



INTENT TO USE MILITARY BENEFITS

Student's Name _____ Student ID _____

Term _____

Your enrollment will not be certified to the VA unless you submit this form to the School Certifying Official (SCO) at your campus.

GENERAL INFORMATION

Have you changed your major? Yes ___ No ___ If yes, list major _____

Do you plan to graduate at the end of this term? Yes ___ No ___

Check the VA education benefit you are using or have applied to use (a copy of the certificate of eligibility or verification of application submission is to be provided at initial enrollment):

(Check only ONE)

- | | |
|--|--|
| <input type="checkbox"/> Chapter 33 (Post 9/11 GI Bill) | <input type="checkbox"/> Chapter 30 (Active Duty GI Bill) |
| <input type="checkbox"/> Chapter 1606 (Reserve/National Guard) | <input type="checkbox"/> Chapter 1607 (REAP - Reserve/National Guard) |
| <input type="checkbox"/> Chapter 35 (Survivors and Dependents) | <input type="checkbox"/> Chapter 31 (Vocational Rehabilitation - VR&E) |

Do you plan to use other military-related benefits such as FTA or SEAP? Yes ___ (circle which one) No ___

If you are a dependent, are you using CHAMPVA benefits? Yes ___ No ___

A copy of your schedule which also lists costs can be submitted in lieu of completing the items below:

Course Name	Course No.	Hrs	Required? Yes/No	Previously Passed?	Course Name	Course No.	Hrs	Required? Yes/No	Previously Passed?

CERTIFICATION:

I certify that the information I have provided on this application is complete and correct. I further certify that I have read and understand the Statement of Understanding on the back of this form and will comply with its requirements.

Signature of Student _____ Date _____

Signature of Advisor _____ Date _____

(Advisor signature needed if copy of schedule is not provided)

Statement of Understanding

A Statement of Understanding must be completed by each Veteran or Dependent acknowledging the following requirements:

- I understand that it may take 4-to-8 weeks for the Veteran Affairs (VA) Regional Processing Office to process my educational benefits. Payment is paid retroactive to the beginning of the semester.
- I understand that I must meet the college standards of progress. If I am academically disqualified from the college, I am no longer eligible to receive VA benefits.
- I understand that all official transcripts of prior college work and military schools (if applicable, the Joint Services Transcript or Community College of the Air Force transcript) must be on file and evaluated by the end of the first semester of attendance at my primary college. Failure to submit official transcripts will delay further VA enrollment certifications. If I already have a bachelor's degree, I understand that my enrollment certification will not be submitted until all transcripts are EVALUATED.
- I understand that each semester I will be required to complete a "Semester Request Form" to utilize and continue my educational benefits.
- I understand that I will be responsible for paying any outstanding fees not covered by my VA educational benefits. I will have a hold placed on my account and will not be able to register for classes in subsequent semesters until the balance is satisfied.
- I understand that all classes taken each semester must apply to my major according to my degree plan.
- I understand that failure to enroll in the proper classes may result in overpayment and the reduction or termination of benefits. The veteran and/or dependent assume FULL responsibility for any overpayment of Veterans Benefits.
- I understand that I will be paid for the dates I actually attend class. During the fall term, August and December are prorated. During the spring term, January and May are prorated.
- I understand that I cannot count the units of SELF-PACED CLASSES or ONLINE REMEDIAL COURSES toward my education benefits.
- I understand if I am using Chapter 33, 1606, and certain NCD 35 benefits, I must verify my enrollment monthly to continue receiving my housing benefit. Failure to do so would mean I will not receive my housing benefit.
- I understand that it is my responsibility to report any changes (Adds/Drops/Withdrawals) to the campus School Certifying Official (SCO) immediately.
- I understand that if I fail to report enrollment changes (dropping a class, adding a class, stop attending a class), this could result in delays, overpayments or termination of my VA education benefits.
- I understand that overpayment is my responsibility, and I will owe money to the VA which may deduct the funds from ANY Federal payments (retirement, taxes, disability, etc.).