay	Chris June	Betty Sisco
Tony Cline	Tony Laiche	Brenda K. Smith
Harlon Coley	Kathy Lee	Travis Summers
Willie Collins	Keith Lee	Bobby Joe Thomas
Chad Coon	James Mason	Denise Upton
Connie Davis	Tony McInnis	Norman L. Williams
Billy Ellison	Robert Newton	

**NATCHEZ CAMPUS  
ADMINISTRATION**

TERESA A. BUSBY..... **Vice President of the Natchez Campus**  
A.A., Mississippi Gulf Coast Community College; B.A., Mississippi State University; M.A.,  
Mississippi State University

**PROFESSIONAL STAFF**

BRETT BRINEGAR..... **Director of Student Affairs/ Disabilities Coordinator**  
B.S., University of Southern Mississippi; M.A., Mississippi State University; Additional Study,  
University of the West Indies

BRENDAN PATRICK CHELLA ..... **Assistant Librarian**  
B.A., SUNY at Geneseo; M.L.S., University at Buffalo

MONICA CROSS..... **Business Office Manager**  
B.S., Mississippi College; Additional Study, Alcorn State University

ERIN DELANEY ..... **Assistant Dean of Career, Technical, and Workforce Education/  
Business and Office Technology**  
B.S.B.E., Mississippi College; M.B.A., Alcorn State University

REBECCA FELTON ..... **Admissions Coordinator**  
A.A.S, Copiah-Lincoln Community College; B.S., Fort Hayes State University; Additional  
Study, St. Joseph College of Maine

JANICE JARVIS..... **Academic Advisor, Student Support Services**  
B.S., Southern University; M.S., Southern University

VIVECA JOHNSON ..... **Academic Counselor**  
B.S., Milsaps College; M.S., Loyola University

BOBBY KERRIGAN ..... **Technology Specialist**  
Louisiana State University at Alexandria; Copiah-Lincoln Community College; A+ Certification;  
Microsoft Certified Professional

SARA MARCHBANKS..... **Adult Basic Education Lead Teacher**  
B.S., Mississippi State University; Additional Study, Mississippi State University

NANCY McFARLAND..... **Director of Public Information**  
B.S., Louisiana State University in Shreveport; M.S., Texas A & M University at Texarkana;  
Additional Study, Alcorn State University, Copiah-Lincoln Community College

MONICA MORRISON ..... **Student Support Services Director**  
A.A.S., Copiah-Lincoln Community College; B.A., Ashford University; M.S., Grand Canyon  
University; Additional Study, University of Arkansas at Pine Bluff; Southern Illinois University

ESTHER PERRYMAN ..... **Career-Technical Counselor**  
B.S., M.S.E., Alcorn State University; Additional Study, Alcorn State University

---

BETH RICHARD ..... **Assistant Librarian**  
 B. A., McNeese State University; M.L.I.S., The University of Southern Mississippi; Additional Study, Louisiana State University, McNeese State University

CAROLYN VANCE SMITH ..... **Founder/Co-Chair, Natchez Literary and Cinema Celebration**  
 B.A., Mississippi University for Women; M.A., Vanderbilt University; Additional Study, Mississippi College, University of Oregon, The University of Southern Mississippi, University of Mississippi, Northeastern University-Boston

DREW THOMPSON ..... **Assistant Dean**  
 B.S., University of Southern Mississippi; M.S., Alcorn State University

VONNIE WHITE ..... **Career-Technical Education Student Services Coordinator**  
 B.A., Northeast Louisiana University; M.Ed., University of Louisiana at Monroe; Additional Study, Louisiana Tech University

### FACULTY

MELISSA ADAMS ..... **Anatomy & Physiology/Microbiology**  
 B.S., William Carey College; Ph.D., University of Southern Mississippi

NANCY BEST ..... **Hotel and Restaurant Management Technology**  
 A.A.S., Copiah-Lincoln Community College

RAY BRADFORD ..... **Health/Physical Education**  
 A.S., Louisiana Tech University; B.S., Louisiana Tech University; M.S., Northwestern State University; Additional Study, Northeast Louisiana University; Louisiana State University

JAMES FLOURNOY ..... **Welding**  
 Welding Certification, International Correspondence School

DENNIS HARRIED ..... **English**  
 B.A., Alcorn State University; M.Ed., Alcorn State University; M.Ed., Alcorn State University

JOHN HOGGATT ..... **Program Coordinator of Automation Control Technology**  
 A.A.S., Copiah-Lincoln Community College; Additional Study, The University of Southern Mississippi; NCCER Certified in Instrumentation, HVAC, & Electrical

AMANDA M. HOOD ..... **Mathematics**  
 A.A., Copiah-Lincoln Community College; B.A., Mississippi College; M.Ed., Mississippi College

MICHAEL CHARLES HOWARD ..... **Mathematics**  
 B.A., B.S., M.S., University of Southern Mississippi; J.D., Georgetown University Law Center

GEOFFREY HORNE ..... **Automation and Control Technology**  
 B.S., Jackson State University; Additional Study, The University of Alabama

PAULA JACKSON ..... **Practical Nursing**  
 A.S., Alcorn State University



- 
- DEREN KONECKY.....**English**  
B.A., Shanghai Normal University; M.S., Alcorn State University
- MELINDA LAIRD..**Program Coordinator of Business & Marketing Management Technology**  
B.A., Mississippi State University; M.S., The University of Southern Mississippi
- NAN B. McGEHEE.....**Biological Sciences**  
A.A., Copiah-Lincoln Community College; B.S., The University of Southern Mississippi;  
M.Ed., University of Georgia; Additional Study, Alcorn State University
- COURTNEY NICHOLS.....**Respiratory Care Technology Instructor**  
A.A.S., Copiah-Lincoln Community College; B.S., Alcorn State University
- JANAY R. PERKINS.....**Clinical Education Director of Respiratory Care Technology**  
B.S.S., Louisiana State University Health Science Center; Additional Study, Louisiana Tech  
University
- JAN PICKLE .....**English**  
B.S., M.A., Mississippi College; Additional Study, Alcorn State University
- PRAVEEN RAMARAJU.....**Chemistry/Physical Science**  
B.S., Osmania University; Ph.D., University of South Florida
- JANIS CAROL ROYALS.....**Public Speaking/Spanish**  
B.A., M.S., The University of Southern Mississippi; Additional Study, Center for Global  
Partnership, Tokyo, Japan
- ROBERT SAVINO .....**Heating and Air Conditioning Technology**  
A.A.S., State University of New York; B.A., Aurora University; Additional Study, The  
University of Southern Mississippi; Certified Energy Manager and Member of Association of  
Energy Engineers; Licensed Master Mechanical Contractor
- SUE SAVINO .....**Program Coordinator of Business and Office Technology**  
A.S., Hinds Junior College; B.S., Mississippi State University
- ARCOLA SULLIVAN.....**Mathematics/Computer Science**  
B.S., Alcorn State University; M.S., Alcorn State University; Ph.D., Mississippi State University
- JOE SVOVELAND .....**Psychology**  
B.S., The University of Southern Mississippi; M.S., The University of Southern Mississippi
- JAMES L. WIGGINS, JR. ....**History**  
B.A., M.A., Mississippi State University
- WALTON B. WILSON .....**Program Director of Respiratory Care Technology**  
A.A.S., Copiah-Lincoln Community College; B.S., Georgia State University

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## ADJUNCT FACULTY

Ruth Anderson	Dr. Jim Franklin	Carolyn Read
Tunya Berry	Naomi Hayes	Kenneth Taylor
Brett Brinegar	Bobby Holder	Layne Taylor
Gerri Brown	James Hudnall	Marc Taylor
Walt Brown	Kathleen Mackey King	Denise Thibodeaux
Irma Caldwell	Patricia Lane	Juliet Wesberry
Michael Campbell	Nancy McFarland	Judy Wiggins
Ryan Curry	Monica Morrison	Ryan Wingfield
Robert Dearing	Jackie Passbach	Dr. Ed Wright
Shannon Doughty	Janay Perkins	Ben Wyles

## SUPPORT STAFF

Joyce Allred .....	Workforce Development Secretary
Rosamond Dees .....	Public Information Secretary
Jessica Evans .....	Admissions/NLCC Secretary
Shounda Ferguson .....	Secretary to the Director of Student Support Services
Angela Friloux .....	Administrative Assistant to the Vice President
Arteda Green .....	Students Accounts Manager/Financial Aid
Frederick Lane .....	Campus Police
Doretha Mayberry .....	ABE/GED Aide
Mike McCalip .....	Bookstore Manager
Randall Newell .....	Director of Campus Police and Security
Theresa Rounds .....	Campus Security
Sharon Sanxton .....	Student Records Manager
Frances Schwager .....	Accounts Payable Manager
Kelly Wallace .....	Career-Technical Secretary
Dennis Williams .....	Campus Police

## DINING SERVICES/CAFETERIA

Linda Herrington (Manager)	Virginia Payne	Catherine Watson
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## MAINTENANCE

James Campbell	Carl Roberts (Supervisor)	Chris Streetman
Riley Montgomery	Reggie Roberts	
Henry (Patrick) Patterson	Herman Scott	

**SIMPSON COUNTY CENTER  
ADMINISTRATION**

DEWAYNE MIDDLETON ..... **Vice President of the Simpson County Center**  
A.A., Copiah-Lincoln Community College; B.S., University of Southern Mississippi; M.S.Ed.,  
Alcorn State University; Ph.D., Mississippi State University; Additional Study, Trevecca  
Nazarene University, Samford University

**PROFESSIONAL STAFF**

EMILY COLLINS..... **Admissions Coordinator**  
A.A., Copiah-Lincoln Community College; B.A., William Carey University

BRYON CONVILLE..... **Librarian**  
B.A., Auburn University; M.L.S., University of Alabama

MICHELLE CRACE..... **Academic Counselor/ Disabilities Coordinator**  
B.S., Mississippi State University; M.Ed., William Carey College; Additional Study, Jones  
County Junior College

ANIKA FLOYD..... **Director of Student Services**  
A.A.S., Hinds Community College; B.B.A., Belhaven College; M.Ed., Mississippi College

**FACULTY**

AMY BISHOP ..... **Mathematics**  
A.A., Jones County Junior College; B.S., M.S., Ph.D., University of Southern Mississippi

ASHLEY BRADLEY ..... **English**  
B.A., University of Southern Mississippi; M.Ed., William Carey University

JASON COOLEY ..... **Business and Computer Science**  
A.A., Meridian Community College; A.A.S., Jones County Junior College; B.S., Troy University;  
M.B.A., Mississippi State University

ALLISON DUCKWORTH..... **Biological Sciences**  
A.A., Jones County Junior College; B.S., M.Ed., William Carey University; Ph.D., University of  
Southern Mississippi

LANE FLYNT ..... **Program Coordinator of Practical Nursing**  
A.A.S., Jones County Junior College; B.S.N, University Southern Mississippi

LAURIE GAMBRELL..... **Business and Office Technology**  
B.S., Mississippi College, M.S., University of Southern Mississippi

J. TOBY GRAVES..... **History**  
A.A., Hinds Community College; B.S.Ed., Mississippi College; M.A., University of Southern  
Mississippi

KATHY GRAVES..... **Psychology/Sociology**  
 A.A., Hinds Community College; B.S., The University of Alabama; M.S., University of Southern Mississippi; M.S., University of Southern Mississippi

LISA HANKINS..... **Practical Nursing**  
 B.S., University of Southern Mississippi; M.S.N., The University of Mississippi Medical Center

CHARLOTTE STEWART..... **Mathematics**  
 B.S., M.Ed., Southeastern Louisiana University; Additional Study, New Orleans Baptist Theological Seminary

KACI WILSON..... **English**  
 B.A., M.S., University of Southern Mississippi

### ADJUNCT FACULTY

Bill Bennett	Clara Jaynes	Michelle Rankin
Ashley Bradley	Jack Jinkins	Donna Roberts
Kyle Britt	William Johnson	Mark Robinson
Scott Cappleman	Connie Jones	William Sansing
Robert Cross	Martin Jones	Kimberly Viverette
Lucius Daughtry	Sheba Jordan	Renee Welch
Deitra Davis	Gene Knight	Nancy Wright
Megan Davis	Marvin Lee	April Williams
Christy Dickerson	James Leggett	Kaci Wilson
Brenda Duran	Felisa McCullum	Kristen Zaborski
Michael Giles	Dolores McDonald	
Cheryl Goudelock	Darnell Moffett	

### SUPPORT STAFF

Robert Allen	Maintenance - Part Time
Ann Ball	Learning Center Manager
Linda Evans	Senior Aide
Billy Grubbs	Maintenance - Part Time
Kashondra Jaynes	Campus Police Officer - Part Time
Kelvin Jenkins	Campus Police Officer - Part Time
Troy McKinnis	Campus Police Officer
Herman McLeod	Maintenance - Part Time
Melissa "Missy" Orders	Secretary to the Vice President of the Simpson County Center
Jennifer Parker	Library Assistant - Part Time
Sandra Prestwood	Business Office Manager
Calvin Robinson	Campus Police Officer - Part Time
Joe Welch	Campus Police Officer - Part Time
Eric Williams	Campus Police Officer - Part Time
Marsha Winningham	Library Assistant - Part Time



**FACILITIES  
INFORMATION**

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## BUILDINGS AND FACILITIES

### WESSON CAMPUS

The **R. E. Anderson Vocational Building** (1978) provides space for Child Development Technology, Food Production and Management Technology, Medical Laboratory Technology, and Medical Radiography Technology programs. This facility also includes a Day Care Center (1983) which enables students to have actual work experience with children.

The **Baptist Student Union** (1976) is owned by the Mississippi Baptist Convention Board, Jackson, Mississippi. The Copiah-Lincoln Baptist Student Union provides a full-time director, and offers religious programs, activities, and counseling for college students and faculty. An addition to the building was completed in 2011.

**P. Eugene Bates Hall** (2012) is a men's honors residence hall located at the main entrance of the Wesson Campus which contains 56 rooms for male students. In order to be eligible for a room in Bates Hall, students must have a 20 or above ACT score or be a sophomore with a 3.0 or better grade point average.

**Callender Hall** (1928) provides space for student activities, intramural sports, physical education offices, and student recreational facilities on both floors. This building was renovated in 1998 to include a food service grill and additional rooms. New windows were installed and other renovations were completed in 2006.

**Copiah Hall** (1946) houses college women and a hostess. Each room is provided with a private bath. The lobby is equipped with a television and vending machines.

The **Dow-Young Instructional Technology Building** (2004) contains seven general classrooms, two computer science classrooms, and four computer labs for instructional support. The B. Frank Hunter, Maurice Cammack, and L. M. Lewis labs are located in the Dow-Young Building.

**Josie G. Ellis Hall** (1939) contains 12 one-bedroom and five two-bedroom apartments for female honor students. Students must have a 20 or above ACT score or be a sophomore with a 3.0 or better grade point average. The building has a laundry room. Each apartment is carpeted and equipped with a refrigerator, dining table and chairs, beds, and wardrobes. Each room has internet access.

**L. Russell Ellzey Hall** (1928) is one of the remaining historic buildings from the early era of the campus. It was a former dormitory. After renovation, it will contain classrooms, a computer lab, conference space, and offices.

The **J. M. Ewing Administration Building** (1938) houses the administrative offices of the President, Vice President of Business Affairs, Vice President of Instructional Services, Director of Admissions, Director of Human Resources, Director of Public Information, and Director of Institutional Planning and Research, and staff. The R. E. Rea Auditorium, renovated in 1992, has a seating capacity of 727, including the balcony, and has a large stage for entertainment and special events.

The **Fitness Center** (2008) is located on the Wesson Campus south of Stone Stadium. This building houses weights and cardiovascular machines. This facility was opened for student, faculty, and staff use, as well as athletic team use.

The **Maggie Flowers Ewing Fine Arts Building** (1973) provides housing for the music and art departments. The facility has a band and orchestra room, a choral room, a 245-seat auditorium, an art drawing laboratory, several studios, individual practice rooms, classrooms, a computer lab, and offices for the Fine Arts faculty.

The **Football Weight Training Facility** (2007) is a complete weight training facility for the football team. The 40 foot x 100 foot metal building is located adjacent to the Charlie Ward Practice Football Field.

The **F. M. Fortenberry Career-Technical Center** (1966) houses classrooms, laboratories and shop areas for career-technical programs, as well as offices for the staff and faculty. The Technology Department for the college is also housed on the first floor.

**Franklin Hall** (1987) and **Simpson Hall** (1987) are the two men's residence halls located on the east and west sides of the Oswalt house. Franklin Hall contains 40 rooms and Simpson contains 39 rooms. Outside entrances to each suite is a main feature of the residence halls.

The **Dwight Harris Transportation Center** (1971) or motor pool is the service center for all college-owned vehicles.

The **W. S. Henley Student Union Building** (1981) houses the college dining hall, the private dining room, a kitchen and serving area, and the college bookstore on the first floor. The offices of the Dean of Student Services, Assistant Dean of Student Services, Counseling Center, Financial Aid, and eLearning are located on the second floor.

**Lincoln Hall** (2003) and **Lawrence Hall** (2003) are located on the west side of the Frank Pitts Field House. Both residence halls have 16 suites with two rooms each. In order to be eligible for a room on the first floor of Lincoln Hall, students must have a 20 or above ACT score or be a sophomore with a 3.0 or better grade point average.

The **Memorial Building** (1951) houses the Evelyn W. Oswalt Library. The building is named in memory of those Copiah-Lincoln Community College students who lost their lives during World War II. The building also houses the Vivian Byrd Memorial Lounge. The **Veterans Memorial Garden** (1986) commemorates the veterans who lost their lives in service to our country.

The **Otho Messer Career-Technical Building** (1986) houses the auto mechanics and heavy equipment mechanics programs.

The **Graydon L. Mullen Gymnasium** (1957) contains the sports arena for inter-collegiate basketball and physical education classes. This facility provides team dressing room facilities for home and visiting teams. In 2011, new bleachers were added and the basketball court was dedicated to Lady Wolves Head Coach Gwyn Young.

The **Gertrude Mutton Building** (1915) is the oldest existing structure on the Wesson campus. The first floor of the building houses the office of the Foundation and Alumni Affairs, student internet lounge area, and the English Club's Literary Hall of Fame. The second floor houses the Adult Basic Education, GED Testing classrooms, and offices.

The **Frank Pitts Field House** (1973) is located in the north end of H. L. Stone Stadium. This facility houses a varsity dressing room, coaches' offices, and one classroom equipped with audio-visual aids. In 2006, the space formerly occupied by baseball offices and dressing room,

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was renovated to provide an athletic training room where student athletes can receive treatment for injuries and physical therapy. In the summer of 2012, the building was enlarged to accommodate additional athletic training space.

The **Jesse Sandifer Communications Building** (1946) first floor contains classroom and lab space for the art department and the campus police department. The second floor contains offices for faculty and federal programs staff.

The **Willie H Smith Building** (1968) houses academic classrooms as well as three large lecture rooms, laboratories for biology, microbiology, chemistry, and physics. Smith Hall was renovated in 2007 to include technology in all classrooms, additional academic faculty offices, laboratory renovations, a resource room, and a faculty lounge.

The **Lady Wolves Softball Field** and the **Co-Lin Soccer Field** are located on the south side of campus. Two permanent dugouts and a storage area were constructed in 2006. A concession/restroom/pressbox facility was completed in the spring of 2012.

**Stevens Annex** (1988) is located adjacent to Lula Stevens Hall. This women's residence hall contains 39 rooms designed to house 78 students. A central bath is provided for each four suites. In addition, the residence hall features outside entrances to each room.

**Lula Stevens Hall** (1971) houses college women, a hostess, the telephone attendant's station. This five-story building has a sunken patio and a sun deck on the roof. The lobby on the ground floor has a lounge for student relaxation. There are washing machines, dryers, and vending machines available. The ground floor and first floor are for honor students.

**H. L. Stone Stadium** provides facilities for football and a walking track. The stadium is designed to seat 5,000 people. Other facilities include a press box, restrooms (2007), and concession stands. A new scoreboard and both 30-second clocks were replaced in 2006. The track is scheduled for resurfacing in the spring of 2013.

The **James H. Stribling Associate Degree Nursing Building** (1994) houses the associate degree nursing program, the practical nursing program, and the nursing assistant program. The building contains nursing skills labs, general lecture rooms, an elevated classroom, a student lounge, faculty offices, and a conference room. In addition, a part-time Student Health Clinic was opened in 2008.

The **Walter R. Sullivan Field** (1995) includes the baseball diamond, concession stand and restrooms. In 2006, a new 30 foot x 100 foot building was constructed to house the coaches' offices, a locker room and shower facility, storage room and indoor batting cage. Five tennis courts are located west of the stadium.

The **Fred and Jewett Taylor Chapel** (1998) is located next to the Ewing Administration Building. It is complete with an organ, piano, carillons, bride's room and restroom. It seats 100–115 people and serves as a site for many functions on campus such as devotionals, special ceremonies, weddings, etc. The Taylor Chapel was a project of the Copiah-Lincoln Foundation and the Alumni Association.

The **Billy B. Thames Conference Center** (1999) is located at the Wesson Campus. The facility offers approximately 19,000 square feet of quality meeting space equipped with state-of-the-art technology for training, workshops and seminars, a banquet hall with an adjacent full-service kitchen, and features four hotel rooms for accommodating overnight stays. In addition to The Thames



Center staff, the center houses the staff offices of the Workforce Development Center.

The **Tri-Plex Apartments** (1959) contain three two-bedroom apartments for faculty and staff.

The **Noah Wallace Building** (1967) provides space for the commercial truck driving and the heavy equipment maintenance technology programs.

The **Dan Watson Physical Plant Building** (1975) houses the school's maintenance office, employees' room, and workshops for campus maintenance. Also, it houses the receiving department and serves as a supply and general storage area.

The **J. J. Wesson Building** (1971) houses the Data Processing Center. Computer Information Systems Technology classes are taught in this facility and electronic college records are kept there.

The **Wolf Hollow Golf Course** (1985) is an 18-hole course which was expanded in October of 1996. The **Alton Greenlee Golf Clubhouse and Proshop** (2010) features a pro shop with dressing facilities, a commercial kitchen and dining area, patio space, and offices for the full-time Director of Golf Operations.

The **J. S. Youngblood Building** (1971) houses the welding, air-conditioning/refrigeration and heating programs. The classrooms and offices for these programs are air-conditioned and the laboratory and shop areas are well-ventilated.

### NATCHEZ CAMPUS

The **Howell C. Garner Instructional Center** (2011) provides 25,500 square feet of classroom space including health science programs, science laboratories, conference room space, and a faculty office suite.

The **Tom Reed Academic Center** (1996) is a 60,000 square-foot educational complex that includes classrooms, a lecture hall, and computer labs. The facility also houses a learning center, library, student services, cafeteria, bookstore, and administrative offices.

The **Redd-Watkins Career and Technical Center** (1989) is a 40,000 square-foot building which houses career-technical program classrooms and labs.

### SIMPSON COUNTY CENTER

The **Sidney Parker Academic Building** (2005) is a 35,000 square-foot facility which houses academic and technical classroom space, science labs, computer labs, the Fred and Jewett Taylor Library, and administrative space for faculty and staff. To accommodate rapid enrollment increases, two modular buildings were added to the campus in 2009.

The **Maintenance Facility** (2007) is a 2,400 square-foot building housing all maintenance and grounds equipment/supplies.

### CARE OF PROPERTY

The plant of Copiah-Lincoln Community College has been built at the expense of the taxpayers of the supporting counties. Students, instructors, and visitors are expected to take good care of school property. Abuse and destruction of property will not be tolerated.

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