
**COPIAH-LINCOLN
COMMUNITY
COLLEGE**

**92nd - 93rd
ANNUAL SESSIONS**



Announcements for 2011-2013

Wesson Campus

Natchez Campus

Simpson County Center

DIRECTORY OF INFORMATION

Copiah-Lincoln Community College
Wesson Campus
P.O. Box 649
Wesson, MS 39191
Telephone: (601) 643-5101

Copiah-Lincoln Community College
Natchez Campus
11 Co-Lin Circle
Natchez, MS 39120
Telephone: (601) 442-9111

Copiah-Lincoln Community College
Simpson County Center
151 Co-Lin Drive
Mendenhall, MS 39114
Telephone: (601) 849-5149

E-mail addresses can be found at our website: www.colin.edu

AFFILIATIONS

Copiah-Lincoln Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, 30033-4097; Telephone number (404) 679-4501 (www.sacscoc.org) to award Associate in Arts and Associate in Applied Science degrees.

Copiah-Lincoln is also an active member of the American Association of Community Colleges, the Mississippi Association of Community and Junior Colleges, the Mississippi Association of Colleges, and the Southern Association of Community and Junior Colleges.

It is the policy of Copiah-Lincoln Community College to make available its teaching and service programs and its facilities to every qualified person. Copiah-Lincoln Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, or other factors prohibited by law in any of its educational programs, activities, admission, or employment practices.

All complaints in regard to Title IX directives should be made to the Title IX Coordinator, Dr. Brenda Orr at P.O. Box 649, Wesson, MS 39191, (601) 643-8671.

Addenda reflecting catalog changes are published periodically. It is each student's responsibility to obtain these addenda. Counselors and advisors are available to assist students in planning programs of study and to aid them in other phases of college life. However, the final responsibility for meeting requirements for graduation and adhering to other college regulations rests with the student.

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BOARD OF TRUSTEES

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Tommy Sasser, Secretary
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Jack Case
Mary Cleveland
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Tommy Jolly
Melton King
Randall Lofton
Dr. Anthony Morris
Thelma Newsome
Johnny Pyles
Rickey Smith
Andrew Spiller
Barry Tyson
Joe H. Welch
Johnny Wilson

BOARD OF SUPERVISORS

Adams County

Mike Lazarus
Henry Watts
Thomas Campbell
Darryl Grennell
Spanky Felter

Copiah County

Earl Dixon
Terry Channell
Perry Hood
Kenneth Powell
Jimmy Phillips

Franklin County

Woodrow Wilson
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Larry McKnight.
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Jerry Wayne Smithie
Glenn Grubbs
Archie Ross

Lincoln County

Rev. Jerry Wilson
Bobby J. Watts
Nolan Earl Williamson
W.D. "Doug" Moak
Gary Walker

Simpson County

Curtis Skiffer
Harvey Blakeney
William "Pete" Lowery
Mickey Berry
Randy Moore

CALENDAR OF INSTRUCTIONAL PROGRAM

Spring Term 2011

January 3 (Mon.)	ALL Employees Return to Work
January 4 (Tues.)	Registration-ALL Campuses
January 5 (Wed.)	Begin Regular Schedule of All Classes
January 11 (Tues.)	Last Day for Registration and Schedule Changes (On-ground/Hybrid Only)
January 14 (Fri.)	MSVCC Registration Ends at 3:00 p.m.
January 17 (Mon.)	State/National Holiday
January 17 (Mon.)	MSVCC Course Site Open (Classes Begin)
January 17 (Mon.)	MSVCC Schedule Changes (Must Already Be Enrolled in MSVCC)
	[Changes Must be Made on Website at www.colin.edu/distance-learning]
March 9 (Wed.)	Mid-Term Grades Due to Admissions, 2:00 p.m.
March 14 – 18 (Mon.-Fri.)	Spring Holidays
April 1 (Fri.)	Last Day to Withdraw from ALL Classes and Receive a “W” Grade
April 5 (Tues.)	Pre-Registration for the Fall Semester
April 22, 25 (Fri.-Mon.)	Easter Holiday
April 29 (Fri.)	MSVCC Term Ends
May 5, 6, 9, 10 (Thurs.-Fri.; Mon.-Tues.)	Spring Semester Final Examinations
	On-ground Only
May 10 (Tues.)	Final Grades Due to Admissions, 2:00 p.m. (On-ground Only)
May 13 (Fri.)	Graduation-Wesson & Natchez
May 14 (Sat.)	Graduation-Simpson County

Summer Term 2011

May 16 - May 26 (Final exam May 27)	Maymester Term
May 30 (Mon.)	Memorial Day Holiday
May 31 (Tues.)	MSVCC Registration Ends at 3:00 p.m.
May 23 – August 2	Career Term
May 31 (Tues.)	Last Day to Register for First Term
June 1 – June 29 (Final exam June 30)	Day Classes First Summer Term
June 29 (Wed.)	Last Day to Withdraw and Receive a “W” Grade (First Term, On-ground Only)
June 1 – July 25	Evening Term
June 1 – July 27	MSVCC Term
July 1 (Fri.)	Last Date to Register for Second Term
July 4 (Mon.)	July 4th Holiday
July 5 – August 2 (Final exam August 3)	Day Classes Second Summer Term
July 13 (Wed.)	MSVCC Last Day to Withdraw and Receive a “W” Grade
August 2 (Tues.)	Last Day to Withdraw and Receive a “W” Grade (Second Term, On-ground Only)

GENERAL SESSION 2011-2012

Fall Term 2011

August 8 - 9 (Mon.-Tues.)	Faculty Meetings-All Campuses
August 8 (Mon.).....	Dormitories Open at 1:00 p.m.-Wesson
August 10 (Wed.).....	Registration of All Students-All Campuses
August 11 (Thurs.)	Begin Regular Schedule of All Classes
August 17 (Wed.).....	Last Day for Registration and Schedule Changes (On-ground/Hybrid Only)
September 5 (Mon.)	Labor Day Holiday
October 12 (Wed.).....	Mid-Term Grades Due to Admissions, 2:00 p.m.
October 13 - 14 (Thurs.-Fri.)	Fall Break
October 28 (Fri.)	Last Day to Withdraw from ALL Classes and Receive a "W" Grade
November 1 (Tues.)	Pre-Registration for the Spring Semester
November 21 - 25 (Mon.-Fri.)	Thanksgiving Holidays
December 8, 9, 12, 13 (Thurs.-Fri.; Mon.-Tues.)	Fall Semester Final Examinations
	On-ground Only
December 13 (Tues.).....	Final Grades Due to Admissions, 2:00 p.m. (On-ground Only)
December 15 (Thurs.)	Graduation-Wesson
December 15 (Thurs.)	Christmas Holidays Begin at 4:00 p.m.

Spring Term 2012

January 3 (Tues.).....	ALL Employees Return to Work
January 4 (Wed.)	Registration-All Campuses
January 5 (Thurs.)	Begin Regular Schedule of All Classes
January 11 (Wed.)	Last Day for Registration and Schedule Changes (On-ground/Hybrid Only)
January 16 (Mon.).....	State/National Holiday
March 7 (Wed.)	Mid-Term Grades due to Admissions, 2:00 p.m.
March 12 – 16 (Mon.-Fri.).....	Spring Holidays
March 30 (Fri.).....	Last Day to Withdraw from ALL Classes and Receive a "W" Grade
April 3 (Tues.).....	Pre-Registration for the Fall Semester
April 6, 9 (Fri.-Mon.).....	Easter Holiday
May 3, 4, 7, 8 (Thurs.-Fri.; Mon.-Tues.).....	Spring Semester Final Examinations
	On-ground Only
May 8 (Tues.	Final Grades Due to Admissions, 2:00 p.m. (On-ground Only)
May 11 (Fri.).....	Graduation-Wesson & Natchez
May 12 (Sat.)	Graduation-Simpson County

Summer Term 2012

May 14-24 (Final exam May 25)	Maymester Term
May 21 – July 31	Career Term
May 28 (Mon.)	Memorial Day Holiday
May 29 (Tues.)	Last Day to Register for First Term
May 30 - June 27 (Final exam June 28)	Day Classes First Summer Term
May 30 – July 23	Evening Term
June 27 (Wed.)	Last Day to Withdraw and Receive a “W” Grade (First Term, On-ground Only)
June 29 (Fri.)	Last Day to Register for Second Term
July 2 – July 31 (Final exam August 1)	Day Classes Second Summer Term
July 4 (Wed.)	July 4th Holiday
July 31 (Tues.)	Last Day to Withdraw and Receive a “W” Grade (Second Term, On-ground Only)

GENERAL SESSION 2012-2013

Fall Term 2012

August 6 - 7 (Mon.-Tues.)	Faculty Meetings-All Campuses
August 6 (Mon.)	Dormitories Open at 1:00 p.m.-Wesson
August 8 (Wed.)	Registration of All Students-All Campuses
August 9 (Thurs.)	Begin Regular Schedule of All Classes
August 15 (Wed.)	Last Day for Registration and Schedule Changes (On-ground/Hybrid Only)
September 3 (Mon.)	Labor Day Holiday
October 10 (Wed.)	Mid-Term Grades Due to Admissions, 2:00 p.m.
October 11 - 12 (Thurs.-Fri.)	Fall Break
October 26 (Fri.)	Last Day to Withdraw from ALL Classes and Receive a “W” Grade
October 30 (Tues.)	Pre-Registration for the Spring Semester
November 19 - 23 (Mon.-Fri.)	Thanksgiving Holidays
December 6, 7, 10, 11 (Thurs.-Fri.; Mon.-Tues.)	Fall Semester Final Examinations
	On-ground Only
December 11 (Tues.)	Final Grades Due to Admissions, 2:00 p.m. (On-ground Only)
December 13 (Thurs.)	Graduation-Wesson
December 13 (Thurs.)	Christmas Holidays Begin at 4:00 p.m.

Spring Term 2013

January 2 (Wed.)	ALL Employees Return to Work
January 3 (Thurs.)	Registration-ALL Campuses
January 4 (Fri.)	Begin Regular Schedule of All Classes
January 10 (Thurs.)	Last Day for Registration and Schedule Changes (On-ground/Hybrid Only)
January 21 (Mon.)	State/National Holiday
March 6 (Wed.)	Mid-Term Grades due to Admissions, 2:00 p.m.
March 11 – 15 (Mon.-Fri.)	Spring Holidays
March 28 (Thurs.)	Last Day to Withdraw from ALL Classes and Receive a “W” Grade
March 29, April 1 (Fri.-Mon.)	Easter Holiday
April 2 (Tues.)	Pre-Registration for the Fall Semester
May 2, 3, 6, 7 (Thurs.-Fri.; Mon.-Tues.)	Spring Semester Final Examinations
	On-ground Only
May 7 (Tues.)	Final Grades Due to Admissions, 2:00 p.m. (On-ground Only)
May 10 (Fri.)	Graduation-Wesson & Natchez
May 11 (Sat.)	Graduation-Simpson County

Summer Term 2013

May 13 - 23 (Final exam 24)	Maymester Term
May 20 – July 31	Career Term
May 27 (Mon.)	Memorial Day Holiday
May 28 (Tues.)	Last Day to Register for First Term
May 29 - June 26 (Final exam June 27)	Day Classes First Summer Term
May 29 – July 22	Evening Term
June 26 (Wed.)	Last Day to Withdraw and Receive a “W” Grade (First Term, On-ground Only)
June 28 (Fri.)	Last Day to Register for Second Term
July 1 – July 31 (Final exam August 1)	Day Classes Second Summer Term
July 4 – 5 (Thurs.-Fri.)	July 4th Holiday
July 31 (Wed.) ...	Last Day to Withdraw and Receive a “W” Grade (Second Term, On-ground Only)



GENERAL INFORMATION

GENERAL INFORMATION

HISTORY OF THE COLLEGE

Copiah-Lincoln Agricultural High School, through the joint efforts of Copiah and Lincoln Counties, was established in the fall of 1915 in Wesson, Mississippi, at the edge of Copiah County. During its early years, the high school was a boarding school serving the rural districts of those counties. However, as consolidation of local schools progressed within the counties, practically every family in each county had access to an accredited high school. This availability to local schools created a new role for the agricultural school.

In addition, educators in the agricultural high school and in the county public schools became aware that the youth of Copiah and Lincoln Counties needed educational opportunities beyond the level of the 12th grade. To meet this need, Copiah-Lincoln Junior College was organized during the summer of 1928 under the authority of Section 308, Chapter 283, of the General Laws of the State of Mississippi of 1924. Enrollment for the first year was more than 90 students.

Since its establishment in 1928, Copiah-Lincoln has continued to grow in size and prestige and now occupies a prominent position in the state's educational system with an enrollment of over 3,000 and a physical plant valued at more than \$35 million.

In 1934, the officials of Simpson County requested an opportunity to join in the support of Copiah-Lincoln so that its students might have the right and benefits of the public junior college. Accordingly, the Copiah-Lincoln Board of Trustees accepted Simpson as a cooperating county.

Since that time four additional counties have joined in the support of Copiah-Lincoln: Franklin County in 1948; Lawrence County in 1965; Jefferson County in 1967; and Adams County in 1971.

In the fall of 1972, upon the request of local and state officials, Copiah-Lincoln opened a branch at Natchez, Mississippi, to better meet the educational needs of the citizens of that area. The Mississippi Legislature in the 1975 session authorized that "there shall be two campuses in the Copiah-Lincoln Community College District: one located in or near Natchez to be known as the Natchez Campus, and the other in or near Wesson to be known as the Copiah-Lincoln Campus."

In the fall of 1997 the Simpson County Center opened in downtown Magee. Academic Evening Classes, Employment Training and an LPN class were offered in that facility until the fall of 2005, when a new 35,000 square foot facility was opened at Legion Lake. The new facility, named in honor of Mr. Sidney Parker, opened in the fall of 2005 with a comprehensive academic program, along with three Career-Technical programs.

Copiah-Lincoln Junior College became Copiah-Lincoln Community College on July 1, 1988, as approved by the state and the Board of Trustees. The name change reflects Co-Lin's continuing service to the community, its young people, adults, and senior citizens.

VISION STATEMENT

Copiah-Lincoln Community College's vision is to be a leader in education, providing comprehensive, quality learning experiences in a nurturing environment.

MISSION STATEMENT

The mission of Copiah-Lincoln Community College is to provide educational programs, economic development services, cultural and recreational opportunities through quality instruction and high expectations and service in a safe, student-centered environment.

GOALS OF THE COLLEGE

1. To provide a variety of educational programs that:
 - a. offer the first two years of academic parallel courses and curricula of a baccalaureate degree program;
 - b. prepare individuals for employment upon completion of a prescribed curriculum;
 - c. provide a developmental program of instruction for students whose academic foundation requires strengthening and to provide enriched educational opportunities for academically talented students;
 - d. include adult basic education, continuing education, and community service programs for individuals striving for professional growth and/or personal enrichment; and
 - e. upgrade and/or develop workforce skills through special industrial and adult training.
2. To provide a broad range of support services required to implement the College's educational programs, which include but are not limited to library and learning resources, Distance Learning services, educational equipment and specialized facilities, information technology resources and systems, student development services, and athletics.
3. To promote professional growth and development of faculty and staff through participation in programs of enrichment, leadership training, and advanced study, as well as membership and participation in professional organizations.
4. To provide a variety of services to college constituents through partnerships between the College and business, industry, and public agencies that support economic development.
5. To maintain a strong commitment to the use of innovative and relevant technology in all college programs and services.
6. To provide leadership in the coordination of all programs to improve relations with area high schools, other community/junior colleges, and four-year colleges and universities.
7. To provide cultural and recreational opportunities for students, faculty, staff, and citizens of the College service area and beyond.
8. To provide adequate financial resources, administrative processes, and physical facilities to support the mission of the College.
9. To provide a safe environment and quality accommodations to meet the needs of

students, faculty, staff, and the community.

10. To engage in an on-going, systematic process of planning and evaluation that results in improvement of educational programs and support activities.

PLANNING AND RESEARCH

The planning process at Copiah-Lincoln Community College is based on systematic evaluations designed to measure how effectively the college is meeting its stated purpose and goals. The assessment process is based on data collection that provides the means to improve the college's programs, policies, services and operations. The most significant element of such planning and assessment is to provide the opportunity for participation by all members of the college community. The planning and assessment process is continuous and cyclical, with the results of evaluation determining the efficacy of how well the college is meeting its purpose and goals as well as determining where to make improvements. Ensuring that the planning process objectives are met is the responsibility of the Director of Institutional Research and Planning. The Director is assisted in the performance of these duties by the Institutional Effectiveness Committee.





ADMISSIONS

ADMISSIONS POLICIES

Copiah-Lincoln Community College ascribes to an “open admissions” policy consistent with all appertaining laws. The College embraces the philosophy that students be provided the opportunities for learning experiences, e.g. developmental courses, counseling, tutorial assistance, etc., that will help the individual students to succeed in achieving their educational goals.

Copiah-Lincoln Community College utilizes relevant diagnostic instruments to determine the strengths and needs of students in order to assist in the selection of the most appropriate program options to help student success. There are no programs designed for transfer to senior institutions that require a minimum ACT score for admission.

Admission to Copiah-Lincoln Community College is not denied to any student on the grounds of sex, race, color, religion, national origin, or disability.

ACADEMIC AND TECHNICAL PROGRAMS FIRST-TIME ENTERING COLLEGE STUDENTS

Candidates for enrollment in the freshman class must submit the following:

1. An Admission’s Application on the official form furnished by the college.
2. An official transcript from an accredited high school indicating a regular diploma with a graduation date or receipt of an official transcript from the State Board for Community and Junior Colleges or the appropriate state adult basic education department showing satisfactory scores on the General Education Development (GED) Test.
- 3.* Scores on the American College Test (ACT). Applicants 25 years of age or older are exempt from the ACT requirement, except in the ADN program and certain technical programs (where placement tests may be required).
4. A \$50 room deposit if the student is to live on campus. Non-refundable after August 1.

Admission to the college does not necessarily guarantee admission to a specific program. It is necessary to check the prerequisites for each program. Additionally, some specific classes have prerequisites or restrictive admission requirements.

* All ACT score requirements in the catalog refer to the Enhanced ACT score.

CAREER PROGRAMS

1. Application and transcript from last school attended must be on file in the Admissions office.
2. Applicants who do not have a high school diploma or GED must make acceptable scores on the Test of Adult Basic Education (TABE) or COMPASS test.
3. Applicants must be of legal working age (18) upon completion of program.
4. Applicants must meet specific requirements under the program description.

NOTE: See specific requirements listed under the program descriptions.

CREDIT BY EXAMINATION (CLEP and AP)

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Copiah-Lincoln Community College will allow credit by examination to those students who have participated in the College Level Examination Program (CLEP), and have achieved a level acceptable to the college. Credit by examination is limited to a maximum of 24 semester hours. This credit cannot be used to reduce the minimum residence requirement of the college. Credit by examination will be allowed only for those students who have earned a minimum of sixteen (16) semester hours of college credit at Copiah-Lincoln Community College. Credit will not be given in courses in which failing grades have been earned. Credit earned through examinations will not be used in the computation of grade point averages.

General Examination (CLEP): Credit will be awarded for each area the student receives a scale score of 500 or above. It is the responsibility of the Admissions and Records Office to determine a person’s eligibility to receive such credit. CLEP credit appearing on another institution’s transcript will be evaluated by the appropriate Admissions Office personnel to determine appropriate course equivalency. Credit may be granted for successful completion of the general examination in the following manner.

CLEP General Exam	Course Equivalent	Semester Hours
English Composition.....	ENG 1113, ENG 1123	6
Social Science	History	3
	Social Science Elective	3
Humanities	ART 1113.....	3
	Literature	3
Mathematics.....	MAT 1313.....	3
	MAT Elective	3
	MAXIMUM TOTAL	24

Subject Area Examination (CLEP): Credit on the CLEP subject area examination will be awarded only to those students who make a scaled score of 50 or above. The appropriate Dean or Vice President along with the appropriate Division Chairperson will make the determination as to specific course credit to be granted on CLEP subject area examination. Credit appearing on another institution’s transcript will be accepted as transfer credit.

The combined credit on all CLEP examinations, both general and subject area, may not exceed 24 semester hours. Note: These credits may or may not be accepted by each university at their discretion.

ADVANCED PLACEMENT CREDIT (AP)

Students from cooperating high schools can earn up to nine (9) semester hours credit, with no more than three (3) semester hours or one (1) course in a given subject-matter area, through the College Board’s Advanced Placement Testing Program. Credit may be awarded for College Board test scores of 3 or above for each Advanced Placement examination. The awarding of credit is administered by the Office of Admissions and Records.

Accepted Advanced Placement credits are recorded on the student’s transcript and may apply toward the meeting of graduation requirements. No grades or quality points

are given for Advanced Placement credits. Therefore, such credits are not used in the computing of grade point averages.

TECHNICAL ADVANCED PLACEMENT

Technical Advanced Placement (TAP) is the process through which advanced credit for career-technical courses at Co-Lin is awarded to qualified high school students who have completed two years of an articulated technical program on the secondary level. TAP credit prevents duplication of coursework and saves time on the postsecondary level.

Qualified applicants must:

- Meet admissions requirements and be a full time career-technical student in good standing, and
- Have at least a “B” average in related high school course for which articulated credit is requested, and
- Have an application signed (only for Local Articulation) by the secondary instructor and vocational director/principal verifying applicant has met the terms of the articulation agreement, or
- Have scored 80 (only for Statewide Articulation) or above on MS-CPAS within 18 months after publication of CPAS scores in related high school program area, and
- Upon entering the career-technical program, student must maintain a “C” or above average in the first 15 hours for local articulation or first 12 hours for statewide articulation.

When all provisions have been met, technical advanced placement credit will be posted on the student’s Co-Lin transcript for each approved course. No grades will appear on the transcript for the articulated courses, only credit for the hours. Quality points will not be affected.

DUAL ENROLLMENT PROGRAM

High school students may earn college credit while they are still attending high school and enrolled in high school courses. Only students with a 3.0 or higher grade point average on a 4.0 scale on all high school courses are eligible to enroll. There is no obligation on the part of the student to enroll at Copiah-Lincoln Community College after high school graduation. The same regulations apply to Dual Enrollment Program students as to regular students.

To be admitted to the Dual Enrollment Program, students must submit the following:

1. A completed Copiah-Lincoln Community College application for admission.
2. A high school transcript which documents a minimum of fourteen (14) core high school units with a grade point average of 3.0 or higher on a 4.0 scale.
 - a) Students who have an ACT score of 30 or higher may be granted Dual Enrollment status without completing fourteen (14) units provided all other criteria are met.
 - b) Home-schooled students should refer to the Admissions – Special Situations section of the college catalog.
3. A composite score on the American College Test (ACT) of sixteen (16) or the equivalent SAT score.

- a) Students enrolling in English Composition I must have a minimum ACT sub-score of 18 in English.
- b) Students enrolling in College Algebra must have a minimum ACT sub-score of 19 in math and successfully completed Algebra II.
4. A recommendation form, provided by the college, from the high school principal and/or guidance counselor stating ACT score, number of core high school units completed, and GPA. A home-schooled student must have the form completed by a parent/teacher.

FOREIGN STUDENT ADMISSIONS POLICY

Foreign students applying for admission at Copiah-Lincoln Community College must meet with following requirements:

1. Meet general admission requirements.
2. Those who are not of an English speaking country must furnish the office of Admissions and Records score reports indicating acceptable scores on the Test of English as a Foreign Language (TOEFL).
3. The TOEFL may be waived for foreign students who have attended another college or university with the completion of all freshman English courses (six hours) with a 2.0 grade point average or better.
4. Each student must present documented proof of available financial support.
5. Copiah-Lincoln Community College will not provide on-campus housing for foreign students unless all U.S. citizen housing needs are met and there is still additional housing available.
6. All transcripts must be evaluated and certified by a reputable American transcript evaluation service.

After the prospective student has met the admission requirements, the College will issue an I-20, which will enable the student to request a change to F-1 status to enter the United States legally and attend college. International students will be charged out-of-state tuition.

SPECIAL SITUATIONS

The application of students: graduating from a home-school program; graduating from a non-accredited school; seeking early admissions; graduating with an occupational diploma; or having other special circumstances will be referred to the Admissions Committee and will be considered on an individual basis. This committee will make a recommendation to the appropriate Dean or Vice President regarding enrollment status. A student admitted by the Admissions Committee will be placed on academic probation for the first semester.

TRANSFER STUDENTS

A transfer student is defined as one who has satisfactorily completed twelve or more semester hours of college transfer credit at another regionally accredited college or university. These individuals must complete an official Co-Lin application. Official transcripts of all work done at all institutions previously attended must be submitted to the

appropriate Admissions Office personnel. A student who is transferring less than twelve semester hours of credit must also meet the requirements of first time entering students as outlined in the college catalog.

Course work transferred in or accepted for credit toward a degree must be completed at an institution accredited as degree-granting by a postsecondary regional accrediting commission at the time the course work was completed. Exceptions to this policy will be determined by the appropriate Dean or Vice President. Applicants whose records show unsatisfactory scholastic standing may be accepted on probation by the Admissions Committee if their individual cases indicate they deserve such consideration. **Students who are on academic suspension from another institution will not be eligible to enter Copiah-Lincoln Community College until they are eligible to re-enter the institution from which they are suspended.**

All grades of “D” or above will be accepted as hours attempted and hours passed. If a student has less than a 2.00 GPA on transfer work as determined by the current method of computing grade point average, sufficient quality points must be earned at Co-Lin in order to graduate. Excessive quality points from another institution cannot be used to raise a deficient grade point average on courses taken at Co-Lin.

All transfer work is evaluated by the appropriate Admissions Office personnel at each campus. He/she assesses and determines the courses which should apply toward degree requirements. Transfer of any technical credits (other than college transfer credits) is evaluated on an individual basis. Developmental work will not be accepted as transfer work toward meeting graduation requirements.

VETERANS

POLICIES RELATING TO STUDENTS RECEIVING VETERANS BENEFITS

Veterans are admitted on the same basis as other students. Published calendars, policies and regulations apply to veterans receiving educational assistance from the Veterans Administration (VA) on the same basis as other students. Those receiving VA benefits will be responsible for awareness and compliance of all college guidelines in this catalog and other applicable publications. Based on VA rules and regulations, students receiving VA educational benefits will receive benefits for courses that apply toward a degree program only. Once VA eligibility has been certified, any change in student status, such as drops/adds, major changes or withdrawals from Copiah-Lincoln, must be reported to the VA Certifying Official. It is Copiah-Lincoln’s intent to provide efficient, effective, and timely service to students receiving VA benefits. In order to fully meet this intent, it is expected of all students receiving VA benefits to maintain close contact with the VA Certifying Official while attending Copiah-Lincoln.

VA records. A separate, VA-specific file may be maintained by the VA Certifying Official. This file will contain information relative to the student, his/her certification progress, and any other information relative to the student while on roll at Copiah-Lincoln. This file will be open to the student and the Veterans Administration at all times. Items in this file will be maintained for at least three years from the date the item was created.

Standards of progress and attendance. The policy of Copiah-Lincoln relative to conduct is outlined in the Student Handbook. All VA students enrolled are responsible to be

aware of these regulations and are expected to abide by them. The VA Certifying Official can aid in advisement of the College's policies and procedures in this area.

Refund policy. The refund policy of Copiah-Lincoln Community College with reference to those receiving VA benefits is the same as other students. Consideration will be made to those who are activated for deployment as long as appropriate documentation is provided. This is provided the proper withdrawal procedure is followed and refund is requested.

Military training credit. Military training credit for veterans may be based on the current yearly Guide to the Evaluation of Educational Experiences in the Armed Services, and experiences gained from private trade schools and work experiences for students/teachers who have passed the National Occupational Competency Testing Institute Examination (NOCTI). All experiential learning for which college credit is granted are evaluated by the Admissions Office and credit is awarded by the Admissions Office. As an accredited institution and a member of the Southern Association of Colleges and Schools (SACS), Copiah-Lincoln is the final authority for assessing and transcribing credit for military training and experience. Copiah-Lincoln's established policy for the assessment and transcription of credit for military training and experience supersedes ACE credit recommendations and those of any other organization. Any members of any branch of the United States Armed Forces wishing to receive military credit must have an official transcript sent to the College. The VA Certifying Official can aid in requesting military transcripts.

It is the student's responsibility to obtain all records. Documentation becomes part of the student's academic record and becomes the property of Copiah-Lincoln. All documentation will be submitted to and evaluated by the Admissions Office. The Admissions Office will determine credit as being career, technical, or academic in nature as well as the number of credit hours awarded to the student. If a student plans on using credit toward the technical degree (Associate in Applied Science) or a career certificate, the student's primary instructor must complete any appropriate course substitution forms.





STUDENTS SERVICES AND ACTIVITIES

SERVICES AND OFFERINGS

ALUMNI AFFAIRS

Alumni Affairs operates out of the office of the Copiah-Lincoln Community College Foundation. The primary responsibility of the office is to maintain communications with graduates of the college. Alumni Affairs supports the Copiah-Lincoln Alumni Association and other alumni related organizations.

Membership in the Alumni Association is open to all former students of the college. *The Colinian* and *imPACK* are published by the college for alumni. Associate membership is available for friends of the college. Inquiries should be directed to the Executive Director of the Copiah-Lincoln Foundation and Director of Alumni Affairs.

BOOKSTORE

The bookstore is the source for all college textbooks, school supplies, art and drafting supplies, greeting cards, posters, study notes, sportswear, lab supplies, and departmental supplies.

All students are expected to own a textbook for each course. The cost of books varies in different fields of study. Many students buy used books for considerable savings. Second-hand books, as well as new books, may be purchased at the Co-Lin Bookstore.

All hardbound textbooks which are in good condition and are on the adopted textbook list for the following year will be bought back from the students. Books may be sold back to the bookstore during exam week only.

COMMUNITY PROGRAMS

The Division of Community Programs is a multi-departmental division of the college created to promote relevant, excellent, and affordable programs and services for individuals seeking improved quality of life through lifelong learning. The Division offers a wide variety of programs, services, and activities designed to meet the educational, training, cultural, and recreational needs of citizens in the seven-county service area and beyond.

Adult Basic Education (ABE) is a program primarily for adults ages 17 and older who have not completed their high school education. Free classes, conducted in each county within the college district, operate on an “open entry-open exit” schedule and provide instruction tailored to each student’s learning needs. The main goal of the program is to help the adult function more effectively in society, whether through completion of the General Educational Development (GED) Test, improved skill levels, or entry into the workforce.

The **General Educational Development Test (GED)** provides adults who did not complete high school the opportunity to receive a high school credential. The 7-hour test covers writing, reading, social studies, science, and mathematics in a format that reflects the current high school curriculum. To take the test, an individual must meet certain eligibility requirements, complete a test application and pay established test fees at a monthly

orientation session. An applicant desiring to take the GED test must be seventeen (17) years of age or older and a resident of Mississippi for at least thirty (30) days. Applicants must be officially withdrawn from school and not required by law to attend school.

The **Institute for Learning in Retirement (ILR)** on the Wesson campus is open to all adults who are 50 years of age and older and retired or semi-retired. The ILR is a member-governed organization based on the philosophy that older adults are eager, self-motivated learners who are capable of defining and directing their own education. Members participate in various activities including social events, classes, membership meetings, and field trips.

The **Senior Community Service Employment Program (SCSEP)** provides part-time employment for men and women 55 years of age or older who have limited incomes. SCSEP enrollees are assigned to positions that revitalize and enhance their job skills while supporting local non-profit and governmental agencies. Host agencies are carefully selected to furnish adequate supervision, instruction, and training for SCSEP enrollees. The program is designed to promote the transition of participating enrollees into unsubsidized employment. SCSEP is funded through the United States Department of Labor and implemented through Senior Services America and Southwest Mississippi Planning and Development District.

The **Upward Bound Program** assists students from selected area high schools who are potential, first-generation college students or who are from low-income families in developing the skills and motivation required to experience success in post-secondary education for a career of their choice. During the academic year, the program provides instructional, tutorial, and counseling services in the high school setting and at Saturday sessions hosted at the college. A summer residential program enables students to improve academic skills and performance and to participate in social and motivational activities relevant to making career choices and building self esteem.

The **Billy B. Thames Conference Center (The Thames Center)** located on the Wesson campus, is a conference and meeting facility that provides comfortable and affordable accommodations, modern meeting facilities, and meal options for business and industry, community and civic groups and individuals. Meeting rooms include a large conference room, a technology lab with 24 workstations, and a large banquet hall with an adjacent full-service kitchen. There are also two suites for small meetings or breakouts as well as four guest rooms for overnight accommodations, all with work/study areas, private baths and other amenities. As an added convenience, the facility is nestled in a quiet setting adjacent to the college's 18-hole championship Wolf Hollow Golf Course. Valley, the college's food service provider, offers a variety of choices available for catering and in-house dining.

COUNSELING

Copiah-Lincoln Community College recognizes the fact that almost all beginning college students need assistance in making educational and career plans as well as help with their own personal adjustments. The primary goal of the counseling program at Co-Lin is not simply to direct the student, but to aid each individual in understanding and solving various problems which may arise.

A complete program of career, educational, and personal counseling is conducted on campus through the services of trained counselors working in cooperation with all other faculty members. A library of occupational and educational material is maintained in the Counseling Center for students who may seek additional knowledge regarding careers and/or senior institutions. Assistance is offered to graduating career and technical students in locating suitable employment. Consultation services are also offered through this office in regard to labor market survey, job analysis, and job openings.

Counseling Center Locations:

Wesson Campus - Henley Student Union

Natchez Campus - Admissions Office in the Academic Center

Simpson County Center - Administrative Offices

DISABILITY SUPPORT - COUNSELING SERVICES

Counseling services are available for disabled and disadvantaged students who attend Copiah-Lincoln Community College. Identification and counseling services are provided by a designated counselor in the Counseling Center on the Wesson Campus, in the Admissions Office at the Simpson County Center, and through the Career-Technical Division on the Natchez Campus.

The College maintains an Americans with Disabilities Act (ADA) Reasonable Accommodations Committee(s) which addresses in-depth and detailed requests made by students and prospective students. The committee is comprised of individuals representing both Academic and Career-Technical faculty and staff. It is the responsibility of the student to make the request for special accommodations and to provide official documentation of the disabling condition and the need for special accommodations. Through the assistance of instructors, parents, rehabilitation counselors and the students, a determination can be made concerning the request. Committee recommendations are then forwarded to the Vice President of Instructional Services before final action is taken.

A person requesting special accommodations because of a disability needs to self identify and adhere to the following:

1. Complete an application for Disability Support Services.
2. Provide appropriate documentation for the disability.
3. Discuss his/her need for special accommodations with a member of the ADA Reasonable Accommodations Committee providing a detailed written request for needed accommodations.
4. For situations which involve substantial changes in policies, procedures, or physical structures, a request must be made in writing to the chairperson of the ADA Reasonable

Accommodations Committee six months prior to the anticipated date of enrollment.

The ADA Reasonable Accommodations Committee will respond to such request within 30 days after it is received.

Each of the student's instructors receives notice as to special accommodations which have been requested and approved for the student. The college makes every effort to accommodate student requests where possible.

As the need arises, portions of the Copiah-Lincoln Community College Catalog can be provided in Braille form. Requests for this service should be directed to ADA Accommodations Committee members or the chairperson. Requests will be addressed and fulfilled on an individual basis. Catalog information is also available in large print for individuals having a visual impairment.

DINING SERVICES

Dining Services for the Wesson and Natchez Campuses are operated by Valley Services, Inc. Co-Lin and Valley currently operates two dining facilities at both campuses. Serving hours at both Natchez and Wesson vary based on student enrollment.

The dining services at the Wesson Campus include the cafeteria which is located on the first floor of the W. S. Henley Building and The Grille Company which is located in Callender Hall. The cafeteria offers much variety with the following: Café Classics Choice Matters, Deli Depot, Vallejos, and Garden Club. The Grille offers: Grille Company, Featherston's, and Say Cheese Pizza.

On the Natchez Campus the college grill is available for short-order food service. Full meal plans are also available.

DORMITORY INFORMATION – WESSON CAMPUS

Students who plan to reside in a dormitory are encouraged to make an on-campus visit to make a room reservation and to request roommates. A non-refundable room deposit of \$50 is due at the time a housing application is submitted. Rooms will be assigned according to classification and the date the room deposit was paid. ACT scores will also be a consideration in the assignment of dormitory rooms. Students are allowed the privilege of requesting a specific room and roommates at the time they pay deposits. This request will be honored if at all possible. Rooms will not be held for students after the first three days of classes, unless special arrangements have been made with the Director of Housing.

The reservation fee is NOT REFUNDABLE after August 1, unless students pay one semester's room rent. Students losing a dormitory key will be assessed a fee of \$100 to have the key replaced and the lock changed.

Men's dormitories are Simpson, Franklin, Ellzey, Lincoln, and Lawrence. Women's dormitories are Stevens, Stevens Annex, Copiah, and Ellis Apartments. Students should furnish their rooms with the following articles: sheets, pillows, bedspreads, blankets, towels. The rooms are furnished with single width beds and mattresses, dresser, desk and chairs. **All dormitories are non-smoking.**

DORMITORY STUDENTS - ACADEMIC GUIDELINES

All students must be enrolled in a minimum of 12 semester hours to live in the dormitory. To be eligible for honors housing, students must have a 20 or above ACT score or be a sophomore with a 3.0 or better GPA. Returning sophomore students will be given priority in honors dormitories if they request a reservation in Student Services by the third Friday in April.

Any student who is enrolled at Copiah-Lincoln must maintain a 2.0 GPA or better to be eligible for campus housing. All dormitory students who are in non-compliance with these GPA standards at mid-term (9 weeks) will be sent a written warning of their dormitory status. Notification of non-compliance of these regulations will be made by the Assistant Dean of Student Services. If students at the end of the semester are in non-compliance, they will lose campus housing privileges.

Any person may appeal dismissal from campus housing. Such appeal must be in writing and directed to the Director of Housing. Any appeal by students not meeting these requirements will be directed to the dormitory appeals committee, which consists of the Director of Housing, the student's dormitory host or hostess, and the Dean of Student Services. This policy was endorsed by the Student Government Association in the spring of 1993.

EXTRACURRICULAR ORGANIZATIONS

Students are encouraged to participate in extracurricular activities because they are educational and promote social participation. Included are the band, Colettes and color guard, intramural sports, athletics (football, basketball, baseball, tennis, women's softball, soccer, and golf), the college choir, Sojourners, Ambassadors, and other musical groups.

COPIAH-LINCOLN FOUNDATION

The Copiah-Lincoln Foundation, Inc., is a non-profit organization and a separate entity from the college established under state law to accept and manage gifts to support programs and research of the college. Gifts to the Foundation are tax deductible.

The Foundation is managed by a separate board of directors. Inquiries should be directed to the Executive Director of the Copiah-Lincoln Foundation and Director of Alumni Affairs, P.O. Box 649, Wesson, MS 39191.

HEALTH SERVICES

For resident students, the college has a school nurse and a school doctor available to assist students with health issues. The school nurse is available Monday through Thursday, 10:00 a.m. to 3:00 p.m., and Friday, 10:00 a.m. to 1:00 p.m. Resident students in need of health services should report to Student Services to schedule an appointment with the school nurse or the school doctor. If a student needs assistance when Student Services is closed, he/she should contact their dorm host or hostess. A clinic sponsored by King's Daughters Medical Center is open Tuesday and Thursday from 8:00 a.m. to 12:00 noon in the Stribling Building for all students, faculty, and staff. These services are not provided at the Natchez or Simpson campuses.

Region 8 Mental Health Services provide diagnostic screening on the Wesson Campus in the Henley Student Union.

LIBRARY RESOURCES

Copiah-Lincoln Community College promotes educational excellence by providing library resources to the students, faculty, and staff wherever the educational experience takes place. Facilities located on each campus (the Evelyn W. Oswalt Library on the Wesson Campus; the Willie Mae Dunn Library on the Natchez Campus; and the Fred and Jewett Taylor Library at the Simpson County Center) house a carefully selected variety of materials that supports the curriculum of the college.

The district-wide resources include nearly 80,000 printed volumes, 29,000 electronic books, current periodicals, multi-media software, and online databases. An online catalog provides patrons access to the district-wide holdings. Students on one campus may borrow materials from the other campus. Each library provides patrons with computers for accessing the resources.

A vast range of information is available from the library website including access to the online catalog, state-wide databases provided by the MAGNOLIA and MELO consortiums, and databases provided by the college. From the library website, patrons can click links and access additional governmental and educational websites, as well as, the other academic institutions in Mississippi. The MAGNOLIA databases are funded through the Mississippi Legislature. The MAGNOLIA Steering Committee selects the databases which are included in MAGNOLIA. MELO is funded by a grant from the Mississippi State Board of Community and Junior Colleges.

Although the libraries are designed primarily as “self-service” operations, trained personnel are on duty to assist patrons in using the facilities. Library hours of service, contact information, and general rules are available on the library website at www.colin.edu/librariesmain. Passwords and instructions on the use of the databases can be obtained by contacting one of the libraries. As a service to the citizens of the district, the Evelyn W. Oswalt Library allows residents living in the seven-county district to borrow materials from the collection.

MAIL SERVICE

All dormitory students at Copiah-Lincoln Community College, Wesson Campus, may purchase mailboxes in Callender Hall. Mail should be addressed: Student Mail with student’s name, box number, Copiah-Lincoln Community College, Wesson, Mississippi, 39191.

RECREATION

Copiah-Lincoln strives to continually improve the recreational facilities available to its student body. Recreational activities are provided in the Student Activity Center in Callender Hall. The Student Activity Center is equipped with pool tables. Callender Hall contains a regulation-size gymnasium on the second floor. This area is used for basketball

and volleyball. The Fitness Room with machines and free weights is also located by Stone Stadium. Across from the Fitness Center is the Oswalt Nature Trail that may be used for walking or running. Callender Hall is open at designated times Sunday through Thursday. On the Natchez Campus, a Fitness Room with weights, fitness machines, and an area for aerobic exercise is available to students enrolled in HPR classes, faculty, and staff.

SEXUAL HARASSMENT POLICY

It is the policy of Copiah-Lincoln Community College to maintain a learning and working environment that is free from sexual harassment. No employee or student of the college district shall be subjected to sexual harassment. It shall be a violation of this policy for any member of the Co-Lin staff to harass another staff member or student through conduct or communications of a sexual nature. It shall also be a violation of this policy for students to harass other students or staff through conduct or communications of a sexual nature.

Each administrator shall be responsible for promoting understanding and acceptance of, and assuring compliance with, state and federal laws and board policy and procedures governing sexual harassment within his/her area of responsibility. Violations of this policy or procedure will be cause for disciplinary action.

STUDENT COMPLAINTS

Any on-ground or online student who wishes to make a formal complaint to the college regarding a college program, a service of the college, an employee of the college, or any other individual or aspect of the college, should take the following steps:

1. Contact the Vice President of the Natchez Campus, Vice President of the Simpson County Center, or the Dean of Student Services at the Wesson Campus, as appropriate;
2. Express the nature of the complaint and pertinent information in writing to the appropriate person (#1 above).
3. Distance learning students may submit complaints electronically.

The college representative receiving the complaint will either handle the complaint personally or will refer it to the appropriate person for disposition. Students have a right to due process for any grievance. The due process procedures are listed and explained in the Student Handbook, which is available to every entering student.

All student complaints will be handled and final determination will be made by college personnel who are not directly involved in the alleged problem. No adverse action will be taken against the complaining student by college personnel as a result of the complaint.

STUDENT CONDUCT

One of the objectives of Co-Lin is to develop self-reliance and to form desirable and acceptable habits of conduct. Instead of numerous regulations designed to cover in detail matters of student conduct, all students enrolled in Co-Lin will be expected to conform to the ordinary rules of a polite society. Some acts of misconduct which are unacceptable and subject the student to disciplinary action are listed in the Co-Lin Student Handbook.

All matters relating to discipline outside the classroom are under the jurisdiction of the Dean of Student Services at the Wesson Campus, the Vice President of the Natchez Campus, and the Vice President of the Simpson County Center. Student conduct in the classroom is under the jurisdiction of the Vice President of Instructional Services, the Dean of Career, Technical, and Workforce Education, the Vice President of the Natchez Campus, and the Vice President of the Simpson County Center. Specifics may be found in the “Classroom Etiquette” section of the Co-Lin Student Handbook.

STUDENT ORGANIZATIONS AND ACTIVITIES

Copiah-Lincoln Community College believes in and promotes a well-rounded program of student activities. It is a part of the philosophy of Copiah-Lincoln Community College that students gain development for life citizenship from participation in various student organizations as well as from classroom activities. Therefore, all students are encouraged to participate in some student activity.

Clubs to promote academic, cultural, and professional interest and growth among students include the following:

Alpha Omega	National Technical Honor Society
Art Club	N-Sights newspaper staff
Association of Child Development Technology	Phi Beta Lambda
Choir, Sojourners & Ambassadors	Phi Theta Kappa
Circle K Club	President's Council
College DECA	Refractions literary magazine staff
Drama Club	Relay for Life
El Club de Espanol	Scholar's Bowl
Epsilon Phi Nu Sorority	Sigma Kappa Delta, (English Honorary)
Fellowship of Christian Students	Skills USA
Film Club	Society of Manufacturing Engineers
Food Service Committee	Student Adults Gaining Education (S.A.G.E.)
Future Teacher Club	Student Government Association
Future Teachers of America	Student Practical Nursing Club
Health Occupations Students of America	Student Society for Medical Laboratory Technicians
Martial Arts Club	Student Society for Radiologic Technology
Microcosm Staff	Student Veterans Association
Mississippi Student Nurses Association	Trailblazers
Modern Foreign Language Club	Trillium Yearbook Staff
Natchez Literary and Cinema Celebration	Wolf Tales newspaper staff
National Organization for Associate Degree Nurses	Women's Resident Council

Wesson Campus religious organizations include: Baptist Student Union, Wesley Foundation, and the Student Christian Association. Natchez Campus religious organizations include: Christian Student Ministries.

To form a new organization or club, interested students must select a faculty advisor and with the advisor make application for a charter. The application for charter shall set forth the purpose, aims, and need for the new organization. The charter must be approved by the executive council of the Student Government Association and be signed by the President of the college before the new group shall be considered officially organized.

STUDENT SERVICES

The Division of Student Services bears the responsibility of providing those services to the students of Copiah-Lincoln Community College which are not directly related to actual classroom work. This division attempts to maintain adequate facilities and services in the areas of housing, financial aid, food services, recreational activities, social activities, health services, student activities, athletics, counseling and student participation in self-government.

STUDENT SUPPORT SERVICES - Natchez Campus

The Student Support Services Program at the Natchez Campus is designed to assist students who are first generation, low income or disabled in developing skills required to be successful from the beginning of college until graduation. The program provides opportunities for students who recognize the need to gain proficiencies in the basic areas of reading, mathematics, and English.

The objectives of the Student Support Services Program are to:

- provide the student with effective study habits;
- provide academic advising and counseling;
- provide motivational workshops to foster a more positive self-concept and help the students to attain academic, social, and personal success;
- provide cultural enrichment opportunities; and
- assist in the overall goals of increasing retention/graduation rates.

Diagnostic testing, peer tutoring, career and personal counseling, self-help modules, mini workshops, academic advising and lab services in mathematics, reading, and English/writing are available to students through their college curriculum. A tracking system is also used to monitor students' academic performance.

The Learning Center provides computer-assisted and alternative instruction in reading, English/writing, mathematics, and study skills. Services are provided by professionals, faculty and peer tutors with computer-assisted instruction, videotapes, books and other learning modules. Students also have access to the Career Center and computer lab with the latest software and Internet capabilities.

TECH PREP CAREER CENTER

The Tech Prep Career Center, located in the Counseling Center of the Henley Building, provides career and educational information leading to further education, training, and job opportunities. The Counseling Center staff, along with the Personal Development Specialist, assists with career counseling services, including assessments, career exploration, educational and occupational information, employability skills training, and transitional services. While its use may be on a referral basis, the Tech Prep Career Center is open for all students, campus staff, business and industry, and the community.

The Tech Prep Career Center serves as a continuum of the high school career centers in the Co-Lin Tech Prep Consortium and is designed to function in cooperation with other related services on the college campus.

TECHNOLOGY

The Technology Department at Copiah-Lincoln Community College provides and maintains the latest information technology for students, faculty and staff located on the Wesson and Natchez Campuses and the Simpson County Center. Major responsibilities include, but are not limited to coordinating, managing and securing all local and wide area communication systems, maintaining all faculty, staff, and student network accounts and monitoring and enforcing the Electronic Use Policy as found at www.colin.edu/internetpolicies

WORKFORCE

The Workforce Division is responsible for the awarding of **Continuing Education Units (CEUs)**. CEUs are units of measure used as a means of recording an individual's participation in non-credit classes. Units are issued after successful completion of each class. One CEU is awarded for every ten contact hours of participation in an organized, continuing education experience under responsible leadership, capable direction, and qualified instruction. Records of CEU credit are maintained in the Workforce Education Center on the Wesson Campus.

The **Workforce Education Center** offers programs and services designed to assist companies and individuals in meeting the challenges of a changing workplace. For many businesses and industries, these include developing training curriculum and specific long-range training plans; on-site customized training; industry or firm-related pre-employment training; basic skills classes; leadership and supervisory skills training; soft-skills training classes; and assistance in quality management training. Furthermore, the Workforce Education Center is staffed to provide individuals who need training or retraining with assessment, counseling, and referrals to training or jobs; pre-employment training; basic skills training and high school equivalency education; and short-term job skills training.

The **Workforce Investment Act (WIA) Student Program** provides counseling and support services for students who meet certain eligibility requirements according to policies established by the local workforce board, Southcentral Mississippi Works and the Central Mississippi Planning and Development District. This program provides career-technical skills training and basic skills preparation for eligible students in a variety of educational programs.



CO-LIN

FINANCIAL INFORMATION

EXPENSES

STUDENT CONSUMER INFORMATION

In compliance with Section 493A of the Higher Education Act of 1965 as amended, certain consumer information will be made available to any student or prospective student at Copiah-Lincoln Community College. This information will include a description of all financial aid programs plus scholarships available to students, application procedures, eligibility requirements, criteria for recipient selection, a statement of the rights and responsibilities of students, means of payments and any other financial aid information. Information will also be made available concerning cost of attendance, curricula offered, refund policy, student retention, the number and percentage of students completing programs, facilities for the disabled and other general information pertaining to Copiah-Lincoln Community College. The financial aid office will provide this information to students requesting it or help students obtain the information.

TUITION AND FEES

All fees are payable at the time of registration. All dormitory students will be required to purchase a five-day meal ticket at \$725. These meal tickets are not transferable. The right is reserved to increase any expenses as necessary.

Students may be required to move from a dormitory or may be dropped from class if fees are not paid as agreed.

\$1050.00	per semester for full-time students (12 - 19 hours)
\$107.50	per semester hour for part-time students
\$1950.00	per semester for full-time, out-of-state students
\$182.50	per hour for out-of-state, part-time students

Housing (Wesson Campus)

\$675	residence halls per semester/\$575 for Ellzey Hall
\$50	housing deposit (payable with housing application)
\$10	mailbox rental (optional)

Housing (Natchez Campus)

\$1609	Alcorn State University residence halls per semester (subject to change through ASU)
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Meals (Wesson Campus)

\$725	per semester for five-day meal plan
\$950	per semester for seven-day meal plan
\$325	per semester for commuter meals

Meals (Natchez Campus)

\$400	per semester for lunch-only meal plan (5 meals)
\$200	per semester for lunch-only meal plan (3 meals)
\$1200	per semester for students living in ASU Dorms (14 meals)

Tuition and fees are subject to change without notice.

SPECIAL FEES

- \$300 per semester for Associate Degree Nursing
- \$50 per lab for selected Career-Technical Labs
- \$50 per music course for non-music major students
- \$30 per course for online courses
- Fees for special interest classes and evening career-technical classes will be announced prior to registering for each non-academic class.
- The Associate Degree Nursing Program and many career-technical programs require students to purchase uniforms, specialized materials, and/or equipment in addition to other fees.
- Auditing fees are one-half of regular tuition per semester hour.

GRADUATION CEREMONY FEE

A graduation ceremony fee of \$40.00 is due and payable upon application for graduation for those participating in the graduation ceremony; however, for those who do not participate in the graduation ceremony there will be no charge. A late fee of \$15.00 will be assessed after the graduation application deadline.

STATEMENTS OR BILLS

A statement of account is mailed to each student at the address provided by the student in the Admissions Office, except upon special request to the Vice President of Business Affairs. Students will be responsible for seeing that their fees and expenses are paid when due and as agreed with business office personnel.

REFUND POLICY

Students who withdraw from college or drop a course without adding another are refunded tuition and room rent according to the full-time status on the following schedule:

First calendar week.....	75% of tuition
Second calendar week	50% of tuition
Third calendar week	25% of tuition
After third calendar week	No refund

Meal ticket refunds are pro-rated on the number of weeks remaining in the semester. (Semesters based on 17 weeks). Refunds are made only when a student has officially dropped a course or has officially withdrawn from school.

EXCEPTION: No refund for tuition and fees will be given to students who are accepted into programs which have a limited number of student slots and where acceptance into those slots is highly competitive. Those programs include:

- Associate Degree Nursing
- Medical Lab Technology
- Medical Radiologic Technology
- Practical Nursing
- Respiratory Care

SUMMER/CLIC SHORT TERM COURSES: No refund after the first class meeting.

FINANCIAL AID

The financial aid programs at Copiah-Lincoln Community College are funded by the college, individual donations to the college, the federal and state governments. This aid is made available to help deserving students further their education. Financial aid is divided into four major categories – scholarships, grants, loans, and work-study.

Academic promise and financial need are two basic requirements for eligibility. The availability of funds is a very important factor relative to the total number of students who receive financial aid. Aid is awarded in various amounts for the fall and spring semesters of one academic term at a time. Financial aid is not automatically renewable. All recipients of financial aid must re-apply annually.

Institutional Scholarships: All institutional scholarships are honored upon enrollment during the first semester following the recipient's high school graduation. Scholarship recipients are expected to maintain a full-time enrollment status along with a 3.0 grade point average. Withdrawal from the college terminates these scholarships. Academic scholarships are for Mississippi residents only.

Full tuition scholarships are awarded for the following:

- **Honors Scholarship** - Half Scholarship (20-24 ACT)
- **Deans' Scholarship** - Full Tuition (25 & 26 ACT)
- **Vice Presidents' Scholarship** - (27 & 28 ACT) - Full Tuition and \$500/semester Co-Lin Bookstore Voucher
- **President's Scholarship** - 29+ ACT/National Merit/Achievement - Tuition, Room, Meals, and a \$500/semester Co-Lin Bookstore Voucher
- **Valedictorian/Salutatorian Scholarship** - (\$1,000 award for the two years/\$500 per semester) - Student must have a minimum 20 ACT, and confirmation from the high school counselor is required.
- **Leadership Scholarship** - (One time awards in the amounts of \$500 or \$1,000 for the freshman year only) Scholarships will be used to reward outstanding leadership among students through their high school and/or community service activities. This process will begin after the application priority deadline.

Information is available in the Financial Aid Office regarding additional recognition and service scholarships.

Grants/Work-Study/Student Loans: CLCC participates in the Federal and State Student Aid programs, such as, Pell grant, Academic Competitiveness grant (ACG), Federal Supplemental Education Opportunity grant (FSEOG), MTAG, MESG, HELP, LEAP, Federal work-study, Federal Stafford loans and Parent Plus loans.

A complete listing of all financial aid programs available along with required applications can be found at www.colin.edu/financialaid and in the Copiah-Lincoln Community College Student Handbook. Only applicants who have been accepted for admission to the college will be considered for financial assistance.

ENDOWED SCHOLARSHIPS

Endowed scholarships are made possible by individual donations. These scholarships are presented at Awards Day which is held in the spring of each year. Applications and detailed information about each of these scholarships can be obtained from the Financial Aid Office on the Wesson campus or in the Office of Admissions on the Natchez Campus and at the Simpson County Center. Applications are available in January and February of each year.

WILLIE AND RICE AINSWORTH MEMORIAL SCHOLARSHIP – This endowed scholarship honors Ms. Willie Ainsworth and her father, Rice Ainsworth; both of Simpson County. Two scholarships will be awarded each year to two Simpson County students.

WADE ALEXANDER MEMORIAL SCHOLARSHIP – This scholarship was established by friends and family members of Wade Alexander who taught social science at Co-Lin for 26 years and was chairperson of the social science division. He was a Co-Lin graduate and was inducted into the Athletic Hall of Fame in 1992.

ELBERT AND EUGENIA ALLEN CAREER-TECHNICAL SCHOLARSHIP – This scholarship was established through the estate of the late Elbert and Eugenia Allen. The scholarship will be awarded to a career-technical student with a “C” average.

W. C. “POP” ALLEN & HENRY S. ALLEN SCHOLARSHIP – The families of Elgin K. Walley, the late William Curtis Allen, and Henry Spurgeon Allen established this scholarship in May, 1991. The scholarship recipient is to be a student who plans to attend Co-Lin both years. Selection will be made on a need for financial assistance; one who exemplifies Christian ideals and demonstrates good sportsmanship in all activities of the campus; one who maintains quality work. A preference will be given to a Lincoln County student.

ROBERT E. “BOB” ANDERSON AND BONNIE D. ANDERSON CAREER-TECHNICAL MEMORIAL SCHOLARSHIP – This scholarship, established by family and friends in memory of Mr. and Mrs. Anderson, is awarded annually to an outstanding career-technical student.

MARY LILLA ASHLEY EDUCATION FUND – This fund, established by the late Miss Mary Lilla Ashley, will be awarded to adult students from Copiah, Lawrence, and Lincoln Counties who have re-entered college to complete or further their college education to enter the teaching field.

NOEL H. ASSINK DATA PROCESSING SCHOLARSHIP – This scholarship was established by the late Mr. Noel Assink, former instructor for data processing at Co-Lin. This scholarship will be awarded to a data processing major.

ASSOCIATE DEGREE NURSING STUDENT SPONSORED SCHOLARSHIP – This scholarship was established by the A.D.N. class of 1997 and 1998 for a student in

the Associate Degree Nursing program who has a financial need.

BATEMAN CREATIVE WRITING AWARD – This scholarship for outstanding creative writing students was established by Mr. and Mrs. James A. Bateman of Hazlehurst.

GENE AND SUSIE BATES SCHOLARSHIP – This scholarship was established in the spring of 1995 by Mr. Bates, long-time Board of Trustee member, and Mrs. Bates, to be awarded to a student from the Natchez Children's Home who has selected to attend either the Wesson or Natchez Campus or to another worthy student in the district.

BEALL FAMILY SCHOLARSHIP – Mr. and Mrs. Sam "Buddy" Beall of Wesson established this scholarship to assist a worthy student at Copiah-Lincoln Community College. The scholarship will be awarded to a freshman who has a Wesson home address, to be used to attend Copiah-Lincoln Community College for the sophomore year.

BELLSOUTH SCHOLARSHIP – BellSouth Telecommunications, Inc. established this scholarship with a grant to Co-Lin. The scholarship is to assist deserving young men and women who are pursuing a degree in education or business at Co-Lin.

USAF MAJOR THOMAS WARING "BUDDY" BENNETT, JR., MIA SCHOLARSHIP – This scholarship is awarded by the parents of United States Air Force Major Thomas Waring "Buddy" Bennett, Jr. who is "missing in action" in Vietnam since 1972. The recipient of this scholarship must be an Adams County resident, and must attend the Natchez Campus of Copiah-Lincoln Community College.

THE LEE WILL AND MARY LOYCE BERRY SCHOLARSHIP FUND – This scholarship was established by Kathy Berry Dugas to honor her parents. The scholarship recipient(s) shall be a deserving student(s) who wish(es) to attend Copiah-Lincoln Community College, from Copiah County, Mississippi, on the basis of leadership, academic achievement and financial need.

GLOVER MAE BOARDEN BOOK SCHOLARSHIP – This scholarship was established in 2006 by James Ewing and Margaret Ewing Thomas. The scholarship is designated to go to a student who is a descendent of Glover Mae Boarden and who has a demonstrated financial need.

SUZANNE BOYD MEMORIAL TROPHY SCHOLARSHIP – During the session 1940-41, American Consul General and Colonel John H. Boyd of Wesson, Mississippi, and Nice, France, established this scholarship.

ANN D. BRADBERRY SCHOLARSHIP – The Ann D. Bradberry Scholarship was established in 1991 in memory of Mrs. Bradberry. The scholarship is designated to go to an outstanding Trailblazer whose character and leadership exemplifies the spirit of a Co-Lin Trailblazer. Criteria for selection of the recipient include maintaining a 2.5 or better grade point average and being from a supporting county in the Co-Lin district.

MAZARY E. BREWER MEMORIAL SCHOLARSHIP – This scholarship was established in 2004 in memory of Mazary Brewer by his widow, Eldanet Brewer Brown. Mr. Brewer was a native of Mendenhall, MS. and his wishes were to give something back to his community and school. The recipient of this award must be a graduate of Mendenhall High School planning to attend Copiah-Lincoln Community College's Simpson County Center.

BROOKHAVEN LION'S CLUB SCHOLARSHIP – This scholarship was established by the Brookhaven Lion's Club in 2000. It will be awarded annually to a returning sophomore from Lincoln County with a 2.0 GPA or better.

ADA ROGERS BRUMFIELD MEMORIAL SCHOLARSHIP – This fund was established by the Brumfield family. This scholarship is awarded annually to a returning sophomore in the Associate Degree Nursing Program from Lincoln County.

DR. ROBERT BENNIE CHANNELL MEMORIAL SCHOLARSHIP – This endowed scholarship was funded by a gift from the estate of Dr. Robert Bennie Channell. Dr. Channell, a resident of Hazlehurst, died in 2001. He was a 1943 graduate of Copiah-Lincoln, earned his master's degree from Mississippi State and earned a doctorate degree from Duke University. He taught at Mississippi State, Mississippi Gulf Coast Research Laboratory and Vanderbilt University. He was a well-known lecturer and speaker and served as director of Harvard University Herbarium. He was a botanist and a specialist on the plant trillium, one species of which bears his name. This scholarship will be awarded to a deserving Copiah-Lincoln student majoring in one of the sciences.

C. C. CLARK MEMORIAL SCHOLARSHIP – The C. C. Clark Memorial Scholarship was established in 1984 by the college's Board of Trustees and by family and friends of the late Mr. Clark. Mr. Clark was a member of the Board of Trustees of Copiah-Lincoln for 23 years. The recipient must be planning to return to Copiah-Lincoln for his/her sophomore year. Preference will be given to a Lincoln County student.

COLETTE SCHOLARSHIP – This scholarship was established by former Colettes during their reunion in 2000. It will go to a deserving, returning sophomore Colette in the Co-Lin district.

COPIAH-LINCOLN COMMUNITY COLLEGE FOUNDATION/NATCHEZ CAMPUS SCHOLARSHIP – These scholarships were established to assist well-deserving, sophomore-level students who have maintained a 3.20 GPA. Monies to fund these Natchez Campus scholarships are generated by the annual Co-Lin Foundation Natchez Golf Classic.

COPIAH-LINCOLN EDUCATORS' FEDERAL CREDIT UNION ENDOWED SCHOLARSHIP – This scholarship was established in 2007. Recipient selection is based on recommendations from the Copiah-Lincoln Educators' Federal Credit Union Board of Directors. The recipient must be a member of the Credit Union or the child of a Credit Union member in good standing, be a full-time student at Co-Lin, and have a demonstrated

financial need. The student must have a minimum cumulative 2.5 GPA and submit two letters of recommendation.

COPIAH-LINCOLN LAWRENCE FIFTY PLUS CLUB SCHOLARSHIP –

This scholarship is to be awarded annually to a second semester freshman enrolled in the professional food service program.

JASON COUNTS MEMORIAL SCHOLARSHIP –

The scholarship was established by Margie Lowery and Pat and Celeste Lowery. It will be awarded to a deserving music student and selected by the faculty of the music department.

KEITH DANIELS MEMORIAL SCHOLARSHIP –

This scholarship has been established by Dr. Ken Walley and other friends and family. The scholarship will go to an in-district sophomore athlete showing financial need.

ANNETTE WEST DONNAN MEMORIAL SCHOLARSHIP –

This scholarship was established in memory of Dr. Annette West Donnan. The scholarship is supported by donations from school, church and other community members interested in furthering education in Adams County, Mississippi and is awarded to a deserving student at the Natchez Campus.

LAURA FULLER DUKE MEMORIAL SCHOLARSHIP –

This scholarship was established by friends and family of Laura Fuller Duke. She was a 1997 Co-Lin honors graduate from Lawrence County.

BEATRICE AND CECIL FARMER MEMORIAL SCHOLARSHIP –

Scholarship applicants must be a graduate of Simpson County Academy, have a B average, be of good character, and plan to be a full-time student at Copiah-Lincoln Community College.

HAMMONS FAMILY SCHOLARSHIP –

The recipient must be a full-time student and a rising sophomore enrolled at the Wesson campus. The recipient must have at least a 3.2 grade point average in his/her major field of study. Preference will be given to but not limited to students from Copiah County, Mississippi.

REVEREND M. L. DOUGLAS MEMORIAL SCHOLARSHIP –

Criteria for selection includes a need for financial assistance; a student who exemplifies high Christian ideals; one who shows care and concern for others; one who is active in campus life and who has maintained at least a 2.0 grade point average.

RUSSELL ELLZEY MEMORIAL SCHOLARSHIP –

This scholarship was established in 1974 by Mr. and Mrs. J. C. Redd in honor of Mr. Russell Ellzey, the first president of Copiah-Lincoln.

J. M. EWING MEMORIAL SCHOLARSHIP –

In the fall of 1973, the late Mr. J. C. Redd of Jackson, Mississippi, a Copiah-Lincoln Community College alumnus, established

the J. M. Ewing Memorial Scholarship in honor of Dr. J. M. Ewing, the second president of Copiah-Lincoln.

MAGGIE FLOWERS EWING SCHOLARSHIP—The scholarship will be awarded to a deserving incoming freshman who is a vocal major. Selection will be made from recommendations from the college's music faculty. Mrs. Ewing, who was Copiah-Lincoln's first lady from 1932 until 1956, came to Co-Lin in 1922 as a music faculty member and is remembered for her outstanding vocal students and groups and for leading school spirit.

F. M. FORTENBERRY SCHOLARSHIP – Francis Marion Fortenberry served Copiah-Lincoln in many capacities from 1939-1968. He was president of Co-Lin from 1956-1968 and resigned this position to become director of the Division of Community/Junior Colleges in the Mississippi State Department of Education.

NONA G. FORTENBERRY SCHOLARSHIP – Criteria for the selection of the recipient shall be a student of sophomore standing on the Wesson Campus who lives within the Copiah-Lincoln District; be enrolled in a Business Technology Program (secretarial); have a minimum 3.0 (B) grade-point average; and displays qualities of leadership, integrity, and dependability.

B. R. AND FRANCES B. FRAZIER SCHOLARSHIP – Mr. and Mrs. B. R. Frazier established this scholarship to assist a young Mississippi Baptist freshman student.

LESTER R. (RANDY) FURR, JR. MEMORIAL BAND SCHOLARSHIP—Randy Furr, a 1970 graduate of Co-Lin, was an active member of the band for four years (two of the years as a high school student). Because of Randy's interest in the band program at Copiah-Lincoln, his family and friends established this endowed scholarship in his memory.

DR. HOWELL AND CANDACE GARNER ENDOWED SCHOLARSHIP – This scholarship was established in 2008 by the faculty and staff of Copiah-Lincoln Community College in honor of Dr. and Mrs. Garner. The award will rotate annually among the three Copiah-Lincoln campuses. Criteria for student selection include full-time student status, a returning sophomore, a minimum of 3.0 GPA, good character, and high moral standards.

LUTHER GARRETT MEMORIAL SCHOLARSHIP – This scholarship has been established by the friends of Luther Garrett, a graduate of Copiah-Lincoln and a former Director of Vocational-Technical Education at Copiah-Lincoln from 1962-1968.

DORIS BALL GREEN MUSIC SCHOLARSHIP – This scholarship is currently being established. Mrs. Green was the first ever Miss Co-Lin and dedicated her professional life to music education in south Mississippi. Preference is given to students in the Co-Lin district. The scholarship will be awarded to sophomore music majors who show promise in music, and preferably to one who shows a financial need.

JODIE KYZAR GREER GEORGE SCHOLARSHIP – The scholarship will go annually to a deserving student from either Lincoln or Lawrence Counties. Financial

need will be a priority. The recipient should maintain a reputable grade point average. Mrs. George was a retired educator and a past president of the Copiah-Lincoln Alumni Association.

LURA M., LARRY, AND DALE GREER MAJOR DONOR ENDOWED SCHOLARSHIP – This scholarship is to be awarded annually to a resident of Copiah County who is a returning sophomore at Copiah-Lincoln. The recipient must be a mathematics, physical or biological science curriculum major and have maintained a minimum cumulative 3.5 grade point average during his/her freshman year of study.

DEAN JONES GIBSON MEMORIAL SCHOLARSHIP – Mrs. Gibson was a long-time English instructor at Copiah-Lincoln Community College, Natchez Campus. This scholarship will be awarded annually to an outstanding returning Natchez Campus sophomore student who shows academic promise and is not receiving other aid to cover total school tuition and book costs. Preference will be given to a student majoring in English or the humanities.

JULIA GUESS MUSIC SCHOLARSHIP – The scholarship will be awarded annually to a freshman piano or voice major who plans to return to Co-Lin for his/her sophomore year. Basis for selection shall be performance and ability in music, need, academic achievement, and a desire to succeed.

HENRY CAMERON HADSKEY AND MARY LINDSAY LEHMANN HADSKEY SCHOLARSHIP FUND – This scholarship was established in 2008 by family members in the name of the grandparents of Dr. Ronnie Nettles, President of the College. Henry and Mary had six children, all of which attended Copiah-Lincoln Junior College. The scholarship will help provide an education for full-time students from Franklin and Jefferson counties.

THE ANNIE LEE HARDISON MEMORIAL NURSING SCHOLARSHIP – This scholarship is to assist a deserving first year nursing student from Lawrence County. The scholarship was established to memorialize Mrs. Annie Lee Hardison, mother of Asa Hardison, member of the Foundation board of directors, and grandmother of Co-Lin faculty member Casey Hardison-Peavey.

CORDELIA HARVEY MEMORIAL SCHOLARSHIP – This scholarship will be awarded to any student in the Co-Lin district majoring in lab tech, pre-nursing, or pre-med (health sciences) that shows the greatest need.

W. S. HENLEY MEMORIAL SCHOLARSHIP – This scholarship has been established by the former Merchant and Planters Bank (now Trustmark) of Hazlehurst, the Board of Trustees of Copiah-Lincoln, and friends of Mr. Henley. Mr. Henley served on the Board of Trustees from 1924 until his death in October 1974. From 1934 to July 1974, he served as Chairman of the Board of Trustees.

HODGES FAMILY SCHOLARSHIP – The Hodges family established a scholarship

in the spring of 1991 in appreciation of their parents' role in helping establish Copiah-Lincoln Agricultural High School. There were seven of the Hodges children, F. B., Lucien, Graham, Frances, Jimmy, Lucille and Jessie Anna, all of whom were graduates of the high school or of the college. The scholarship will be awarded annually to an outstanding creative writing student on the Wesson campus.

MR. AND MRS. K.R. HODGES SCHOLARSHIP – The scholarship shall be awarded annually to one or more qualified candidates to support their attendance at Copiah-Lincoln Community College or any college or university of their choice, for study leading toward a medical degree. The annual amount awarded to any one student shall not exceed \$500.00. The basis of selection shall be: financial need, enrollment in a medical curriculum, and a minimum 3.0 grade point average. The recipient must also show outstanding character and a desire to better himself or herself.

ROBERT K. HOWARD MEMORIAL SCHOLARSHIP – This scholarship was established in 1996 in memory of Robert K. Howard, a 1993 graduate of the practical nursing program. The scholarship is awarded to a student in the practical nursing program who has worked in a health-related job and who demonstrates a financial need.

ILR SCHOLARSHIP – This is a general scholarship established by the Institute for Learning in Retirement. The scholarship will be awarded to an in-district returning sophomore with a 3.0 average. Preference will be given to grandchildren of ILR members.

TOM EARL AND RUBY HOGG JAMES SCHOLARSHIP – The Tom Earl and Ruby Hogg James Scholarship was endowed with a bequest from Mrs. James through her nephew, Claude A. Walker of Laurel. The scholarship will be awarded to deserving students from the Copiah County area.

DARLENE JOHNSON MEMORIAL SCHOLARSHIP – The Co-Lin Trailblazers have established this scholarship in memory of Nancy Darlene Johnson. The scholarship will be awarded each year to a sophomore Trailblazer who has, in the opinion of fellow Trailblazers and advisors, represented Copiah-Lincoln in an outstanding manner, exemplifying the spirit of a Trailblazer.

JOHN “JACK” JOHNSON SCHOLARSHIP – Established in 1995 by friends of Jack Johnson, who worked at Co-Lin for over 45 years. The scholarship will be awarded to a deserving minority student.

DONALD AND SARAH JOHNSON SCHOLARSHIP – The Donald and Sarah Johnson Scholarship was established in 1988 to help young people who attend Copiah-Lincoln to develop their talents for a more productive and enjoyable life. The scholarship will be awarded each year to a returning sophomore who is planning to major in the field of engineering, pre-pharmacy, pre-dental, pre-medicine, or teacher-education with emphasis in science or mathematics.

THELMA HEMPHILL JONES SCHOLARSHIP – This scholarship has been established by Mrs. Thelma Jones in memory of her husband, the late Reverend Doctor Otis Jones. Preference for this scholarship will be given to a student pursuing religious training.

TOM AND DORIS KELLY SCHOLARSHIP – The Tom and Doris Kelly Scholarship was set up by the Kelly family in appreciation of what Co-Lin has meant to them. The interest from the principal of the scholarship will be awarded annually to a worthy academic student.

WAYNE KING MEMORIAL SCHOLARSHIP – This scholarship was established in 1999 in memory of Wayne King by his friends and family. Wayne was an avid outdoorsman and craftsman from Brookhaven who benefited from the Vo-Tech program at Copiah-Lincoln Community College. It will be awarded to a Lincoln County career-technical student who shows financial need.

PERIPATETIC CLUB SCHOLARSHIP – This scholarship was established in 2006. The gift from the final assets of the club established an endowed scholarship in the name of the Peripatetic Club. The club was a women's organization that existed in Brookhaven from 1905 until 1995.

DR. PHYLLIS H. LANIER MEMORIAL SCIENCE SCHOLARSHIP – This scholarship was established in November 2000 by friends and faculty members. Dr. Lanier taught chemistry at Co-Lin from 1963 until 2001 and served as chairperson of the science division. The scholarship will be awarded to a sophomore with a 3.0 GPA or better and must be an allied health or science teacher education major or pre-professional.

JAMES M. LEWIS SCHOLARSHIP – James M. Lewis, principal of Co-Lin High School from 1948 to 1968 and registrar of Co-Lin Junior College from 1963 to 1977, is honored by this scholarship. The scholarship recipient must be an incoming freshman on the Wesson Campus.

JAMES ROBERT "JIM" LOWERY MEMORIAL SCHOLARSHIP – This scholarship was established in 1980 by the members of the 1978 Copiah-Lincoln High School Senior Class, his family and friends. This scholarship is awarded each year to a Wesson High School graduate who plans to attend Copiah-Lincoln Community College.

MICHAEL G. LUSK, SR. PRE-ENGINEERING SCHOLARSHIP – Michael G. Lusk, Sr. of Wesson and Houston, Texas, established this scholarship in the spring of 1991. The scholarship will be awarded to a deserving pre-engineering student.

H.F. McCARTY, JR. ENDOWED SCHOLARSHIP – This scholarship was established in 1999 by the Hyman F. McCarty, Jr. family to provide financial assistance for one or more students at Copiah-Lincoln Community College. This scholarship will be awarded to a student who is a resident of Simpson County and has demonstrated financial need. The recipient must be a student who is graduating in the top 10% of his/her high school class or is renewable to a sophomore college student who has maintained a 3.5

grade point average or better.

F. KENNETH MCCALIP MEMORIAL SCHOLARSHIP – This scholarship honors the memory of Kenneth McCalip, the deceased husband of Gwen McCalip, Director of Admissions and Records at the Natchez Campus. The recipient must be a sophomore on the Natchez Campus with a minimum GPA of 3.2.

JOHN MATTHEW McCLELLAND MEMORIAL SCHOLARSHIP – This scholarship was established by Antoinette McClelland in memory of her son. The scholarship is awarded to a full-time student on the Wesson Campus. The student must be a graduate of Wesson Attendance Center, have a minimum 3.0 GPA, and have financial need. Preference is given to a student-athlete.

SHERRY W. McDONALD MEMORIAL SCHOLARSHIP – This scholarship was established in memory of Mrs. Sherry W. McDonald, a member of the Co-Lin/Natchez faculty at the time of her death. The scholarship is funded by donations from school, church, and other community members interested in furthering education in Adams County, Mississippi.

CHARLES W. “BILLY” McGEHEE SCHOLARSHIP – A 1960 Co-Lin graduate, Mr. McGehee is currently chairman of the Board of Croft Metals, Inc. in McComb. This scholarship is for an entering freshman from Franklin County seeking an associate degree.

JOHN WILLIAM “BILL” McGUIRE, SR. SCHOLARSHIP – The John William “Bill” McGuire, Sr. Scholarship was established in the spring of 1997 in memory of Mr. McGuire by his family. The scholarship will be awarded to a returning sophomore student at Co-Lin who resides in the Co-Lin district. The basis of selection will be: financial need, a 3.0 grade point average, and completion of at least eight (8) hours of laboratory science (not to include general biology) by the end of the freshman year.

TIMOTHY CUNNINGHAM MCNULTY MEMORIAL SCHOLARSHIP – This scholarship was established in 2007 in memory of Timothy McNulty, a Franklin County native and Co-Lin graduate. The recipient of this award must be a graduate of Franklin County High School and an incoming freshman at Co-Lin’s Wesson Campus. Preference will be given to a football player meeting the above criteria.

DR. DEWEY METTS SCHOLARSHIP – This scholarship was established by Dr. Metts in 1992. Dr. Metts, an assistant professor in the University of Mississippi school of Dentistry, is a member of Co-Lin’s Athletic Hall of Fame and was elected Alumnus of the Year in 1997. Dr. Metts passed away in 2005. This scholarship is awarded to an interior lineman on the Co-Lin football team.

MISSISSIPPI MEDIA PROFESSIONALS SCHOLARSHIP – This scholarship was established in 1996 for a sophomore student who is a media major (journalism, communications, public relations, etc.) and who shows promise in his or her field.

HATTIE LOU MONTGOMERY MIDDLETON SCHOLARSHIP – The Hattie Lou Montgomery Middleton Scholarship has been established by her family. The scholarship will be awarded to a second year student, preferably from Copiah County, who is planning to enter the field of education.

GRAYDON L. AND HELEN E. MULLEN MEMORIAL SCHOLARSHIP – The family and friends of Graydon L. and Helen E. Mullen have established this scholarship in memory of Mr. Mullen, who served as Co-Lin business manager from 1946 until his untimely death in 1966, and Mrs. Mullen, who served in many capacities from 1946-1994.

MALCOLM NESMITH MEMORIAL SCHOLARSHIP – This scholarship was established by the family and friends of Malcolm Nesmith, Copiah-Lincoln Community College head football coach at the time of his death. This award is reserved for an outstanding sophomore football player.

IDA B. OLSON NURSING SCHOLARSHIP – This scholarship has been established on Copiah-Lincoln Community College's Wesson Campus by Mr. and Mrs. Frank Pitts. The scholarship will be awarded annually to a student in Co-Lin's practical nursing program who has financial need and who has demonstrated hard work, kindness and patience while working and caring for patients in the clinical phase of the program. The recipient will have shown that the patient is the most important one to be cared for.

FRANK AND EVELYN OSWALT SCHOLARSHIP – This scholarship was established by the late Mr. and Mrs. Frank Oswalt. The Oswalts were long-time supporters of Copiah-Lincoln. Mrs. Oswalt, a retired librarian, had the library named in her honor. Mr. Oswalt was also a former employee of the college.

KEN AND RUTH PATTERSON SCHOLARSHIP – The late Mr. and Mrs. Ken Patterson, who were life-long residents of Wesson, Mississippi, established the Ken and Ruth Patterson Scholarship, to assist some worthy young person at Copiah-Lincoln Community College.

DR. JOEY H. PAUL MEMORIAL SCHOLARSHIP – A scholarship in memory of Joey H. Paul, a long-time Copiah-Lincoln Community College Computer Science and Mathematics instructor, is awarded annually to a Mathematics or Computer Science sophomore student enrolled full-time at the Natchez Campus with 28 credit hours scheduled to be earned by the fall semester of the sophomore year. The recipient(s) will not be eligible to hold a second academic scholarship for the same time period.

DR. REX R. PEARCE MEMORIAL SCHOLARSHIP – A scholarship was established in 1991 in memory of Dr. Rex Pearce by Mrs. Jodie Kyzar Greer George of Jackson and her sister, Mrs. Nina Kyzar Wallace of Jayess, and by other friends, former students, and family members. The scholarship will be awarded annually to a freshman social science major who has excelled, who plans to enter the teaching field and who plans to return to Co-Lin for the sophomore year.

HARDY PERRITT AWARD FOR EXCELLENCE IN WRITING – The family of the late Dr. Henry Hardy Perritt of Whitehouse, Texas, has established this scholarship in his memory. The scholarship will go each year preferably to a sophomore who has demonstrated excellence in writing and who plans to continue his/her education.

THE L. FRANK PITTS SCHOLARS FUND – This endowed scholarship fund was established by Mr. L. Frank Pitts of Dallas, Texas, to provide full tuition/fees scholarships to deserving students at Copiah-Lincoln. In order to be eligible for the award, the student must have a minimum ACT score of 25, be a resident of one of the seven counties within the Co-Lin service area, be a student on the Wesson Campus, and have a cumulative 3.0 grade point average with all course work completed at Copiah-Lincoln Community College, Wesson, Mississippi.

MARTHA AND FRANK PITTS SCHOLARSHIP – This scholarship was established by Mr. and Mrs. Frank Pitts of Dallas, Texas, to assist a worthy practical nursing student each year. Mr. and Mrs. Pitts are alumni of Copiah-Lincoln. Because of the late Mrs. Pitts' desire to be a nurse, this scholarship was established to be awarded to a practical nursing student.

REX POPPLEWELL SCHOLARSHIP – This scholarship was established by Mr. Popplewell for a student entering the two-year machine shop program who needs financial assistance. Should there be no request from such, the award may go to a student wishing to graduate from an automotive technology or welding program. The Scholarship Selection Committee of the college will choose the recipient annually.

MILDRED NEWMAN POWE SCHOLARSHIP – This scholarship was established by Mrs. Gaye Powe Platt to honor the memory of her mother, Mrs. Mildred Newman Powe.

RUSSELL RAY LEADERSHIP ENDOWMENT – This scholarship was established in 2002 by the Co-Lin Trailblazers and the Eta Omega Chapter of Phi Theta Kappa. It is to be awarded to a freshman for their sophomore year. The recipient must be a member of the Trailblazer recruitment team and Phi Theta Kappa.

E. A. REDD MEMORIAL SCHOLARSHIP – This scholarship is in memory of E. A. Redd, a long-time Board of Trustees member from Adams County. The scholarship will be awarded annually to a technical or career student enrolled full time at the Natchez Campus. Career or technical students who have maintained a 3.0 G.P.A. and who are active in campus activities will be eligible for this award. The recipient(s) will not be eligible to hold a second academic scholarship for the same time period.

TARA REYNOLDS MEMORIAL SCHOLARSHIP – This scholarship was established in memory of Tara Elizabeth Reynolds. The scholarship will be awarded annually to a graduating sophomore from Co-Lin with a 3.0 or better grade point average who is a Mississippi resident, is pursuing a bachelor of science in nursing degree, and has completed all the pre-nursing degree requirements at the time of graduation from Co-Lin.

The recipient must show proof of acceptance into a school of nursing before the funds are sent to the institution. The funds for this award will be divided equally between the two semesters of the recipient's junior year.

ALTON AND JEAN RICKS SCHOLARSHIP – This scholarship was established in 1992 in honor of Alton and Jean Ricks by their friends and family. The scholarship will be awarded annually to an education major from Copiah County, with preference given to a graduate from Wesson High School.

JOHN E. RUSSELL MEMORIAL SCHOLARSHIP – This scholarship was established in the fall of 1996 by former students of John Russell, a former choral director at the college. The scholarship is for a student enrolled in music courses and who is active in choral/music activities.

JESSE W. SANDIFER MEMORIAL SCHOLARSHIP – The will of the late Jesse W. Sandifer established this scholarship in 1988. Mr. Sandifer was retired from Copiah-Lincoln's physical plant staff where he had been a long-time dedicated employee.

J. EDGAR SIMMONS, JR. SCHOLARSHIP – This scholarship was established by Mr. and Mrs. Mayes McGehee in memory of her brother, Joseph Edgar Simmons, Jr., and his wife, Kathleen Floyd Simmons. This scholarship will be awarded to a returning sophomore student who has demonstrated a desire to excel in English or creative writing.

DONALD ASHLEY "CHICK" SMITH MEMORIAL SCHOLARSHIP – The family and friends of Donald Ashley "Chick" Smith, who at the time of his accidental death in October, 1979, was a sophomore student at Copiah-Lincoln Community College, established this scholarship.

LEXIE B. SMITH MEMORIAL SCHOLARSHIP – This scholarship was established by Mr. and Mrs. Harold H. Harris in memory of her sister, Lexie B. Smith. Miss Smith graduated from Copiah-Lincoln in 1938.

WILLIE H. SMITH SCHOLARSHIP – Mrs. Willie H. Smith of Brookhaven established this scholarship for a student majoring in the field of science and who is planning to return to Copiah-Lincoln Community College for the sophomore year (preferably from Lincoln County).

STATE BANK SCHOLARSHIP – State Bank and Trust Company of Brookhaven established this scholarship in the fall of 1995 to assist worthy Lincoln County students. High school seniors may apply to Co-Lin's financial aid for consideration. Two scholarships are given annually.

THE CO-LIN STATE FARM ENDOWMENT – Area State Farm Insurance agents and associates established this scholarship. The endowment is designed to award student scholarships and support faculty development. The first scholarships were awarded in the fall of 2004.

LULASTEVENSMEMORIALSCHOLARSHIP – This scholarship was established by the Copiah-Lincoln Alumni Association and friends in memory of Miss Lula Stevens, Dean of Women at Copiah-Lincoln for forty years.

DR. JAMES H. STRIBLING MEMORIAL SCHOLARSHIP – This fund was established to honor Dr. Jim Stribling of Brookhaven. He served on Co-Lin's Board of Trustees from 1967 until his death in 2001 and was board chairman from 1974 until 2001. The scholarship is to be awarded to a deserving student who demonstrates financial need.

TAYLOR PRESIDENTIAL SCHOLARSHIP – This scholarship was established by Fred and Jewett Taylor of Oxford, Mississippi as a prestigious \$5,000 annual scholarship to be selected annually by the College President with the assistance of two committees. The first committee reviews application materials and forwards recommendations to a second committee which interviews the top applicants. The scholarship is funded through a \$1 million endowment given by Mrs. Jewett Taylor in 2003.

JAMES C. AND NEVA B. THAMES MEMORIAL SCHOLARSHIP – This scholarship was established in 1987 by the children and grandchildren of the late Mr. and Mrs. James C. Thames. This scholarship will be awarded each year to a returning sophomore who is planning to major in the field of engineering, pre-medicine, law, or teacher education with emphasis in science or mathematics. In addition, the student must be a resident of the State of Mississippi with preference given to a Copiah-Lincoln Community College District resident.

LENA W. AND FRED E. THOMPSON SCHOLARSHIP – This scholarship was established in the summer of 1996 in memory of long-time instructor Mrs. Lena Wood Thompson by Mr. Thompson, whose career spanned 36 years as instructor of accounting, business division chairperson, and in other positions, including manager of the college bookstore. The scholarship will be awarded annually to either a music, mathematics, or accounting major.

E. A. "BEBY" TURNAGE MEMORIAL SCHOLARSHIP – This scholarship fund was established in July, 1984, in memory of the late General E. A. "Beby" Turnage by the Lawrence County Chamber of Commerce, the citizens of Lawrence County and General Turnage's friends from the State of Mississippi and the nation. This scholarship will be awarded with preference to Lawrence County students.

ARLEE W. WALKER PRE-PROFESSIONAL SCIENCE MEMORIAL SCHOLARSHIP – This scholarship was established in the fall of 1980 by Dr. Phyllis Lanier, Chairperson of Copiah-Lincoln Community College's Science Division. The scholarship will be awarded to a sophomore pre-professional science major.

BURLIAN O'NEAL WALKER COMMUNICATIONS SCHOLARSHIP – This scholarship was established in 2002. Walker served as an administrator at Copiah-Lincoln from 1967 to his retirement in 1999 as executive director of the Foundation, public relations, and alumni affairs at various times. This general scholarship will be awarded annually to a graduating sophomore who is a broadcast, public relations, or journalism

major planning to enter The University of Southern Mississippi the following semester. Criteria for selection includes a 3.0 or better grade point average, a desire to succeed, and one who shows potential in his or her chosen field.

NOAH “CAP” WALLACE FAMILY SCHOLARSHIP - This scholarship was established by the children of Noah “Cap” and Lona Bufkin Wallace in memory of their parents. Noah “Cap” Wallace was a long-time employee of Co-Lin, beginning in the 1930’s and continuing through the 1940’s. The scholarship is awarded to a Wesson area student who graduated from Wesson Attendance Center, minimum GPA of 2.5, demonstrated leadership qualities demonstrated through extra curricular activities.

EVA ALLEN WALLEY SCHOLARSHIP – This scholarship was established by Dr. Kenneth Walley in honor of his mother. The scholarship is awarded to a full-time student on the Wesson Campus who is pursuing a degree in education.

LAURAZELLA WEEMS MEMORIAL SCHOLARSHIP FUND – This scholarship honors Miss Laura Zella Weems, who taught psychology at Co-Lin for 24 years, retiring in 1974. The fund is setup to provide financial assistance to an incoming freshman with a 2.5 cumulative grade point average and a minimum ACT score of 18.

ZELLE WEEMS FTA SCHOLARSHIP – The Future Teachers Association of Copiah-Lincoln Community College has established this scholarship in honor of Miss Zelle Weems, who was the FTA advisor for many years.

JOHNNIE E. AND PAULINE H. WELLS SCHOLARSHIP – The family of Johnnie E. Wells and Pauline H. Wells has established this scholarship in her honor and in memory of Mr. Wells. The scholarship is established to encourage young people to pursue their academic or career-technical endeavors. The recipient must be an academic or career-technical student from either Copiah or Lincoln Counties. Financial need should be given some consideration, but primarily the recipient should be based upon assessed potential for continued academic or vo-tech career success after Co-Lin.

NIGEL WENTWORTH MEMORIAL SCHOLARSHIP – This scholarship was established in 2008 by the parents of Nigel Wentworth in his memory. The scholarship is designated for a student who is a graduate of Franklin County High School and who is enrolled full-time at Copiah-Lincoln, Wesson Campus.

J. J. WESSON MEMORIAL SCHOLARSHIP – The family of J. J. Wesson, Saltillo, Mississippi, has established this scholarship in memory of Mr. Wesson, who was registrar at Copiah-Lincoln Community College from 1946 to 1953.

CALVIN WHITE MEMORIAL SCHOLARSHIP – This scholarship was established in memory of devoted Co-Lin fan, Calvin White, upon his death following a Co-Lin basketball game. The scholarship will be awarded annually to a Colette or a cheerleader as chosen by the Scholarship Selection Committee of the college.

DENNIS WHITE MEMORIAL SCHOLARSHIP—This scholarship was established in 2006 in memory of Dennis Ray White of Wesson, MS. White was a volunteer with the Copiah-Lincoln baseball and football programs for 13 years. White, 58, died of cancer in December 2005. The scholarship recipient must be an entering freshman at Co-Lin and a graduate of Wesson Attendance Center. He/she must have demonstrated leadership skills, have been involved in extra-curricular activities, and must have achieved academic excellence while in high school. The recipient must also exhibit Christian character. The recipient shall be selected by a committee of faculty, staff, and administration of Wesson Attendance Center.

N. B. AND CATHERINE WHITE MEMORIAL SCHOLARSHIP – This scholarship has been established for a Wesson High School senior to be used at Copiah-Lincoln Community College. The basis of selection will include that a student must have attended Wesson Elementary and High Schools for at least eight years, and must be planning to attend Copiah-Lincoln. The recipient will also be selected on scholarship, participation in high school activities, and need.

JOHN VERNON AND ALLYENE PITTS WILLIAMS MEMORIAL SCHOLARSHIP – This scholarship has been established by Ann Williams in memory of her parents, Mr. and Mrs. John Vernon Williams. This scholarship is to be awarded on an annual basis to a sophomore student who is a graduate of Wesson High School or its successor, who plans to major in Elementary Education for some related teacher education field when an Elementary Education major is not available.

LAURA COGHLAN WILLIAMS RADIOGRAPHY SCHOLARSHIP – The radiography students of 1991-92 and 1992-93 established the Laura Coghlan Williams Radiography Scholarship. Selection is to be made by the medical radiologic technology selection committee. The recipient must be a second year student who has successfully completed all first year courses in the curriculum and who has a 2.5 or better grade point average. Selection will also be based upon need and performance.

SIDNEY WAYNE WILLIAMS MEMORIAL SCHOLARSHIP – This scholarship was established by Mrs. Wayne Williams in memory of her son, Sidney Wayne Williams. This scholarship shall be awarded to a Lincoln County student majoring in auto mechanics.

VIRGIL D. YOUNGBLOOD SCHOLARSHIP—This scholarship was established by Mr. Virgil D. Youngblood in his will. Mr. Youngblood was one of the Wesson businessmen who was a primary leader in the movement to establish a joint agricultural high school supported by Copiah and Lincoln counties to be located in the town of Wesson.

GENERAL SCHOLARSHIPS

THE BOYNE FOUNDATION SCHOLARSHIP(S) – These scholarships are provided annually for Co-Lin Nursing and Respiratory Care Programs on the Natchez Campus. Scholarships are awarded each year based on availability of funds.

ARTHUR BOYTE MEMORIAL SCHOLARSHIP – The family of Arthur Boyte, a

former student and outstanding baseball player at Copiah-Lincoln Community College, has established this scholarship. The basis of selection will be need, good character, spiritual influence, and a desire to serve fellow students. The scholarship is preferably for a Franklin County baseball player.

COPIAH BANK SCHOLARSHIP – This scholarship is provided annually by Copiah Bank. Recipients of the scholarship must be a resident of Copiah County, a full-time, entering freshman, majoring in business with preference given to a finance major, cumulative 3.0 GPA.

COPIAH-LINCOLN EDUCATORS ASSOCIATION SCHOLARSHIP – This scholarship was established in February, 1988, by the Copiah-Lincoln Educators Association (CLEA) to assist a returning sophomore.

COPIAH-LINCOLN/SOUTHWEST MISSISSIPPI COMMUNITY COLLEGES' REALTOR SCHOLARSHIP – The Co-Lin/Southwest Realtor Scholarship is established and sponsored by the Southwest Mississippi Board of Realtors. The recipients of this scholarship must be a resident of the districts of these community colleges. Criteria used for the awarding of this scholarship will include academic record, citizenship, and future plans and goals of the student. The student must maintain an overall 2.50 grade point average on a 4.00 scale.

CORINTH BAPTIST CHURCH APPRECIATION SCHOLARSHIP – Corinth Baptist Church (CBC) will provide two scholarships in appreciation of Co-Lin Simpson County Center Campus allowing CBC to use its facilities for church services in the year following the Magee tornado. Students applying for these scholarships must be residents of Simpson County, have a freshman grade point average of 2.0 or better, and plan to be enrolled full-time at Co-Lin's Simpson County Center Campus their sophomore year. A grade point average of 2.0 or better must be maintained for the duration of the scholarship, or it will be revoked. One scholarship will be awarded to a male student and one scholarship to a female student. Scholarships will be \$500.00 per semester (a total of \$1000.00) per student. The scholarship is to be called the "Corinth Baptist Appreciation Scholarship" and will be maintained and awarded by the staff at Co-Lin Simpson County Center Campus.

ENTERGY MISSISSIPPI INC.'S EXCELLENCE IN EDUCATION SCHOLARSHIP – This scholarship will be awarded on an annual basis to a career-technical student. The scholarship will cover tuition and fees up to \$1,200. The scholarship will be awarded to a student who meets the following criteria: 1.) Be a full-time Copiah-Lincoln Community College freshman or sophomore student pursuing a career or technical field of study. 2.) Have a 2.5 or better high school and/or Copiah Lincoln Community College grade point average. 3.) Be free of any disciplinary problems. 4.) Be a legal resident of Mississippi. 5.) Have demonstrated financial need. 6.) This scholarship may not duplicate other scholarships or financial assistance.

GEORGIA-PACIFIC CORPORATION SCHOLARSHIP – Given to a Lawrence County senior annually who plans to enroll in a career or technical program at Co-Lin, the scholarship was established in 1993.

SUNNY JEAN ZANGARA JONES MEMORIAL SCHOLARSHIP – The Brookhaven Little Theatre, Inc. has established a scholarship in memory of Sunny Jean Zangara Jones, who at the time of her death was a Copiah-Lincoln Community College student. This scholarship will be awarded to a returning sophomore in the performing arts field.

MISSISSIPPI ASSOCIATION OF SUPERVISORS SCHOLARSHIP – The Mississippi Association of Supervisors has set up a \$500 scholarship annually in all 15 community/junior colleges. The scholarship committee will select a freshman each year who shows potential for success in college with the recipient to be selected on a rotation basis between counties of the college districts in alphabetical order. The scholarship of \$250 per semester is renewable for second semester based on a 2.5 or better grade point average.

PriorityOne BANK SCHOLARSHIP – These scholarships are provided annually for Co-Lin students enrolled at the Co-Lin Simpson County Center. One scholarship for a student from each Simpson County high school (Magee High School, Simpson County Academy, Mendenhall High School), for a total of three (3) scholarships will be awarded on an annual basis. The student(s) must have completed their freshman year of college, have a minimum GPA of 2.5 and be working toward a 2-year or a 4-year college degree. The scholarship will cover the approximate cost of tuition and mandatory fees for one semester, up to \$850.00 for each scholarship recipient. Recipient selection will be made in January of each year.

TRUSTMARK SCHOLARSHIPS – Trustmark National Bank has established a scholarship fund at Copiah-Lincoln Community College. Applicants must be recent high school graduates from a public, private, or parochial school. Applicants must be a resident of Copiah, Lincoln or Simpson counties. Two scholarships will be awarded per county. Applications and a detailed description of this scholarship can be obtained from the college's financial aid office.

B. R. UNDERWOOD MEMORIAL SCHOLARSHIP – Lodge 9 of the Woodmen of the World, Brookhaven, has established a \$750 scholarship to be awarded each year to a graduating senior from Lincoln County who plans to attend Copiah-Lincoln Community College. Preferably, the recipient should be pursuing a degree in law enforcement. However, this is not mandatory. Criteria for selection shall include need, a desire to succeed, and an outstanding high school record.

UNITED MISSISSIPPI BANK SCHOLARSHIP – UMB was the first to respond to Co-Lin's "Corporate Dollars for Scholars" to increase the number of scholarships on the Natchez Campus. The bank established a scholarship designed to pay nearly all of a student's costs including tuition, fees, and some book expenses for one school year. This scholarship was first awarded in the fall 2008 semester and will continue for four more years for a total of \$11,750.

FACULTY/STAFF DEVELOPMENT FUND SCHOLARSHIPS

These scholarship funds are available through the Co-Lin Foundation to faculty/staff members and other approved college personnel to aid in the improvement of instruction at Copiah-Lincoln Community College. All the funds are open for contributions from those who are interested in assisting the faculty/staff in their efforts to become more effective. Complete descriptions of these scholarships and information concerning the receipt of contributions are available in the office of the Co-Lin Foundation. Recipients for each of the scholarships are screened and selected by the Faculty/Staff Development Fund Committee.

THE VIRGINIA FELDER FACULTY DEVELOPMENT SCHOLARSHIP FUND – This scholarship fund was established by Mr. and Mrs. Frank Pitts of Dallas, Texas, in honor of Dr. Virginia Felder, a former member of the mathematics faculty at Copiah-Lincoln Community College. Annual awards are made to faculty members to improve their teaching capabilities through advanced study, travel, or other educational opportunities.

LAURA BELL LINDSEY FACULTY DEVELOPMENT SCHOLARSHIP – This scholarship was established by Mr. H. F. McCarty, Jr., in honor of Miss Laura Bell Lindsey, former high school principal, English Department Chairperson, and registrar at Copiah-Lincoln Community College. Funds from this scholarship are available to faculty members for advanced study, travel or other educational opportunities.

THE 854th MEDICAL COLLECTING COMPANY SCHOLARSHIP – This scholarship was established by Mr. and Mrs. Ben Durr of Denton, Texas, in honor and recognition of Lt. Colonel Grover Smith and the members of the 854th Medical Collecting Company which was activated during the Korean Conflict. This scholarship fund assists faculty members with the expenses of advanced study, travel, and other educational opportunities.

WILLIAM HOWELL AND MAGGIE LEE COLLIER GARNER FACULTY DEVELOPMENT SCHOLARSHIP – This fund was established by Dr. and Mrs. Howell C. Garner, president of the college, to honor his deceased parents. It is to provide professional development opportunities for Co-Lin faculty and staff. The fund is under the direction of the Faculty/Staff Development Fund Committee at the Wesson Campus.

THE L. FRANK PITTS FACULTY ENRICHMENT FUND – This fund was established in 2003 by Mr. L. Frank Pitts of Dallas, Texas. It is designed to provide professional enrichment opportunities for the faculty/staff of Copiah-Lincoln. The fund is administered by the Copiah-Lincoln Foundation. Applications for awards from the fund must be submitted to the Faculty/Staff Development Fund Committee to determine eligibility. The Faculty/Staff Development Fund Committee will select recipients of the scholarship fund.

J. C. AND ANNIE REDD FACULTY DEVELOPMENT SCHOLARSHIP – This faculty development scholarship honors J. C. Redd and his wife Annie. Mr. Redd was a

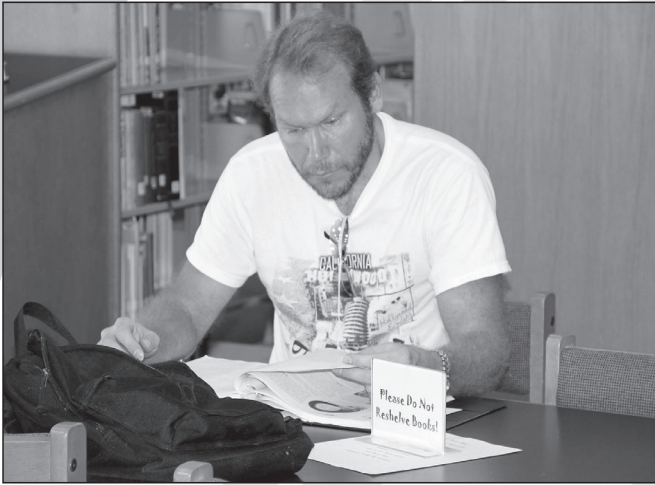
1932 graduate of Co-Lin and founder of Red Pest Control. He was named Co-Lin Alumnus of the Year in 1975. He served on the Foundation board of directors and was president of the Alumni Association in 1965.

WEBB FACULTY ENHANCEMENT SCHOLARSHIP FUND – The David Webb family of Franklin County established a Faculty Enhancement Scholarship Fund in 1987. The scholarship was established jointly by the Webb family through their newspaper, *The Franklin Advocate*, and by the Webb Travel Service. The interest from the principal in the scholarship fund will be used by faculty/staff members for advanced study, travel, and other educational opportunities. Applications for funds from the scholarship must be submitted to the Faculty/Staff Development Fund Committee to determine eligibility. The Faculty/Staff Development Fund Committee will select recipients of the scholarship fund.

HORACE AND JODIE GREER LIBRARY FUND – The Horace and Jodie Greer Library Fund was established in 1987 by Mrs. Greer, a 1937 graduate of Copiah-Lincoln Community College, in memory of her husband, Jesse Horace Greer. Mr. Greer, a 1931 graduate of Copiah-Lincoln. The fund is an endowment for the Evelyn W. Oswalt Library with the interest from the endowment to be used to purchase books, periodicals, and materials which will strengthen the library's collection above and beyond purchases made through the library's annual budget. Recommendations from the Library Director for purchases with these funds will be made to the Library Committee each year. Interest from the funds may accumulate for several years when needed to purchase an item of greater expense.

BILLY AND ANNE THAMES FACULTY DEVELOPMENT SCHOLARSHIP FUND – This scholarship was established in 1998 by friends of Dr. and Mrs. Thames. Dr. Billy B. Thames served as president of Copiah-Lincoln Community College from 1968-1997.

The scholarship recipients will be chosen by the Faculty/Staff Development Fund Committee of the college in cooperation with the Vice President of Instructional Services. Applicants should direct a letter to the Faculty/Staff Development Fund Committee outlining their needs and interests in obtaining assistance from this scholarship fund. Awards may be made at any time of the school year provided funds are available. The interest will be awarded to one or more Copiah-Lincoln faculty/staff members each year for advanced study, travel, and other educational opportunities.



CO-LIN

INSTRUCTIONAL POLICIES AND REGULATIONS

INSTRUCTIONAL INFORMATION

ACADEMIC RECORDS

Student record management is under the supervision of the Director of Admissions and Records at the Wesson Campus and includes a consistent retention and disposal policy. The records are the property of the college; however, the Office of Admissions and Records will honor a student's written request that his/her official academic record not be released or information contained in his/her record not be disclosed. Unless there is a written request to the contrary, the following directory information will be made available to parents, spouses, prospective employers, government security agencies, previous schools attended, campus organizations which require minimum scholastic averages for membership and organizations awarding financial assistance (grants, scholarships and loans): name, date and place of birth, address, dates of attendance, and major field of study. Transcripts are released only at the request of the student, and in compliance with the Privacy Act of 1974, or in compliance with Court order.

TRANSCRIPTS

One official transcript will be furnished each student free of charge. A fee of \$2 will be assessed for each additional transcript unless request is completed online.

A faxed transcript will be sent for an additional fee of \$5 if requested by the student either by faxed or written signature and student ID number. NOTE: Co-Lin considers faxed copies of transcripts as unofficial.

Unofficial student copies are free if picked up in person.

FACULTY

All teaching faculty at Copiah-Lincoln Community College must have special competence in the fields in which they teach. This special competence is attested to by advanced study culminating in appropriate graduate degrees, or by extensive work experience in the teaching fields or in a professional practice.

In all academic areas the master's degree with eighteen graduate semester hours of specialization in the teaching field is considered the minimum standard. In specialized, professional, technical, or career fields, evidence of professional competency is acceptable in lieu of formal academic preparation. This competence must be based upon appropriate specialized training or successful experience as a practitioner in the occupational field.

All full-time faculty members are required to schedule a minimum of two hours per day in their offices, five days each week. Approved office hours will be posted on the office doors of all faculty members. Faculty members will be available during posted office hours to advise students and to meet other appointments.

Part-time faculty members are required to be accessible to their students. They are encouraged to arrive early for class and to stay after class. Other times for accessibility will be scheduled on an individual basis.

DISTANCE LEARNING

The community colleges within the state of Mississippi in conjunction with the State Board for Community and Junior Colleges have created a Distance Learning opportunity known as the Mississippi Virtual Community College (MSVCC). The intent of distance learning courses is to provide a quality program of instruction for students who are not available for traditional class attendance.

Students taking online courses are expected to fulfill admissions requirements, be regular in attendance, and generally meet the same requirements as persons attending traditional classes. Online courses require that the student be extremely computer literate, self-motivated, hard working, and have excellent time management and organization skills.

The calendar and available classes are listed at www.colin.edu/distancelearning. Although credit is issued through Copiah-Lincoln, the instructor may be employed by another community college within the state.

CLASSIFICATION

Students with fewer than 28 semester hours of credit are classified as freshmen; students with 28 semester hours or more are sophomores. The normal load of work is fifteen to eighteen semester hours. All dormitory students will be required to take at least twelve semester hours. The minimum full time load is twelve semester hours; the maximum load is nineteen semester hours. No student may carry hours above the maximum without approval of the appropriate instructional dean.

GRADE REGULATIONS

The regular session is divided into two semesters of approximately seventeen weeks each. Each semester is divided into two eight-week periods. Mid-semester grades and final grades may be viewed online. Grades are no longer mailed to students.

GRADES	EXPLANATIONS	QUALITY POINTS
A	Excellent	4 for each sem. hr.
B	Good	3 for each sem. hr.
C	Average	2 for each sem. hr.
D	Passing	1 for each sem. hr.
F	Failure	0 for each sem. hr.
I	Incomplete	0 for each sem. hr.
W	Official Withdrawal	0 for each sem. hr.

The final grade in a course is based on the evaluation by the instructor of the work done by the student in the course during the semester.

Incomplete grades are assigned to a student if his/her inability to complete the work for the period was due to sickness or some unavoidable circumstance. All course work must be completed by the end of the succeeding fall, spring, or summer semester; otherwise, the grade of "I" will be recorded as a grade of "F."

NOTE: There will be no exemptions from final exams.

DROPPING A COURSE

Any course(s) properly dropped prior to the 12th week of the semester will constitute a “W”. The grade “W” is not used in computing grade point average. After the 12th week, students may be administratively withdrawn for extenuating circumstances (hospitalization, military deployment, etc.) if approved by the appropriate instructional dean. Exception: Associate Degree Nursing Program (See A.D.N. Handbook).

NOTE: It is the student’s responsibility to officially withdraw from a course in the Counseling Center at the Wesson Campus and the Admissions Office at the Natchez Campus and the Simpson County Center.

ACADEMIC PROBATION/SUSPENSION

Any student who does not earn at least a 1.5 GPA for work attempted during a given semester will be placed on Academic Probation at the end of that semester. The student will be placed on Academic Suspension at the end of the next semester if he/she does not earn at least a 1.5 GPA for work attempted during that semester. A student placed on Academic Suspension will not be eligible to attend the following semester. A student who is on Academic Probation at another institution will be admitted only on a probationary status at Copiah-Lincoln Community College. A student who is on Academic Suspension at another college or university will not be eligible to attend Copiah-Lincoln Community College until he/she is eligible to return to the other institution.

A student on Academic Suspension from Copiah-Lincoln Community College may be considered for summer enrollment, at the discretion of the campus Vice President.

REPEATED COURSE POLICY

A student at Copiah-Lincoln Community College will be allowed to repeat any course to establish a higher grade for the course. There shall be no limit to the number of times a course may be repeated for this or any other purpose (see ADN section for exception to this policy). No grades will be removed from the transcript; however, only the highest grade will be used in determining overall grade point average (GPA) for that student at Copiah-Lincoln Community College.

NOTE: Most four year colleges have specific policies governing the transfer of credits which place a limit on the number of repeated courses which may be removed from consideration in calculating the GPA for transfer purposes.

ACADEMIC RESTART

There are many students who return to Copiah-Lincoln after having been out for several semesters to find that their earlier years at Co-Lin were not academically productive. These students are faced with a deficit in quality points and a low GPA. Sometimes this deficit in earlier grades is such that it prevents these students from graduating from Co-Lin.

In an effort to help these students gain a new start toward reaching their educational goals, Copiah-Lincoln has adopted an “Academic Restart” policy. Copies of the Academic Restart Policy are available in the Office of Admissions (Wesson and Natchez Campuses) and the Office of Student Services at the Simpson County Center.

NOTE: Applicable to students not enrolled at Co-Lin for at least eight consecutive semesters.

WITHDRAWAL FROM COLLEGE

For an official withdrawal during a semester, the student must obtain a formal **WITHDRAWAL PERMIT** from the Counseling Center and have it signed by appropriate college personnel and presented to the Admissions Office by the 12th week of the semester. It is the **STUDENT’S** responsibility to complete the withdrawal process in the Admissions Office. Students failing to complete the withdrawal process as stated above will forfeit their right to any refund from the Business Office.

DEVELOPMENTAL STUDIES

Adequate skills in the areas of English, reading, and mathematics are vital for successful achievement in college-level courses. To assure that students are able to achieve to the greatest extent possible in their selected curricula, Copiah-Lincoln Community College offers programs in developmental studies to help elevate student skills according to individual needs. Institutional credit is awarded for developmental courses.

Students who enroll in developmental courses including Beginning and Intermediate English (ENG 0113 and ENG 0123), Fundamentals of Math (MAT 0113), Beginning Algebra (MAT 0123), Beginning and Intermediate Reading (REA 0113 and REA 0123), and Improvement of Study (LLS 1413) and receive a grade of “D” or “F” as a final grade for the course have not mastered the course competencies necessary to move to the next level of difficulty. The course must be repeated until a grade of “C” or higher has been obtained. A final grade of “C” or higher indicates the competencies have been mastered.

Developmental courses are not designed to take the place of regular college-level courses, but to prepare students to enroll in the regular courses. Developmental courses are non-transferable. Effective Fall 2009, developmental semester hours will **NOT** count toward meeting graduation requirements; however, they will count in computing GPA.

Students without an ACT score will complete the Compass Placement Test (by ACT) and will be placed accordingly.



CRITERIA FOR THE PLACEMENT OF STUDENTS
IN DEVELOPMENTAL COURSES

ENGLISH

<i>COMPASS Test</i>	<i>English ACT Score</i>	<i>Place In</i>
0 – 32.....	1 – 13.....	ENG 0113
33 – 70.....	14 – 17.....	ENG 0123
71 & Up.....	18 & Up.....	ENG 1113

READING

<i>COMPASS Test</i>	<i>Reading ACT Score</i>	<i>Place In</i>
0 – 63.....	1 – 13.....	REA 0113 LLS 1413
64 – 71.....	14 – 15.....	REA 0123
72 & Up.....	16 & Up.....	No Reading

MATHEMATICS

Pre-Algebra		
<i>COMPASS Test</i>	<i>Math ACT Score</i>	<i>Place In</i>
0 – 18.....	12 & Below.....	MAT 0113
19-100	13-15	MAT 0123

Algebra		
<i>COMPASS Test</i>	<i>Math ACT Score</i>	<i>Place In</i>
0-18	13 – 15.....	MAT 0123
19-38	16 – 18.....	MAT 1233
39-59	19 -25	MAT 1313
60-up	26 & up	Students may register for College Algebra, Trigonometry, or Calculus I

*COMPASS and ACT placement scores may be changed by the Instructional Council as necessary.

CLASS AUDITS

Students are allowed to audit lecture classes by paying one half the normal tuition rate. Students will be permitted to participate in class discussions; however, no tests/exams will be required and no grade will be assigned for an audited course. Courses that require laboratory hours, i.e. science, computer science, applied music, etc., or courses for which

there is limited seating and a participation requirement are not available for audit without permission of the appropriate Dean or Vice President.

GRADUATION REQUIREMENTS

Candidates for graduation may pursue courses of study and complete requirements for an Associate in Arts Degree, Associate in Applied Science Degree, Technical Certificate or Career Certificate.

Programs resulting in either the Associate in Arts (AA) or the Associate in Applied Science (AAS) degrees contain a combination of major courses and general education core courses. The general education courses are included in associate degree programs to ensure that graduates are competent in reading, writing, mathematics, oral communications, and computer literacy.

Candidates for the Associate in Arts Degree must complete a minimum of 64 academic semester hours. These students must complete:

CORE REQUIREMENTS

ORIENTATION	1
ENGLISH COMPOSITION I	3
ENGLISH COMPOSITION II	3
COLLEGE ALGEBRA or HIGHER	3
LABORATORY SCIENCE	8
HUMANITIES	
Literature/History/Philosophy	6
FINE ARTS	
Art, Music or Theatre Appreciation	3
SOCIAL SCIENCE	
Psychology/Sociology/American Government/Economics	6
PUBLIC SPEAKING	3
ACADEMIC ELECTIVES	<u>28</u>
TOTAL	64

Exception: An exception may be made by the Vice President of Instructional Services upon recommendation from instructional areas for students who need all their hours to meet the course requirements in their major field, as set up by the senior college for the first two years.

1. Candidates for an **Associate in Arts Degree** must have a 2.0 cumulative grade point average for all hours attempted.
2. Candidates for the **Associate in Applied Science Degree** must complete a minimum of 64 semester hours. To be eligible to receive this degree a student must pass all courses and have a 2.0 quality point average in all courses in his/her curriculum.
3. Candidates for **Certificate Graduation** must pass all courses in the career curriculum in which they are enrolled and have a 2.0 quality point average in these courses.

4. Effective fall of 2009, developmental semester hours no longer count toward meeting graduation requirements.
5. A student must complete at least 25% (16 hrs.) of semester hours credit and the last regular semester at Copiah-Lincoln Community College in order to graduate. Any transfer credit applied to meet graduation requirements after the last regular semester must be approved by the appropriate Vice President or Dean.
6. Not more than 25% (16 hrs.) of the work required for graduation may be done by correspondence and/or extension. All correspondence courses used for graduation purposes must be from a regionally accredited institution and must have the written approval of the appropriate Dean or Vice President at the Wesson Campus, Natchez Campus, or Simpson County Center. Any correspondence credit to meet graduation requirements after the last regular semester must have the approval of the appropriate Dean or Vice President at the Wesson Campus, Natchez Campus, or Simpson County Center.
7. A student can count only four (4) semester hours of HPR activity courses (varsity sports/general activities) toward graduation.

APPLYING FOR GRADUATION

Each student is responsible for checking on his/her credits, scheduling of subjects, and otherwise meeting requirements for graduation. The counselors and faculty advisors will assist in planning a schedule and program, but **the final responsibility rests with the student.**

Candidates for graduation should file their applications with the Office of Admissions and Records for diploma, or departmental certificate not later than the end of the first three weeks of the semester in which they plan to graduate, or if a summer graduate, not later than the beginning of the summer term in which they expect to graduate.

Students who wish to participate in graduation exercises but who lack hours may participate under the following stipulations:

1. have a minimum of 56 hours that will count toward graduation or be enrolled in specific career-technical programs designed to complete the curriculum in the summer term immediately following graduation.
2. agree to take the necessary hours at Co-Lin during the summer immediately following graduation. These hours must be taken at Co-Lin except in hardship cases which are approved by the appropriate Dean or Vice President.
3. have a 2.0 cumulative GPA on all work at Co-Lin and any other hours used for graduation purposes except for the Associate in Applied Science Degree and Certificate as previously described.
4. must meet all other graduation requirements, including completing the application and paying the graduation ceremony fee if he/she plans to participate. No fee is required if the graduate does not plan to participate in the ceremony.

NOTE: Failure of the student to complete the necessary hours during the summer immediately following the graduation exercise in which he/she participates will result in cancellation of the diploma order and forfeiture of the graduation ceremony fee.

All graduates are expected to participate in the practice for graduation and the graduation exercises.

HONORS

Each semester full-time students who achieve a 3.20 GPA are selected for the Honor Roll. Full-time students with a 3.60 GPA are placed on the Vice-President's List, and full-time students who have a 4.0 GPA are placed on the President's List.

Students who attain an average of 3.20 quality points for all semester hours are graduated with HONORS; those who have an average of 3.60 quality points for each semester hour are graduated with HIGH HONORS; and those who make 4.0 quality points with every semester hour are graduated with HIGHEST HONORS. A student graduating with honors will have the proper designation inscribed on his/her diploma and entered on his/her record.

- 4.00 GPA - President's List (Graduate with Highest Honors)
- 3.60 GPA - Vice President's List (Graduate with High Honors)
- 3.20 GPA - Honor Roll (Graduate with Honors)

HONORS PROGRAM

The purpose of the Honors Program is to provide enriched educational experiences for academically talented students. Specially designed honors classes in English, history, and mathematics are offered to stimulate the honor student's spirit of inquiry and to provide the opportunity for more in-depth study.

The Honors Program gives students the opportunity to engage in independent projects and research, to confront greater intellectual challenges, to participate in more intensive intellectual discussion, and to join with others of similar ability in an atmosphere of stimulation and camaraderie.

In order to enroll in the Honors Program a student should:

1. have a superior ACT score, or
2. have a superior grade point average, or
3. have a recommendation from Co-Lin teachers or counselors.

Honors courses are block scheduled so that honors students may register for all of these courses without conflict. Honors courses have section numbers and titles especially selected to distinguish them from comparable regular courses.

CLASS ATTENDANCE POLICY

Policy Statement: Regular class attendance is very important to college success; therefore, students are expected to attend class unless it is absolutely necessary to be absent. Students are expected to make up all work missed due to absences. A penalty may be assessed for work not made up at the discretion of the instructor for the class missed. In no case shall the maximum penalty for each occurrence of work not made up result in more than a letter grade reduction for the course.

Each instructor will be responsible for explaining the attendance policy to students at the beginning of the semester. It is the students' responsibility to keep up with their number of absences. Students should consult the *Student Handbook* for additional details regarding the attendance policy.

Special Programs/Activities: Certain programs/activities have special attendance requirements due to the nature of the subject matter taught, clinical component, and/or state/national accreditation. In these programs, attendance requirements will be communicated through course syllabi and/or program policies. Check with your instructor for special absentee policy in the following programs/activities:

Ambassadors	Cosmetology
Associate Degree Nursing	Health Care Assistant
Athletic Teams	Medical Laboratory Technology
Automotive Technology	Medical Radiologic Technology
Band (Concert, Jazz, and Marching)	Practical Nursing
Commercial Truck Driving	Respiratory Care Practitioner
Computer Networking Technology	Sojourners
Concert Choir	

Appeals Process: The College reserves the right to administratively withdraw a student who reaches the cut-out point due to excessive absences. When a student has been removed from class for excessive absences, that student will have the right to appeal his/her removal from the class to the appropriate Appeals Officer. No absence is considered free; therefore, students will be responsible for providing a justifiable reason for each absence to the Appeals Officer. Documentation should be provided to the Appeals Officer in written form where possible (doctor's excuse, obituary, legal documents, etc.). When considering appeals, the Appeals Officer will consider the following:

- Total number of absences
- Documentation for absences
- Whether the student has requested counseling or other assistance in finding a solution to class attendance problems
- Recommendations by instructors

All appeals must be made within 48 hours of the notification of removal from class for excessive absences. The Appeals Officer will have the authority to reinstate the student in the class for what he/she considers to be justifiable cause. The decision of the Appeals Officer will be final. The instructor will receive a notice of action taken.

In the event that an appeal is denied or a student fails to appeal, a grade of "W" will be recorded for courses in which excessive absences are reported prior to the 12th week of class, and the student will be dismissed by the Appeals Office. Being administratively withdrawn from a class may change a student's enrollment status and thereby affect, among other things, that student's scholarships and financial aid.

OFFICIAL ABSENCES

Official absences are absences caused by a student representing the college for an approved function. The number of these official absences will not count against total "allowable" absences. Instructors should be notified by students before an official absence occurs. Students are expected to make up all work missed due to absences. Prior arrangements for make-up work must be made with the instructor. The instructor's policy concerning make-up work will be enforced.

When students are to miss classes for approved field trips, a list of names of students and drivers must be submitted to the Dean of Student Services at the Wesson Campus, Vice President of the Natchez Campus, or the Vice President of the Simpson County Center at least one week prior to the trip/function.

1. **TEAM SPORTS** The head coach for any team sport will be responsible for providing to the Dean of Student Services a list of team players (with ID#) and the schedule for that sport at least two weeks prior to the beginning of the season. Schedule should include periods for which official absences are requested on each date. Changes of the schedule which affect absences will be handled by the head coach in accordance with # 2 b. below. NOTE: Injuries which occur while a student is participating in a school athletic program and necessitates seeking a physician's care, will be considered an official absence. All related requests must be approved in advance by the Athletic Director and submitted to the Dean of Student Services prior to the absence. Every effort will be made by staff to avoid the student athlete missing classes.
2. **CLUBS AND ORGANIZATIONS**
 - a. **Approval of Activity** The sponsor for each student organization is responsible for obtaining approval from the appropriate Dean or Vice President for each scheduled activity which requires students to miss classes. This approval must be obtained prior to making final plans for the activity;
 - b. **Approval of Student Absences** The sponsor of a student organization will sign an individual approval form for each student who missed class because of an approved activity.
 - c. **Approval for Student Winners to Attend Conventions and/or Conferences** The first and second place student winners in State Competition will be eligible to receive college funding for travel to national competition at the discretion of the college administration as funds allow.
3. **RELEASE OF OFFICIAL ABSENCE LIST** All official absences approved in accordance with the above will be released to faculty through the Dean of Student Services at the Wesson Campus, the Vice President of the Natchez Campus, or the Vice President of the Simpson County Center.





CO-LIN

**ACADEMIC PROGRAMS AND
ASSOCIATE DEGREE
NURSING PROGRAM**

ACADEMIC PROGRAMS OF STUDY

(University Transfer)

Copiah-Lincoln Community College offers a wide variety of academic courses at the freshman and sophomore level. These courses are equivalent to corresponding courses taught at universities and will transfer to public Mississippi Institutions of Higher Learning per the Articulation Agreement which has been in place in Mississippi for several decades.

In selecting specific courses each term, all students are encouraged to refer to the catalog of the university to which he or she is planning to transfer as well as the Articulation Agreement found at the following link: http://www.mississippi.edu/cjc/downloads/articulation_agreement.pdf.

SUGGESTED COURSE SCHEDULE FOR ENTERING FRESHMEN

(Applicable for All Academic Programs of Study)

All academic students are assigned an academic advisor. Each student should work with his/her academic advisor when selecting courses each semester in order to meet graduation requirements and to select recommended courses for the specific program of study.

Below is a “suggested” schedule for entering freshmen who are enrolling in academic courses. Taking courses in this order is not a requirement. (Developmental courses do not count toward graduation but are counted in the GPA calculation.)

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	3
MAT 1313 College Algebra	3	Science Elective (Lecture)	3
Science Elective (Lecture)	3	Science Elect. (Corresponding Lab)	1
Science Elect. (Corresponding Lab)	1	Social Science Elective	3
Social Science Elective	3	<u>General Electives</u>	<u>6</u>
LLS 1311 Orientation	1	Semester Total	16
<u>General Elective</u>	<u>3</u>		
Semester Total	17		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
Fine Arts Elective	3	Humanities Elective	3
SPT 1113 Public Speaking I	3	<u>General Electives</u>	<u>12</u>
Humanities Elective	3	Semester Total	15
<u>General Electives</u>	<u>7</u>		
Semester Total	16		

TOTAL HOURS FOR ASSOCIATE IN ARTS DEGREE: 64

GENERAL ELECTIVES

Academic courses can be selected as general electives. All academic courses are listed in this publication in the section entitled Academic Course Descriptions. (No Career-Technical Education Courses can be selected for general electives for academic programs of study.) Academic Advisors can provide assistance in selecting recommended general elective courses.

HUMANITIES ELECTIVES

HIS 1163 World Civilization I	ENG 2233 American Literature II
HIS 1173 World Civilization II	ENG 2323 British Literature I
HIS 1613 Surv. of African-American History	ENG 2333 British Literature II
HIS 2213 American (U.S.) History I	ENG 2423 World Literature I
HIS 2223 American (U.S.) History II	ENG 2433 World Literature II
PHI 1113 Old Testament Survey	ENG 2523 African-American Lit. I
PHI 1133 New Testament Survey	ENG 2533 African-American Lit. II
ENG 2223 American Literature I	ENG 2613 Film as Literature

SCIENCE ELECTIVES (LECTURE AND LAB MUST MATCH)

BIO 1113 Principles of Biology I	BIO 1111 Principles of Biology I, Lab
BIO 1123 Principles of Biology II	BIO 1121 Principles of Biology II, Lab
BIO 1133 General Biology I	BIO 1131 General Biology I, Lab
BIO 1143 General Biology II	BIO 1141 General Biology II, Lab
BIO 1313 Botany I	BIO 1311 Botany I, Lab
BIO 1323 Botany II	BIO 1321 Botany II, Lab
BIO 2213 Intro. to Marine Science	BIO 2211 Intro. to Marine Science, Lab
BIO 2413 Zoology I	BIO 2411 Zoology I, Lab
BIO 2513 Anatomy & Physiology I	BIO 2511 Anatomy & Physiology I, Lab
BIO 2523 Anatomy & Physiology II	BIO 2521 Anatomy & Physiology II, Lab
BIO 2613 Cell Biology	BIO 2611 Cell Biology, Lab
BIO 2923 Microbiology	BIO 2921 Microbiology, Lab
CHE 1313 Principles of Chemistry I	CHE 1311 Principles of Chemistry, Lab
CHE 1213 General Chemistry I	CHE 1211 General Chemistry I, Lab
CHE 1223 General Chemistry II	CHE 1221 General Chemistry II, Lab
CHE 2423 Organic Chemistry I	CHE 2422 Organic Chemistry I, Lab
CHE 2433 Organic Chemistry II	CHE 2432 Organic Chemistry II, Lab
PHY 1113 Intro. to Astronomy	PHY 1111 Intro. to Astronomy, Lab
PHY 1213 Survey of Physics	PHY 1211 Survey of Physics, Lab
PHY 2243 Physical Science I	PHY 2241 Physical Science I, Lab
PHY 2253 Physical Science II	PHY 2251 Physical Science II, Lab
PHY 2313 Physics I (Engineering Physics I) combined lecture and lab	
PHY 2323 Physics II (Engineering Physics II) combined lecture and lab	
PHY 2333 Physics III (Engineering Physics III) combined lecture and lab	
PHY 2413 General Physics I	PHY 2411 General Physics I, Lab
PHY 2423 General Physics II	PHY 2421 General Physics II, Lab

SOCIAL SCIENCE ELECTIVES

PSY 1513 General Psychology I
PSC 1113 American National Government
PSC 1123 State and Local Government
SOC 2113 Intro. to Sociology
SOC 2143 Marriage and Family
SOC 2213 Introductory Anthropology
SOC 2243 Cultural Anthropology
ECO 2113 Principles of Macroeconomics
ECO 2123 Principles of Microeconomics

FINE ARTS ELECTIVES

ART 1113 Art Appreciation
MUS 1113 Music Appreciation
SPT 2233 Theatre Appreciation

**LIST OF ACADEMIC PROGRAMS OF STUDY
WITH SPECIFIC COURSE RECOMMENDATIONS**

Please consult the curriculum from the catalog of the university to which you plan to transfer for specific program requirements that can be taken at Copiah-Lincoln Community College.

ACCOUNTING

ACC 1213 Principles of Accounting I
ACC 1223 Principles of Accounting II
ECO 2113 Principles of Macroeconomics
ECO 2123 Principles of Microeconomics
MAT 1513 Business Calculus I
PSC 1113 American National Government

ART

ART 1313 Drawing I
ART 1323 Drawing II
ART 1433 Design I
ART 1443 Design II
ART 1453 Three-Dimensional Design
ART 2513 Painting I
ART 2613 Ceramics I
ART 2713 Art History I
ART 2723 Art History II

ATHLETIC TRAINING*; HEALTH, PHYSICAL EDUCATION AND HUMAN PERFORMANCE; PHYSICAL EDUCATION

HPR 1213 Personal and Community Health I

HPR 1313 Introduction to Health, Physical Education & Recreation

HPR 1751 Nutrition & Wellness I

HPR 1761 Nutrition & Wellness II

HPR 2213 First Aid and CPR

HPR 2723 Prevention and Care of Athletic Injuries

HPR 2733 Introduction to Athletic Training

BIO 1613 Nutrition

BIO 2513 Anatomy & Physiology I

BIO 2523 Anatomy & Physiology II

BIO 2511 Anatomy & Physiology I, Lab

BIO 2521 Anatomy & Physiology II, Lab

BIOLOGY (For Pre-Dental, Pre-Medical, Pre-Pharmacy, Pre-Physical Therapy, and Pre-Veterinary)

BIO 1133 General Biology I

BIO 1143 General Biology II

CHE 1213 General Chemistry I

CHE 1223 General Chemistry II

CHE 2423 Organic Chemistry I

CHE 2433 Organic Chemistry II

PHY 2413 General Physics I

PHY 2423 General Physics II

MAT1323 Trigonometry

BIO 1131 General Biology I, Lab

BIO 1141 General Biology II, Lab

CHE 1211 General Chemistry I, Lab

CHE 1221 General Chemistry II, Lab

CHE 2422 Organic Chemistry I, Lab

CHE 2432 Organic Chemistry II, Lab

PHY 2411 General Physics I, Lab

PHY 2421 General Physics II, Lab

BUSINESS ADMINISTRATION

BAD 1113 Introduction to Business

BAD 2413 Legal Environment of Business

ACC 1213 Principles of Accounting I

ACC 1223 Principles of Accounting II

ECO 2113 Principles of Macroeconomics

ECO 2223 Principles of Microeconomics

MAT 1513 Business Calculus I

PSC 1113 American National Government

CHEMISTRY

CHE 1213 General Chemistry I

CHE 1223 General Chemistry II

CHE 2423 Organic Chemistry I

CHE 2433 Organic Chemistry II

PHY 2323 Physics II (Engineering Physics II) combined lecture and lab

PHY 2333 Physics III (Engineering Physics III) combined lecture and lab

HIS 1163 World Civilization I

HIS 1173 World Civilization II

MAT 1613 Calculus I

MAT 1623 Calculus II

CHE 1211 General Chemistry I, Lab

CHE 1221 General Chemistry II, Lab

CHE 2422 Organic Chemistry I, Lab

CHE 2432 Organic Chemistry II, Lab

COMPUTER SCIENCE

BIO 1133 General Biology I

CHE 1213 General Chemistry I

CSC 1213 Visual Basic Programming

CSC 1613 Computer Programming I

CSC 2133 Programming I with “C++”

CSC 2143 Programming II with “C++”

MAT 1613 Calculus I

MAT 1623 Calculus II

MAT 2613 Calculus III

PHY 2313 Physics I (Engineering Physics I) combined lecture and lab

PHY 2323 Physics II (Engineering Physics II) combined lecture and lab

BIO 1131 General Biology I, Lab

CHE 1211 General Chemistry I, Lab

CRIMINAL JUSTICE

CRJ 1313 Introduction to Criminal Justice CRJ 2513 Law Enforcement and the Juvenile

CRJ 1363 Introduction to Corrections

CRT 1323 Police Administration and Organization I

ELEMENTARY EDUCATION/SPECIAL EDUCATION

EPY 2513 Child Psychology

GEO 1113 World Geography

MAT 1723 Real Number System

MAT 1733 Geometry, Measurement, and Probability

PSC 1113 American National Government

PSY 1513 General Psychology I

SOC 2113 Introduction to Sociology

BIOLOGY (Lecture and Lab) 4 Hrs.

PHYSICAL SCIENCE (Lecture and Lab) 4 Hrs.

ENGLISH

LITERATURE SEQUENCE 12 Hrs.

HISTORY SEQUENCE 6 Hrs.

MODERN FOREIGN LANGUAGE SEQUENCE 9 Hrs.

GENERAL STUDIES/UNDECIDED

Follow suggested course schedule at the beginning of the academic section.

HISTORY AND POLITICAL SCIENCE

HISTORY SEQUENCE 6 Hrs.

MFL 1213 Spanish I

MFL 1223 Spanish II

MFL 2213 Spanish III

MFL 2223 Spanish IV

PSC 1113 American National Government

SOC 2113 Introduction to Sociology

SOC 2143 Marriage and Family

SOC 2213 Introductory Anthropology

LIBERAL ARTS

MODERN FOREIGN LANGUAGE SEQUENCE 12 Hrs.

MAT 1323 Trigonometry

MATHEMATICS

CSC 2133 Programming I with “C++”

MAT 1613 Calculus I

MAT 1623 Calculus II

MAT 2613 Calculus III

MAT 2623 Calculus IV

MAT 2913 Differential Equations

BIO 1133 General Biology I

BIO 1131 General Biology I, Lab

BIO 1143 General Biology II

BIO 1141 General Biology II, Lab

ADDITIONAL SCIENCE ELECTIVE (Lecture and Lab) 4 Hrs.

MUSIC - APPLIED (piano, voice, guitar, woodwinds, brass, or percussion)

Please consult with your advisor for program specific MUA, MUO, and MUS course requirements (Recital class, Piano, Music Theory, Applied Instrument, Ensemble) to be taken at Copiah-Lincoln Community College.

MUSIC - EDUCATION

Please consult with your advisor for program specific MUA, MUO, and MUS course requirements (Recital class, Piano, Music Theory, Applied Instrument, Ensemble) to be taken at Copiah-Lincoln Community College.

PARALEGAL STUDIES

BAD 2413 Legal Environment of Business

MFL 1213 Spanish I

MFL 1223 Spanish II

MFL 2213 Spanish III

MFL 2223 Spanish IV

PSC 1113 American National Government

LITERATURE SEQUENCE 6 Hrs.

PRE-LAW

Law schools require a bachelor's degree before a person can be admitted. Traditional programs of study for pre-law students have been business administration, political science, history, paralegal, etc.

PRE-NURSING (B.S. Degree Program)

BIO 1613 Nutrition

BIO 2513 Anatomy & Physiology I

BIO 2523 Anatomy & Physiology II

BIO 2923 Microbiology

CHE 1213 General Chemistry I

EPY 2533 Human Growth and Development

SOC 2113 Introduction to Sociology

SOC 2143 Marriage and Family

BIO 2511 Anatomy & Physiology I, Lab

BIO 2521 Anatomy & Physiology II, Lab

BIO 2921 Microbiology, Lab

CHE 1211 General Chemistry I, Lab

PSYCHOLOGY

PSY 1513 General Psychology I

LITERATURE SEQUENCE 6 Hrs.

MFL 1213 Spanish I

MFL 1223 Spanish II

MFL 2213 Spanish III

MFL 2223 Spanish IV

SECONDARY EDUCATION

Students who wish to teach in the secondary school should select the program for a specific teaching area, such as: Biology, English, History, Mathematics, etc.

SOCIAL WORK/SOCIOLOGY

PSY 1513 General Psychology I

LITERATURE SEQUENCE 6 Hrs.

MFL 1213 Spanish I

MFL 1223 Spanish II

MFL 2213 Spanish III

MFL 2223 Spanish IV



DIVISION OF ASSOCIATE DEGREE NURSING

MRS. CANTERBURY, DIRECTOR

The philosophy, purpose, and outcomes of the nursing program reflect those of the parent institution, Copiah-Lincoln Community College. The Division of Associate Degree Nursing is designed to advance the overall purpose of the college by providing educational opportunities to qualified students for a career in nursing. The mission/purpose of the Division of Associate Degree Nursing is to provide a student-centered educational milieu consisting of quality instruction and high expectations to residents of the college service area and beyond who seek to become registered nurses. Graduates of the program are prepared to function at entry-level positions as providers of care, managers of care, and members within the discipline of nursing. The ADN Program is accredited by the Board of Trustees of State Institutions of Higher Learning of Mississippi (3825 Ridgewood Road, Jackson, MS 39211, (601) 432-6288, www.mississippi.edu/nursing) and the National League for Nursing Accrediting Commission (3343 Peachtree Road NE, Suite 500, Atlanta, Georgia 30326, (404) 975-5000, Fax (404) 975-5020, www.nlnac.org).

Upon successful completion of the program, the student is awarded an Associate in Applied Science Degree in Nursing. Graduates that meet the requirements of the State Board of Nursing are eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN®). The State Board of Nursing may deny any application for licensure due to, but not limited to, conviction of a felony, commission of deceit or fraud in the application process, or addiction to alcohol or other drugs (see most current State of Mississippi Law, Rules and Regulations, Mississippi Board of Nursing). The College assumes no responsibility for the successful completion of any type of standardized or professional examinations that the student is required or desires to take in order to complete requirements for professional licensure or certification.

ADMISSIONS CRITERIA

1. All applicants must be high school graduates or submit passing GED scores to apply for regular admission to the college.
2. The applicant must apply for regular admission and be accepted by the college, and must apply to the nursing division of the college. Applications to the nursing program are accepted January 1st to April 5th each spring.
3. Applications to the nursing program are accepted January 1st to April 5th each spring. All applications and related paperwork must be complete and on file in the ADN Office by April 5th each year to be considered for a position in the fall nursing class. The applicant is responsible for ensuring that the data in the file are received, correct, and complete.
4. All applicants must have a cumulative GPA of 2.50 or higher on a 4.00 scale for all previous college work attempted **AND** have an ACT composite score of 18 or higher. **Submission of an ACT score is required for this program.**
5. All prerequisite courses (Anatomy & Physiology I & II with labs, College Algebra, & Microbiology with lab) must be completed prior to entering the nursing program. Prerequisites must have been taken within 8 years of application year with a minimum grade of "C", and admissions criteria met by application deadline for an application to be considered. The applicant can be enrolled in final prerequisites at the time of ap-

plying. In exceptions, the applicant can be admitted into the program pending summer completion of final prerequisites.

6. If the applicant fails to complete the application, is not successful in prerequisite courses, is accepted and fails to enroll, or is not accepted, a new application must be submitted to the Division of Associate Degree Nursing between January 1st and April 5th of the next year. A waiting list is not maintained.
7. All applicants that meet the admissions requirements are notified by letter of an interview date and time with the ADN Admissions Committee.
8. Selection for the ADN Program is based upon the applicant's cumulative grade point average on all college work attempted, ACT composite score, references, and interview score. Priority is given to in-district residents, out of district Mississippi residents, then, out of state residents, in that order. In-district counties are Adams, Copiah, Franklin, Lawrence, Lincoln, Jefferson, and Simpson. All applications are judged on a competitive basis. All applicants are notified by letter of their acceptance or non-acceptance into the nursing program. The number of applicants accepted each year is limited to available clinical facilities and available faculty.
9. If accepted, all applicants must participate in drug and alcohol testing, and a criminal history background check (Criminal history complies with MS Code Section 43-11-13(5)(a)(iii)).
10. If an applicant does not meet all of the minimal admissions criteria, admission is possible, but dependent upon nursing program accreditation standards set forth by the Mississippi Board of Trustees of State Institutions of Higher Learning.

PROGRESSION POLICY

A student is required to complete all nursing courses within a level with a grade of "C" or higher to progress to the next level. During the program of study, a student can only repeat up to two nursing courses. Additionally, a student must complete all required courses in the degree plan with a grade of "C" or higher to be eligible for progression and graduation.

GRADUATION REQUIREMENTS

To meet graduation requirements for the Associate in Applied Science Degree in Nursing a student must complete all courses in the nursing degree plan with a grade of "C" or higher and have a 2.0 quality grade point average on all hours attempted during the program of study.

COMPREHENSIVE NURSING EXAM

To facilitate students' success on the RN licensing exam, Copiah-Lincoln Community College administers a comprehensive nursing exam (also known as an exit exam and/or mock nursing boards) in the fourth semester that is part of the required course requirements. The exam is designed to measure students' ability in applying concepts related to nursing in a comprehensive manner. Students are required to achieve a certain score in order to pass the course and meet graduation requirements.

TRANSFER/ADVANCED PLACEMENT

There is no uniform curriculum among nursing programs. Therefore, a student’s request for transfer or advanced placement in Co-Lin’s ADN program will be evaluated by the ADN Admissions Committee and the Director on an individual basis. Only one semester of academic credit totaling 12 hours may be transferred. NOTE: It is the student’s responsibility to provide appropriate materials, such as transcripts and course syllabi, for evaluation and review.

CLINICAL AFFILIATIONS

A wide variety of acute, community, and long-term health care facilities in the Copiah-Lincoln Community College district, and in the greater Jackson area are utilized to promote the ADN program’s outcomes. Students are responsible for transportation and expenses to and from these clinical facilities.

ADDITIONAL FEES AND EXPENSES

The regular college fees are listed in the General Information section of the catalog. There are additional costs specific to the Associate Degree Nursing Division. The following estimated costs do not include tuition expenses. These additional costs are an estimate only and are subject to change.

*ADN Program Fee	\$300.00/semester	Annual Physical Exam and
Books	\$3,400.00	Misc. (copying, books, etc)
*Graduation Fee	\$40.00 \$300.00
Uniforms and Accessories.....	\$300.00	State Board \$300.00
*Malpractice Insurance/yearly.....	\$15.00	*Activity Fee..... \$40.00
Graduation Pin & Pictures	\$300.00	Standard \$140.00/semester
CPR per year	\$40.00	Drug Testing..... \$30.00
Clinical Travel, Meals, etc.	varies	Criminal Justice Processing..... \$100.00

*Fees paid to the College

ASSOCIATE DEGREE NURSING CURRICULUM

Prerequisite Courses

BIO 2513 Anatomy & Physiology I.....	3
BIO 2511 Anatomy & Physiology I, Lab	1
MAT 1313 College Algebra	3
BIO 2523 Anatomy & Physiology II	3
BIO 2521 Anatomy & Physiology II, Lab	1
BIO 2923 Microbiology.....	3
BIO 2921 Microbiology, Lab.....	1
	15

General Education Courses

ENG 1113 English Composition I	3
PSY 1513 General Psychology I.....	3
EPY 2533 Human Growth & Development	3
SOC 2113 Intro. to Sociology	3
	12

General Education Courses: In addition to the prerequisite courses, the student must complete 12 hours of general education courses with a grade of “C” or higher to meet degree requirements. General education courses can be completed prior to applying to the nursing program, or in conjunction with the nursing core courses once admitted to the nursing program. It is recommended that most general education courses be completed prior to application, but not required.

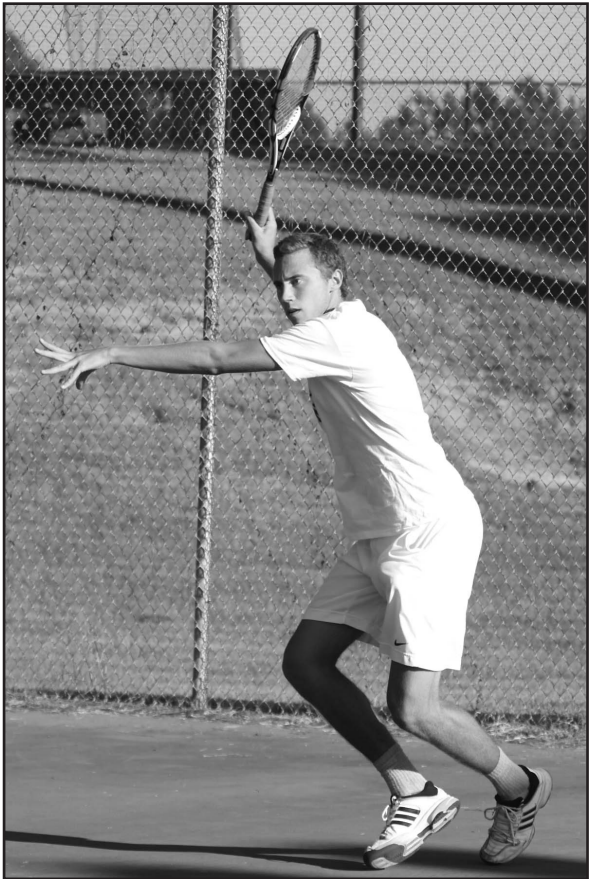
CORE NURSING COURSES

FIRST YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
NUR 1119 Fundamentals of Nursing.....	9	NUR 1219 Medical Surgical Nursing I.....	9
NUR 1113 Pharmacology	3		
	12		

SECOND YEAR

Third Semester	Semester Hours	Fourth Semester	Semester Hours
NUR 2316 Maternal Newborn Nursing.....	6	NUR 2414 Psychiatric Mental Health Nursing	4
NUR 2326 Pediatric Nursing	6	NUR 2426 Medical Surgical Nursing II	6
	12	NUR 2432 NCLEX Preparation	12
Total Required Nursing Hours	45		
Total General Education Hours.....	27		
Total Requisite Hours.....	72		





CO-LIN

CAREER AND TECHNICAL EDUCATION PROGRAMS

DIVISION OF CAREER AND TECHNICAL EDUCATION

DR. GAIL BALDWIN, DEAN OF CAREER, TECHNICAL AND WORKFORCE EDUCATION
MR. TIM LEA, ASSISTANT DEAN OF CAREER-TECHNICAL EDUCATION (WESSON CAMPUS)

Career education programs at Copiah-Lincoln are designed to prepare the student for entry-level employment in a specific occupation. Co-Lin awards a career certificate upon successful completion of the curriculum.

Technical education programs are designed to prepare students for employment upon completion of the specified program curriculum. Students are then eligible to receive the Associate in Applied Science Degree.

Several career and technical programs require students to meet special entrance requirements. These requirements are stated in the following curriculum descriptions.

CAREER AND TECHNICAL EDUCATION PROGRAMS

The primary objective of Copiah-Lincoln Community College is to provide career and technical education programs designed to prepare the student for immediate employment. In keeping with this objective, a wide variety of career and technical education programs is offered on both the Wesson and Natchez campuses and the Simpson County Center. ACT requirements are listed for each program.

ACT Certificate Programs

-	Automotive Technology	4 semesters
-	Commercial Truck Driving	8 weeks
-	Construction Equipment Operation	1 & 2 semesters
	Cosmetology	3 semesters
	Cosmetology Teacher Trainee	2 semesters
-	Diesel Equipment Technology	4 semesters
-	Food Production and Management Technology	1, 2 & 4 semesters
-	Heating and Air Conditioning Technology	4 semesters
14	Office Systems Technology	2 semesters
16	Practical Nursing	3 semesters
-	Precision Machining Technology	4 semesters
-	Welding	2 semesters

ACT Associate Degree Programs (2-Year Programs)

14	Automation and Control Technology
*	Automotive Technology
*	Business and Marketing Management Technology
14	Business and Office Technology
	Accounting Technology Option
	Healthcare Data Technology Option
	Microcomputer Technology Option
	Office Systems Technology Option
16	Computer Networking Technology

*	Diesel Equipment Technology
14	Drafting and Design Technology
*	Early Childhood Education Technology
14	Electronics Technology
*	Food Production and Management Technology
*	Heating and Air Conditioning Technology
*	Hotel and Restaurant Management Technology
18**	Medical Laboratory Technology
19**	Medical Radiologic Technology
*	Precision Machining Technology
19**	Respiratory Care Technology

- No high school diploma or GED required (must meet minimum COMPASS requirements)

* ACT scores required (no minimum)

** Recommended ACT Score

Special interest and special short-term career courses and workshops are offered when the demand and interest are shown for offering such courses.

Students enrolled in technical programs must select from the following general education electives:

ELECTIVES

MATH/SCIENCE ELECTIVE

BIO 1113	Principles of Biology I
BIO 1111	Principles of Biology I Lab
BIO 1123	Principles of Biology II
BIO 1121	Principles of Biology II Lab
BIO 1133	General Biology I
BIO 1131	General Biology I Lab
BIO 1143	General Biology II
BIO 1141	General Biology II Lab
CHE 1213	General Chemistry I
CHE 1211	General Chemistry I Lab
CHE 1313	Principles of Chemistry I
CHE 1311	Principles of Chemistry I Lab
MAT 1313	College Algebra
PHY 2243	Physical Science Survey I or
PHY 2253	Physical Science Survey II
PHY 2241	Physical Science Survey I Lab or
PHY 2251	Physical Science Survey II Lab

SOCIAL/BEHAVIORAL SCIENCE ELECTIVE

SOC 2113	Introduction to Sociology
PSY 1513	General Psychology
PSC 1113	American National Government

HUMANITIES/FINE ARTS ELECTIVE

ART 1113	Art Appreciation
MUS 1113	Music Appreciation
ENG 1123	English Composition II
ENG 2323	English Literature I
ENG 2333	English Literature II
ENG 2223	American Literature I
ENG 2233	American Literature II
ENG 2423	World Literature I
ENG 2433	World Literature II
ENG 2513	African American Literature I
ENG 2523	African American Literature II
HIS 1163	World Civilization I
HIS 1173	World Civilization II
HIS 2213	American History I
HIS 2223	American History II

COMPUTER TECHNOLOGY ELECTIVE

BOT 1133	Microcomputer Applications
CSC 1113	Introduction to Computer Concepts or
CSC 1123	Microcomputer Applications

SPECIAL PROGRAMS

NURSING ASSISTANT

The Nursing Assistant program is designed to prepare participants for employment upon completion. Students are exposed to a program that will provide knowledge, skills and understanding needed to function as a nursing assistant. The program is taught three (3) days per week from 8 a.m. until 3:30 p.m. for six (6) weeks. Upon completion, the students will receive a certificate from Copiah-Lincoln Community College qualifying them to register with the Mississippi Department of Health for the Certified Nursing Assistant exam.

SERVICES FOR SPECIAL POPULATIONS

Copiah-Lincoln Community College offers support services for students who have an identifiable disability, single parents, displaced homemakers, students enrolled in nontraditional fields of study, individuals with limited English proficiency, and economically disadvantaged students. Some of the services available are:

- Assessment of special needs
- Assessments and surveys
- Basic skills
- Referrals
- Career information
- Career skills

TECH PREP

Tech Prep serves as a liaison between the secondary and post-secondary institutions, providing technical assistance and professional development to administrators, counselors, START (career center managers), student services coordinators, and instructors. The Tech Prep program combines rigorous academic courses with high-level technical training that prepares students for a seamless transition leading to technical proficiency, an industry-recognized credential, a certificate, or a degree in a specific field.

WORK-BASED LEARNING

The Work-Based Learning program creates an opportunity for career and technical student placement in worksites which parallel school-based education and training. Students must be enrolled in a career and technical program and must be employed in a related workplace environment.

The Work-Based Learning courses are structured worksite experiences for which the career and technical program area instructor, work-based learning coordinator, and worksite supervisor/mentor develop and implement a training agreement. The training agreement is designed to integrate the student's academic and technical skills into a work environment. Regular meetings and seminars with school and business and industry personnel for supplemental instruction and feedback (progress reviews) will be included.

Students receive semester hour credit, transcript recognition for worksite experience and a Work-Based Learning Certificate.



CAREER AND TECHNICAL EDUCATION PROGRAMS

AUTOMATION AND CONTROL TECHNOLOGY

Automation and Control Technology is an instructional program that provides the student with technical knowledge and skills necessary for gaining employment as an automated manufacturing systems technician in maintenance diagnostics, engineering, or production in an automated manufacturing environment. The focus of this program is on electricity/electronics, fluid power, motors and controllers, programmable controls, interfacing techniques, instrumentation, and automated processes

This curriculum is designed as a two-year technical program. The Associate of Applied Degree in Automation and Control Technology will be awarded at the culmination of a minimum of 64 semester hours of satisfactory study. Graduates of the program will be qualified to seek employment as entry level electronics, instrumentation, robotics, automation, and maintenance technicians. Students who graduate from the program will also be better prepared to continue their education in advanced engineering related fields

Special admission requirements:

1. Minimum ACT composite of 14.
2. Meet requirements for Intermediate Algebra.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1114 DC Circuits	4	EET 1123 AC Circuits	3
EET 1214 Digital Electronics	4	EET 1334 Solid State Devices & Circuits	4
EET 1613 Computer Fundamentals	3	ELT 1413 Motor Control Systems	3
MFT 1112 Intro. to Automation & Controls	2	INT 1214 Fluid Power	4
MAT 1313 College Algebra	3	ENG 1113 English Composition I	3
	16		17

SUMMER TERM

MFT 2913 Special Projects or	
MFT 2923 Supervised Work Experience	3
	3

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ELT 2613 Programmable Logic Control.....	3	ELT 2623 Advanced PLC	3
EET 1324 Microprocessors.....	4	INT 2124 Control Systems II.....	4
INT 2114 Control Systems I	4	MFT 1123 Electrical Wiring/Auto & Controls ..	3
Approved Soc./Behav. Science Elective	3	SPT 1113 Public Speaking	3
	14	Approved Humanities/Fine Arts Elective	3
			16

Completion Award: Associate in Applied Science Degree

AUTOMOTIVE TECHNOLOGY

This instructional program prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunctions and repair of engines, and fuel, electrical, cooling, brake, and drive train and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems. This program is certified by the National Institute of Automotive Service Excellence.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ATT 1114 Electrical Systems.....	4	ATT 1414 Basic Engine Performance.....	4
ATT 1214 Brakes	4	ATT 1513 Basic Fuel Systems.....	3
ATT 1315 Manual Drive Trains/Transaxles.....	5	ATT 1715 Engine Repair	5
ENG 1113 English Composition I	3	Approved Math/Science Elective	3/4
	13/16		12/15/16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ATT 2325 Auto. Transmissions/Transaxles	5	ATT 2334 Steering & Suspension Systems	4
ATT 2524 Computer Controlled Emission	4	ATT 2343 Wheel Alignment	3
ATT 2614 Heating & Air Conditioning	4	ATT 2535 Computer & Engine Controls	5
Computer Technology Elective.....	3	SPT 1113 Public Speaking.....	3
Approved Humanities/Fine Arts Elective	3	Approved Soc./Behav. Science Elective	3
	13/19		12/18

Completion Award: Technical Certificate
4 semesters

Completion Award: Associate in Applied Science Degree

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

BUSINESS AND MARKETING MANAGEMENT TECHNOLOGY

The Business and Marketing Management Technology program of study is designed to provide specialized occupational instruction in all phases of marketing management including e-business, international marketing, and multimedia presentations. This program prepares students for careers in dynamic marketing professions. A combination of classwork and practical experience is stressed.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MMT 1113 Principles of Marketing	3	MMT 1123 Marketing Management.....	3
MMT 1313 Personal Selling.....	3	MMT 1323 Advertising	3
MMT 1413 Merchandising Math.....	3	MMT 2333 Multi. Pres. for Marketing.....	3
ENG 1113 English Composition I	3	SPT 1113 Public Speaking.....	3
CSC 1113 Intro. to Computer Concepts or		ACC 1213 Principles of Accounting I	3
CSC 1123 Microcomputer Applications	3	MMT 1721 Marketing Seminar II	1
MMT 1711 Marketing Seminar I.....	1		16
	16		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
HRT 2613 Hospitality Supervision.....	3	MMT 2243 Marketing Case Studies.....	3
MMT 2233 Human Resource Management.....	3	MMT 2513 Entrepreneurship.....	3
MMT 2313 E-Commerce Marketing.....	3	MMT 2523 Event Management.....	3
Approved Math/Science Elective	3/4	BAD 2413 Legal Environment of Business.....	3
Approved Soc./Behav. Science Elective	3	Approved Humanities/Fine Arts Elective	3
MMT 1731 Marketing Seminar III.....	1	Approved Marketing Elective.....	3
	16/17	MMT 1741 Marketing Seminar IV.....	1
			19

Completion Award: Associate in Applied Science Degree

APPROVED MARKETING ELECTIVES

ACC 1223	Accounting II
BOT 1213	Professional Development
CSC 1123	Microcomputer Applications
ECO 2113	Principles of Economics I
ECO 2123	Principles of Economics II
HRT 1123	Hospitality & Tourism
HRT 1813	The Professional Tour Guide
HRT 2713	Marketing Hospitality Services
HRT 2853	Convention & Meeting Planning
JOU 1313	Principles of Journalism I
MFL 1213	Elementary Spanish
MMT 2343	Marketing Web Page Design
MMT 2423	Retail Management
MMT 2613	International Marketing
MMT 2913	Internship in Business and Marketing Management Technology

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

BUSINESS AND OFFICE TECHNOLOGY

ACCOUNTING TECHNOLOGY

The Accounting Technology program of study prepares students for entry-level accounting positions in accounts payable, accounts receivable, payroll, and inventory as well as enhances the skills of persons currently employed in accounting who wish to advance. The program provides a foundation for students transferring to a four-year college or university to pursue a specialized degree in the field.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1113 Document Formatting	3	BOT 1143 Word Processing.....	3
BOT 1133 Microcomputer Applications.....	3	BOT 1443 Advanced Business Accounting	3
BOT 1213 Personal & Professional Dev.....	3	BOT 1813 Electronic Spreadsheet.....	3
BOT 1313 Applied Business Math	3	BOT 2413 Computerized Accounting.....	3
BOT 1433 Business Accounting or.....		BOT 2813 Business Communication.....	3
ACC 1213 Principles of Accounting.....	3	ENG 1113 English Composition I	3
BOT 1713 Mechanics of Communication	3		18
	18		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 2133 Desktop Publishing	3	BOT 2473 Cost Accounting	3
BOT 2323 Database Management	3	BOT 2833 Integrated Computer Applications ...	3
BOT 2423 Income Tax Accounting	3	SPT 1113 Public Speaking I.....	3
BOT 2463 Payroll Accounting.....	3	Approved Soc./Behav. Science Elective	3
Approved Math/Science Elective	3	Approved Humanities/Fine Arts Elective	3
	15		15

Completion Award: Associate in Applied Science Degree

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

HEALTHCARE DATA TECHNOLOGY

The Healthcare Data Technology program of study is designed to prepare students to work in office positions in hospitals, doctors’ offices, health clinics, insurance companies, and other health-related organizations. The student will develop skills using medical terminology, accounting, transcription, coding, and computer software applications. Healthcare Data Technolotgy is a 2-year program of study that requires courses in the vocational-technical core, designated areas of concentration, and the academic core. The Associate of Applied Science degree is earned upon successful completion of the program.

Special admission requirements:

- 1. Must have a minimum ACT composite score of 14.
- 2. BOT 1013 Keyboarding or equivalent is strongly recommended.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1113 Document Formatting	3	BOT 1143 Word Processing Applications.....	3
BOT 1133 Microcomputer Applications.....	3	BOT 1433 Business Accounting or	
BOT 1313 Applied Business Math	3	ACC 1213 Principles of Accounting I	3
BOT 1413 Records Management.....	3	BOT 1623 Medical Office Terminology II	3
BOT 1613 Medical Office Terminology I.....	3	BOT 2743 Medical Office Concepts.....	3
BOT 1713 Mechanics of Communication	3	BOT 2813 Business Communications	3
CTE 2001 CPAS PREP	1	Approved Math/Science Elective*	3/4
	19		18/19

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 2413 Computerized Accounting.....	3	BOT 2663 Advanced Coding.....	3
BOT 2523 Medical Machine Transcription I.....	3	BOT 2673 Medical Insurance Billing	3
BOT 2643 CPT Coding.....	3	BOT 2753 Medical Information Management...3	
BOT 2653 ICD Coding.....	3	SPT 1113 Public Speaking I.....	3
BOT 2823 Communication Technology	3	Approved Soc./Behav. Science Elective	3
ENG 1113 English Composition I	3	Approved Humanities/Fine Arts Elective	3
	18		18

Completion Award: Associate in Applied Science Degree

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

MICROCOMPUTER TECHNOLOGY

The Microcomputer Technology program is designed for a student who wants to manage the microcomputer operations in an office, including software configuration, troubleshooting, network administration and system operation.

Special admission requirements:

1. Must have a minimum ACT composite score of 14.
2. BOT 1013 Keyboarding or equivalent is strongly recommended.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1113 Document Formatting	3	BOT 1123 Keyboarding Skillbuilding.....	3
BOT 1133 Microcomputer Applications.....	3	BOT 1143 Word Processing Applications.....	3
BOT 1213 Personal & Professional Dev.....	3	BOT 1433 Business Accounting or	
BOT 1313 Applied Business Math	3	ACC 1213 Principles of Accounting.....	3
BOT 1713 Mechanics of Communication	3	BOT 1813 Electronic Spreadsheet.....	3
IST 1314 Visual BASIC Programming.....	3	BOT 2813 Business Communications	3
	18	Approved Soc./Behav. Science Elective	3
			18

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 2323 Database Management	3	BOT 2133 Desktop Publishing	3
BOT 2413 Computerized Accounting.....	3	BOT 2833 Integrated Computer Applications ...	3
BOT 2823 Communication Technology	3	CNT 2423 System Maintenance	3
IST 1423 Web Design Applications	3	Approved Humanities/Fine Arts Elective	3
SPT 1113 Public Speaking.....	3	Approved Math/Science Elective	3/4
ENG 1113 English Composition I	3		15/16
	18		

Completion Award: Associate in Applied Science Degree

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

OFFICE SYSTEMS TECHNOLOGY

The Office Systems Technology program is designed to give students a broad overview of the entire office function and provide students an opportunity to investigate the integration of systems. It exposes students to career options available within the office, which involve the management of people and equipment resources, as well as an opportunity to recognize the relationship between worker and supervisor.

Special admission requirements:

- 1. Must have a minimum ACT composite score of 14.
- 2. BOT 1013 Keyboarding or equivalent is strongly recommended.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1113 Document Formatting	3	BOT 1123 Keyboard Skillbuilding	3
BOT 1133 Microcomputer Applications.....	3	BOT 1143 Word Processing Applications.....	3
BOT 1213 Personal & Professional Dev.....	3	BOT 1433 Business Accounting or	
BOT 1313 Applied Business Math	3	ACC 1213 Principles of Accounting.....	3
BOT 1413 Records Management.....	3	BOT 1813 Electronic Spreadsheet.....	3
BOT 1713 Mechanics of Communication	3	BOT 2813 Business Communications	3
	18	ENG 1113 English Composition I	3
			18

Completion Award: Technical Certificate
2 semesters

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1513 Machine Transcription	3	BOT 2133 Desktop Publishing	3
BOT 2323 Database Management	3	BOT 2723 Administrative Office Procedures	3
BOT 2413 Computerized Accounting.....	3	BOT 2833 Integrated Computer Applications ...	3
BOT 2823 Communication Technology	3	Approved Soc./Behav. Science Elective	3
SPT 1113 Public Speaking I.....	3	Approved Humanities/Fine Arts Elective	3
Approved Math/Science Elective	3/4		15
	18/19		

Completion Award: Associate in Applied Science Degree

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

COMMERCIAL TRUCK DRIVING

The Commercial Truck Driving program is designed to prepare participants for employment in the field of transportation. The participant will learn Department of Transportation rules and regulations, Mississippi requirements for obtaining a commercial driver's license, and the operations of a semi tractor-trailer. Course consists of classroom and hands-on equipment training. Employability/work maturity and basic educational skills will be taught. The program will operate six (6) hours per day, five (5) days per week for a maximum of 8 weeks. A counselor will be available for participant needs. Curriculum and course descriptions are available upon request.

Special admission requirements:

1. At least 21 years of age upon completion of the program.
2. Pass a Department of Transportation (D.O.T.) physical for Commercial Truck Drivers and have the physical capability of reaching clutch and brake pedals while in driver's position.
3. Receive a negative test result on the D.O.T. drug test by a certified laboratory and have the results submitted directly to the college.
4. Official copy of driving record on file.
5. Have a current valid driver's license.
6. Be able to drive manual transmission vehicle.
7. If accepted, all applicants must participate in a criminal history background check.

FRESHMAN YEAR

First Semester	Semester Hours
DTV 1114 Commercial Truck Driving I.....	4
DTV 1124 Commercial Truck Driving II	4
	8

Completion Award: Career Certificate
8 weeks

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

COMPUTER NETWORKING TECHNOLOGY

Computer Networking Technology offers training in telecommunications, network technologies, administration, maintenance, operating systems and network planning and implementation. Computer Networking graduates will have opportunities for employment as computer support specialists, network technicians, and network managers or administrators.

Special admission requirements:

- 1. Must have a minimum ACT composite score of 16; however, a minimum ACT composite score of 18 is recommended.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CPT 1333 Operating Platforms.....	3	CNT 2423 System Maintenance	3
IST 1113 Fund. of Information Technology.....	3	CTE 2001 CPAS PREP	1
IST 1133 Fund. of Data Communications	3	IST 1163 Concepts of Database Design.....	3
IST 1143 Security Principles and Policies	3	IST 1224 Network Components	4
IST 1154 Web and Programming Concepts	4	IST 1254 Network Admin. Using Linux.....	4
ENG 1113 English Composition I	3	Approved Social/Behavioral Science Elective ..	3
	19		18

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
IST 1244 Network Adm/MS Windows Server....	4	IST 2234 Network Implementation	4
IST 1423 Web Design Applications	3	IST 2254 Adv Network Adm/MS Wind. Ser. ..	4
IST 2213 Network Security	3	IST 2344 Database Programming & Design....	4
IST 2223 Network Planning & Design	3	IST 2484 Web Server	4
Approved Math/Science Elective	3	SPT 1113 Public Speaking I.....	3
Approved Humanities/Fine Arts Elective	3		19
	19		

Completion Award: Associate in Applied Science Degree

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

CONSTRUCTION EQUIPMENT OPERATION

The Construction Equipment Operation Program is designed to prepare an individual for an entry-level position in the field of construction equipment operations. Practical and theoretical experiences are provided in the classroom and on the following equipment: backhoe, scraper, front end loader, dozer, motor grader and excavator.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CEV 1212 Safety I	2	CEV 1222 Safety II	2
CEV 1313 Service & Prev. Maint. I	3	CEV 1323 Service & Prev. Maint. II	3
CEV 1416 Equipment Operation I	6	CEV 1426 Equipment Operation II	6
CEV 1514 Grade Work I	4	CEV 1524 Grade Work II	4
	15		15

Completion Award Certificate - Level I
1st semester

Completion Award Certificate - Level II
1st & 2nd semester

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

COSMETOLOGY

The purpose of this program is to train students in all phases of cosmetology. Training includes one year of classroom and laboratory activities which are necessary to become proficient as a cosmetologist. The program is approved by the State Board of Cosmetology.

Instruction includes 230 hours of theory, 1200 hours of practical and 70 unassigned clock hours - a total of 1500 hours to be completed in a year.

Upon satisfactory completion of this training a student is eligible to request examination by State Board of Cosmetology to receive license. This course meets seven and one-half hours a day, five days per week.

Special admission requirements:

1. Complete and have on file a Copiah-Lincoln Community College official application.
2. Must have a transcript from an accredited high school showing graduation, or satisfactory scores on the GED test, or a transcript from previous college attendance on file.
3. Complete a Co-Lin Cosmetology Application on testing date
4. Take Cosmetology Aptitude Test (CSAT) and COMPASS Placement Test at Copiah-Lincoln Community College.
5. If accepted, the applicant must attend cosmetology orientation/pre-registration.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
COV 1122 Cosmetology Orientation.....	2	COV 1255 Cosmetology Sciences II	5
COV 1245 Cosmetology Sciences I.....	5	COV 1436 Hair Care II.....	6
COV 1426 Hair Care I	6	COV 1532 Nail Care II.....	2
COV 1522 Nail Care I	2	COV 1632 Skin Care II.....	2
COV 1622 Skin Care I.....	2	COV 1722 Salon Business I.....	2
	17		17

SUMMER TERM

First Semester	Semester Hours
COV 1263 Cosmetology Sciences III.....	3
COV 1443 Hair Care III.....	3
COV 1542 Nail Care III.....	2
COV 1642 Skin Care III	2
COV 1732 Salon Business II	2
	12

Completion Award: Career Certificate
3 semesters

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

COSMETOLOGY TEACHER TRAINEE

The Cosmetology Teacher Trainee course is a special course designed to prepare a person to become a cosmetology instructor. To be eligible to make application for this course, one must meet the following requirements:

- 1. Hold a current Mississippi cosmetology license.
- 2. Be at least twenty-one years of age.
- 3. Have a high school education or the equivalent.
- 4. Be a graduate of an accredited beauty school.
- 5. Obtain twelve (12) semester hours credit in “Methods of Training.”

To be eligible to complete the teacher trainee program, one must successfully complete 750 clock hours of cosmetology trainee instruction with a minimum of two years work experience prior to teacher trainee training or 2,000 clock hours without the work experience.

It should be noted that only one instructor trainee can be accepted into the program at a time. The student will be required to register as a full-time student at the beginning of each semester. Twelve credit hours will be allowed for each semester.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
COV 2816 Cos. Teacher Training I.....	6	COV 2836 Cos. Teacher Training III.....	6
COV 2826 Cos. Teacher Training II	6	COV 2846 Cos. Teacher Training IV.....	6
	12		12

Completion Award: Career Certificate
2 semesters

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

DIESEL EQUIPMENT TECHNOLOGY

The Diesel Equipment Technology program is an instructional program that provides students with competencies required to maintain and repair a variety of industrial diesel equipment, including agricultural tractors, commercial trucks, and construction equipment. The program includes instruction in inspection, repair, and maintenance of engines, power trains, hydraulic systems, and other components.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DET 1114 Fundamentals of Equip. Mech.....	4	DET 1263 Electrical/Electronic Systems II.....	3
DET 1213 Hydraulic Brake Systems.....	3	DET 1364 Diesel Systems I.....	4
DET 1223 Electrical/Electronic Systems I.....	3	DET 1614 Preventive Maintenance & Serv.....	4
DET 1713 Power Trains.....	3	DET 2623 Advanced Brake System (Air).....	3
ENG 1113 English Composition I.....	3	SPT 1113 Public Speaking I.....	3
	13/16		14/17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DET 2253 Steering & Suspension Systems.....	3	DET 1513 Hydraulics.....	3
DET 2273 Electrical/Electronic Systems III.....	3	DET 2113 Welding for Diesel Equip. Tech.....	3
DET 2374 Diesel Systems II.....	4	DET 2813 Air Conditioning & Heating Sys.....	3
DET 2383 Diesel Systems III.....	3	DET 2913 Special Project or	
Computer Technology Elective.....	3	WBL 2923 Work-Based Learning.....	3
Approved Math/Science Elective.....	3	Approved Humanities/Fine Arts Elective.....	3
	13/19	Approved Soc./Behav. Science Elective.....	3
			12/18

Completion Award: Technical Certificate
4 semesters

Completion Award: Associate in Applied Science Degree

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

DRAFTING AND DESIGN TECHNOLOGY

The Drafting and Design Technology program is a two-year technical program designed to give the student essential knowledge and skills required for efficient and productive performance in the drafting field. Copiah-Lincoln grants an Associate in Applied Science degree to students upon satisfactory completion of the curriculum and assists in placing students in gainful employment.

Special admission requirement: Minimum ACT composite of 14.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DDT 1114 Fundamentals of Drafting	4	DDT 1133 Machine Drafting I.....	3
DDT 1123 Comp. Methods for Drafting.....	3	DDT 1213 Construction Materials.....	3
DDT 1313 Principles of CAD.....	3	DDT 1323 Intermediate CAD.....	3
ENG 1113 English Composition I	3	SPT 1113 Public Speaking.....	3
CSC 1113 Intro. To Computer Concepts or		Approved Math/Science Elective	3/4
CSC 1123 Microcomputer Applications	3		15/16
	16		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DDT 1413 Elementary Surveying.....	3	DDT 2233 Structural Drafting	3
DDT 1613 Architectural Design I.....	3	DDT 2423 Mapping & Topography.....	3
DDT 2244 Cost Estimating.....	4	Approved Drafting & Design Elective	3
DDT 2343 Advanced CAD.....	3	Approved Drafting & Design Elective	3
Approved Humanities/Fine Arts Elective	3	Approved Drafting & Design Elective	3
Approved Soc./Behav. Science Elective	3		15
	19		

Completion Award: Associate in Applied Science Degree

DRAFTING & DESIGN ELECTIVES

DDT 1143	Geometric Dimensioning & Tolerancing
DDT 1153	Descriptive Geometry
DDT 2153	Civil Drafting
DDT 2163	Machine Drafting II
DDT 2253	Statics and Strength of Materials
DDT 2263	Quality Assurance
DDT 2353	CAD Management
DDT 2523	Pipe Drafting
DDT 2623	Architectural Design II
DDT 2713	Fundamentals of Multimedia
DDT 2913	Special Project
GIT 2123	Fund. Of Geographical Information Systems
WBL 2913	Work-Based Learning I
WBL 2923	Work-Based Learning II
WBL 2933	Work-Based Learning III

** Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

EARLY CHILDHOOD EDUCATION TECHNOLOGY

This program provides preparation for a professional career in the field of early childhood education spanning a variety of career options. Instructional programs include classroom instruction and supervised laboratory/collaborative center or work experience. Students should develop competencies that enable them to provide services, to teach, and to guide young children as related to various early childhood professions.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CDT 1113 Early Childhood Profession	3	CDT 1224 Child Development II.....	4
CDT 1214 Child Development I.....	4	CDT 1513 Nutrition for Young Child	3
CDT 1314 Creative Arts for Young Children.....	4	CDT 1713 Language and Literature Development for Young Children	3
CDT 1343 Child Health and Safety	3	Approved Humanities/Fine Arts Elective	3
ENG 1113 English Composition I	3	Computer Technology Elective.....	3
	17		16

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
CDT 2233 Guiding Social and Emotional Behavior	3	CDT 2713 Social Studies, Math and Science for Young Children	3
CDT 2413 Atypical Child Development.....	3	CDT 2813 Adm. of Programs for Young Child 3	
CDT 2613 Methods and Materials.....	3	CDT 2925 Student Teaching II	5
CDT 2915 Student Teaching I.....	5	SPT 1113 Public Speaking.....	3
Approved Math/Science Elective	3/4	Approved Social/Behavioral Science Elective ..	3
	17/18		17

Completion Award: Associate in Applied Science Degree

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.



ELECTRONICS TECHNOLOGY

The Electronics Technology program is a four-semester program with a combination of both theory and laboratory experience. The graduate will be capable of entry-level employment in the many fields of electronics. Some of these fields are communications, instrumentation and control, computers, business machines, and avionics.

Special admission requirements:

- 1. Minimum ACT composite of 14.
- 2. Meet requirements for Intermediate Algebra.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 1114 DC Circuits	4	EET 1123 AC Circuits	3
EET 1192 Fundamentals of Electronics.....	2	EET 1324 Microprocessors.....	4
EET 1214 Digital Electronics	4	EET 1334 Solid State Devices & Circuits	4
MAT 1313 College Algebra	3	Approved Technical Elective.....	3
*Computer Related Elective	3	ENG 1113 English Composition I	3
	16		17

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
EET 2334 Linear Integrated Circuits.....	4	EET 2514 Interfacing Techniques.....	4
EET 2414 Elect. Communications.....	4	Approved Technical Electives	7
Approved Technical Elective.....	3	Approved Humanities/Fine Arts Elective	3
SPT 1113 Public Speaking.....	3		14
Approved Soc./Behav. Science Elective.....	3		
	17		

Completion Award: Associate in Applied Science Degree

* Students who are literate in computer applications may substitute an appropriate computer course.

TECHNICAL ELECTIVES

ELT 1123	Commercial and Industrial Wiring
ELT 1213	Electrical Power
ELT 1223	Motor Maintenance and Troubleshooting
ELT 1413	Motor Control Systems
ELT 2424	Solid State Motor Controls
ELT 2613	Programmable Logic Controllers
ELT 2623	Advanced Programmable Logic Controllers
EET 2911	Special Project
EET 292(3-4)	Supervised Work Experience
EET 1713	Drafting for Electronics/Electrical Technology
EET 2423	Fundamentals of Fiber Optics
EET 2813	Video Systems
INT 1214	Fluid Power
MFT 1123	Electrical Wiring for Automation & Control Technology
CST 2113	Computer Servicing Lab I
WBL 291(2-3)	Work-Based Learning
TCT 1114	Fundamentals of Telecommunications
TCT 2213	Telephone Systems
TCT 2424	Network Systems

***COMPUTER RELATED ELECTIVE**

EET 1613 Computer Fundamentals for Electronics/Electricity
Approved Computer Programming Language

*Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

EMERGENCY MEDICAL TECHNOLOGY - BASIC

The Emergency Medical Technician-Basic integrates the theory of emergency medical care with the practical skills necessary to provide basic life support with an ambulance service or other specialized rescue services. The EMT-Basic course consists of 120 classroom hours along with 10 hours of emergency room clinicals. At least five runs on the ambulance must be made before becoming certified in Mississippi. The course is designed to enable students who successfully complete the six-hour basic course and pass the National Registry EMT-Basic (NREMT) exam to qualify as a certified EMT-Basic in Mississippi. Emergency Medical Technicians-Basic are certified by the Mississippi State Department of Health Emergency Medical Services. Students who complete the program are eligible to take the National Registry of Emergency Medical Technicians-Basic Level.

Special admission requirements:

1. Transcript verifying high school graduation or G.E.D.
2. Must be 18 years of age upon entrance into the program.
3. Must have an ACT score of 16 or above.
4. Compass reading score of 62 and writing score of 32.
5. Must have had a current certified CPR (Health Care Provider) course.
6. Must present evidence of being physically fit per physical examination by physician and submitting information on the Co-Lin Health Occupations Examination Report form.
7. Must complete the Co-Lin Hepatitis B Policy form.
8. Must complete and submit a Co-Lin Student Health Survey form.
9. If accepted, must apply and pay for student liability insurance through the college after registering into the course.
10. If accepted, must show proof of a negative TB Skin test.
11. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.
12. Must maintain a grade average of 80 or above to pass this course.

First Semester**Semester Hours**

EMT 1116 Emergency Medical Tech - Basic6

6

FOOD PRODUCTION AND MANAGEMENT TECHNOLOGY

The Food Production and Management Technology program offers an Associate in Applied Science Degree as well as a Professional Management Development Diploma through the Educational Foundation of the National Restaurant Association.

The primary objective is to prepare students for full-time employment in the foodservice industry upon graduation from the program.

The Food Production and Management certificate program offers three levels of completion.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
FPT 1113 Fund of Operational Procedures.....	3	FPT 1123 Management Procedures	3
FPT 1213 Foodservice Sanitation	3	FPT 1326 Culinary Arts II	6
FPT 1315 Culinary Arts I.....	5	FPT 2613 Menu Planning & Cost Control.....	3
FPT 1413 Front of House Operations	3	FPT 2913 Supervised Work Experience or	
ENG 1113 English Comp I	3	WBL 1913 Work-Based Learning.....	3
	14/17	SPT 1113 Public Speaking I.....	3
			15/18
Completion Award: Technical Certificate		Completion Award: Technical Certificate	
Level I – 1st semester		Level II – 1st & 2nd semesters	

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
FPT 2223 Purchasing & Storage.....	3	FPT 2336 Bakery Production & Mgt.....	6
FPT 2515 Catering Management	5	FPT 2813 Foodservice Management	3
FPT 2714 Nutrition	4	FPT 2923 Supervised Work Experience or	
Computer Technology Elective.....	3	WBL 1923 Work-Based Learning.....	3
Approved Humanities/Fine Arts Elective	3	Approved Soc./Behav. Science Elective	3
	12/18	Approved Math/Science Elective	3/4
			12/18/19
Completion Award: Technical Certificate		Completion Award: Technical Certificate	
Level III – 4 semesters			

Completion Award: Associate in Applied Science Degree

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

HEATING AND AIR CONDITIONING TECHNOLOGY

The productivity, comfort, and health of our nation are dependent upon the air conditioning, heating and refrigeration fields. The units, which together constitute an air conditioning, heating, or refrigeration system, no matter how simple or complex, depend upon fundamental scientific principles. It is the objective of this course to present these basic principles, to develop correct work procedures, and to train in the basic skills necessary for advancement in this field. Upon satisfactory completion of this course, a student will be prepared to secure employment with businesses which install or service air conditioning, heating, or refrigeration systems and equipment or to become self-employed.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ACT 1125 Basic Compression Refrigeration	5	ACT 1213 Controls.....	3
ACT 1133 Tools & Piping	3	ACT 1313 Refrigeration System Components ..	3
ACT 1713 Electricity for HVAC	3	ACT 1813 Professional Service Procedures	3
IMM 1132 Ind. Maint. Blueprint Reading.....	2	SPT 1113 Public Speaking.....	3
ENG 1113 English Composition I	3	Approved Computer Elective	3
	13/16	Approved Math/Science Elective	3
			12/18/19

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
ACT 2414 Air Conditioning I.....	4	ACT 2424 Air Conditioning II.....	4
ACT 2513 Heating Systems.....	3	ACT 2324 Commercial Refrigeration.....	4
ACT 2625 Heat Load & Air Properties	5	ACT 2433 Refrigerant, Retrofit & Regulations ..	3
Approved Humanities/Fine Arts Elective	3	Approved Heating & Air Cond. Elective.....	3
	12/15	Approved Soc./Behav. Science Elective	3
			14/17

Completion Award: Technical Certificate

4 semesters

Completion Award: Associate in Applied Science Degree

HEATING & AIR CONDITIONING ELECTIVES

ACT 2913 Special Project in HVAC
 ACT 2923 Supervised Work Experience
 WBL 2913 Work-Based Learning

COMPUTER ELECTIVES

CSC 1113 Introduction to Computers
 CSC 1123 Microcomputer Applications
 EET 1613 Computer Fundamentals

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

HOTEL AND RESTAURANT MANAGEMENT TECHNOLOGY

The Hotel and Restaurant Management Technology program provides specialized occupational instruction in all phases of hotel and restaurant management to prepare students for careers as managers and supervisors in the hospitality and tourism industry. Completion of the 2-year program leads to an Associate of Applied Science degree. Students who complete the Hotel and Restaurant Management Technology program are eligible to obtain ManageFirst Certification from the National Restaurant Association Educational Foundation or certifications from the Educational Institute of the American Hotel and Lodging Association in Specialized Food and Beverage Management and/or Hospitality Operations. In addition, students completing this program will be eligible to obtain ServSafe Sanitation certification from the National Restaurant Association.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1313 Applied Business Math	3	BOT 1133 Microcomputer Applications.....	3
HRT 1114 Culinary Principles I.....	4	HRT 1224 Restaurant and Catering Operations	4
HRT 1123 Hospitality and Tourism	3	HRT 1413 Rooms Division Management.....	3
HRT 1213 Sanitation and Safety.....	3	Approved Science Elective.....	4
HRT 2423 Hospitality Security Mgt. and Law...	3	Approved Humanities/Fine Arts Elective	3
ENG 1113 English Composition.....	3		17
	19		

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1433 Business Accounting.....	3	HRT 2233 Food and Beverage Control.....	3
HRT 2613 Hospitality Supervision.....	3	HRT 2623 Hospitality Human Resource Mgt....	3
MMT 1113 Principles of Marketing	3	HRT 2853 Convention & Meeting Planning.....	3
SPT 1113 Public Speaking I.....	3	HRT 2914 Supervised Work Experience	4
Social/Behavioral Science Elective	3		13
	15		

Completion Award: Associate in Applied Science Degree

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

PRECISION MACHINING TECHNOLOGY

Precision Machining Technology is an instructional program that prepares individuals to shape metal parts on machines such as lathes, grinders, drill presses, and milling machines. Included is instruction in making computations related to work dimensions, testing, feeds, and speeds of machines; using precision measuring instruments such as layout tools, micrometers, and gauges; machining and heat-treating various metals; and laying out machine parts. Also included is instruction in the operation and maintenance of computerized equipment.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
BOT 1133 Microcomputer Applications.....	3	MST 1126 Power Machinery II	6
MST 1116 Power Machinery I.....	6	MST 1423 Advanced Blueprint Reading.....	3
MST 1313 Machine Tool Math.....	3	MST 1613 Precision Layout	3
MST 1413 Blueprint Reading.....	3	MST 2812 Metallurgy.....	2
ENG 1113 English Composition I	3	Approved Math/Science Elective	<u>3/4</u>
	15/18		14/17/18

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
DDT 1313 Principles of CAD.....	3	MST 2144 Power Machinery IV.....	4
MST 2135 Power Machinery III.....	5	MST 2725 CNC Operations II.....	5
MST 2714 CNC Operations I.....	4	Approved Machine Tool Technical Elective.....	3
Approved Humanities/Fine Arts Elective	3	SPT 1113 Public Speaking I.....	<u>3</u>
Approved Social/Behavioral Science Elective	<u>3</u>		12/15
	12/18		

Completion Award: Technical Certificate
2 semesters

Completion Award: Technical Certificate
4 semesters

Completion Award: Associate in Applied Science Degree

APPROVED PRECISION MACHINING TECHNICAL ELECTIVES

MST 2923 Special Problems in Precision Machining Technology

WBL 291(1-3) Work Based Learning

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.

MEDICAL LABORATORY TECHNOLOGY

The Medical Laboratory Technology program is designed to instruct students in the theoretical and practical skills required for the entry-level practice of clinical laboratory science.

The curriculum includes technical and academic courses taken on campus and 24 weeks of didactic instruction and skill development in an affiliated hospital. Upon successful completion of the technical program, the student will be awarded an Associate in Applied Science degree in Medical Laboratory Technology and will be eligible to take a national certification examination.

The Medical Laboratory Technology program is accredited by the NAACLS (National Accrediting Agency for Clinical Laboratory Sciences), 5600 N River Rd, Suite 720, Rosemont, IL 60018 - Phone: (773) 714-8880.

Special admission requirements:

- 1. Must be 18 years of age upon entrance into the program.
- 2. Recommended ACT of 18 or higher.
- 3. Completed MLT Application Packet. Applications are accepted spring and fall semesters.
- 4. Developmental courses must be successfully completed prior to entrance into the program.
- 5. Acceptance will be based on completed MLT Application Packet, ACT score, GPA, and an interview by the selection committee.
- 6. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.

NOTE: Application packets may be obtained from the Counseling Center or MLT department.

SUMMER TERM

BIO 2513 Anatomy & Physiology I.....	3
BIO 2511 Anatomy & Physiology I Lab	1
BIO 2523 Anatomy & Physiology II	3
BIO 2521 Anatomy & Physiology II Lab	1
	8

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
MLT 1111 Fund. of MLT/Phlebotomy	1	MLT 1212 Urinalysis/Body Fluids	2
MLT 2512 Parasitology.....	2	MLT 1313 Hematology I	3
BIO 2923 General Microbiology	3	MLT 1413 Immunology/Serology	3
BIO 2921 General Microbiology Lab.....	1	MLT 1515 Clinical Chemistry	5
ENG 1113 English Composition I	3	CHE 1213 General Chemistry I &	
MAT 1233 Intermediate Algebra or		CHE 1211 General Chemistry Lab or	
MAT 1313 College Algebra	3	CHE 1313 Principles of Chemistry I &	3
Approved Soc./Behav. Science Elective.....	3	CHE 1311 Principles of Chemistry I Lab	1
	16		17

SUMMER TERM

Computer Technology Elective.....	3
SPT 1113 Public Speaking I.....	3
	6

SOPHOMORE YEAR

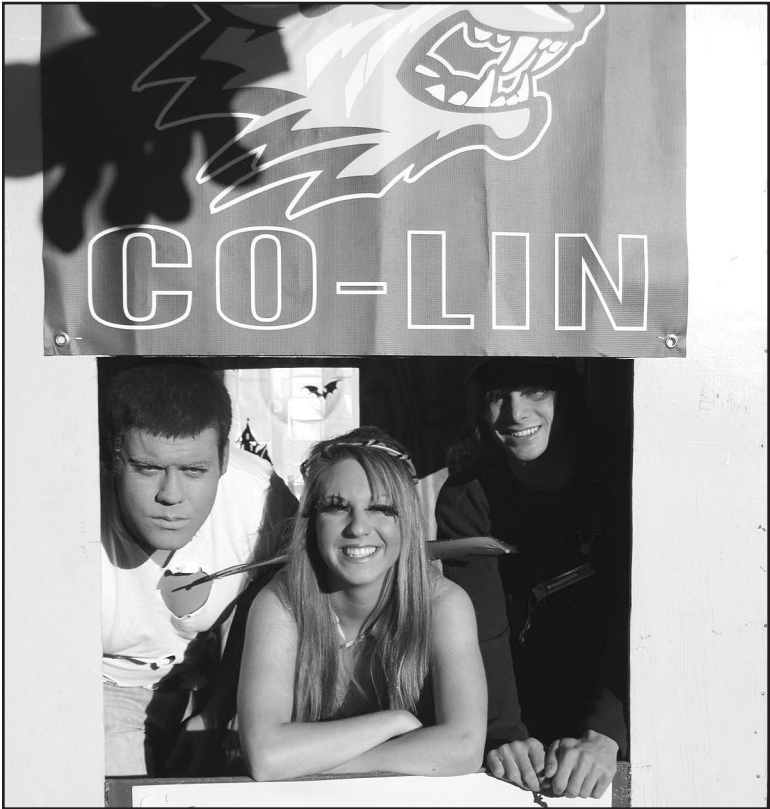
First Semester	Semester Hours	Second Semester	Semester Hours
MLT 1324 Hematology II	4	MLT 2916 Clinical Practice I.....	6
MLT 2424 Immunohematology	4	MLT 2926 Clinical Practice II	6
MLT 2614 Pathogenic Microbiology.....	4		12
Approved Humanities/Fine Arts Elective	3		
	15		

SUMMER TERM

MLT 2936 Clinical Practice III	6
	6

Completion Award: Associate in Applied Science Degree

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.



MEDICAL RADIOLOGIC TECHNOLOGY

The Medical Radiologic Technology program is a two-year program which is accredited by the Joint Review Committee on Education in Radiologic Technology. The program is designed to prepare the graduate for employment as a radiographer and/or advancement in the field of radiologic technology. Learning activities consist of a combination of theory, laboratory practice, and clinical experience. Classroom and laboratory activities are conducted on Copiah-Lincoln Community College’s Wesson Campus with clinical experience being gained at affiliating hospitals. Successful completion of the program makes the graduate educationally eligible to write the American Registry of Radiologic Technologist (ARRT) exam and to receive an Associate in Applied Science degree.

The Medical Radiologic Technology program is accredited by Joint Review Committee on Education in Radiologic Technology, 20 N. Wacker Drive, Suite 2850, Chicago, IL 60606 –3182, (312) 704-5300.

Special admission requirements:

- 1. Must be 18 years of age upon entrance into the program.
- 2. Recommended ACT of 19 or higher.
- 3. Completed RGT Application Packet. Applications are accepted for the fall semester. Application deadline is March 10.
- 4. Acceptance will be based on completed RGT Application Packet, ACT score, GPA, and an interview by the selection committee.
- 5. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.

NOTE: Application packets may be obtained from the Counseling Center at 601-643-8324 or on our website @ www.colin.edu.

SUMMER TERM

BIO 2513 Anatomy & Physiology I.....	3
BIO 2511 Anatomy & Physiology I, Lab	1
BIO 2523 Anatomy & Physiology II	3
BIO 2521 Anatomy & Physiology II, Lab	1
ENG 1113 English Composition I	3
11	

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
RGT 1114 Clinical Education I.....	4	RGT 1124 Clinical Education II	4
RGT 1212 Fundamentals of Radiography	2	RGT 1223 Patient Care in Radiography	3
RGT 1312 Principles of Rad. Protection	2	RGT 1423 Digital Imaging	3
RGT 1413 Imaging Principles	3	RGT 1523 Radiographic Procedures II.....	3
RGT 1513 Radiographic Procedures I.....	3	SPT 1113 Public Speaking I.....	3
Computer Technology Elective.....	3	16	
17			

SUMMER TERM

RGT 1139 Clinical Education III.....	9
9	

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
RGT 1613 Physics of Imaging Equipment	3	RGT 2157 Clinical Ed. V	7
RGT 2132 Ethical and Legal Responsibilities	2	RGT 2542 Radiographic Procedures IV	2
RGT 2147 Clinical Ed. IV	7	RGT 2912 Radiation Biology	2
RGT 2533 Radiographic Proc. III	3	RGT 2922 Radiographic Pathology	2
Approved Soc./Behav. Science Elective	3	RGT 2932 Certification Fundamentals	2
	18	Approved Humanities/Fine Arts Elective	3
			18

Completion Award: Associate in Applied Science Degree

PRACTICAL NURSING

This is a one-year curriculum designed to provide the student with knowledge and skills necessary to function as a member of the health team in administering safe, effective nursing care. Students are exposed to a well-balanced program of scientific foundations to provide knowledge, skills and understanding needed to function as a practical nurse. Upon graduation, the student will receive a certificate and be eligible to write the National Council Licensure Examination (NCLEX) for Practical Nurses.

Special admission requirements:

1. A minimum ACT composite of 16 with a minimum of 12 in math and reading.
2. Must take the ATI TEAS® exam at Co-Lin (\$25 testing fee).
3. If accepted, submit the following:
 - a. A Health Occupations application submitted to a career-technical counselor.
 - b. A health form signed by a physician submitted to a career-technical counselor.
 - c. Cardio-Pulmonary Resuscitation Certification from the American Heart Association.
4. If accepted, attend a practical nursing orientation.
5. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
PNV 1213 Body Structure & Function	3	PNV 1614 Medical/Surgical Nursing	4
PNV 1426 Fundamentals of Nursing	6	PNV 1622 Medical/Surgical Nursing Clinical...2	
PNV 1436 Fund. of Nursing Lab/Clinical	6	PNV 1634 Alterations in Adult Health	4
PNV 1524 IV Therapy Concepts	4	PNV 1642 Alt. in Adult Health Clinical	2
	19		12

SUMMER TERM

PNV 1716 Maternal-Child Nursing	6
PNV 1813 Mental Health Concepts	3
PNV 1914 Nursing Transition	4
	13

Completion Award: Career Certificate
3 semesters

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

RESPIRATORY CARE TECHNOLOGY

The Respiratory Care Technology program prepares the individual to become Respiratory Care Practitioner. Respiratory Care Practitioners are responsible for initiating cardiopulmonary resuscitation along with the setup and monitoring of life support systems. In addition, Respiratory Care Practitioners provide treatment for heart and lung disorders by administering inhalation treatments, oxygen, and drugs under the direction of a physician.

Graduates of the Respiratory Care Technology program will receive an Associate in Applied Science Degree, and an entry-level certificate and advanced-level certificate. Graduates will be qualified to take the National Board for Respiratory Care examinations for Certified Respiratory Therapist (CRT) and Registered Respiratory Therapist (RRT).

The Respiratory Care Technology program is accredited by the Committee on Accreditation for Respiratory Care, 1248 Harwood Road, Bedford, TX 76021-4244, (817) 283-2835 Phone.

Special Entrance Requirements are:

- 1. ACT minimum composite score of 19 recommended.
- 2. COMPASS reading score of 85 and math score of 55.
- 3. Completed Health Occupations application.
- 4. Completed Health Occupations health certificate signed by a medical doctor.
- 5. Interview by instructor and/or committee.
- 6. Eight hours of clinical observation at a hospital-based Respiratory Care Department.
- 7. If accepted, all applicants must participate in drug and alcohol testing and a criminal history background check.

Prerequisites: Anatomy and Physiology I (Lecture & Lab) BIO 2513, BIO 2511
Anatomy and Physiology II (Lecture & Lab) BIO 2523, BIO 2521

FRESHMAN YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
RCT 1214 Respiratory Care Science	4	RCT 1424 Respiratory Care Technology II	4
RCT 1223 Patient Assessment & Planning.....	3	RCT 1516 Clinical Practice I.....	6
RCT 1313 Cardiopulmonary A & P.....	3	RCT 1613 Respiratory Care Pharmacology.....	3
RCT 1416 Respiratory Care Technology I.....	6	MAT 1233 Intermediate Algebra or	
	16	MAT 1313 College Algebra or	
		PHY 1213 Survey of Physics.....	3
			16

SUMMER TERM

RCT 1322 Pulmonary Function Testing	2
RCT 1523 Clinical Practice II.....	3
ENG 1113 English Composition I	3
	8

SOPHOMORE YEAR

First Semester	Semester Hours	Second Semester	Semester Hours
RCT 2333 Cardiopulmonary Pathology	3	RCT 2546 Clinical Practice IV	6
RCT 2434 Respiratory Care Technology III	4	RCT 2713 Respiratory Care Seminar	3
RCT 2533 Clinical Practice III	3	SPT 1113 Public Speaking I.....	3
RCT 2613 Neonatal/Pediatrics Management.....	3	Approved Soc./Behav. Science Elective	3
Approved Humanities/Fine Arts Elective	3		15
	16		

Completion of 5 semesters for Entry-Level and Advance-Level Certificate

Completion Award: Associate in Applied Science Degree

WELDING

This course is designed to prepare the student for employment and advancement in an occupation which requires knowledge and skills of welding. The student receives instruction in construction type welding, x-ray welding for shipbuilding, construction, maintenance and custom shop welding. Instruction will include a study of welding equipment and safety practices. The student is taught welding using various electrodes: shielded metal arc welding, gas metal arc welding, oxyacetylene welding, gas tungsten arc welding, flux core arc welding, pipe welding, plasma arc cutting, oxyacetylene and carbon arc cutting.

FRESHMAN YEAR

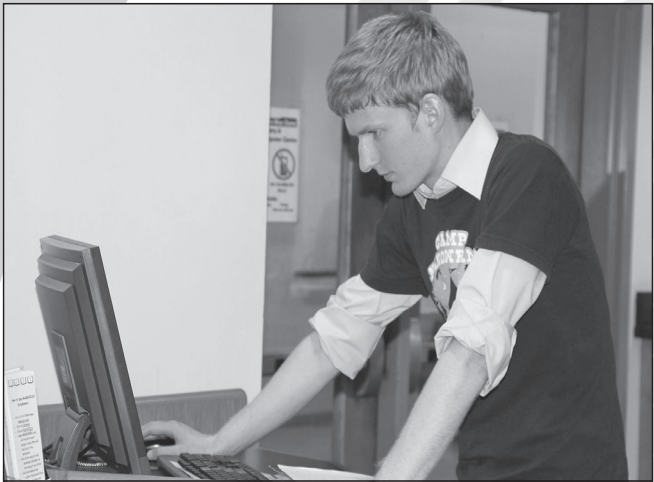
First Semester	Semester Hours	Second Semester	Semester Hours
WLV 1114 Shielded Metal Arc Welding I	4	WLV 1135 Gas Tungsten Arc Welding.....	5
WLV 1124 Gas Metal Arc Welding	4	WLV 1143 Flux Core Arc Welding.....	3
WLV 1171 Welding Inspect. & Testing	1	WLV 1153 Pipe Welding.....	3
WLV 1224 Shielded Metal Arc Welding II.....	4	WLV 1314 Cutting Processes	4
WLV 1232 Drawing & Welding Symbols	2		15
	15		

**Completion Award: Career Certificate
Level I – 1 semester**

**Completion Award: Career Certificate
Level II – 2 semesters**

* Students who lack entry level skills in math, English, science, etc. will be provided Skills Tutor.

* Total hours required for completion of this program may be reduced through statewide local articulation agreements with high schools and career technical centers.



CO-LIN

**ACADEMIC COURSE
DESCRIPTIONS**

ACADEMIC COURSES

The academic courses offered by Copiah-Lincoln Community College follow the uniform course numbering system for public community/junior colleges in Mississippi. The numbers for university parallel courses carry four digits. The first digit indicates the year that the course is normally taught. Generally courses required or recommended for freshmen begin with a “1” and courses at the sophomore level begin with a “2”. The last of the four digits indicates semester hours credit carried by the course. The second and third digits are used to separate courses within departments. The course descriptions are those adopted in the uniform numbering system and are equivalent to those courses offered at the same level at four-year institutions.

ACCOUNTING (ACC)

ACC 1213 Principles of Accounting I

A study of the financial accounting principles that relate to business. The topics to be covered include the accounting cycle, accounting systems for service and merchandising businesses, assets, liabilities, and equity. Three hours lecture per week. Credit, three semester hours.

ACC 1223 Principles of Accounting II

A continuation of ACC 1213. The topics to be covered include corporate accounting concepts, managerial accounting concepts and internal business decision making. Three hours lecture per week. Credit, three semester hours.

ART (ART)

ART 1113 Art Appreciation

A course designed to provide an understanding and appreciation of the visual arts. Three hours lecture per week. Credit, three semester hours.

ART 1313 Drawing I

Includes the study of the basic elements and principles of organization in two dimensions and the selection, manipulation and synthesis of these components to create an organized visual expression. Black and white media will be stressed. Required of art majors. Six hours laboratory per week. Credit, three semester hours.

ART 1323 Drawing II

Continuation of rendering skills introduced in Drawing I with emphasis on color, composition and creative expression. Required of art majors. Six hours laboratory per week. Credit, three semester hours. (*Prerequisite: ART 1313*)

ART 1433 Design I

To provide students with an understanding of the elements and principles of design to enable development of an informed, intuitive sense as well as a highly informed skills base/ methodology involving black and white design problems which apply principles and

elements of visual design. Required of art majors. Six hours laboratory per week. Credit, three semester hours.

ART 1443 Design II

To provide students with an understanding of color theory and applications of color so that there begins to be an informed as well as intuitive sense of seeing, mixing, and applying color and light to design problems. Required of art majors. Six hours of laboratory per week. Credit, three semester hours. (*Prerequisite: ART 1433*)

ART 1453 Three-Dimensional Design

To provide students with an understanding of spatial form in three-dimensions through the use of applied design elements and principles to studio problems in mixed media. Three hours lecture per week. Credit, three semester hours.

ART 1913 Art for Elementary Teachers

Development of essential concepts of children's art education in compliance with the National Standards for Arts Education. Two hours of lecture and two hours of laboratory per week. Credit, three semester hours.

ART 2513 Painting I

Techniques used in painting media in a variety of subject matter. Six hours laboratory per week. Credit, three semester hours.

ART 2523 Painting II

Advanced problems in painting media. Six hours laboratory per week. Six hours laboratory per week. Credit, three semester hours.

ART 2613 Ceramics I

This course is directed toward an introduction to different aspects and materials of ceramic design. Instruction covers forming and shaping by hand and by mechanical means, various kiln operations, understanding the nature of clay and glazes and an appreciation of functional and non functional forms. Six hours laboratory per week. Credit, three semester hours.

ART 2623 Ceramics II

Continuation of skills introduced in Ceramics I. Emphasis on individual problem solving. Six hours laboratory per week. Credit, three semester hours.

ART 2713 Art History I

Survey course of historical background of art forms from Prehistoric to Renaissance. Emphasis is on painting, architecture, and sculpture as related to history. Three hours lecture per week. Credit, three semester hours.

ART 2723 Art History II

Survey courses of historical background of art forms from Renaissance to present with special emphasis on contemporary expression. Three hours lecture per week. Credit, three semester hours.

BUSINESS ADMINISTRATION (BAD)

BAD 1113 Introduction to Business

This course is designed to introduce students to the basic concepts of business. Students receive instruction regarding the current business and economic environment, entrepreneurship, marketing, management, financial management, and business careers. Three hours lecture per week. Credit, three semester hours.

BAD 2323 Business Statistics

Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Topics include: central tendency and dispersion; probability; binomial, Poisson, and normal distributions; estimation and hypothesis testing. Three hours lecture per week. Credit, three semester hours.

BAD 2413 Legal Environment of Business

An introduction to interrelationships of law and society, jurisprudence and business. Topics include an introduction to law, law of contracts, agency, and employment. Three hours lecture per week. Credit, three semester hours.

BAD 2533 Computer Applications in Buiness and Industry

This course is an introduction to MS Office Suite software, which is the industry standard. This software includes the components of an information system: spreadsheets, presentation graphics, database management, and word processing. Data entry and retrieval records management, and electronic communications are skills taught in this course. Three hours lecture per week. Credit, three semester hours.

BAD 2713 Principles of Real Estate

The course deals with the nature of the real estate market, types of ownership of property, contracts, methods of transferal of title, instruments used in transfers, title closing, financing, property management, insuring, and appraising. Three hours lecture per week. Credit, three semester hours.

BAD 2723 Real Estate Law

Designed to give the student a general background in the law of real property and the law of real estate brokerage. Three hours lecture per week. Credit, three semester hours.

BAD 2853 Business Ethics

An exploration of the ethical problems faced in business theory and practice through which the student will recognize and analyze ethical dilemmas and implement ethical decisions within the context of today's business environment. Three hours lecture per week. Credit, three semester hours.

BIOLOGY (BIO)

BIO 1111 Principles of Biology I, Lab

A laboratory course for non-science majors that contains experiments and exercises

that reinforce the principles introduced in BIO 1113 Principles of Biology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 1113 Principles of Biology I

A lecture course for non-science majors that provides an introduction to the basic principles of modern biology and their relevance to modern life. Emphasis is placed on the nature and history of scientific thought, basic biological chemistry, cell structure and processes, and genetics. Three hours lecture per week. Credit, three semester hours.

BIO 1121 Principles of Biology II, Lab

A laboratory course for non-science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1123 Principles of Biology II, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 1123 Principles of Biology II

A lecture course for non-science majors that emphasizes the relationship of humans to their environment, classification of organisms, ecology and environmental concerns. Three hours lecture per week. Credit, three semester hours.

BIO 1131 General Biology I, Lab

A laboratory course for science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1133 General Biology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 1133 General Biology I

A lecture course for science majors that includes study of the scientific method, chemistry relevant to biological systems, cell structure and physiology, cell processes including photosynthesis and cellular respiration, cell division, genetics and molecular genetics. Three hours lecture per week. Credit, three semester hours.

BIO 1141 General Biology II, Lab

A laboratory course for science majors that contains experiments and exercises that reinforce the principles introduced in BIO 1143 General Biology II, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 1143 General Biology II

A lecture course for science majors that reinforces concepts introduced in BIO 1133 General Biology I, Lecture, while emphasizing the diversity of life. Topics covered include adaptation by natural selection, classification, ecology, detailed consideration of each group of organisms and viruses, study of animals and plants including their basic anatomy and physiology. Three hours lecture per week. Credit, three semester hours.

BIO 1311 Botany I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 1313 Botany I, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 1313 Botany I

A lecture course covering the representative groups of the plant kingdom, their anatomy, physiology, taxonomy, and economic importance. Three hours lecture per week. Credit, three semester hours.

BIO 1321 Botany II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 1323 Botany II, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 1323 Botany II

A lecture course that emphasizes classification and identification of plants. Three hours lecture per week. Credit, three semester hours.

BIO 1511 Principles of Anatomy and Physiology I, Lab

For Allied Health Majors only. A laboratory course that contains experiments and exercises to reinforce the principles taught in BIO 1513 Principles of Anatomy and Physiology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 1513 Principles of Anatomy and Physiology I

For Allied Health Majors only. A lecture course that provides an introduction to the anatomical and physiological study of the human body at the molecular, cellular, tissue, and organ systems. Organ systems covered in this course are the integumentary, muscular, skeletal, and nervous system. Three hours lecture per week. Credit, three semester hours.

BIO 1613 Nutrition

A lecture course covering the nutrients required for normal growth and prevention of major chronic diseases, and applied to the selection of food for ingestion, the metabolic process of digestion, assimilation, and absorption, and their applications for health care providers. Three hours lecture per week. Credit, three semester hours.

BIO 2211 Introduction to Marine Science, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2213 Introduction to Marine Science, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 2213 Introduction to Marine Science

A lecture course providing an introduction to oceanography with an emphasis on the measurement of physical, chemical, and biological aspects of the marine environment as well as functional morphology and taxonomy of local marine biota. Three hours lecture per week. Credit, three semester hours.

BIO 2313 Dendrology

A lecture course concerning the taxonomy, morphology, ecology, and identification of woody plants. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: BIO 1313*)

BIO 2411 Zoology I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2413 Zoology I, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 2413 Zoology I

A lecture course that includes in-depth studies of phylogeny and classification systems, protozoa and major invertebrate phyla. Three hours lecture per week. Credit, three semester hours.

BIO 2511 Anatomy and Physiology I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2513 Anatomy and Physiology I, Lecture. Two hours laboratory per week. Credit, one semester hour. (*Corequisite: BIO 2513*)

BIO 2513 Anatomy and Physiology I

A lecture course that covers the anatomical and physiological study of the human body as an integrated whole. The course includes detailed studies of biological principles; tissues; and the integumentary, skeletal, muscular and nervous systems. Three hours lecture per week. Credit, three semester hours. (*Corequisite: BIO 2511; Prerequisite: ACT composite of 18 or higher or successful completion of a lower level BIO lecture/laboratory course.*)

BIO 2521 Anatomy and Physiology II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2523 Anatomy and Physiology II, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 2523 Anatomy and Physiology II

A lecture course that includes detailed studies of the anatomy and physiology of the human special senses and the endocrine, circulatory, respiratory, digestive, and urinary systems, as well as reproduction and development. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: BIO 2513/2511*)

BIO 2611 Cell Biology, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in BIO 2613 Cell Biology, Lecture. Two hours laboratory per week. Credit, one semester hour.

BIO 2613 Cell Biology

A lecture course providing a comparative study of cell structures among plant, animal and bacterial systems. Three hours lecture per week. Credit, three semester hours.

BIO 2921 Microbiology, Lab

A laboratory course devoted to lab safety and gaining hands-on experience in the areas of microscopy, culturing techniques (pure culture and isolation and media preparation),

staining techniques, aseptic technique, diagnostic procedures and effectiveness of antimicrobial agents. Two hours laboratory per week. Credit, one semester hour.

BIO 2923 Microbiology

A lecture course providing a survey of the microbes (microscopic organisms) with emphasis on those affecting other forms of life, especially man. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ACT composite of 18 or higher or successful completion of BIO 2513/2511 or CHE 1213/1211.*)

BUSINESS AND OFFICE ADMINISTRATION

BOA 1413 Keyboarding

This course will develop your basic keyboarding skills which will enable you to operate a microcomputer to input and retrieve information. Three hours lecture per week. Credit, three semester hours.

CHEMISTRY (CHE)

CHE 1113 General Chemistry Survey (Basic)

A basic chemistry lecture course that covers terminology, measurements, atomic structure, nomenclature, chemical equations and basic stoichiometry. (Does not satisfy core requirements in science and math majors). Three hours lecture per week. Credit, three semester hours.

CHE 1211 General Chemistry I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1213 General Chemistry I, Lecture. Two hours laboratory per week. Credit, one semester hour.

CHE 1213 General Chemistry I

A lecture course that covers atomic and molecular structure, nomenclature and chemical formulas, chemical reactions, mole concept and stoichiometry, bonding and gases. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: Must have completed or be currently enrolled in MAT 1313 or MAT 1343*)

CHE 1221 General Chemistry II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1223 General Chemistry II, Lecture. Two hours laboratory per week. Credit, one semester hour.

CHE 1223 General Chemistry II

A lecture course that covers solutions, kinetics, equilibria, thermodynamics, acid-base chemistry, and electrochemistry. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: CHE 1213*)

CHE 1311 Principles of Chemistry I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in CHE 1313 Principles of Chemistry I, Lecture, Two hours laboratory per week. Credit, one semester hour.

CHE 1313 Principles of Chemistry I

A lecture course that emphasizes basic terminology, measurement, atomic structure, periodic table, chemical bonding, stoichiometry, energy and states of matter. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 0123*)

CHE 2422 Organic Chemistry I, Lab

A laboratory course that acquaints students with important manipulations, procedures, and the preparation and study of organic compounds being introduced in CHE 2423 Organic Chemistry I, Lecture. Six hours laboratory per week. Credit, two semester hours.

CHE 2423 Organic Chemistry I

A lecture course that covers carbon chemistry, bonding structure and behavior, aliphatic compounds, stereochemistry, and reaction mechanisms. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: CHE 1223*)

CHE 2432 Organic Chemistry II, Lab

A laboratory course that acquaints students with important manipulations and procedures and the preparations and study of aromatic and complex organic compounds being introduced in CHE 2433 Organic Chemistry II, Lecture. Six hours laboratory per week. Credit, two semester hours.

CHE 2433 Organic Chemistry II

A lecture course that covers spectroscopy, aromatic compounds, carbonyl compounds and other complex compounds, with emphasis on reactions, reaction mechanisms, and nomenclature. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: CHE 2423*)

COMMUNICATIONS (COM)

COM 1423 Introduction to Broadcasting

A historical overview of the development and operation of electronic and film media, including a brief survey of mass communication theory and effects research. Three hours lecture per week. Credit, three semester hours.

COM 1463 TV Production

Practical experience in production of television programs, the techniques of production programs and the techniques of production including camera, audio, lighting, staging, graphics and on-campus appearance. Three hours lecture per week. Credit, three semester hours.

COM 1511 Radio/TV Production Lab I

Lab experience in radio or television production. Two hours laboratory per week. Credit, one semester hour.

COM 2463 Writing for the Electronic Media

Introductory course to teach the basic skills of broadcast writing, reporting and production. Three hours lecture per week. Credit, three semester hours.

COM 2483 Introduction to Mass Communications

A study of the history, organization, and mechanics of various mass media. Designed to help the student understand the roll of mass media in life and in society. Three hours lecture per week. Credit, three semester hours.

CRIMINAL JUSTICE (CRJ)**CRJ 1313 Introduction to Criminal Justice**

History, development, and philosophy of law enforcement in a democratic society; introduction to agencies involved in the administration of criminal justice; career orientation. Three hours lecture per week. Credit, three semester hours.

CRJ 1323 Police Administration and Organization I

Principles of organization and administration in law enforcement as applied to law enforcement agencies; introduction to concepts of organizational behavior. Three hours lecture per week. Credit, three semester hours.

CRJ 1363 Introduction to Corrections

An overview of the correctional field, its origins, historical and philosophical background, development, current status, relationship with other facets of the criminal justice system and future prospects. Three hours lecture per week. Credit, three semester hours.

CRJ 2513 Juvenile Justice

The role of police in juvenile delinquency and control. Organizational, functions, and jurisdiction of juvenile agencies. Processing, detention, and disposition of cases. Statutes and court procedures applied to juveniles. Three hours lecture per week. Credit, three semester hours.

COMPUTER SCIENCE (CSC)**CSC 1113 Computer Concepts**

A computer competency course which introduces concepts, terminology, operating systems, electronic communications, and applications. Concepts are demonstrated and supplemented by hands-on computer use. Three hours lecture/lab per week. Credit, three semester hours.

CSC 1123 Computer Applications I

This course is designed to teach computer applications to include: word-processing, electronic spreadsheet, database management, presentation design, and electronic commu-

nications with integration of these applications. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: CSC 1113 highly recommended*)

CSC 1213 Visual Basic Computer Programming I

This course is designed to introduce the writing of event-driven programs using the VISUAL BASIC computer programming language with emphasis on problem solving, documentation, program statements, algorithms, and common routines. Three hours lecture/lab per week. Credit, three semester hours.

CSC 1613 Computer Programming I

Introduction to problem-solving methods and algorithm development which emphasizes the imperative first approach; designing, debugging, looping, scope rules, functions, and a variety of applications in an object-oriented programming language. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: CSC 1213*)

CSC 2133 Programming I with “C++”

An introduction to problem solving methods, algorithm development, designing, debugging, and documentation in C++ language with a variety of applications including: I/O statements, arithmetic, logical, conditional, looping, methods/functions, and array processing. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: previous programming experience or permission of instructor*)

CSC 2143 Programming II with “C++”

Continued program and algorithm development and analysis; search/sort methods; abstract data types and object-oriented design; designing and debugging larger programs using C++ language. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: CSC 2134*)

ECONOMICS (ECO)

ECO 2113 Principles of Macroeconomics

The study of a nation's economy to include the following topics: supply and demand, production possibilities, monetary and fiscal policies, factors of production, GDP/business cycles and economic growth, circular flow of market economies and international trade. Three hours lecture per week. Credit, three semester hours.

ECO 2123 Principles of Microeconomics

The study of firms, industries, and consumers to include the following topics: supply and demand, elasticity of demand and supply, consumer choice theory, production and cost theory and market structures. Three hours lecture per week. Credit, three semester hours.

ENGINEERING (EGR)

EGR 2413 Engineering Mechanics I: Statics

A lecture course covering the equilibrium of point objects and extended objects in two and three dimensions using vector algebra. Also discussed are distributed forces, struc-

tures, friction, and moments of inertia in two and three dimensions. Three hours lecture per week. Credit, three semester hours. (*Pre or Corequisite: MAT 1613 and PHY 2313 or PHY 2413*)

ENGLISH (ENG)

ENG 0113 Beginning English

ENG 0113 is designed to meet the needs of students whose skills in written communication require some standardization. Emphasis is on basic English grammar through varied writing assignments with a review of mechanics, sentence patterns, and correct usage. Three hours lecture per week. Institutional Credit, three semester hours.

ENG 0123 Intermediate English

ENG 0123 is designed to prepare students for English Composition. Concepts covered include paragraph and essay development with an emphasis on content and structure. Grammar skills related to the writing process are reviewed. Three hours lecture per week. Institutional Credit, three semester hours.

ENG 1113 English Composition I

ENG 1113 is designed to prepare the student for writings required in college and the workplace with an emphasis on effective paragraph and essay development. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ACT English score of 18 or successful completion of ENG 0123*)

ENG 1123 English Composition II

ENG 1123 is a continuation of ENG 1113 with emphasis on research and composition. Readings, essays and a research paper are required. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2133 Creative Writing I

ENG 2133 involves writing poetry, short fiction, creative nonfiction, and drama. Three hours lecture per week. Credit, three semester hours.

ENG 2143 Creative Writing II

ENG 2143 is a continuation of writing poetry, short fiction, creative nonfiction, and drama. Three hours lecture per week. Credit, three semester hours.

ENG 2153 Traditional Grammar

ENG 2153, a course for serious writers and teachers of writing, focuses on the basic elements of English grammar. Beginning with parts of speech, it covers sentence patterns, pronouns, troublesome verbs, subject-verb agreement, spelling, diction, punctuation, and mechanics: all of the aspects of traditional grammar that writers—including elementary teachers introducing language skills to children—may encounter. Three hours lecture per week. Credit, three semester hours.

ENG 2223 American Literature I

ENG 2223 surveys representative prose and poetry of the United States from its beginnings to the Civil War. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2233 American Literature II

ENG 2233 surveys representative prose and poetry of the United States from Civil War to the present. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2323 British Literature I

ENG 2323 surveys British Literature from the Anglo-Saxon Period through the Restoration and Eighteenth Century. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2333 British Literature II

ENG 2333 surveys British Literature from the Romantic Period through the Twentieth Century. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2423 World Literature I

ENG 2423 surveys literature from the ancient world through the Renaissance. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2433 World Literature II

ENG 2433 surveys literature from the Neoclassical Period through the Twentieth Century. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2523 African-American Literature I

ENG 2523 surveys African-American literature from its beginnings to the Harlem Renaissance. Three lectures per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2533 African-American Literature II

ENG 2533 surveys African-American literature from the Harlem Renaissance to the present. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

ENG 2613 Film as Literature

ENG 2613 involves the study of current and classic motion pictures as a form of literary, historic, and cinematic expression. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: six semester hours in Freshman Composition*)

ENG 2923 Professional Writing

ENG 2923 is designed for students who are interested in writing as a marketable skill and in writing as a profession. Emphasis is given to meeting specific publishing require-

ments for novels, short fiction, poetry, drama, television scripts, and newspaper and magazine articles. Three hours workshop sessions per week. Credit, three semester hours.

EDUCATIONAL PSYCHOLOGY (EPY)

EPY 2513 Child Psychology

A study of the various aspects of human growth and development during childhood. Topics include physical, psychosocial and cognitive development from conception into emerging adolescence. Three hours lecture per week. Credit, three semester hours.

EPY 2533 Human Growth and Development

A study of human growth and development from conception through late adulthood, including death and dying. Topics include physical, psychosocial and cognitive development with implications for health professions and others who work with people. Three hours lecture per week. Credit, three semester hours.

FAMILY AND CONSUMER SCIENCE (FCS)

FCS 1253 Nutrition

A lecture course covering the nutrients for normal growth and prevention of major chronic diseases, and applied to the selection of food for ingestion, the metabolic process of digestion, assimilation, and absorption, and the applications for healthcare providers. Three hours lecture per week. Credit, three semester hours.

GEOGRAPHY (GEO)

GEO 1113 World Geography

A regional survey of the basic geographic features and major new developments of the nations of the world. Three hours lecture per week. Credit, three semester hours.

GRAPHICS AND DRAWING (GRA)

GRA 1113 Engineering Drawing

The use of instruments, geometric construction, orthographic projection, sectional views, and lettering. Includes twodimensional computer assisted drafting strategies. One hour lecture and five hours laboratory per week. Credit, three semester hours.

GRA 1143 Graphic Communication I

Instrumental drawing, geometric construction, orthographic projection, and descriptive geometry. Includes computer aided design (CAD). One hour lecture and four hours lab. Credit, three semester hours.

HISTORY (HIS)

HIS 1163 World Civilization I

A general survey of World History from Ancient times to the 1500s. Three hours lecture per week. Credit, three semester hours.

HIS 1173 World Civilization II

A general survey of World History from the 1500s to modern times. Three hours lecture per week. Credit, three semester hours.

HIS 1613 Survey of African-American History

This is a survey of African-American History from the study of one or more African civilizations. Three hours lecture per week. Credit, three semester hours.

HIS 2213 American (U.S.) History I

This is a survey of American (U.S.) History from pre-history through Reconstruction. Three hours lecture per week. Credit, three semester hours.

HIS 2223 American (U.S.) History II

This course is a survey of U.S. History from Reconstruction to the present. Three hours lecture per week. Credit, three semester hours.

HONORS (HON)**HON 1911 Honors Forum I**

Admission is by invitation only. Interdisciplinary studies of selected issues confronting the individual and society with discussions led by scholars, faculty, and/or students. Credit, one semester hour.

HON 1921 Honors Forum II

Admission is by invitation only. Interdisciplinary studies of selected issues confronting the individual and society with discussions led by scholars, faculty, and/or students. Credit, one semester hour.

HON 2911 Honors Forum III

Admission is by invitation only. Interdisciplinary studies of selected issues confronting the individual and society with discussions led by scholars, faculty, and/or students. Credit, one semester hour.

HEALTH, PHYSICAL EDUCATION AND RECREATION (HPR)**HPR 1111 General Physical Education Activities I**

This course is designed to give students a modern concept of physical education and recreation by developing body skills. Two hours per week. Credit, one semester hour.

HPR 1121 General Physical Education Activities II

This course is designed to give students a modern concept of physical education and recreation by developing body skills. Two hours per week. Credit, one semester hour.

HPR 1131 Varsity Sports I

Participation in varsity sport. Credit, one semester hour.

HPR 1141 Varsity Sports II

Participation in varsity sport. Credit, one semester hour.

HPR 1213 Personal and Community Health I

Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school and health agencies. Three hours lecture per week. Credit, three semester hours.

HPR 1313 Introduction to Health, Physical Education & Recreation

Introduction to the objective, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of student to opportunities in the field. Three hours lecture per week. Credit, three semester hours.

HPR 1613 Physical Education and Elementary School

This is a study of the growth and development of children including their interests and tendencies. Educational and physical education philosophy and objectives are stressed, as well as methods of teaching. Emphasis is placed on a conceptual approach based on mechanical laws and related concepts which results in a program of physical education presented in sequential progressive problem-solving situations. Three hours lecture per week. Credit, three semester hours.

HPR 1751 Nutrition & Wellness I

A survey course designed to expose the student to the importance and significance of nutrition in health and physical education and the various aspects of wellness. One hour lecture per week. Credit, one semester hour.

HPR 1761 Nutrition & Wellness II

A survey course designed to challenge the student to apply and experience changes through nutrition and the various aspects of wellness. One hour lecture per week. Credit, one semester hour.

HPR 2111 General Physical Education Activities III

This course is designed to give students a modern concept of physical education and recreation by developing body skills. Two hours per week. Credit, one semester hour.

HPR 2121 General Physical Education Activities IV

This course is designed to give students a modern concept of physical education and recreation by developing body skills. Two hours per week. Credit, one semester hour.

HPR 2131 Varsity Sports III

Participation in varsity sport. Credit, one semester hour.

HPR 2141 Varsity Sports IV

Participation in varsity sport. Credit, one semester hour.

HPR 2213 First Aid and CPR

Instruction and practice in methods prescribed in the American Red Cross or American Heart Association standard and advanced courses. Three hours lecture per week. Credit, three semester hours.

HPR 2412 Individual and Team Sports Officiating

Rules, interpretations, officiating techniques, and tournament organizations for individual and team sports for men and women. Open primarily to physical education majors. Two hours lecture per week. Credit, two semester hours.

HPR 2423 Football Theory

Theoretical study of football methods from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules and team play. Three hours lecture per week. Credit, three semester hours.

HPR 2711 Athletic Training Terminology

Course to develop students' knowledge of musculoskeletal and orthopedic terminology related to athletic training and other related health professions. One hour lecture per week. Credit, one semester hour.

HPR 2723 Prevention and Care of Athletic Injuries

Theory and practice for the prospective athletic trainer or coach in the prevention and care of athletic injuries. Three hours lecture per week. Credit, three semester hours.

HPR 2733 Introduction to Athletic Training

Introduction to the profession, including but not limited to procedural aspects of the athletic training room operations, role delineations, preparation, and competencies with 100 observational/experience hours under a BOC certified athletic trainer. This course is recommended for Athletic Training majors. Three hours lecture per week. Credit, three semester hours.

HUMANITIES (HUM)

HUM 1113 Introduction to Humanities

A humanistic approach to man's creative achievements in art, literature, music, and philosophy in western civilization. This course consists of a tour studying the culture of European man. Students who complete the tour and the instructional requirements earn three semester hours credit as a Humanities elective. Three hours lecture per week. Credit, three semester hours.

JOURNALISM (JOU)

JOU 1111 College Publications I

A laboratory course designed to give practical experience in working with college newspaper and yearbook production. News, feature, editorial writing, makeup and layout, editing, advertising and photography will be emphasized according to student need. Two hours laboratory per week. Credit, one semester hour,

JOU 1121 College Publications II

A continuation of JOU 1111. Two hours laboratory per week. Credit, one semester hour.

JOU 1313 News Writing and Reporting I

An introductory course in journalism designed to teach news writing and reporting, the construction of the news article with an emphasis on source news, features, sports, and interview stories and editorials. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

JOU 1323 News Writing and Reporting II

An advanced journalism course designed to teach news writing and editing with an emphasis on news, features, sports, and editorials. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: JOU 1313*)

JOU 2111 College Publications III

Open to journalism majors only who successfully completed JOU 1111, 1121, 1313, and 1323. Consent of instructor. Laboratory work will include coverage of news events on campus, photography, sports writing, and editorial writing. Advancement in skill of headline writing, copy editing, and make-up and design will also be stressed. Two hours laboratory per week. Credit, one semester hour.

JOU 2121 College Publications IV

Open to journalism majors only who have successfully completed JOU 1111, 1121, 1313, 1323, and 2111. Consent of instructor. Laboratory work will include coverage of news events on campus, photography, and editorial writing. Advancement in skills in headline writing, copy editing, and make-up and design will be stressed. Two hours laboratory per week. Credit, one semester hour.

LEADERSHIP (LEA)**LEA 1811 Leadership and Organization Skills I**

A study of leadership styles and skills, roles and functions of officers of student organizations. Includes parliamentary procedure, chain of command, communication, conducting effective meetings, role of constitution/by-laws, principle of ethics, etiquette, and working with volunteers. Credit, one semester hour.

LEARNING AND LIFE SKILLS (LLS)**LLS 1151 College Life**

College Life offers group experiences in study skills and career exploration. This course is designed to assist the first time student in achieving academic success. Credit, one semester hour.

LLS 1311 Orientation

This course is designed to help the new college student adjust to college life. It includes a study of personal and social adjustments, and gives the student guidance in collegiate life. One hour lecture per week. Credit, one semester hour.

LLS 1413 Improvement of Study

This course is designed to aid the student in study skills, promote student success in basic reading and note-taking techniques, critical thinking, time management, test-taking strategies, and listening and memory enhancement. Three hours lecture per week. Credit, three semester hours.

LLS 1423 College Study Skills

An advanced course in study skills that fosters insight and practice of critical reading skills and study techniques needed for efficient and effective mastery of college-level courses, both graduate and undergraduate. Three hours lecture per week. Credit, three semester hours.

MATHEMATICS (MAT)**MAT 0113 Fundamentals of Mathematics**

A review of fundamental arithmetic skills. A study of the four basic operations with whole numbers, fractions, decimals, and percentages. Also covered are ratio and proportions, order of operations, and applications. Three hours lecture/lab per week. Institutional Credit, three semester hours.

MAT 0123 Beginning Algebra

A course in algebra to include operations with real numbers, linear equations, the coordinate system, linear inequalities, exponents, operations with polynomials, and factoring. Three hours lecture/lab per week. Institutional Credit, three semester hours.

MAT 1233 Intermediate Algebra

The topics include linear equations and their graphs; inequalities and number line graphs; rational expressions; factoring; exponents; radicals; polynomials. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: ACT Math score of 16 - 18 or successful completion of MAT 0123*)

MAT 1313 College Algebra

This course includes inequalities; functions; linear and quadratic equations, circles, and their graphs; applications; polynomial and rational functions; logarithmic and exponential functions; systems of equations. Three hours lecture/lab per week. Credit, three semester hours. (*Prerequisite: ACT Math score of 19 or above or successful completion of MAT 1233*)

MAT 1323 Trigonometry

This course includes trigonometric functions and their graphs; functions of composite angles; fundamental relations; trigonometric equations; radian measurement; solutions of

right and oblique triangles; inverse trigonometric functions; applications. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313*)

MAT 1343 Pre-Calculus

A review of college algebra and trigonometry in preparation for Calculus I. Topics include functions; solving equations; logarithmic and exponential functions; trigonometric functions; solving trigonometric equations. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ACT Math Score of 19 or above and high school trigonometry or successful completion of MAT 1233 and high school trigonometry*)

MAT 1513 Business Calculus I

A study of functions, limits, continuity, derivatives, and their applications to business and economics. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313*)

MAT 1613 Calculus I

This course includes the following topics: limits; continuity; the definition of the derivative; differentiation; applications; anti-derivatives. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313 and MAT 1323 or MAT 1343 or high school advanced mathematics with ACT Math Score of 26 or above*)

MAT 1623 Calculus II

This course includes the following topics: the definite integral; differentiation and integration of transcendental functions, techniques of integration; applications. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1613*)

MAT 1723 Real Number System

Designed for elementary and special education majors, this course includes set theory, numeration systems, foundations of number theory, and properties and operations of real numbers. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313*)

MAT 1733 Geometry, Measurement, and Probability

Designed for elementary and special education majors, this course includes geometric definitions, shapes, and formulas; linear and angular measurements; unit conversions, statistics and probability. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313*)

MAT 1743 Problem Solving with Real Numbers

Designed for elementary and special education majors, this course includes logic, applications of real numbers, probability, and statistics. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313*)

MAT 2323 Statistics

Introduction to statistical methods of describing, summarizing, comparing, and interpreting data to include probability distributions, sampling, estimation, confidence inter-

vals, and hypothesis testing. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1313*)

MAT 2613 Calculus III

This course includes the following topics: analytical geometry; parametric equations; polar coordinates; improper integrals, infinite series. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1623*)

MAT 2623 Calculus IV

This course includes the following topics: partial differentiation; multiple integration; vector calculus; quadric surfaces. Three hours lecture per week. Credit, three semester hours, (*Prerequisite: MAT 2613*)

MAT 2913 Differential Equations

This course includes the following topics: solution of first and higher order differential equations, existence theorems, Laplace transforms; applications. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MAT 1623*)

MODERN AND FOREIGN LANGUAGE (MFL)

MFL 1113 French I

MFL 1113, an oral-aural approach, stresses conversation, pronunciation, comprehension, reading, writing, and functional grammar with emphasis on the practical aspects of the language. Three hours lecture per week. Credit, three semester hours.

MFL 1123 French II

MFL 1123 continues MFL 1113 with wider vocabulary and more complex structures and functions. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 1113*)

MFL 1213 Spanish I

MFL 1213, an oral-aural approach stresses conversation, pronunciation, comprehension, reading, writing, and functional grammar with emphasis on the practical aspects of the language. Three hours lecture per week. Credit, three semester hours.

MFL 1223 Spanish II

MFL 1223 continues MFL 1213 with wider vocabulary and more complex structures and functions. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 1213*)

MFL 2213 Spanish III

MFL 2213 continues MFL 1223 with additional materials of literary and cultural value. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 1223*)

MFL 2223 Spanish IV

MFL 2223 continues MFL 2213 with additional literary and cultural readings and

compositions as well as a review of essential elements of grammar. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 2213*)

MFL 2243 Spanish Conversation I

MFL 2243 is an advanced-level course designed to further develop language proficiency. Three hours lecture per week. Credit, three semester hours.

MFL 2253 Spanish Conversation II

MFL 2253 continues MFL 2243 and is an advanced-level course designed to further develop language proficiency. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MFL 2243*)

MFL 2513 Occupational Spanish

This course is designed to teach basic oral communication skills for interaction in Spanish in an occupational setting. Specialized variations of this course include: Law Enforcement, Medical and Business. Credit, three semester hours.

MFL 2613 Foreign Language Study Abroad

MFL 2613 is a unique language and culture learning opportunity designed and provided by individual colleges. Location, duration, and requirements may vary by institution. Credit, three semester hours.

MUSIC APPLIED (MUA)

(Brass, Guitar, Percussion, Piano, Voice, and Woodwinds)

All music majors desiring enrollment in Applied Music course must audition prior to registration so that the proper course numbers can be assigned. Applied Music courses may be scheduled for elective credit by non-music majors at the discretion of the instructor. One hour practice is required daily for each Applied Music hour credit.

MUA 1111, 1121, 2111, 2121 Class Brass I, II, III, & IV

Brass Instruction for music majors. Designed to teach the fundamental principles of playing, explore varied levels of literature and develop the student's knowledge of brass instruction and performance. Credit, one semester hour each.

MUA 1141, 1151, 2141, 2151 Brass For Non Majors (Elective Brass) I, II, III, & IV

Brass instruction for non-brass/music education majors. Designed to teach the fundamental principles of playing, explore moderate levels of literature and develop the student's interest in playing. Credit, one semester hour each.

MUA 1172, 1182, 2172, 2182 Brass For Music Education Majors I, II, III, & IV

Brass instruction for music education majors with an emphasis on brass instrumental playing. Designed to teach the fundamental principles of playing, explore moderate to advanced levels of literature, develop the student's interest in playing and strengthen the student's playing ability. Credit, two semester hours each.

MUA 1173, 1183, 2173, 2183 Brass For Music Majors I, II, III, & IV

Brass instruction for performance majors. Designed to teach the fundamental principles of playing, explore advanced levels of literature, develop the student's interest in playing and strengthen the student's playing ability. Credit, three semester hours each.

MUA 1211, 1221, 2211, 2221 Class Guitar I, II, III, & IV

Instruction for beginning guitar player's that includes basic accompanying styles and an introduction to classical guitar technique. Credit, one semester hour each.

MUA 1241, 1251, 2241, 2251 Guitar For Non Majors (Elective Guitar) I, II, III, & IV

Guitar instruction for music education majors with guitar as a secondary area of emphasis. Introduction to classical guitar technique, literature, and performance of standard literature. Credit, one semester hour each.

MUA 1272, 1282, 2272, 2282 Guitar For Music and Music Education Majors I, II, III, & IV

Guitar instruction for music education majors with guitar as their area of emphasis. Introduction to classical guitar technique, literature and performance of standard literature. Credit, two semester hours each.

MUA 1411,1421,2411,2421 Class Percussion I, II, III, & IV

Percussion instruction for music majors. Designed to teach the fundamental principles of playing, explore varied levels of literature and develop the student's knowledge of percussion instruction and performance. Credit, one semester hour each.

MUA 1441, 1451, 2441, 2451 Percussion For Non Majors I, II, III, & IV

Percussion instruction for non-percussion/music education majors. Designed to teach the fundamental principles of playing, explore moderate levels of literature and develop the student's interest in playing. Credit, one semester hour each.

MUA 1472, 1482, 2472, 2482 Percussion For Music Education I, II, III, & IV

Percussion instruction for music majors, with an emphasis on percussion instrumental playing. Designed to teach the fundamental principles of playing, explore moderate to advanced levels of literature and develop the student's interest in playing. Credit, two semester hours each.

MUA 1473, 1483, 2473, 2483 Percussion For Music Majors I, II, III, & IV

Percussion instruction for music majors. Designed to teach the fundamental principles of playing, explore advanced levels of literature and develop the student's interest in playing. Credit, three semester hours each.

MUA 1511, 1521, 2511,2521 Class Piano I, II, III & IV

Class study in keyboard training is designed for students who have had no previous piano instruction. Fundamentals are taught through class participation and discussion, including major and minor scales, chord progressions, harmonization of melodies, open

score reading, accompanying, transposition and elementary repertoire. This plan may, upon arrangement with the instructor, include individual instruction. Credit, one semester hour each.

MUA 1541, 1551, 2541, 2551 Piano For Non Majors I, II, III, & IV

Piano instruction for music education majors with piano as a secondary area of emphasis. Introduction to technique, literature, and performance of standard literature. Credit, one semester hour each.

MUA 1572, 1582, 2572, 2582 Piano For Music Education Majors I, II, III, & IV

Private lessons include fundamental techniques, reading, interpretation and performance. Compositions are selected to suit the individual's background and ability. Credit, two semester hours each.

MUA 1573, 1583, 2573, 2583 Piano For Music Majors I, II, III, & IV

Piano instruction for piano majors with piano with a performance emphasis. Introduction to technique, literature, and performance of standard literature. Credit, three semester hours each.

MUA 1711, 1721, 2711, 2721 Class Voice I, II, III, & IV

Class voice is designed to teach the fundamental principles of singing, explore elementary to moderate levels of vocal literature and develop and improve the student's vocal ability in a group setting. Credit, one semester hour each.

MUA 1741, 1751, 2741, 2751 Voice For Non Majors I, II, III, & IV

Voice for non-major/music education majors is designed to teach the fundamental principles of singing, explore moderate levels of vocal literature and develop and improve the student's vocal ability. Credit, one semester hour each.

MUA 1772, 1782, 2772, 2782 Voice For Music Education Majors I, II, III, & IV

Voice for majors is designed to teach the fundamental principles of singing, explore varied vocal repertoire, and develop and improve the student's vocal ability. Credit, two semester hours each.

MUA 1773, 1783, 2773, 2783 Voice For Music Majors I, II, III, & IV

Voice for performance majors is designed to teach the fundamental principles of singing, explore advanced vocal literature, develop and improve the student's vocal ability and strengthen the singer's performance ability. Credit, three semester hours each.

MUA 1811, 1821, 2811, 2821 Class Woodwinds I, II, III, & IV

Woodwind instruction for music majors. Designed to teach the fundamental principles of playing, explore varied levels of literature, and develop the student's knowledge of woodwind instruction and performance. Credit, one semester hour each.

MUA 1841, 1851, 2841, 2851 Woodwinds For Non Majors I, II, III, & IV

Woodwind instruction for non-woodwind/music education majors. Designed to teach the fundamental principles of playing, explore moderate levels of literature, and develop the student's interest in playing. Credit, one semester hour each.

MUA 1872, 1882, 2872, 2882 Woodwinds For Music Education Majors I, II, III, & IV

Woodwind instruction for music education majors with an emphasis on woodwind instrumental playing. Designed to teach the fundamental principles of playing, explore moderate to advanced levels of literature, develop the student's interest in playing, and strengthen the student's playing ability. Credit, two semester hours each.

MUA 1873, 1883, 2873, 2883 Woodwinds For Music Majors I, II, III, & IV

Woodwind instruction for performance majors. Designed to teach the fundamental principles of playing, explore advanced levels of literature, develop the student's interest in playing, and strengthen the student's playing ability. Credit, three semester hours each.

MUSIC ORGANIZATIONS (MUO)**(Band, Small Band Groups, Stage Band, Choir, Small Singing Groups)****MUO 1111, 1121, 2111, 2121 Band I, II, III, & IV**

Designed to teach the fundamental principles of playing musical instruments, explore varied levels of literature and develop the student's knowledge of performance techniques. Five hours laboratory per week. Credit, one semester hour each. (Wesson Campus) (*Prerequisite: Consent of instructor*)

MUO 1141, 1151, 2141, 2151 Small Band Groups I, II, III, & IV

Designed to teach the fundamental principles of playing musical instruments, explore varied levels of literature and develop the student's knowledge of performance techniques in small ensembles and auxiliary groups. Participation by audition or consent of director. Credit, one semester hour each. (Wesson Campus)

MUO 1171, 1181, 2171, 2181 Stage Band I, II, III, & IV

A course designed for members selected from marching band members by audition to perform instrumental music from a variety of style periods. Emphasis on jazz. Credit, one semester hour each. (Wesson Campus) (*Prerequisite: consent of instructor*)

MUO 1211, 1221, 2211, 2221 Choir I, II, III, & IV

A course for music majors and non-majors focused on performing choral music from a variety of style periods. Membership with consent of instructor. Four hours laboratory per week. Credit, one semester hour each. (Wesson Campus)

MUO 1241, 1251, 2241, 2251 Small Singing Groups I, II, III, & IV

A course for select singers focused on performing from one or more genres of music. Groups less than concert choir size, such as show choirs (Sojourners), chamber choirs (Ambassadors), or other small vocal ensembles, Membership by auditions. Credit, one semester hour each. (Wesson Campus)

MUSIC FOUNDATIONS (MUS)
(Education, History, Literature and Theory)

MUS 1113 Music Appreciation

A listening course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three hours lecture per week. Credit, three semester hours.

MUS 1123 Music Survey (Majors)

Advanced listening course, designed to acquaint the music major with a broad overview of musical style and repertoire from antiquity to the present. Three hours lecture per week. Credit, three semester hours.

MUS 1133 Fundamentals of Music

Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions. Three hours lecture per week. Credit, three semester hours.

MUS 1211 Music Theory I, Lab

Lab instruction. Sight-singing, ear training and dictation. Credit, one semester hour.

MUS 1213 Music Theory I

Study of functional harmony through analysis and part writing, sight-singing, and ear training. Three hours lecture per week. Credit, three semester hours.

MUS 1221 Music Theory II, Lab

Lab instruction. Sight-singing, ear training and dictation. Credit, one semester hour.
(Prerequisite: Minimum grade of "C" in MUS 1211)

MUS 1223 Music Theory II

Continued study of functional harmony through analysis and part writing, sight-singing, and ear training. Three hours lecture and one laboratory hour per week. Credit, three semester hours.

MUS 1911 Recital Class I

Required performance of solo and ensemble literature by students majoring in music. Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. Credit, one semester hour.

MUS 1921 Recital Class II

Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. Credit, one semester hour.

MUS 2211 Music Theory III, Lab

Lab instruction. Sight-singing, ear training, and dictation. Credit, one semester hour.
(Prerequisite: Minimum grade of "C" in MUS 1221)

MUS 2213 Music Theory III

Continuation study of functional harmony through analysis and part writing, sight-singing, and ear training. Three hours lecture and one laboratory hour per week. Credit, three semester hours.

MUS 2221 Music Theory IV, Lab

Lab instruction. Sight-singing, ear training, and dictation. Credit, one semester hour. (*Prerequisite: Minimum grade of "C" in MUS 2211*)

MUS 2223 Music Theory IV

Continued study of functional harmony through analysis and part writing, sight-singing, and ear training. Three hours lecture per week. Credit, three semester hours.

MUS 2513 Music for Elementary Teachers

Designed for the needs of the elementary education student. Essentials of public school music; study of the fundamentals of music. Reading music notations and terminology. Three hours lecture per week. Credit, three semester hours.

MUS 2911 Recital Class III

Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. Credit, one semester hour.

MUS 2921 Recital Class IV

Attendance at a prescribed minimum number of departmentally approved musical performances per semester also required. Credit, one semester hour.

ASSOCIATE DEGREE NURSING (NUR)

NUR 1113 Pharmacology

A didactic course that introduces basic concepts of pharmacotherapy and its scientific basis, along with legal/ethical/cultural guidelines for the professional nurse. Emphasis is placed on the nursing-aspect of medication-administration, including the nursing-process, client-teaching, legal, ethical, and cultural considerations. The importance of safety-issues, evidenced-based practice, and interdisciplinary-collaboration related to pharmacology are identified and discussed. Credit, three semester hours. (*Prerequisites: Admission to the ADN Program, completion of ADN prerequisites. Corequisite: NUR 1119*)

NUR 1119 Fundamentals of Nursing

A didactic and clinical course that introduces the student to the basics of nursing theory including the nursing process, health assessment, critical thinking, and selected nursing skills. Physiological, psychosocial, developmental, ethnic-cultural, and socioeconomic factors are introduced and examined. Students begin to utilize and apply these concepts and theories into the practice of nursing in a variety of structured settings. This course also introduces the functions and roles of the associate degree nurse within the nursing profession and health care delivery system. Credit, nine semester hours, (*Prerequisites: Admission to the ADN program, completion of ADN prerequisites. Corequisite: NUR 1113*)

NUR 1219 Medical-Surgical Nursing I

A didactic and clinical course that focuses on the holistic care of medical-surgical clients with acute and chronic health alterations. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social, behavioral, and natural sciences when making nursing judgments. Students utilize the nursing process to plan nursing actions to assist medical-surgical clients to maximize their potential for wellness. Physiological, psychosocial, developmental, ethnic, cultural, and socioeconomic factors are examined. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse within medical-surgical and selected community settings. Selected clinical experiences are provided within the environment of hospital based and community settings. Credit, nine semester hours. (*Prerequisites: NUR 1113, NUR 1119*)

NUR 1953 Nursing Externship

A summer nursing elective course that provides the student with additional opportunity to enhance knowledge and skills in the practice of nursing while under the direct supervision of a registered nurse preceptor. Affiliating hospitals provide preceptors along with monetary compensation for the student during the summer externship program. Credit, three semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219*)

NUR 2316 Maternal-Newborn Nursing

A didactic and clinical course designed to assist the student to develop the knowledge and skills necessary to meet the needs of the childbearing family. Physiological, psychological, socioeconomic, moral, ethical, legal, developmental, and ethnic-cultural factors involved in maternal-newborn nursing are emphasized. The student is required to utilize critical thinking skills when applying the nursing process to the prioritization of care for members of the childbearing family. Selected clinical experiences are provided at a variety of community agencies. Credit, six semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, EPY 2533. Corequisite: NUR 2326*)

NUR 2326 Nursing Care and the Pediatric Client

A didactic and clinical course designed to provide the student with the knowledge and experience related to the nursing care of the pediatric client (birth through adolescence). Theories of development and content related to the various life stages of this age group within the context of the family will be considered. Content also includes the role of the associate degree nurse in caring for the pediatric client with common health problems along the wellness-illness continuum considering physiological, psychological, sociological, developmental, socioeconomic, and ethnic-cultural factors. The student is required to utilize critical thinking skills when applying for the nursing process to the prioritization of care for the pediatric client. Selected clinical experiences are provided in a variety of clinical/community settings. Credit, six semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, EPY 2533. Corequisite: NUR 2316*)

NUR 2414 Psychiatric Mental Health Nursing

A didactic and clinical course that focuses on the holistic care of clients experiencing mental health alterations in varying degrees along the health continuum. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social,

behavioral, and natural sciences when making nursing judgments. Students are required to utilize critical thinking to develop therapeutic nursing interventions to assist psychiatric mental health clients to maintain their dignity and rights while maximizing their potential toward wellness regardless of the client's cultural, ethnic or socioeconomic background. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse within mental health settings. Content includes a variety of components including moral/ethical/legal issues that impact nursing care, interdisciplinary collaboration, and empowered nursing practice when providing care to psychiatric mental health clients. Selected clinical experiences are provided within the environment of inpatient, outpatient, and community settings. Credit, four semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, NUR 2316, NUR 2326. Corequisite: NUR 2426*)

NUR 2426 Medical Surgical Nursing II

A didactic and clinical course that focuses on the holistic care of medical-surgical clients of varying acuity levels: those with recurring health problems, those who are critically ill and in need of specialized care, and those in need of emergency care. Emphasis is placed on the synthesis of relevant theories, concepts and principles from nursing, social, behavioral, and natural sciences when making nursing judgments. Students are required to utilize the nursing process to assist medical-surgical clients to maintain their dignity and rights while maximizing their potential for wellness within their physiological, psychosocial, ethnic, cultural, and socioeconomic environments. This course is also designed to enhance professional knowledge and understanding of the functions and roles of the associate degree nurse candidate. Content includes a variety of components including management and delegation, role identity, successful role transition, teaching/learning, use of technology, moral/ethical/legal issues impacting nursing care, interdisciplinary collaboration, and empowered nursing practice. Selected clinical experiences are provided within the environment of various structure health care delivery settings. Credit, six semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, NUR 2316, NUR 2326. Corequisite: NUR 2414*)

NUR 2432 NCLEX-RN® Preparation

A didactic course designed to prepare students to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN®). Content includes critical thinking activities, test-taking strategies, and review of selected core nursing content. Credit, two semester hours. (*Prerequisites: NUR 1113, NUR 1119, NUR 1219, NUR 2316, NUR 2326. Corequisites: NUR 2414, NUR 2426*)

PHILOSOPHY AND BIBLE (PHI)

PHI 1113 Old Testament Survey

The student will survey the Hebrew Bible (Old Testament) with regard to its worth as a literary work, along with significant dates, themes, concepts and contributions of its characters to that history and literature. Three hours lecture per week. Credit, three semester hours.

PHI 1133 New Testament Survey

A study of the New Testament covering the life of Jesus of Nazareth and the establishment of the early church as presented in the Gospels, Acts, and other New Testament books. Three hours lecture per week. Credit, three semester hours.

PHYSICS (PHY)**PHY 1111 Introduction to Astronomy, Lab**

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 1113 Introduction to Astronomy, Lecture. Two hours laboratory per week. Credit, one semester hour.

PHY 1113 Introduction to Astronomy

A lecture course that includes surveys of the solar system, our galaxy, and the universe. Three hours lecture per week. Credit, three semester hours.

PHY 1211 Survey of Physics, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 1213 Survey of Physics, Lecture. Two hours laboratory per week. Credit, one semester hour.

PHY 1213 Survey of Physics

A lecture course covering the concepts of mechanics, sound, light fluids, and waves. Non-calculus based. Three hours lecture per week. Credit, three semester hours.

PHY 2241 Physical Science I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2243 Physical Science Survey I, Lecture. Two hours laboratory per week. Credit, one semester hour.

PHY 2243 Physical Science I

A lecture course that includes studies of measurements and units, electricity, mechanics, heat, sound, light, and astronomy. Three hours lecture per week. Credit, three semester hours.

PHY 2251 Physical Science II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2253 Physical Science Survey II, Lecture. Two hours laboratory per week. Credit, one semester hour.

PHY 2253 Physical Science II

A lecture course that includes studies of chemistry, geology and meteorology. Three hours lecture per week. Credit, three semester hours.

PHY 2313 Physics I (Engineering Physics I)

A combined lecture and laboratory course covering mechanics, conservation laws, heat, sound, electricity, magnetism, and waves. This is a calculus-based course primarily

for engineering, science, and mathematics majors. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture classes. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Pre or corequisite MAT 1613*)

PHY 2323 Physics II (Engineering Physics II)

A combined lecture and laboratory course covering magnetism, electricity, optics, and gravity. This is a calculus-based course primarily for engineering, science, and mathematics majors. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture classes. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Pre or corequisite MAT 1623*)

PHY 2333 Physics III (Engineering Physics III)

A lecture with lab course covering harmonic motion, waves, optics, electronics, relativity, and quantum physics. This course is a continuation of PHY 2323. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*MAT 2613 and MAT 2913 highly recommended*)

PHY 2411 General Physics I, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2413 General Physics I, Lecture. Two hours laboratory per week. Credit, one semester hour.

PHY 2413 General Physics I

A lecture course covering mechanics, heat, waves, and sound. This is a non-calculus based course primarily for pre-professional majors. Three hours lecture and two hours laboratory per week. Credit, three semester hours. (*Pre or corequisite MAT 1313, MAT 1323 is highly recommended*)

PHY 2421 General Physics II, Lab

A laboratory course that contains experiments and exercises that reinforce the principles introduced in PHY 2423 General Physics II, Lecture. Two hours laboratory per week. Credit, one semester hour.

PHY 2423 General Physics II

A lecture course covering electricity, magnetism, optics, and modern physics. This is a non-calculus based course primarily for pre-professional majors. Labs associated with this course contain experiments and exercises that reinforce the principles introduced in lecture classes. Three hours lecture. Credit, three semester hours.

POLITICAL SCIENCE (PSC)

PSC 1113 American National Government

Survey of the organizations, political aspects, and basis of national government. Three hours lecture per week. Credit, three semester hours.

PSC 1123 American State and Local Government

The relationship among states, national and local governments. The organization, function, and operation of the three branches with emphasis on the state of Mississippi. Three hours lecture per week. Credit, three semester hours.

PSYCHOLOGY (PSY)**PSY 1513 General Psychology I**

An introduction to the scientific study of human behavior and mental processes. This includes history and theories of psychology, research methods, biological bases of behavior, the principles of learning, personality and abnormal behavior. Three hours lecture per week. Credit, three semester hours.

READING (REA)**REA 0113 Beginning Reading**

A course designed to offer reading instruction to students demonstrating a need for proficiency in reading skills at the college level. Three hours lecture per week. Institutional Credit, three semester hours.

REA 0123 Intermediate Reading

A continuation of REA 0113. Three hours lecture per week. Institutional Credit, three semester hours.

SOCIOLOGY (SOC)**SOC 2113 Introduction to Sociology**

This course introduces the scientific study of human society and social interaction. social influences on individuals and groups are examined. Three hours lecture per week. Credit, three semester hours.

SOC 2143 Marriage and Family

A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three hours lecture per week. Credit, three semester hours.

SOC 2213 Introductory Anthropology

A survey of major fields and basic principles in the comparative study of mankind. Three hours lecture per week. Credit, three semester hours.

SOC 2243 Cultural Anthropology

This course examines Human adaption and cultural diversity. The student will explore techniques employed by the anthropologist. Three hours lecture per week. Credit, three semester hours.

SPEECH AND THEATRE (SPT)

SPT 0113 Basic Speaking

Focuses on basic communication skills, basic communication models, pronunciation and articulation, and dealing with stage fright. Will not substitute for the speech requirements in any curriculum. Three hours lecture per week. Institutional Credit, three semester hours.

SPT 1113 Public Speaking I

Study and practice in making speeches for a variety of public forums. Major emphasis is placed on speech preparation and delivery. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: ENG 1113*)

SPT 2233 Theatre Appreciation

An introduction of the cultural, historical and social aspects of drama. Class content provides an appreciation of theatre and performance art to develop audience standards through demonstration of the unique characteristics of theatre. A fine arts elective. Three hours lecture per week. Credit, three semester hours.

SOCIAL WORK (SWK)

SWK 1113 Social Work: A Helping Profession

The course exposes students to a “helping” profession that plays a central role in addressing human needs. Students are exposed to personal/lived experiences of social work clients and successes of “real” social workers in respective practices such as mental health, child welfare, disaster, corrections, faith-based, military, international relief, and industry. Three hours lecture per week. Credit, three semester hours.





CAREER AND TECHNICAL EDUCATION COURSE DESCRIPTIONS

CAREER AND TECHNICAL EDUCATION COURSES

HEATING AND AIR CONDITIONING TECHNOLOGY (ACT)

ACT 1125 Basic Compression Refrigeration

This course is an introduction to the field of refrigeration and air conditioning. Emphasis is placed on principles of safety, first aid thermodynamics, heat transfer, recovery, lubricants, and EPA certification. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

ACT 1133 Tools and Piping

This course is an introduction to various tools and pipe connecting techniques. Covers tools and test equipment required in heating, ventilation, air conditioning, and refrigeration. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 1213 Controls

Fundamentals of gas, fluid, electrical, and programmable controls. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 1313 Refrigeration System Components

This course is an in-depth study of the components and accessories of a sealed system including metering devices, evaporators, compressors, and condensers. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 1713 Electricity for Heating, Ventilation, Air Conditioning and Refrigeration

This course includes basic knowledge of electricity, power distribution, components, solid state devices, and electrical circuits. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 1813 Professional Service Procedures

A course to introduce students to business ethics necessary to work with both the employer and customer. Includes resumé, record keeping, and service contracts. One hour lecture and four hours laboratory per week. Credit, three semester hours.

ACT 2324 Commercial Refrigeration

A study of various commercial refrigeration systems including installation, servicing, and maintaining systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ACT 2414 Air Conditioning I

A study of various types of residential and commercial air conditioning including hydronic, absorption, and desiccant systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ACT 2424 Air Conditioning II

An in-depth course in the installation, start-up, maintenance, and air quality of complete

heating and air conditioning systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ACT 2433 Refrigerant, Retrofit, and Regulations

A study of regulations and standards for new retrofit and government regulations including OSHA regulations, EPA regulations, local, and state codes. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 2513 Heating Systems

Introduction to various types of residential and commercial heating systems including gas, oil, electric, compression, and hydroponic heating systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ACT 2625 Heat Load and Air Properties

This course introduces the student to heat load calculations for residential and light commercial heating, ventilation, air conditioning, and refrigeration systems. Included are air distribution, duct sizing, selection of grills and registers, types of fans, air velocity, and fan performance. An introduction is provided to air testing instruments and computer usage. Three hours lecture and four hours laboratory per week. Credit, five semester hours.

ACT 2913 Special Project in Heating and Air Conditioning Technology

A course designed to provide the student with practical application of skills and knowledge gained in the courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Six hours laboratory per week. Credit, three semester hours.

ACT 2923 Supervised Work Experience in Heating and Air Conditioning

A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three hours externship. Credit, three semester hours.

AUTOMOTIVE TECHNOLOGY (ATT)

ATT 1114 Electrical Systems

A course to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments, and charging components. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 1214 Brakes

A course to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. Includes instruction and practice in diagnosis of braking systems problems and the repair of brake systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 1315 Manual Drive Trains/Transaxles

A course to provide advanced skills and knowledge related to the maintenance and

repair of manual transmissions, transaxles and drive train components. Includes instruction in the diagnosis of drive train problems and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials and other components. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

ATT 1414 Basic Engine Performance

A course to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. Includes instruction and practice in the diagnosis and correction of problems associated with poor performance. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 1513 Basic Fuel Systems

A course to provide advanced skills and knowledge related to the repair, maintenance, and adjustment of basic fuel systems and emission control systems. Includes instruction in the diagnosis and repair/adjustment of fuel injection systems, carburetor systems, and conventional control systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ATT 1715 Engine Repair

A course to provide advanced skills and knowledge related to the repair and rebuilding of automotive-type engines. Includes instruction and practice in the diagnosis and repair of engine components, including valve trains, blocks, pistons and connecting rods, crankshafts, and oil pumps. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

ATT 2325 Automatic Transmissions/Transaxles

A course to provide technical skills and knowledge related to the diagnosis and repair of automotive-type automatic transmissions and transaxles. Includes instruction and practice in testing and inspecting these devices and in disassembly, repair, and reassembly. Three hours lecture and four hours laboratory per week. Credit, five semester hours.

ATT 2334 Steering and Suspension Systems

A course to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. Includes instruction and practice in the diagnosis of steering systems problems and the repair/replacement of steering systems components. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 2343 Wheel Alignment

A course to provide technical skills and knowledge related to the alignment of both front and rear wheels on automobiles. Includes instruction and practice in the inspection, detection, and correction of wheel alignment problems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

ATT 2524 Computer Controlled Emissions

A course to provide technical skills and knowledge related to the inspection and repair/adjustment of automobile fuel and emission systems. Includes instruction and practice in

the diagnosis and correction of problems associated with electronic fuel injection systems, emission control systems, and spark timing controls found on newer model fuel systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ATT 2535 Computer and Engine Controls

A course to provide technical skills and knowledge associated with computer controls and electronic fuel injection systems found in many newer cars. Includes instruction and practice in the diagnosis and correction of problems associated with computer controls of the ignition and fuel injection system. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

ATT 2614 Heating and Air Conditioning

A course to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. Includes instruction and practice in the diagnosis and repair of air conditioning system components, heater lines and cores, and control systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

BUSINESS AND OFFICE TECHNOLOGY (BOT)

BOT 1013 Keyboarding

This course provides an introduction to basic word processing commands and essential skill development using the touch system on the alphabetic keyboard. Course emphasis will be on speed and accuracy when keying documents and timed writings. Two hours lecture per week and two hours laboratory per week. Credit, three semester hours.

BOT 1113 Document Formatting

This course focuses on improving keyboard techniques using the touch method. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 1123 Keyboard Skillbuilding

This course further develops keyboard technique emphasizing speed and accuracy. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1113 Document Formatting*)

BOT 1133 Microcomputer Applications

This course will introduce an operating system and word processing, spreadsheet, database management, and presentation software applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 1143 Word Processing Applications

This course focuses on production of documents using word processing functions. Production with accuracy is stressed, and practice is given through a variety of documents for skillbuilding. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1113 Document Formatting*)

BOT 1213 Personal and Professional Development

This course emphasizes an awareness of interpersonal skills essential for job success. Three hours lecture per week. Credit, three semester hours.

BOT 1313 Applied Business Mathematics

This course is designed to develop competency in mathematics for business use, with emphasis on the touch method. Three hours lecture per week. Credit, three semester hours.

BOT 1413 Records Management

This course focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall and the treatment of these categories in proper management, storage, and retrieval. Three hours lecture per week. Credit, three semester hours.

BOT 1433 Business Accounting

This course is designed to develop an understanding of analyzing, recording, classifying, and summarizing financial information of a sole proprietorship with insight into interpreting and reporting the resulting effects upon the business. Three hours lecture per week. Credit, three semester hours.

BOT 1443 Advanced Business Accounting

This course is a continuation of Business Accounting with emphasis in accounting for corporations. Three hours lecture per week. Credit, three semester hours. (Prerequisite: BOT 1433 Business Accounting or ACC 1213 Accounting Principles I.)

BOT 1513 Machine Transcription

This course is designed to teach a wide variety of business communications from machine dictation. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1143 Word Processing*)

BOT 1613 Medical Office Terminology I

This course is a study of medical language relating to the various body systems including diseases, physical conditions, procedures, clinical specialties, and abbreviations. In addition to term, emphasis is placed on correct spelling and pronunciation. Three hours lecture per week. Credit, three semester hours.

BOT 1623 Medical Office Terminology II

This course presents medical terminology pertaining to human anatomy in the context of body systems. Emphasis is directed toward medical terminology as it relates to the medical office. Three hours lecture laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1613 Medical Office Terminology I*)

BOT 1713 Mechanics of Communication

This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence

types, capitalization, punctuation, and spelling is emphasized. Three hours lecture per week. Credit, three semester hours.

BOT 1813 Electronic Spreadsheet

This course focuses on applications of the electronic spreadsheet as an aid to management decision-making. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 2133 Desktop Publishing

This course presents graphic design techniques, principles of page layout and design, and electronic publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using advanced features of word processing software. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 2323 Database Management

This course applies database concepts for designing and manipulating data files and formatting output as complex documents and reports. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 2413 Computerized Accounting

This course applies basic accounting principles using a computerized accounting system. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1433 Business Accounting or ACC 1213 Principles of Accounting I*)

BOT 2423 Income Tax Accounting

This course introduces tax accounting including federal income tax laws and report preparation. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1433 Business Accounting or ACC 1213 Accounting Principles I.*)

BOT 2463 Payroll Accounting

This course provides an in-depth study of payroll accounting. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1433 Business Accounting or ACC 1213 Accounting Principles I.*)

BOT 2473 Cost Accounting

This course provides an in-depth study of cost accounting for manufacturing business. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: BOT 1433 Business Accounting or ACC 1213 Accounting Principles I.*)

BOT 2523 Medical Machine Transcription I

This course is designed to teach transcription of various medical documents. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: BOT 1113 Document Formatting and Production, BOT 1613 Medical Office Terminology I, and BOT 1623 Medical Office Terminology II*)

BOT 2643 CPT Coding

This course is an introduction to the field of outpatient procedural coding and requirements for insurance reimbursement. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1613 Medical Office Terminology I, BOT 1623 Medical Office Terminology II, or by consent of instructor)*

BOT 2653 ICD Coding

This course is an introduction to the field of diagnostic and inpatient procedural coding. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 1613 Medical Office Terminology I, BOT 1623 Medical Office Terminology II, or by consent of instructor)*

BOT 2663 Advanced Coding

This course includes advanced analysis of diagnostic and procedural coding systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 2643 CPT Coding, and BOT 2653 ICD Coding)*

BOT 2673 Medical Insurance Billing

This course is a culmination of skills and knowledge of appropriate procedures for generating, processing, and submitting health insurance claims to private and governmental health insurance programs. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 2643 CPT Coding, and BOT 2653 ICD Coding)*

BOT 2723 Administrative Office Procedures

This course will provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisite: BOT 1143 Word Processing Applications)*

BOT 2743 Medical Office Concepts

This course will provide coverage and integration of medical office skills. Problem solving will be emphasized. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 2753 Medical Information Management

This course will continue coverage of medical office issues with emphasis on health insurance filing and medical office software. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 2813 Business Communications

This course develops communication skills with emphasis on principles of writing business correspondence and reports, and preparing presentations. Three hours lecture per week. Credit, three semester hours. *(Prerequisite: BOT 1713 Mechanics of Communication)*

BOT 2823 Communication Technology

This course will present an overview of the resources available for communications using current technology. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

BOT 2833 Integrated Computer Applications

This advanced course integrates activities using the enhanced features of application software including word processing, database, spreadsheet, graphics, and multimedia. Two hours lecture and two hours laboratory per week. Credit, three semester hours. *(Prerequisites: BOT 2813 Business Communication, BOT 2323 Database Management, and BOT 1813 Electronic Spreadsheet or by consent of instructor)*

EARLY CHILDHOOD EDUCATION TECHNOLOGY (CDT)**CDT 1113 Early Childhood Profession**

This course provides an introduction to the profession of early childhood, types of early childhood programs, and theories of child development. Students are required to observe, assess, and record child behavior through laboratory experience. Room arrangements, software, play, and safety are explored. Two hours lecture, two hours laboratory per week. Credit, three semester hours.

CDT 1214 Child Development I

This course provides knowledge concerning the care and development of infants and toddlers in group settings. Practice is given in group settings through laboratory or collaborative centers. Three hours lecture and two hours lab per week. Credit, four semester hours.

CDT 1224 Child Development II

The cognitive, physical, emotional, and social development characteristics of young children ages three through eight. Concentration is placed on all children including the exceptional child. Three hours lecture, two hours laboratory per week. Credit, four semester hours.

CDT 1314 Creative Arts for Young Children

This course includes planning and developing creative art experiences for the young child. Lab activities with the children are implemented during Technical Practicum I and II. Four hours lecture per week. Credit, four semester hours.

CDT 1343 Child Health and Safety

Health and safety practices in the care and education of young children. Includes health and safety issues such as first aid, CPR, universal precautions, communicable diseases, and child abuse. Three hours lecture per week. Credit, three semester hours.

CDT 1513 Nutrition for Young Children

This course focuses on fundamental principles of child nutrition and the practical application of this knowledge in the selection of balanced diets. Three hours lecture per week. Credit, three semester hours.

CDT 1713 Language & Literature Development for Young Children

Planning, developing, and presenting language arts activities for preschool children. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

CDT 2233 Guiding Social and Emotional Behavior

Identifying and practicing effective techniques in guiding young children's behavior. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

CDT 2413 Atypical Child Development

This course provides information concerning growth and development, identification, intervention strategies, and management of atypical children. Legal, ethical, and legislative issues will be explored. Family issues will be explored. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: CDT 1214 Child Development I and CDT 1224 Child Development II*)

CDT 2613 Methods and Materials

Appropriate methods and materials for young children in a learning environment. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

CDT 2713 Social Studies, Math, and Science for Young Children

Planning developmentally appropriate activities in social studies, math, and science for the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture per week. Credit, three semester hours.

CDT 2813 Administration of Programs for Young Children

Development and administration of programs for young children to include an emphasis on evaluation of policies and procedures, organizational structure, and management. Three hours lecture per week. Credit, three semester hours. (*Prerequisites: First three semesters of core courses*)

CDT 2915 Student Teaching I

This course allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the childhood settings used for student experiences. Other competencies will be achieved and documented by the end of the two-year program of study. All competencies will be achieved and documented by the completion of the two practicum courses. Ten hours laboratory per week. Credit, five semester hours. (*Prerequisites: CDT 1314 Creative Art for Young Children, CDT 1713 Language and Literacy Development for Young Children, and CDT 1343 Child Health and Safety. Corequisite: CDT 1513 Nutrition for Young Children*)

CDT 2925 Student Teaching II

This course is a continuation of Practicum I which allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion of the two practicum courses. Ten hours laboratory per week. Credit, five semester hours. *(Prerequisites: CDT 2233 Guiding Social and Emotional Behavior; CDT 2613 Methods and Materials, CDT 2714 Social Studies, Math, and Science for the Preschool Children. Corequisite: CDT 2813 Administration of Preschool Programs)*

CONSTRUCTION EQUIPMENT OPERATION (CEV)**CEV 1212 Safety I**

Personal safety, fire safety, traffic safety rules, and rules for safety of each machine to include pre-start, operational, and post-operation. One hour lecture and two hours laboratory per week. Credit, two semester hours.

CEV 1222 Safety II

Pedestrian safety, safety communications, and safety procedures in working near utilities. One hour lecture and two hours laboratory per week. Credit, two semester hours.

CEV 1313 Service and Preventive Maintenance I

This course includes instruction in characteristics of oils and greases, fuel handling procedures, and performing minor mechanical maintenance. Practice includes servicing a fuel filter system and changing engine oil. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

CEV 1323 Service and Preventive Maintenance II

This course includes lubrication procedures, servicing air filters, servicing cooling systems, servicing hydraulic systems, and installation, removal, and storage of batteries. One hour lecture and four hours laboratory per week. Credit, three semester hours.

CEV 1416 Equipment Operation I

This course includes operation of the backhoe, scraper, and grader. Includes operating the controls and basic skills done with each machine and perform assignments by verbal and written instructions. One hour lecture and ten hours laboratory per week. Credit, six semester hours.

CEV 1426 Equipment Operation II

This course includes operation of the dozer, loader, and excavator; and an introduction to crane operation. Includes the controls and basic skills performed with each machine and completing assignments by verbal and written instructions. One hour lecture and ten hours laboratory per week. Credit, six semester hours.

CEV 1514 Grade Work I

Setting and checking grade stakes which are used on job sites. Instruction and practice

of transferring elevations are also included. One hour lecture and six hours laboratory per week. Credit, four semester hours.

CEV 1524 Grade Work II

This course includes additional instruction and practice regarding the setting and checking grades. Also instruction and practice on the compaction of various materials. One hour lecture and six hours laboratory per week. Credit, four semester hours.

COMPUTER NETWORKING TECHNOLOGY (CNT)

CNT 2423 System Maintenance

This course covers the diagnosis, troubleshooting, and maintenance of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video displays, disk drives, modems, and printers. Two hours lecture and two hours laboratory each week. Credit, three semester hours. (*Prerequisite: CPT 1333 Operating Platforms*)

COSMETOLOGY (COV)

COV 1122 Cosmetology Orientation

This course will cover the history, career opportunities, life skills, professional image, Mississippi Cosmetology laws, rules and regulations and communicating for success in the cosmetology industry. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules and regulations involved in cosmetology practices and safety precautions associated with each. Two hours lecture per week. Credit, two semester hours.

COV 1245 Cosmetology Sciences I

This course consists of the study of bacteriology, sterilization, and sanitation. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Three hours lecture and six hours laboratory per week. Credit, five semester hours.

COV 1255 Cosmetology Sciences II

This course consists of the study of anatomy and physiology. Included are classroom theory and lab practices as governed by and safety precautions associated with each. Three hours lecture and six hours laboratory per week. Credit, five semester hours.

COV 1263 Cosmetology Sciences III

This course consists of the application and demonstration of chemistry and electricity. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Two hours lecture and three hours laboratory per week. Credit, three semester hours.

COV 1426 Hair Care I

This course consists of the study of properties of the hair and scalp; principles of hair

design; shampooing, rinsing, and conditioning; haircutting; braiding and braid extensions; wigs and hair enhancements; chemical texture services; and hair coloring. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. Two hours lecture and twelve hours laboratory per week. Credit, six semester hours.

COV 1436 Hair Care II

This course consists of the advanced study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extensions; wigs and hair theory and lab practice as governed by Mississippi cosmetology practices and safety precautions associated with each. Two hours lecture and twelve hours laboratory per week. Credit, six semester hours.

COV 1443 Hair Care III

This course consists of the practical applications of the study of properties of the hair and scalp; principles of hair design; shampooing, rinsing, and conditioning; haircutting; hairstyling; braiding and braid extensions; wigs and hair enhancements; chemical texture services; and hair coloring. Included are classroom regulations involved in cosmetology practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Nine hours laboratory per week. Credit, three semester hours.

COV 1522 Nail Care I

This course consists of basic nail care services including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 1532 Nail Care II

This course consists of basic nail care services including nail structure and growth, manicuring and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 1542 Nail Care III

This course consists of basic nail care services including nail structure and growth, manicuring, and pedicuring, and advanced nail techniques. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. Six hours laboratory per week. Credit, two semester hours.

COV 1622 Skin Care I

This course consists of basic skin care services including anatomy of the skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in

cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 1632 Skin Care II

This course consists of basic skin services including anatomy of skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulations involved in cosmetology laws, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory each week. Credit, two semester hours.

COV 1642 Skin Care III

This course consists of advanced skin care services including anatomy of skin, disorders of skin, hair removal, facials, and facial makeup. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precautions associated with each. Six hour laboratory per week. Credit, two semester hours.

COV 1722 Salon Business I

This course will cover preparing to operate a successful salon. Included are classroom theory and lab practice as governed by Mississippi cosmetology law, rules, and regulations involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 1732 Salon Business II

This course will cover operating a successful salon and seeking employment. Included are classroom theory and lab practice as governed by Mississippi cosmetology laws, rules, and regulation involved in cosmetology practices and safety precautions associated with each. One hour lecture and three hours laboratory per week. Credit, two semester hours.

COV 2816 Cosmetology Teacher Training I

Instruction will be given in developing appropriate communication skills, effective use of visual aids, identification of various teaching styles, and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisite: Students who have at least two years active practical experience as a licensed cosmetologist and currently hold a valid Mississippi cosmetology license.)*

COV 2826 Cosmetology Teacher Training II

Instruction will be given in development of instructional methods, development of visual aids, development of effective evaluation, and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. *(Pre or corequisites: COV 2816 Cosmetology Teacher Training I)*

COV 2836 Cosmetology Teacher Training III

Instruction will be given in development of appropriate lesson plans and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per

week. Credit, six semester hours. (*Pre or corequisites: COV 2826 Cosmetology Teacher Training II*)

COV 2846 Cosmetology Teacher Training IV

Instruction will be given in classroom management techniques; cosmetology laws, rules, and regulations; and practical application of cosmetology instruction. Three hours lecture and nine hours laboratory per week. Credit, six semester hours. (*Pre or corequisites: COV 2836 Cosmetology Teacher Training III*)

COMPUTER PROGRAMMING TECHNOLOGY (CPT)

CPT 1333 Operating Platforms

This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personnel interaction with the platform to assist users in business environments. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

COMPUTER SERVICING TECHNOLOGY (CST)

CST 2113 Computer Servicing Lab I

This course provides training in the fundamentals of computer servicing. This course includes configuration, test equipment usage, basic disassembly and assembly methods, preliminary tests and diagnostics, schematic interpretation, and building cables. Six hours laboratory per week. Credit, three semester hours.

CPAS REVIEW

CTE 2001 CPAS PREP

This course will present an overview of the skills needed to pass the MS-CPAS Exam upon exit of the program. The objectives are a combination of the core class presented in the Business and Office Related Technology Cluster mandated by the Mississippi Department of Education. Student will take the MS-CPAS exam the last semester before graduation from the BOT program. Credit, one semester hour.

DRAFTING AND DESIGN TECHNOLOGY (DDT)

DDT 1114 Fundamentals of Drafting

Course designed to give drafting major the background needed for all other drafting courses. Emphasis is placed upon maintaining correct techniques while developing speed. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DDT 1123 Computational Methods for Drafting

Study of computational skills required for the development of accurate design and drafting methods. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 1133 Machine Drafting I

Emphasizes methods, techniques, and procedures in presenting screws, bolts, rivets, springs, thread types, symbols for welding, materials, finish and heat treatment notation, working order preparation, routing, and other drafting room procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1114 Fundamentals of Drafting*)

DDT 1143 Geometric Dimensioning & Tolerancing

This course is a continuation of conventional dimensioning with emphasis on concepts as adopted by the American National Standards Institute (ANSI). A study of international dimensioning symbols used to control tolerances of form, profile, orientation, runout, and location of features on an object. Two hours lecture and two laboratory each week. Credit, three semester hours.

DDT 1153 Descriptive Geometry

Theory and problems designed to develop the ability to visualize points, lines, and surfaces in space. One hour lecture and four hours laboratory each week. Credit, three semester hours.

DDT 1213 Construction Materials

A course designed to familiarize the student with the physical properties of the materials generally used in the erection of structure, with a brief description of their manufacture. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 1313 Principles of CAD

This course will use CAD system to design and draw various problems in the architectural, mechanical, and civil drafting areas. Emphasis will be placed on the operations of the CAD system to solve these problems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 1323 Intermediate CAD

This course is designed as a continuation of Principles of CAD. Subject areas will include dimensioning, sectional views, and symbols. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1313 Principles of CAD*)

DDT 1413 Elementary Surveying

Basic course dealing with principles of geometry, theory and use of instruments, mathematical calculations, and the control and reduction of errors. One hour lecture and four hours laboratory each week. Credit, three semester hours.

DDT 1613 Architectural Design I

Presentation and application of architectural drafting room standards. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD*)

DDT 2153 Civil Drafting

This course deals with basic principles of surveying and the development of topographical maps. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: DDT 1323 Intermediate CAD and DDT 1114 Fundamentals of Drafting*)

DDT 2163 Machine Drafting II

This course is a continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1133 Machine Drafting*)

DDT 2233 Structural Drafting

Structural section, terms and conventional abbreviations, and symbols used by structural fabricators and erectors are studied. Knowledge is gained in the use of A.I.S.C. Handbook. Problems are studied that involve structural designing and drawing of beams, columns, connections, trusses, and bracing. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD*)

DDT 2244 Cost Estimating

Preparation of material and labor quantity surveys from actual working drawings and specifications. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisite: Consent of Instructor*)

DDT 2253 Statics and Strengths of Materials

This course is a study of forces acting on bodies; moments of forces; stress of materials; basic machine design; beams, columns, and connections. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

DDT 2263 Quality Assurance

This course is an application of statistics and probability theory in quality assurance programs. Various product sampling plans will be studied as well as the development of product charts for defective units. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

DDT 2343 Advanced CAD

This course is designed as a continuation of Principles of CAD. Emphasis is placed on attributes, slide shows, the user coordinate system, 3-D faces, and solid modeling. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1323 Intermediate CAD*)

DDT 2353 CAD Management

Course topics include technical and business aspects of CAD. Standards, customization, networking, Internet integration, and employee support will be covered. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 2423 Mapping and Topography

Selected drafting techniques are applied to the problem of making maps, traverses, plot plans, plan and profile drawing using maps, field survey data, aerial photographs and related references, materials including symbols, notations, and other applicable standardized materials. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

DDT 2523 Pipe Drafting

Pipe Drafting is designed to provide the student with the basic knowledge needed to create process piping drawings using individual piping components. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisites: DDT 1114 Fundamentals of Drafting and DDT 1313 Principles of CAD*)

DDT 2623 Architectural Design II

This course emphasizes standard procedures and working drawings. Details involving architectural, mechanical, electrical, and structural drawings are covered, along with presentation of drawings and computer aided design assignments. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1613 Architectural Design I*)

DDT 2713 Fundamentals of Multimedia

A general overview of current issues in multimedia. Study of how multimedia can assist in the work environment; provides a basis for further study in multimedia design and production. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DDT 2913 Special Project

A course designed to provide the student with practical application of skills and knowledge gained in other drafting courses. The instructor works closely with the student to ensure that the selection of a project will enhance the student's learning experience. Six hours laboratory per week. Credit, three semester hours. (*Prerequisite: Consent of the Instructor*)

DIESEL EQUIPMENT TECHNOLOGY (DET)**DET 1114 Fundamentals of Equipment Mechanics**

A course to review and update student skills and knowledge related to safety procedures; tools and equipment usage; handling, storing, and disposing of hazardous materials; operating principles of diesel engines; and selection of fuels, oils, other lubricants, and coolants. Four hours lecture per week. Credit, four semester hours.

DET 1213 Hydraulic Brake Systems

A course to develop skills and knowledge related to the diagnosis and repair of hydraulic brake systems. Includes instruction in hydraulic and mechanical systems, power assist units, and anti-lock braking systems. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

DET 1223 Electrical/Electronic Systems I

A course to develop skills and knowledge related to the diagnosis, service, and repair of electrical and electronic systems on diesel engines. Includes instruction in general systems diagnosis, starting and charging system repair, and auxiliary electrical systems repair. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

DET 1263 Electrical/Electronic Systems II

Diagnosis, service, and repair of electrical and electronic systems on diesel engines. Includes instruction on lighting systems, gauges and warning devices, and related electrical systems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 1364 Diesel Systems I

Diagnosis, service, and repair of basic engine operating principles, with an emphasis on cylinder head and valve train engine block. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DET 1513 Hydraulics

A course to provide instruction and practice in the basic operation and maintenance of hydraulic systems associated with diesel powered equipment. Includes instruction in safety, system operation, seals and cylinders, and filters. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 1614 Preventive Maintenance and Service

A course to provide practice in the preventive maintenance of diesel powered equipment. Includes instruction in general preventive maintenance of vehicles and equipment. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DET 1713 Power Trains

A course to develop skills and knowledge related to the diagnoses, service, maintenance, and repair of power train units on diesel equipment. Includes instruction on clutch, manual transmissions, drive shafts, and drive axles. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

DET 2113 Welding for Diesel Equipment Technology

A basic course in welding and cutting techniques for diesel equipment mechanics. Includes instruction in fundamental procedures and safety, oxyacetylene welding and cutting, shielded metal-arc welding, and metal inert gas welding procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 2253 Steering and Suspension Systems

A course to provide skills and knowledge related to operation, maintenance, and repair of heavy duty steering and suspension systems. Includes instruction in steering column and steering gear, power steering unit, steering linkage, suspension, wheel alignment, and related components diagnosis and repair. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

DET 2273 Electrical/Electronic Systems III

Diagnosis, service, and repair of electrical and electronic systems on diesel engines. Includes instruction in electronic fuel management systems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

DET 2374 Diesel Systems II

Diagnosis, service, and repair of lubrication systems, cooling system, and air induction and exhaust systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

DET 2383 Diesel Systems III

Diagnosis, service, and repair of general engine operations and fuel system operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

DET 2623 Advanced Brake System (Air)

A course to provide instruction and practice in the maintenance and repair of air brake systems commonly used on commercial diesel powered equipment. Includes instruction in maintenance and repair of the air supply system, mechanical system, anti-lock braking system, and traction control system. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

DET 2813 Air Conditioning and Heating Systems

A course to provide skills and knowledge related to operation, maintenance, and repair of air conditioning and heating systems used in commercial equipment. Includes instruction in theories and operating principles, A/C system diagnosis and repair, clutch and compressor repair, evaporator and condenser repair, and heating system repair. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: Completion of certification requirements to service and repair air conditioning systems*)

DET 2913 Special Project in Diesel Equipment Technology

A course to provide students with practical application of skills and knowledge related to a specific instructor-approved topic. Instructor and student work closely together in planning and conducting the project. Six hours laboratory per week. Credit, three semester hours. (*Prerequisite: Consent of the instructor*)

COMMERCIAL TRUCK DRIVING (DTV)

DTV 1114 Commercial Truck Driving I

A course that provides fundamental instruction on safety, rules and regulations, driving practices, air brakes, hazardous materials, and emergencies. Includes instruction and practice in performing vehicle inspections, coupling and uncoupling, maneuvering, backing, and driving a tractor-trailer truck under varying road and climate conditions. Fifteen hours per week. Credit, four semester hours.

DTV 1124 Commercial Truck Driving II

A course that provides continuation of Commercial Truck Driving I with additional instruction on safety, rules and regulations, driving practices, air brakes, hazardous materials,

and emergencies. Includes instruction and practice in performing vehicle inspections, coupling and uncoupling, maneuvering, backing, and driving a tractor-trailer truck under varying road and climate conditions. Fifteen hours per week. Credit, four semester hours.

ELECTRONICS TECHNOLOGY (EET)

EET 1114 DC Circuits

Principles and theories associated with DC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze DC circuits. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 1123 AC Circuits

Principles and theories associated with AC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze AC circuits. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EET 1192 Fundamentals of Electronics

This course is designed to provide fundamental skills associated with all electronics courses. This course includes safety, breadboarding, use of calculator, test equipment familiarization, soldering, electronic symbols, and terminology. One hour lecture and two hours laboratory per week. Credit, two semester hours.

EET 1214 Digital Electronics

Number systems, logic circuits, counters, registers, memory devices, combination logic circuits, Boolean algebra, and a basic computer system. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

EET 1324 Microprocessors

A course designed to provide students with skills and knowledge of microprocessor architecture, machine and assembly language, timing, interfacing, and other hardware applications associated with microprocessor systems. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 1334 Solid State Devices and Circuits

Active devices which include PN junction diodes, bipolar transistors, bipolar transistor circuits, and unipolar devices with emphasis on low frequency application and troubleshooting. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 1613 Computer Fundamentals for Electronics/Electricity

This course introduces the student to basic computer science as used in electricity/electronics areas. Computer nomenclature, logic numbering systems, coding, operating system commands, editing, and batch files are covered. (This course may be substituted for Introduction to Computers.) Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EET 1713 Drafting for Electronics/Electrical Technology

A course designed to provide instruction on the preparation and interpretation of schematics. One hour lecture and four hours laboratory per week. Credit, three semester hours.

EET 2334 Linear Integrated Circuits

A course designed to provide the student with skills and knowledge associated with advanced semiconductor devices and linear integrated circuits. Emphasis is placed on linear integrated circuits used with operational amplifiers, active filters, voltage regulators, timers, and phase-locked loops. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

EET 2414 Electronic Communications

A course designed to provide the student with concepts and skills related to analog and digital communications. Topics covered include amplitude and frequency modulations, transmission, and reception, data transmission formats and codes, the RS-232 interface, and modulation-demodulation of digital communications. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

EET 2423 Fundamentals of Fiber Optics

A course designed to provide skills and knowledge to students concerning the use of fiber optic cable in modern industry applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EET 2514 Interfacing Techniques

A study of data acquisition devices and systems including their interface to microprocessors and other control systems. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

EET 2813 Video Systems

This course is a study of the circuits and systems used in the production, transmission, and reception of video information to include color systems and computer-video interfacing. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EET 2911 Special Project

A course designed to provide the student with practical application of skills and knowledge gained in other electronics or electronics-related technical courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two hours laboratory per week. Credit, one semester hour.

EET 292(3-4) Supervised Work Experience

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, three to four semester hours.

ELECTRICAL COURSES (ELT)

ELT 1123 Commercial and Industrial Wiring

A course to provide instruction and practice in the installation of commercial and industrial electrical services including the types of conduit and other raceways, NEC code requirements, and three-phase distribution networks. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 1213 Electrical Power

A course to provide skills related to electrical motors and their installation. Includes instruction and practice in using the different types of motors, transformers, and alternators. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 1223 Motor Maintenance and Troubleshooting

A course to provide instruction in the principles and practice of electrical motor repair. This course includes topics on the disassembly/assembly and preventive maintenance of common electrical motors. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 1413 Motor Control Systems

Installation of different motor control circuits and devices. Emphasis is placed on developing the student's ability to diagram, wire, and troubleshoot the different circuits and mechanical control devices. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 2424 Solid State Motor Controls

A course that deals with the principles and operation of solid state motor control. This course includes instruction and practice in the design, installation, and maintenance of different solid state devices for motor control. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

ELT 2613 Programmable Logic Controllers

Use of programmable logic controllers (PLCs) in modern industrial settings. Also, the operating principles of PLCs and practice in the programming, installation, and maintenance of PLCs. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

ELT 2623 Advanced Programmable Logic Controllers

An advanced PLC course which provides instruction in various operations, installations, and maintenance of electric motor controls. Also, information in such areas as sequencer, program control, block transfer used in analog input and output programming, and logical and conversion instructions. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

EMERGENCY MEDICAL TECHNICIAN-BASIC

EMT 1116 Emergency Medical Technician – Basic

This course includes responsibilities of the EMT during each phase of an ambulance run, patient assessment, emergency medical conditions, appropriate emergency care, and appropriate procedures for transporting patient. Two hours lecture and six hours laboratory, three hours clinical per week. Credit, six semester hours.

FOOD PRODUCTION AND MANAGEMENT TECHNOLOGY (FPT)

FPT 1113 Fundamentals of Operational Procedures in Foodservice

Operational procedures for foodservice personnel with emphasis on using math skills for standard and metric weights and measures, portion control, converting recipes, production formulas, and utilizing manual and computerized applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 1123 Management Procedures and Recordkeeping

A continuation of Fundamentals of Operational Procedures in Foodservice. Essentials in food service recordkeeping and management. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 1213 Foodservice Sanitation

Instruction in the area of sanitation to aid in the prevention of food poisoning and food-borne diseases including the Hazard Analysis Critical Control Point (HACCP) system. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 1315 Culinary Arts I

This course is a study of principles, techniques, and practices of food preparation and their effects on food products with emphasis on the performance of culinary techniques, use of equipment, and quality controls in preparing and serving meals. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

FPT 1326 Culinary Arts II

A continuation of the study of principles, techniques, and practices of food preparation and their effects on food products with emphasis on the performance of culinary techniques, use of equipment, and quality controls in preparing and serving meals. Two hours lecture and eight hours laboratory per week. Credit six semester hours.

FPT 1413 Front of House Operations

Management of the front of the house in order to fulfill the needs of the guest and the establishment. Emphasis is placed on the types and styles of dining service merchandising, customer service, and employee training techniques. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 2223 Purchasing and Storage

An introduction to selection and procurement of food and nonfood materials in

hospitality and related industries. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 2336 Bakery Production and Management

This course introduces the student to skills needed for baking and bakery merchandising including emphasis on preparation, advertising, marketing, decorating, costing, and serving baked products. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

FPT 2515 Catering Management

This course introduces the student to an overview of the background of catering and banquet management. Offers options in catering styles, pricing, menu design, operational controls, computerized management programs, and marketing. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

FPT 2613 Menu Planning and Cost Control

A study of the principles of menu management and cost control with emphasis on nutritional adequacy, trends, cost analysis, and profit as they relate to menu design. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 2714 Nutrition

A study of nutrients as related to personal health, foods and food preparation, recipe or menu modification for special customer needs, and merchandising techniques associated with nutritious meals. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

FPT 2813 Foodservice Management

This course will explore the process by which the manager can enable his/her employees to function efficiently and effectively. These processes will include incentive and benefit programs, discipline, and termination. Management duties include recruiting, interviewing, hiring, scheduling, job evaluations, employee orientation and training, payrolls, and rating employee performance. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

FPT 2913 Supervised Work Experience in Food Production and Management Technology I

This course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three hours externship. Credit, three semester hours.

FPT 2923 Supervised Work Experience in Food Production and Management Technology II

This is a course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Three hours externship. Credit, three semester hours.

GEOGRAPHICAL INFORMATION TECHNOLOGY (GIT)

GIT 2123 Fundamentals of Geographical Information Systems (GIS)

This course includes the use of computer mapping and databases in multiple applications. Included are incorporation of imagery and data into a graphical oriented database system. Also included are the fundamentals of geographical information systems techniques, approaches, and applications. One hour lecture and four hours laboratory per week. Credit, three semester hours. (*Prerequisite: DDT 1313 Principles of CAD*)

HOTEL AND RESTAURANT MANAGEMENT TECHNOLOGY (HRT)

HRT 1114 Culinary Principles I

Fundamentals of food preparation and cookery emphasizing high standards for preparation of meat, poultry, seafood, vegetables, soups, stocks, sauces, and farinaceous items. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

HRT 1123 Hospitality and Tourism

This course is designed as an introduction to the hospitality and tourism industry. The course includes discussions and industry observations to discover the opportunities, trends, problems and organizations in the field. Three hours lecture per week. Credit, three semester hours.

HRT 1213 Sanitation and Safety

Basic principles of microbiology, sanitation, and safety for a food service operation. Implementation of sanitation procedures, cost control, and risk reduction standards in a hospitality operation are covered. ServSafe Sanitation Certification from the National Restaurant Association or equivalent is offered as a part of this course. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 1224 Restaurant and Catering Operations

This course focuses on principles of organizing and managing food and beverage facilities and catering operations. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

HRT 1413 Rooms Division Management

This course offers an operational approach to rooms division management in the hospitality industry including front office management and housekeeping operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 1813 The Professional Tour Guide

A course to provide activities associated with organizing, booking, and conducting group tours. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 2233 Food and Beverage Control

This course focuses on principles and procedures involved in an effective food and

beverage control system, including standards determination, the operating budget, cost-volume-profit analysis, income and cost control, menu pricing, labor cost control, and computer applications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 2423 Hospitality Security Management and Law

This course explains issues surrounding the need for individualized security programs, examines a variety of security equipment and procedures, and discusses internal security for foodservice and lodging operations. This course provides awareness of the rights and responsibilities that the law grants to or imposes upon a hotelier and consequences of failure to satisfy legal obligations. Three hours lecture per week. Credit, three semester hours.

HRT 2613 Hospitality Supervision

This course focuses on supervisory skills in leadership styles, communication skills, motivational techniques, employee training techniques, and evaluation methods. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 2623 Hospitality Human Resource Management

This course is designed to explore the principles of hospitality human resource management with an emphasis placed on the study of human behavior and human relations in the hospitality industry. Three hours lecture per week. Credit, three semester hours.

HRT 2713 Marketing Hospitality Services

Introduction to practical sales techniques for selling to targeted markets and developing strategic marketing plans for hospitality and tourism operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

HRT 2853 Convention and Meeting Planning

Planning, promotion, and management of meetings, conventions, and exposition, and events. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

HRT 2914 Supervised Work Experience in Hospitality and Tourism Management Technology

This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, four semester hours.

INDUSTRIAL MAINTENANCE TRADE (IMM)

IMM 1132 Industrial Maintenance Blueprint Reading

This course provides instruction in blueprints, schematics, and plans used in industrial maintenance including instruction in nomenclature, different views, and symbols and notations. One hour lecture and two hours lab per week. Credit, two semester hours.

AUTOMATION AND CONTROL TECHNOLOGY (INT)

INT 1214 Fluid Power

This basic course provides instruction in hydraulics and pneumatics. The course covers actuators, accumulators, valves, pumps, motors, coolers, compression of air, control devices and circuit diagrams. Emphasis is placed on the development of control circuits and troubleshooting techniques. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

INT 2114 Control Systems I

This is an introductory course to provide information on various instrumentation components and processes. Topics include analyzing pressure processes, temperature, flow, and level. Three hours lecture and two hours laboratory per week. Credit, four semester hours. (*Prerequisite: EET 1123 AC Circuits*)

INT 2124 Control Systems II

This course is a continuation of Control Systems I with special emphasis on application of applied skills along with new skills to develop instrument process controls. The student will be given a process to develop the appropriate instruments, needed diagrams, utilizing various controlling processes and demonstrate loop troubleshooting techniques. Three hours lecture and two hours laboratory per week. Credit, four semester hours. (*Prerequisite: INT 2114 Control Systems I*)

COMPUTER NETWORKING TECHNOLOGY (IST)

IST 1113 Fundamentals of Information Technology

Introduces microcomputer operation, word processing, spreadsheets, database management, and online applications. This course is designed for students with limited computer proficiency and is to be taken by those students in addition to the courses listed in the course sequence. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

IST 1133 Fundamentals of Data Communications

This course presents basic concepts of telephony, local area networks, wide area networks, data transmission, and topology methods. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

IST 1143 Security Principles and Policies

This course is an introduction to the various technical and administrative aspects of information security and assurance. This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system with appropriate intrusion detection and reporting features. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

IST 1154 Web and Programming Concepts

This course is an introduction to Web site development and programming logic. Students will gain hands-on experience in the development of computer programs. Upon completion of this course, students will be able to create a Web site and post it on the Internet. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

IST 1163 Concepts of Database Design

This course is an introduction to the design and manipulation of relational databases. Emphasis is placed on creation, manipulation, extraction, and display of data from existing databases. QBE and SQL are explored. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

IST 1224 Network Components

This course presents local area network and wide area network connectivity. It focuses on architectures, topologies, protocols, and transport methods of a network. Three hours lecture and two hours laboratory per week. Credit, four semester hours. (*Prerequisite: IST 1133 Fundamentals of Data Communications*)

IST 1244 Network Administration Using Microsoft Windows Server

This course focuses on the management of a computer network using the Microsoft Windows Server network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

IST 1254 Network Administration Using Linux

This course focuses on the management of a computer network using the Linux operating system. Emphasis is placed on installation, configuration, implementation, and administrative tasks of a functional server. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

IST 1314 Visual BASIC Programming Language

This introduction to the Visual BASIC programming language introduces the student to object-oriented programming and a graphical development environment. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

IST 1423 Web Design Applications

This course involves the application of various professional and personal Web design techniques. Students will work with the latest WYSIWYG editors, HTML editors, animation/multi-media products, and photo editors. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: IST 1154 Web and Programming Concepts or BOT 2823 Communication Technology.*)

IST 2213 Network Security

This course provides an introduction to network and computer security. Topics such as ethics, security policies, legal issues, vulnerability testing tools, firewalls, and operating system hardening will be discussed. Students will receive a deeper understanding of

network operations and protocols through traffic capture and protocol analysis. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisite: IST 1143 Security Principles and Policies*)

IST 2223 Network Planning and Design

This course involves applying network concepts in planning and designing a functioning network. Emphasis is placed on recognizing the need for a network, conducting an analysis, and designing a solution. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Prerequisites: Network Operating Systems Elective; IST 1224 Network Components*)

IST 2234 Network Implementation

This course is the culmination of all concepts learned in the network curriculum. Topics include planning, installation, evaluation, and maintenance of a network solution. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisite: IST 2223 Network Planning and Design*)

IST 2254 Advanced Network Administration Using Microsoft Windows Server

This course is a continuation of Network Administration Using Microsoft Windows Server. Emphasis is placed on installation, configuration, and implementation of a functional server. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisite: IST 1244 Network Administration Using Microsoft Windows Server*)

IST 2344 Database Programming and Design

This course will introduce programming using a database management software application. Emphasis will be placed on menus and file maintenance. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisite: IST 1163 Concepts of Database Design*)

IST 2484 Web Server

This course introduces students to Web, email, and proxy servers and the platforms on which they reside. Students will be able to install and configure Web, email, and proxy servers. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisites: CPT 1333 Operating Platforms, CNT 2423 System Maintenance, and IST 1133 Fundamentals of Data Communication*)

MANUFACTURING TECHNOLOGY (MFT)

MFT 1112 Introduction to Automation and Control

This course is designed to introduce manufacturing/industrial technology with emphasis on safe working practices, manufacturing dynamics, use of test equipment, and fundamentals of automation and control technology. One hour lecture and two hours laboratory per week. Credit, two semester hours.

MFT 1123 Electrical Wiring for Automation and Control Technology

This course will give the student basic electrical wiring for automation and controls including safety practices: installation and maintenance of raceways, conduits, and fitting:

a three-phase service entrances, metering devices, main panels, raceways or ducts, sub panels, feeder circuits, and branch circuits according to electrical codes. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MFT 291(3-4) Special Projects

A course to provide students with an opportunity to utilize skills and knowledge gained in other Automation and Control Technology courses. The instructor and student work closely together to select a topic and establish criteria for completion of the project. Six to eight hours laboratory per week. Credit, three or four semester hours.

MFT 2923 Supervised Work Experience

A course which is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Credit is awarded on the basis of one semester hour per 45 industrial contact hours. Credit, three or four semester hours.

MEDICAL LABORATORY TECHNOLOGY (MLT)

MLT 1111 Fundamentals of Medical Laboratory Technology/Phlebotomy

Includes an overview of the field of Medical Laboratory Technology, familiarization with laboratory safety, microscopes, glassware, and equipment. Includes laboratory organization, medical ethics, and employment opportunities. Basic laboratory specimen collection techniques are introduced. Two hours laboratory per week. Credit, one semester hour.

MLT 1212 Urinalysis/Body Fluids

Introduction to urinalysis and laboratory analysis of miscellaneous body fluids. Basic principles of routine and special urine test, specimen examination through laboratory work. Theory and test profiles presented for miscellaneous body fluids with correlation to diseased states. One hour lecture and two hours laboratory per week. Credit, two semester hours.

MLT 1313 Hematology I

A study of the function of blood, morphology, and maturation of normal cells, blood cell counts, differentials of white cells and blood collection and handling. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MLT 1324 Hematology II

The study of abnormal cell morphology and diseases involving blood cells, test procedures used in laboratory diagnosis of hematological disease, normal and abnormal hemostasis, and diagnostic procedures for evaluation of bleeding abnormalities and anticoagulant theory. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisite: MLT 1313 Hematology I*)

MLT 1413 Immunology/Serology

Study of the basic principles of serology/immunology through the natural body defenses. Included are basic antigen-antibody reactions, complement action, cellular

response, humoral immune response, and the basic serological procedures used to aid in the detection of certain diseases. Throughout this course, special emphasis is placed on correlating laboratory results with the patient's probable condition. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MLT 1515 Clinical Chemistry

Study of human biochemistry as an aid in the diagnosis of disease process. Three hours lecture and four hours laboratory. Credit, five semester hours. (*Prerequisites: Four semester hours of approved chemistry electives with a minimum of "C" average or special permission by instructor*)

MLT 2424 Immunohematology

The study of collection, processing, storage, and utilization of blood components. It also includes the study of immunological principles and procedures for blood typing, cross matching, antibody detection, identification, and investigation of hemolytic disease of the newborn. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisite: MLT 1413 Immunology/Serology*)

MLT 2512 Parasitology

This covers the morphology, physiology, life cycles, and epidemiology of parasites of animals with emphasis on human pathogenic parasites. Identification of the parasites from human material is also included. One hour lecture and two hours laboratory per week. Credit, two semester hours.

MLT 2614 Pathogenic Microbiology

Basic skills, principles, and techniques for the staining, culturing, isolation, and identification of microorganisms of medical importance are emphasized in this course. Included are techniques used in determining the sensitivity of pathogenic bacteria to different antibiotics and other drugs. Two hours lecture and four hours laboratory per week. Credit, four semester hours. (*Prerequisites: Four semester hours of approved microbiology electives with a minimum of "C" average*)

MLT 2916, MLT 2926, MLT 2936 Clinical Practice I, II, III

Clinical practice and didactic instruction in a clinical affiliate. Areas covered are hematology, clinical chemistry, immunohematology, urinalysis, microbiology, coagulation, and serology. Eighteen hours clinical per week for each course. Credit per course, six semester hours.

BUSINESS AND MARKETING MANAGEMENT TECHNOLOGY (MMT)

MMT 1113 Principles of Marketing

Study of principles and problems of marketing goods and methods of distribution from producer to consumer. Types, functions, practices of wholesalers and retailers and efficient techniques in the development and expansion of markets. Three hours lecture per week. Credit, three semester hours.

MMT 1123 Marketing Management

A project based course as a continuation of MMT 1113. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: MMT 1113 Principles of Marketing*)

MMT 1313 Personal Selling

Basic principles and techniques of professional sales and their practical application. Topics include basic elements of consumer behavior, developing selling strategies, closing and servicing a sale, and developing consumer relations. Three hours lecture per week. Credit, three semester hours.

MMT 1323 Advertising

The role of advertising as a promotional tool. Topics included are product and consumer analysis, media selection, and creation of advertising. Three hours lecture per week. Credit, three semester hours.

MMT 1413 Merchandising Math

Study of the mathematical calculations involved in the merchandising process. Fundamental principles and operations in buying, pricing, and inventory control. Three hours lecture per week. Credit, three semester hours.

MMT 1711, MMT 1721, MMT 1731, MMT 1741 Marketing Seminar I, II, III, IV

Develops leadership skills and human relation skills necessary for success in the field of marketing management. Special programs and activities will address topics directly related to marketing careers and career development. Emphasis will be placed on developing civic, social, and business responsibilities. Two hours laboratory per week. Credit, one semester hour per section.

MMT 2233 Human Resource Management

Objectives, organization, and functions of human resource management. Emphasis is placed on selection and placement, job evaluation, training, education, safety, health, employer-employee relationships, and employee services. Three hours lecture per week. Credit, three semester hours.

MMT 2243 Marketing Case Studies

The study of effective marketing management decision making through case study analysis. Three hours lecture per week. Credit, three semester hours.

MMT 2313 E-Commerce Marketing

This course introduces the fundamental opportunities and challenges associated with e-commerce activities. Topics include: Designing the user interface, web security, electronic payment systems, promotion, and legal issues involved in creating a functioning on-line business. Three hours lecture per week. Credit, three semester hours.

MMT 2333 Multimedia Presentations for Marketing

Design and deliver multimedia marketing presentations through the use of appropriate

multimedia software and tools. Topics include marketing design concepts and related marketing communication strategies. Three hours lecture per week. Credit, three semester hours.

MMT 2343 Marketing Web Page Design

Use creative marketing strategies, concepts and techniques to design web sites that will reach designated target markets. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 2423 Retail Management

Study of retailing processes including functions performed, principles governing effective operation, and managerial problems resulting from current economic and social trends. Three hours lecture per week. Credit, three semester hours.

MMT 2513 Entrepreneurship

Overview of activities that are involved in planning, establishing, and managing a small business enterprise. Topics to be covered will include planning, location, analysis, financing, and development of a business plan. Three hours lecture per week. Credit, three semester hours.

MMT 2523 Event Management

Design a plan for special events, trade and consumer shows, exhibitions, and conventions. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MMT 2613 International Marketing

Provide students with an overview and understanding of international marketing. This involves an analysis of world markets, their respective consumers and environments, and the marketing management required to meet the demands of constantly changing foreign markets. Three hours lecture per week. Credit, three semester hours.

MMT 2913 Internship in Business and Marketing Management Technology

Advanced course in concepts, terminology, and theory of Marketing Management Technology with direct application. The student will work in a marketing related environment. Nine hours per week externship. Credit, three semester hours.

PRECISION MACHINING TECHNOLOGY (MST)

MST 1116 Power Machinery I

This course provides instruction of general shop safety as well as the operation of power machinery which includes instruction and practice in the safe operation of lathes, power saws, drill presses, and vertical mills. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

MST 1126 Power Machinery II

A continuation of Power Machinery I with emphasis on advanced applications of

lathes, mills, shapers, and precision grinders. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

MST 1313 Machine Tool Math

An applied mathematics course designed for machinists which includes instruction and practice in algebraic and trigonometric operations. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MST 1413 Blueprint Reading

Plans and specifications interpretation designed for machinists. Includes instruction and practice in reading plans and applying specifications. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MST 1423 Advanced Blueprint Reading

A continuation of Blueprint Reading with emphasis on advanced features of plans and specifications. Includes instruction on the identification of various projections and views and assembly components. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MST 1613 Precision Layout

An introduction to the concepts and practice of precision layout for machining operations which includes instruction and practice in the use of layout instruments. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

MST 2135 Power Machinery III

A continuation of the Power Machinery II with emphasis on safety, and advanced applications of the engine lathe, milling machine, and grinding machine. Two hours lecture and six hours laboratory per week. Credit, five semester hours.

MST 2144 Power Machinery IV

A continuation of Power Machinery III with emphasis on highly advanced safe operations on the radial arm drill, milling machine, engine lathe, and precision grinder. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

MST 2714 Computer Numerical Control Operations I

An introduction of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes the use of the Cartesian coordinate system, programming codes and commands and tooling requirements for CNC/CAM machines. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

MST 2725 Computer Numerical Control Operations II

A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation, and use of CAM equipment to program and operate CNC machines (CNC lathes, CNC mills, CNC machine centers, and wire EDM). Two hours lecture and six hours laboratory per week. Credit, five semester hours.

MST 2812 Metallurgy

An introduction to the concepts of metallurgy. Includes instruction and practice in safety, metal identification, heat treatment, and hardness testing. One hour lecture and two hours laboratory per week. Credit, two semester hours.

MST 2923 Special Problems in Precision Machining Technology

A course to provide students with an opportunity to utilize skills and knowledge gained in other Machine Tool Technology courses. The instructor and student works closely together to select a topic and establish criteria for completion of the project. Six hours laboratory per week. Credit, three semester hours.

PRACTICAL NURSING (PNV)

PNV 1213 Body Structure and Function

This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with applications to nursing. Three hours lecture per week. Credit, three semester hours.

PNV 1426 Fundamentals of Nursing

This course provides the student with the basic knowledge and skills necessary to care for the individual in wellness and illness and is applicable across the life span. Six hours lecture per week. Credit, six semester hours.

PNV 1436 Fundamentals of Nursing Lab/Clinical

This course provided demonstration of and supervised practice of the fundamental skills related to practical nursing. Ten hours laboratory and three hours clinical per week. Credit, six semester hours.

PNV 1524 IV Therapy Concepts

This course is designed to prepare the practical nurse to perform the expanded role of IV therapy as outlined in the Mississippi Nursing Practice Law, Rules, and Regulations. The student, upon completion of the practical nursing program and successful passage of the licensure examination, is eligible to apply for IV certification as outlined in the above mentioned rules and regulations. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

PNV 1614 Medical/Surgical Nursing

This course provides the student with the basic nursing theory and skills to provide safe and effective care for a client experiencing an alteration in health in systems selected from the following: vascular; respiratory; sensory and integumentary; musculoskeletal; gastrointestinal; blood, lymphatic, and immunosuppressive; urinary; reproductive; endocrine; and neurological. The systems not covered in this course are taught in Alterations in Adult Health (PNV 1634). Pharmacological and nutritional therapy, as well as oncological considerations, for various disorders is included. Four hours lecture per week. Credit, four semester hours.

PNV 1622 Medical/Surgical Nursing Clinical

This course includes supervised clinical experiences for application of medical/surgical theory, the development of skills, and the use of nursing process. Six hours clinical per week. Credit, two semester hours.

PNV 1634 Alterations in Adult Health

This course provides the student with the basic nursing theory and skills to provide safe and effective care for a client experiencing an alteration in health in systems selected from the following: vascular; respiratory; sensory and integumentary; musculoskeletal; gastrointestinal; blood, lymphatic, and immunosuppressive; urinary; reproductive; endocrine; and neurological. The systems not covered in this course are taught in Medical/Surgical Nursing (PNV 1614). Pharmacological and nutritional therapy, as well as oncological considerations, for various disorders is included. Four hours lecture per week. Credit, four semester hours.

PNV 1642 Alterations in Adult Health Clinical

This course includes supervised clinical experiences for application of medical/surgical theory, development of skill, and the use of nursing process. Six hours clinical per week. Credit, two semester hours.

PNV 1716 Maternal-Child Nursing

This course provides the student with basic knowledge and skills to provide safe and effective care for clients and families during pregnancy, postpartum, infancy and childhood. Five hours lecture and three hours clinical per week. Credit, six semester hours.

PNV 1813 Mental Health Concepts

This course provides an introduction to mental health concepts. Clinical experience will provide application of learned theory. Two hours lecture and three hours clinical per week. Credit, three semester hours.

PNV 1914 Nursing Transition

Nursing Transition promotes the development of clinical decision making skills and an interest in continued professional development. Legal aspects of nursing and employment opportunities and responsibilities as well as preparation for the National Council Licensure Examination (NCLEX-PN®) are included. Two hours lecture, two hours laboratory, and three hours clinical per week. Credit, four semester hours.

RESPIRATORY CARE TECHNOLOGY (RCT)**RCT 1214 Respiratory Care Science**

This course is designed to introduce the student respiratory care therapist to fundamental elements important to the delivery of health care in a safe, efficient, and professional manner. The holistic approach to patient care will be emphasized. Four hours lecture per week. Credit, four semester hours.

RCT 1223 Patient Assessment and Planning

This course is a fundamental approach to subjective and objective evaluation, assessment, and care plan formation for the individual needs of the patient. It is an introduction to cardiopulmonary diseases including etiology, pathophysiology, complications, occurrences, clinical manifestations, treatment, and prevention. Two hours lecture and two hours laboratory per week. Credit, three semester hours.

RCT 1313 Cardiopulmonary Anatomy and Physiology

This course is a study of cardiopulmonary physiology in relation to the practice of respiratory care. Three hours lecture per week. Credit, three semester hours.

RCT 1322 Pulmonary Function Testing (PFT)

This course is an introduction to pulmonary function technique and testing equipment. One hour lecture and two hours laboratory per week. Credit, two semester hours. (*Prerequisites: RCT 1313 Cardiopulmonary Anatomy and Physiology, or instructor approval.*)

RCT 1416 Respiratory Care Technology I

This course is a study of respiratory treatments and equipment design and operation related to non-critical care procedures. Two hours lecture and eight hours laboratory per week. Credit, six semester hours.

RCT 1424 Respiratory Care Technology II

This course is a continuation of Respiratory Care Practitioner. It is a study of the management of respiratory failure, including mechanical ventilation, pulmonary rehabilitation, and home care. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

RCT 1516 Clinical Practice I

Patient assessment, performance of respiratory care procedures, and care plan formation are presented in the hospital environment. A procedural guide is utilized to evaluate student competencies and performance of respiratory care procedures. Eighteen hours clinical. Credit, six semester hours. (*Pre or corequisites: RCT 1214 Respiratory Care Science, RCT 1223 Patient Assessment and Planning, and RCT 1313 Cardiopulmonary Anatomy & Physiology. Corequisite: RCT 1416 Respiratory Care Practitioner I*)

RCT 1523 Clinical Practice II

In this course, students rotate through various respiratory care subspecialty areas for evaluation of competency and performance of respiratory care procedures. Nine hours clinical per week. Credit, three semester hours. (*Prerequisites: RCT 1516 Clinical Practice I*)

RCT 1613 Respiratory Care Pharmacology

This course is designed to introduce the student to the pharmacology related to cardiopulmonary disorders. Three hours lecture per week. Credit, three semester hours. (*Pre or corequisites: RCT 1214 Respiratory Care Science, RCT 1313 Cardiopulmonary Anatomy & Physiology, and RCT 1223 Patient Assessment and Planning*)

RCT 2333 Cardiopulmonary Pathology

This course is a study of the cardiopulmonary pathophysiology. It includes etiology, clinical manifestations, diagnostics, and treatment of various cardiopulmonary diseases incorporating clinical practice guidelines, and therapist driven protocols. Case studies and/or clinical simulations will be utilized to enforce learning and evaluate progress. Three hours lecture per week. Credit, three semester hours. (*Prerequisite: RCT 1313 Cardiopulmonary Anatomy and Physiology*)

RCT 2434 Respiratory Care Technology III

This course is an advanced study of respiratory care in the critical care setting. Topics include nonconventional modes of mechanical ventilation, hemodynamics, special procedures, and advanced cardiac life support. Three hours lecture and two hours laboratory per week. Credit, four semester hours. (*Prerequisite: RCT 1523 Clinical Practice II*)

RCT 2533 Clinical Practice III

In this course, students rotate through various clinical areas for evaluation of competency and performance of respiratory care procedures. Nine hours clinical per week. Credit, three semester hours. (*Pre or corequisites: RCT 1516 Clinical Practice I and RCT 1523 Clinical Practice II*)

RCT 2546 Clinical Practice IV

This course is a continuation of Clinical Practice III. In this course, student rotate through respiratory care areas. A procedural guide is utilized to evaluate student competency and performance. Eighteen hours clinical per week. Credit, six semester hours. (*Prerequisites: RCT 2533 Clinical Practice III*)

RCT 2613 Neonatal/Pediatrics Management

This course is a study of fetal development and the transition to extrauterine environment. It includes the most common cardiopulmonary disorders, neonatal and pediatric disease processes, and the modes of treatment. Three hours lecture per week. Credit, three semester hours. (*Pre or corequisites: RCT 2434 Respiratory Care Technology III and RCT 2546 Clinical Practice IV*)

RCT 2713 Respiratory Care Seminar

This course is designed to integrate the essential elements of respiratory care through the use of care plans, case studies, and clinical simulations in a laboratory environment. Students develop an analytical approach to problem solving. Critical thinking is emphasized. Two hours lecture and two hours laboratory per week. Credit, three semester hours. (*Pre or corequisites: RCT 1523 Clinical Practice II*)

MEDICAL RADIOLOGIC TECHNOLOGY – RADIOGRAPHY (RGT)

All Radiography courses must be successfully completed according to the curriculum sequence beginning with the fall or spring semester.

RGT 1114 Clinical Education I

This course includes clinical practice and instruction in a clinical education center. Areas

included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twelve hours clinical each week. Credit, four semester hours. (*Prerequisites: CPR-Health Care Provider must be completed before Clinical I experience begins*)

RGT 1124 Clinical Education II

This course involves clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twelve hours clinical each week. Credit, four semester hours. (*Prerequisites: All core courses as scheduled*)

RGT 1139 Clinical Education III

This course is a clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-seven hours clinical each week. Credit, nine semester hours. (*Prerequisites: All core courses as scheduled*)

RGT 1212 Fundamentals of Radiography

This course is an introduction to Radiologic Technology including professional, departmental, and historical aspects. Included are terminology, medical ethics, and fundamental legal responsibilities. Two hours lecture each week. Credit, two semester hours.

RGT 1223 Patient Care in Radiography

This course will provide the student with the basic concepts of patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures will be described, as well as infection control procedures utilizing standard precautions. The role of the radiographer in patient education will be identified. Two hours lecture and two hours lab each week. Credit, three semester hours.

RGT 1312 Principles of Radiation Protection

This course is designed to present an overview of the principles of radiation protection including the responsibilities of the radiographer for patients, personnel and the public. Radiation health and safety requirements of federal and state regulatory agencies, accreditation agencies, and health care organizations are incorporated. Two hours lecture each week. Credit, two semester hours.

RGT 1413 Imaging Principles

This course is a study of the principles involving manipulation of factors controlling and influencing exposure and radiographic quality. Included are the prime factors of radiographic exposure. Basic technical conversions, problem solving procedures, and the production and nature of x-rays are addressed. Two hours lecture and two hours laboratory each week. Credit, three semester hours.

RGT 1423 Digital Imaging

This course is a continuation of Radiation Exposure I. Included are beam limiting

devices, filtration, production and control of scatter and secondary radiation, exposure systems, and advanced technical conversions and problem solving. This course presents an introduction to film processing including darkroom design and equipment. Included are chemistry of developing solutions, procedures of general maintenance, quality control, and silver recovery methods. Two hours lecture and two hours lab each week. Credit, three semester hours. (*Prerequisites: RGT 1413 Radiation Exposure I*)

RGT 1513 Radiographic Procedures I

This course includes terminology, principles, and procedures involved in routine radiographic positioning for demonstration of the chest, abdomen, upper extremities, digestive system, and urinary system. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours laboratory each week. Credit, three semester hours. (*Prerequisites: BIO 1514 & 2524 Anatomy & Physiology I & II*)

RGT 1523 Radiographic Procedures II

This course includes principles and procedures involved in the radiographic positioning of the spinal column, pelvic girdle, lower extremities, bony thorax, and mobile and trauma radiography procedures. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours lab each week. Credit, three semester hours. (*Prerequisite: RGT 1513 Radiographic Procedures I*)

RGT 1613 Physics of Imaging Equipment

This course is designed to establish a knowledge base in radiographic, fluoroscopic, mobile, tomographic equipment requirements and design. The content will also provide a basic knowledge of quality control. Computer applications in the radiologic sciences related to image capture, display, storage, and distribution are presented. Three hours lecture each week. Credit, three semester hours. (*Prerequisites: All core courses as scheduled*)

RGT 2132 Ethical and Legal Responsibilities

Legal terminology concepts and principles will be presented in this course. Topics include misconduct, malpractice, legal and professional standards and the ASRT scope of practice. The importance of proper documentation and informed consent is emphasized. This course will prepare students to better understand their patient, the patient's family and professional peers through comparison of diverse populations based on their value system, cultural and ethnic influences, communication styles, socio-economic influences, health risks and life stages. Two hours lecture per week. Credit, two semester hours. (*Prerequisite: RGT 1212 Fundamentals of Radiography*)

RGT 2147 Clinical Education IV

This course is a clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of equipment, and radiologic procedures. Twenty-one hours clinical each week. Credit, seven semester hours. (*Prerequisites: All core courses as scheduled*)

RGT 2157 Clinical Education V

This course includes clinical practice and instruction in a clinical education center. Areas included are patient care and management, radiation protection, operation of

equipment, and radiologic procedures. Twenty-one hours clinical each week. Credit, seven semester hours. (*Prerequisites: All core courses as scheduled*)

RGT 2533 Radiographic Procedures III

This course includes principles and procedures involved in radiographic positioning of the entire cranium and facial bones, and reproductive systems. Included is a review of radiographic anatomy on each procedure. Two hours lecture and two hours laboratory each week. Credit, three semester hours. (*Prerequisite: RGT 1523 Radiographic Procedures II*)

RGT 2542 Radiographic Procedures IV

This course is a study of specialized radiographic procedures which utilize sterile techniques and/or specialized equipment. (It also includes basic concepts of pharmacology.) Two hours lecture each week. Credit, two semester hours. (*Prerequisite: RGT 2532 Radiographic Procedures III*)

RGT 2912 Radiation Biology

This course is a study of the biological effects of radiation upon living matter. It includes genetic and somatic effects, instrumental for detection, and measurement and calculation of dosage. Two hours lecture each week. Credit, two semester hours.

RGT 2922 Radiographic Pathology

This course is designed to introduce theories of disease causation and the pathophysiologic disorders that compromise health systems. Etiology, pathophysiologic responses, clinical manifestations, radiographic appearance, and management alterations in body systems will be presented. Two hours lecture each week. Credit, two semester hours. (*Prerequisites: All core courses as scheduled*)

RGT 2932 Certification Fundamentals

This course is designed to correlate scientific components of radiography to entry level knowledge required by the profession. Two hours lecture each week. Credit, two semester hours. (*Prerequisites: All core courses as scheduled*)

TELECOMMUNICATIONS TECHNOLOGY (TCT)

TCT 1114 Fundamentals of Telecommunications

This course provides a history of voice/data communication, fundamental concepts, and basic telephone service. Three hours lecture and two hours laboratory per week. Credit, four semester hours.

TCT 2213 Telephone Systems

This course provides information and hands-on experience in installation, operation, troubleshooting, and repair of commercial use telephone systems including analog and digital key systems. One hour lecture and four hours laboratory per week. Credit, three semester hours.

TCT 2424 Network Systems

This course provides networking fundamentals, voice networking, LANs, and internet. Also, upgrading of computers to support LAN technology is taught. Two hours lecture and four hours laboratory per week. Credit, four semester hours.

WORK-BASED LEARNING (WBL)**WBL 191(2-3), 192(2-3), 193(2-3)3, 291(2-3), 292(2-3), 293(2-3)****Work-Based Learning**

A structured worksite learning experience in which the student, program area instructor, work-based learning coordinator, and worksite supervisor/mentor develop and implement a training agreement. The training agreement is designed to integrate the student's academic and technical skills into a work environment. Includes regular meetings and seminars with school and business and industry personnel for supplemental instruction and feedback (progress reviews). Credit: Two or three semester hours.

WELDING (WLW)**WLW 1114 Shielded Metal Arc Welding I (SMAW)**

This course is designed to teach students welding techniques using E-6010 electrodes. One hour lecture and six hours laboratory per week. Credit, four semester hours.

WLW 1124 Gas Metal Arc Welding (GMAW)

This course is designed to give the student experience in various welding applications with the M.I.G. welder. One hour lecture and six hours laboratory per week. Credit, four semester hours.

WLW 1135 Gas Tungsten Arc Welding (GTAW)

This course is designed to give the student experience in various welding applications with the GTAW welder. One hour lecture and eight hours laboratory per week. Credit, five semester hours.

WLW 1143 Flux Cored Arc Welding (FCAW)

This course is designed to give the student experience in FCAW. One hour lecture and four hours laboratory per week. Credit, three semester hours.

WLW 1153 Pipe Welding

This course is designed to give the student experience in pipe welding procedures. One hour lecture and four hours laboratory per week. Credit, three semester hours.

WLW 1171 Welding Inspection and Testing

This course is designed to give the student experience in the inspecting and testing of welds. Two hours laboratory per week. Credit, one semester hour.

WLW 1224 Shielded Metal Arc Welding II

This course is designed to teach students welding techniques using E-7018 electrodes. One hour lecture and six hours laboratory per week. Credit, four semester hours.

WLV 1232 Drawing and Welding Symbols

This course is designed to give students advanced experience in reading welding symbols. One hour lecture and two hours laboratory per week. Credit, two semester hours.

WLV 1314 Cutting Processes

This course is designed to give the student experience in oxyfuel cutting principles and practices, air carbon cutting and gouging, and plasma arc cutting. Two hours lecture and four hours laboratory per week. Credit, four semester hours.





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**COPIAH-LINCOLN
EMPLOYEE INFORMATION**

**WESSON CAMPUS
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- GAIL S. BALDWIN **Dean of Career, Technical and Workforce Education**
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Mississippi
- BRENDA SMITH **Dean of Student Services**
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- MICHAEL TANNER **Vice President of Business Affairs**
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- TONYA BISHOP **College Recruiter**
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- BRUCE BRADY, JR. **Director of the Baptist Student Union**
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- DIANNE BROWN **Education and Training Coordinator – WIN Job Center**
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- MARILYN BROWN **Director of the Billy B. Thames Conference Center
Program Coordinator, Institute for Learning in Retirement**
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- SAM ELLARD **Accountant**
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- TIM LEA **Assistant Dean of Career-Technical Education**
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- JILL B. LOGAN **Associate Dean for Instructional Support**
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- JACKIE MARTIN **Tech Prep Coordinator**
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- MATT McCLAIN **Certified Athletic Trainer**
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- JAMES PAUL “J.P.” McINNIS **Director of Technology**
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- DIANA MEZZANARES **Cafeteria - Food Service Director**
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- JULIA PARKER **Director of Distance Learning**
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- SONYA SIMS **Career-Technical Education Advisor/Counselor**
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- AMYE R. HOWELL**..... **Chairperson to the Developmental Education Division**
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- BRUCE IRVIN, JR.**..... **Program Coordinator Welding**
Vocational Certificate, Copiah-Lincoln Community College; Additional Study, University of Southern Mississippi, Mississippi State University Welding Institute, American Welding Society Training Center; RADIOGRAPHIC Certified Welder
- BRAD JOHNSON**..... **Chairperson to the Fine Arts Division**
Choral Activities, Studio Voice, Music Appreciation, Conducting
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- HOWARD G. "BO" JOHNSON**..... **Machine Shop Technology**
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- SUZANNE LEE JOHNSON**..... **Program Co-Coordinator Business and Office Technology**
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Cosmetology Certification, Copiah-Lincoln Community College
- JOSEPH LA ROSA**..... **Music**
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- AMY P. LEWIS **Child Development Technology**
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- MARY E. “LIZ” MACKEY **Business and Office Technology**
 B.S., M.Ed., Mississippi College; Additional Study, Belhaven College
- VICKI MATHEWS **Foreign Language**
 B.S., M.A., Mississippi State University
- MICHAEL D. McINTYRE **Chairperson to the Business Division**
Economics and Varsity Tennis Coach
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- KEVIN McKONE **Chairperson to the Science Division**
 B.S., Colorado State University; M.Ed., Ph.D., University of Southern Mississippi
- AARON METCALF **Automotive Technology**
 A.A.S., Utah Valley University; A.S., Weber State University
- TERRY MUNN **Program Coordinator Commercial Truck Driving**
 Certificate, Copiah-Lincoln Community College
- MICHAEL MURRAY **Program Coordinator Industrial Manufacturing Technology**
 A.A., Copiah-Lincoln Community College
- DREW O’DANIEL **Assistant Football Coach/Health/Physical Education**
 B.S., Florida State University; M.Ed., University of Texas
- EVELYN PEAVY **College Study Skills/Sociology**
 B.S., University of South Florida; M.Ed., University of Southern Mississippi; Additional Study, Georgia State University
- RHONDA C. POSEY **Computer Information Systems Technology**
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- PAMELA J. REID.....**Speech, Theater and English**
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- DENISE RICHARDSON.....**Physical Science**
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- DENISE RILEY.....**Studio Voice, Music Theory, Choral Activities**
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- THOMAS A. ROSS, III.....**Art**
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- BILLIE FAYE SARTIN.....**Program Coordinator Medical Radiologic Technology**
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- GLENDA GILL SILVERII.....**English**
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- DENNIS SIMS.....**Men's Basketball Coach/Health/Physical Education**
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- FARRAN SMITH.....**Program Coordinator Diesel Equipment Technology**
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- JANET C. SMITH**Art**
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- SHELLEY A. SMITH.....**Organic and General Chemistry/Colette Director**
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- RAY TAYLOR, JR.....**Automotive Technology**
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- BRUCE THOMAS**Program Coordinator Drafting and Design Technology**
 A.A.S., Northeast Mississippi Community College
- RAMONA THOMAS**Medical Radiologic Technology**
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- BRIAN TURNAGE**Electronics Technology**
 B.S., University of Southern Mississippi
- JANEL TURNAGE**Nursing (RN)**
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- MARY WARREN**Public Speaking/Communications/Color Guard Director**
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- ANGELA WASHINGTON.....**Biology and Zoology**
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- SONYA WILSON**Nursing (RN)**
 B.S.N., William Carey College; M.S.N., Alcorn State University

ADJUNCT FACULTY

James Luke Addison	Priscilla Hartley	Rick Parker
Beverly Barnes	Bill Hemingway	Evelyn Peavy
Becky Barron	Rita Henley	Deana Pendley
Ken Barron	Leslie Hood	Holli Pepper
Janie Blakeney	Gloria Jackson	Carolyn Price
R. Juanita Britt	Chris Kent	Lydia Quarles
Sharon Brumfield	Allen Kent	Dr. Barbara Roberson
David Campbell	Alison King	Emily Ryan
Randy Castilaw	Lea Ann Knight	Debbie Smith
Cedric Collins	Phillip Knight	Erin Smith
Renee Cotton	Tobie Lambert	Linda Smith
David Cress	Robyn MacSorley	Charlotte Stewart
Deanna Culbertson	Jackie Martin	Stanley Stewart
Mark Dugo	Timothy McCaffrey	Lisa Storey
Christie Elkins	Delores McDonald	Phyllis Wallace
Dr. Cathy Ellett	Diana Mezzanares	Cathy Warren
Linda Flynn	Brian Moore	Chris Warren
Jason Frazier	Twyana Morse	Johnny Williams
Angela Furr	Bryan Nobile	Gwyn Young
Karen Gaudet	Drew O'Daniel	
Margaret Gee	Julia Parker	

SUPPORT STAFF

Susann L. Altman.....	Secretary to the Dean of Student Services
Donna Bales.....	Circulation Clerk – Library
Brichelle Black.....	Secretary to Director of Distance Learning
Justin Brewer.....	Assistant Baseball Coach/Dormitory Host
Tanya Brewer.....	Part-Time ABE Instructional Support Assistant
Jennifer Brister.....	Secretary to Dining Services
Jan Brown.....	Physical Plant Secretary
Billie J. Cook.....	Secretary to the Tech-Prep Coordinator
Jenna Dickerson.....	Sec. to the Dean of Career, Technical and Workforce Education
Toni Dobbins.....	Workforce Secretary
Tasha Douglas.....	Sec. to the Dean of Career, Technical and Workforce Education
Stacey Emfinger.....	Child Caregiver
David Freeman.....	Campus Police
Sheila Furlow.....	Secretary to the Director of Associate Degree Nursing
Regina Granger.....	Assistant Bookstore Manager
Jeremy Greer.....	Campus Police
James Hall.....	Golf Shop Attendant
Susan Hall.....	Upward Bound Secretary
Shelika Hooker.....	Secretary to the Workforce Development Center
Ruth Hooks.....	ABE Clerical Aide/Receptionist
Carolyn Howington.....	Facilitator - IT Lab
Lynda Hughes.....	Telephone Operator – Part Time
Tabitha Johnson.....	District GED Records Manager
Cora King.....	Night Clerk – Library
Melissa A. Kyzar.....	Child Caregiver

Gay Langham.....	Student Records Manager
Jean Lea	Dormitory Hostess
Kina Leggett.....	Bookkeeper
Deemie M. Letchworth	Assistant Director – Financial Aid
Carmen Lewis	Credit Union Manager
Erin Likens	Purchasing Agent
Brittany Lofton.....	Cashier/Accounts Receivable Manager
Margie Lowery.....	Telephone Operator – Part Time
Clarence McDougal	Assistant Football Coach/Dorm Host
Sylvia McNeil	ABE Instructor
Twyana Morse	Dormitory Hostess/Cheerleader Sponsor
Courtney Myers	Secretary to the Director of the Foundation and Alumni Affairs
Beth Nations.....	Admissions Office Clerk
Mary Pearson	Application Support Assistant
Peggy A. Peets	Facilitator - IT Lab
Julie Pickering.....	Child Caregiver
Karen Roberts	Media Clerk/Security
Wayne Roberts	Chief of Campus Police
Ann Runyan	Clerk – Library
Lynnell Rush	Secretary to the Associate Dean for Instructional Support
Tricia Russell	Event Coordinator
Lillie Shannon	Faculty Secretary
Ginny Sims.....	Financial Aid Secretary
Alvin Starkey	Campus Police
Avanell Stephens.....	ABE Instructional Aide
Sheila Stewart	Secretary to the Workforce Center Director
Janice Stricklin.....	Dormitory Hostess
Margaret Thomas	Child Caregiver
Bonnie Thompson	Secretary to the Counseling Center
Jordan Toney	Campus Police
Stephanie Turnbo	Secretary to the Vice President of Instructional Services
Patricia Walker	Facilitator - IT Lab
Tammy Wallace.....	Physical Plant Clerk
Patrick Weisenberger	Campus Police
Loretta West	ABE Aide
Mitra White	Bookstore Clerk
Sandra Williams	Sec. to the Dir. of Institutional Planning & Research/Admissions Office
Velesta Young.....	Accounts Payable Manager

CAFETERIA

Lori Benjamin	Cafeteria
Pauline Byther.....	Cafeteria-Catering Manager
Cindy Carter.....	Cafeteria
Robert Catchings.....	Cafeteria
Connie Davis.....	Cafeteria
Joleaner Gilmore.....	Cafeteria
Debra Gladden	Cafeteria
Sharon Gordon	Cafeteria
Barbara Hyatt.....	Cafeteria
Anthony Jenkins.....	Cafeteria

Mary Johnson.....	Cafeteria
Jackie Levi	Cafeteria
Amanda Lloyd	Cafeteria
LaSondra Lofton	Cafeteria
Marcus Owens	Cafeteria
Kim Rutland.....	Cafeteria-Supervisor
Cornelius Sibley.....	Cafeteria
Travis Summers	Cafeteria
Myrtis Tillman	Cafeteria
Diane Walker.....	Cafeteria
Martha Wells	Cafeteria
Debra Williams	Cafeteria
Shirley Williams.....	Cafeteria

MAINTENANCE

Darlene Allen	Institutional Cleaner
Peggy Allgood.....	Institutional Cleaner
Mike Britt.....	Grounds
Phyllis Burae.....	Institutional Cleaner
Cynthia Catchings.....	Institutional Cleaner
Dennis Childs.....	Golf Course Maintenance/Grounds
Travis Clay	Institutional Cleaner
Tony Cline.....	Carpenter
Harlon Coley.....	Motor Pool Technician
Chad Coon	Golf Course Maintenance
Billy Ellison	Grounds Maintenance
Chris Fowler.....	Institutional Cleaner
Ward Gaston.....	Institutional Cleaner
Hubert Greer	Physical Plant – Painter (PT)
Rachael Hall.....	Institutional Cleaner
James Hillard, Jr.....	Institutional Cleaner
James Hillard, Sr.....	Physical Plant – Grounds
Tony Laiche	Locksmith
Kathy Lee.....	Institutional Cleaner
Keith Lee.....	Physical Plant – General Maintenance
Jonathan McGee.....	Physical Plant – General Maintenance
Robert Newton	Institutional Cleaner
Leon Peavey.....	Painter
Eddie Pickett.....	Golf Course Maintenance (PT)
Henry L. Primous.....	Grounds Maintenance
Jacob Prisock	Grounds Supervisor
Dwight Robinson	Physical Plant – Carpenter (PT)
Kevin Rogers	Institutional Cleaner
Doyle Rushing	Plumber
Betty Sisco	Institutional Cleaner
Brenda K. Smith.....	Institutional Cleaner
Bobby Joe Thomas.....	Physical Plant – General Maintenance
Denise Upton	Institutional Cleaner
Travis Walker.....	AC/Heating/Electrician Technician

**NATCHEZ CAMPUS
ADMINISTRATION**

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JAMES FLOURNOY **Welding**
Welding Certification, International Correspondence School

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- GEOFFREY HORNE **Automation and Control Technology**
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- MELINDA PRITCHARTT **Practical Nursing**
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- JANIS CAROL ROYALS **Public Speaking and Spanish**
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- ROBERT SAVINO **Heating and Air Conditioning Technology**
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JAMES L. WIGGINS, JR.	History
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Ruth Anderson	Sheila King	Layne Taylor
Ken Beesley	Mark LaFrancis	Marc Taylor
Tim Blalock	Patricia Lane	David Troutman
Irma Caldwell	Ralph Loe	Buddy Wade
Ryan Curry	Tim Mabes	Judy Wiggins
Rebecca Davidson	Nancy McFarland	Juliet Wesberry
Shannon Doughty	Anne McMullen	Ed Wright
Jim Franklin	Danna Rehms Mooney	Ben Wyles
Naomi Hayes	Mike Mullins	
Bobby Holder	Jackie Passbach	

SUPPORT STAFF

Vanessa Alexander	Student Records Manager
Joyce Allred	Workforce Development Clerk
Rosamond Dees	Secretary
Rebecca Felton.....	Admissions Office Secretary
Angela Friloux	Library Assistant
Arteda Green.....	Students Accounts Manager/Financial Aid
Arthur Jackson	Campus Security
Doretha Mayberry.....	ABE/GED Aide
Mike McCalip	Bookstore Manager
Monica Morrison	Secretary to Student Support Services
Jessie Mount.....	Accounts Payable Manager
Randall Newell.....	Campus Security Coordinator
Margaret Robison.....	NLCC Assistant
Theresa Rounds.....	Campus Security
Frances Schwager	Small Business Development Center/Faculty Secretary
Kelly Wallace	Career-Technical Secretary
Dennis Williams.....	Campus Security

CAFETERIA

Geraldine Ellis	Cafeteria
Linda Herrington.....	Cafeteria Manager
Carlton Lowe	Cafeteria
Virginia Payne	Cafeteria
Catherine Watson	Cafeteria Supervisor

MAINTENANCE

James Campbell	Physical Plant-General Maintenance
Gertrude Norman	Physical Plant-General Maintenance
Henry Patterson.....	Physical Plant-General Maintenance
Carl Roberts	Physical Plant-Supervisor
Reggie Roberts	Physical Plant-General Maintenance
Herman Scott	Physical Plant-General Maintenance
Kenny Watson	Physical Plant-General Maintenance



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A.A., Meridian Community College; A.A.S., Jones County Junior College; B.S., Troy University; M.B.A., Mississippi State University

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B.S., Mississippi State University; M.Ed., William Carey College; Additional Study, Jones County Junior College

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MELNEE WILLIAMS-BERRY	Psychology/Sociology
B.S., MA, University of Southern MS; Reformed Theological Seminary; Additional Studies, Delta State	

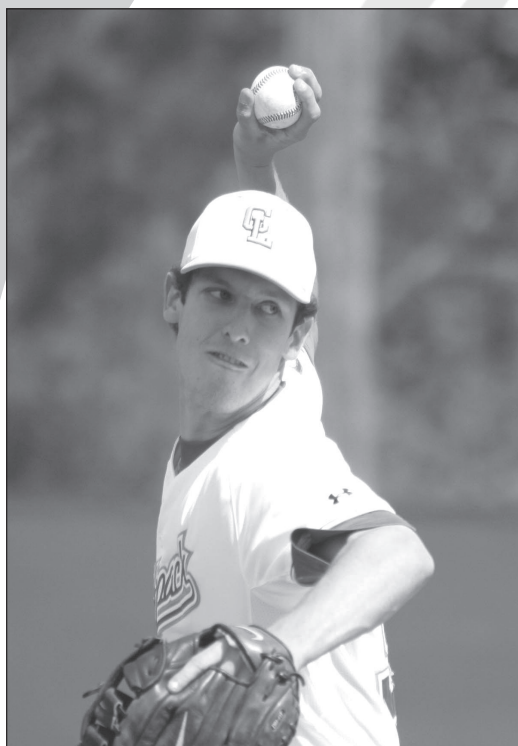
ADJUNCT FACULTY

Willie Barber	Kathy Graves	Natalie Noble
Melissa Barnes	Jan Harrison	Jacqueline Odom
Ken Barron	Clara Jaynes	Felicia Robinson
Bill Bennett	Jack Jinkins	Mark Robinson
Kyle Britt	William Johnson	William Sansing
Scott Cappleman	Martin Jones	Kimberly Viverette
Robert Cross	Gene Knight	Deanna Wilson
Kimberly Cruise	Steve Laufer	Nancy Wright
Deitra Davis	Marvin Lee	April Williams
Brenda Duran	Felisa McCullum	Kristen Zaborski
William Gates	Dolores McDonald	
Cheryl Goudelock	Darnell Moffett	

SUPPORT STAFF

Robert Allen	Maintenance (PT)
Ann Ball	Learning Center Manager
Linda Evans	Senior Aide
Troy McKinnis	Campus Police Officer
Herman McLeod	Maintenance (PT)
Melissa “Missy” Orders.....	Secretary to the Vice President of the Simpson County Center
Sandra Prestwood.....	Business Office Manager
Marsha Winningham.....	Library Assistant (PT)





CO-LIN

FACILITIES INFORMATION

BUILDINGS AND FACILITIES

The **R. E. Anderson Vocational Building** (1978) provides space for Child Development Technology, Food Production and Management Technology, Medical Laboratory Technology, and Medical Radiography Technology programs. This facility also includes a day care center (1983) which enables students to have actual work experience with children.

The **Baptist Student Union** (1976) is owned by the Mississippi Baptist Convention Board, Jackson, Mississippi. The Copiah-Lincoln Baptist Student Union provides a full-time director, and offers religious programs, activities, and counseling for college students and faculty.

Callender Hall (1928) provides space for student activities, intramural sports, physical education offices, and student recreational facilities on both floors. This building was renovated in 1998 to include a food service grill and additional rooms. New windows were installed and other renovations were completed in 2006.

Copiah Hall (1946) houses college women and a dormitory hostess. Each room is provided with a private bath. The lobby is equipped with a television and vending machines.

The **Dow-Young Instructional Technology Building** (2004) contains seven general classrooms, two computer science classrooms, and four computer labs for instructional support. The B. Frank Hunter, Maurice Cammack, and L. M. Lewis labs are located in the Dow-Young Building.

Ellis Honors Dormitory (1939) contains 12 one-bedroom and five two-bedroom apartments for female honor students. Students must have a 20 or above ACT score or be a sophomore with a 3.0 or better grade point average. The building has a laundry room. Each apartment is carpeted and equipped with a refrigerator, dining table and chairs, beds, and wardrobes. Each room has internet access.

L. Russell Ellzey Hall (1928) houses college men and a counselor.

The **J. M. Ewing Administration Building** (1938) houses the administrative offices of the President, Vice President of Business Affairs, Vice President of Instructional Services, Admissions and Records Office, Director of Public Information, and Director of Institutional Planning and Research, and their staff. The R. E. Rea Auditorium, renovated in 1992, has a seating capacity of 727, including the balcony, and has a large stage for entertainment and special events.

The **Fitness Center** (2008) is located on the Wesson Campus south of Stone Stadium. This building houses weights and cardiovascular machines. This facility was opened for student, faculty, and staff use, as well as athletic team use.

The **Maggie Flowers Ewing Fine Arts Building** (1973) provides housing for the music and art departments. The facility has a band and orchestra room, a choral room, a 245-seat auditorium, an art drawing laboratory, several studios, individual practice rooms, classrooms, and offices for the Fine Arts faculty.

The **Football Weight Training Facility** (2007) is a complete weight training facility for the football team. The 40 ft. x 100 ft. metal building is located adjacent to the Charlie Ward Practice Football Field.

The **F. M. Fortenberry Career-Technical Center** (1966) houses classrooms, laboratories and shop areas for career-technical programs, as well as offices for the staff and faculty. The Technology Department for the college is also housed on the first floor.

Franklin Hall (1987) and **Simpson Hall** (1987) are the two men's dormitories located on the east and west sides of the Oswalt house. Franklin Hall contains 40 rooms and Simpson contains 39 rooms. Outside entrances to each suite is a main feature of the dormitories.

The **Dwight Harris Transportation Center** (1971) or motor pool is the service center for all college-owned vehicles.

The **W. S. Henley Student Union Building** (1981) houses the college dining hall, the private dining room, a kitchen and serving area, and the college bookstore on the first floor. The offices of the Dean of Student Services, Assistant Dean of Student Services, Counseling Center, Financial Aid, and Distance Learning are located on the second floor.

Lincoln Hall and **Lawrence Hall** (2003) are located on the west side of the Frank Pitts Field House. Both dorms have 16 suites with two rooms each. Students must have a 20 or above ACT score or be a sophomore with a 3.0 or better grade point average.

The **Memorial Building** houses the Evelyn W. Oswalt Library (1951). The building is named in memory of those Copiah-Lincoln students who lost their lives during World War II. The building also houses the Vivian Byrd Memorial Lounge.

The **Otho Messer Career-Technical Building** (1986) houses the auto mechanics and heavy equipment mechanics programs.

The **Graydon L. Mullen Gymnasium** (1957) contains the sports arena for inter-collegiate basketball and physical education classes. This facility provides team dressing room facilities for home and visiting teams.

The **Gertrude Mutton Building** (1915) is the oldest existing structure on the Wesson campus. The first floor of the building houses the office of the Foundation and Alumni Affairs, student internet lounge area, and the English Club's Literary Hall of Fame. The second floor houses the Adult Learning Center.

Natchez Campus—The **Tom Reed Academic Center** (1996) is a 60,000 square-foot educational complex that includes classrooms, a lecture hall, and computer labs. The facility also houses a learning center, library, student services, cafeteria, bookstore, and administrative offices. The 40,000 square-foot **Redd-Watkins Career and Technical Center** (1989) houses career-technical program classrooms and labs. A new 22,000 square-foot Health/Science building is scheduled to be completed in the spring of 2011.

The **Frank Pitts Field House** (1973) is located in the north end of H. L. Stone Stadium. This modern facility houses a varsity dressing room, coaches' offices, and one classroom equipped with audio-visual aids. In 2006, the space formerly occupied by baseball offices and dressing room, was renovated to provide an athletic training room where student athletes can receive treatment for injuries and physical therapy.

The **Jesse Sandifer Communications Building** (1946) first floor contains classroom and lab space for the art department and the campus police department. The second floor contains offices for faculty and federal programs staff.

Simpson County Center—(2005) The 35,000 square-foot **Sidney Parker Academic Building** houses academic and technical classroom space, science labs, computer labs, the Fred and Jewett Taylor Library, and administrative space for faculty and staff. To accommodate rapid enrollment increases, two modular buildings were added to the campus in 2009.

The **Willie H Smith Building** (1968) houses academic classrooms as well as three large lecture rooms, modern laboratories for biology, microbiology, chemistry, and physics. Smith Hall was renovated in 2007 to include technology in all classrooms, additional academic faculty offices, a resource room, and a faculty lounge.

The **Lady Wolves Softball Field** and the **Co-Lin Soccer Field** are located on the south side of campus. Two permanent dugouts and a storage area were constructed in 2006.

Stevens Annex (1988) is located adjacent to Lula Stevens Hall. This women's dormitory contains 39 rooms designed to house 78 students. A central bath is provided for each four suites. In addition, the dormitory features outside entrances to each room.

Lula Stevens Hall (1971) houses college women, a dormitory hostess, the telephone attendant's station. This five-story building has a sunken patio and a sun deck on the roof. The lobby on the ground floor has a lounge for student relaxation. There are washing machines, dryers, and vending machines available. The ground floor and first floor are for honor students.

H. L. Stone Stadium provides facilities for football and track. The stadium is designed to seat 5,000 people. Other facilities include a press box, renovated restrooms (2007), and concession stands. A new scoreboard and both 30 second clocks were replaced in 2006.

The **James H. Stribling Associate Degree Nursing Building** (1994) houses the associate degree nursing program, the practical nursing program, and the nursing assistant program. The building contains nursing skills labs, general lecture rooms, an elevated classroom, a student lounge, faculty offices, and a conference room. In addition, a part-time Student Health Clinic was opened in 2008.

The **Walter R. Sullivan Field** (1995) includes the baseball diamond, concession stand and restrooms. In 2006, a new 30' x 100' building was constructed to house the coaches' offices, a locker room and shower facility, storage room and indoor batting cage. Five tennis courts are located west of the stadium.

The **Fred and Jewett Taylor Chapel** (1998) is located next to the Ewing Administration Building. It is complete with an organ, piano, carillons, bride's room and restroom. It seats 100–115 people and serves as a site for many functions on campus such as devotionals, special ceremonies, weddings, etc. The Taylor Chapel was a project of the Copiah-Lincoln Foundation and the Alumni Association.

The **Billy B. Thames Conference Center** (1999) is located at the Wesson Campus. The facility offers approximately 19,000 square feet of quality meeting space equipped with state-of-the-art technology for training, workshops and seminars, a banquet hall with an adjacent full-service kitchen, and features four hotel rooms for accommodating overnight stays. In addition to The Thames Center staff, the center houses the staff offices of the Workforce Education Center, a division of the college's Career, Technical and Workforce Education.

The **Tri-Plex Apartments** (1959) contain three furnished two-bedroom apartments for female honor students. Four students are housed in each apartment.

The **Noah Wallace Building** (1967) provides space for the commercial truck driving and the heavy equipment maintenance technology programs.

The **Dan Watson Physical Plant Building** (1975) houses the school's maintenance office, employees' room, and workshops for campus maintenance. Also, it houses the receiving department and serves as a supply and general storage area.

The **J. J. Wesson Building** (1971) houses the Data Processing Center. Computer Information Systems Technology classes are taught in this facility and college records are kept there.

The **Wolf Hollow Golf Course** (1985) has 18 holes, with the expansion of the new course in October, 1996. A full time golf instructor is employed. The Pro Shop has golf equipment for sale or rent. Also, a refreshment area is available.

The **J. S. Youngblood Building** (1971) houses the welding, air-conditioning/refrigeration and heating programs. The classrooms and offices for these programs are air-conditioned and the laboratory and shop areas are well-ventilated.

CARE OF PROPERTY

The plant of Copiah-Lincoln has been built at the expense of the taxpayers of the supporting counties. Students, instructors, and visitors are expected to take good care of school property. Abuse and destruction of property will not be tolerated.

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