



Mail Contract & \$75 Room Reservation Fee to:
Co-Lin Business Office
P.O. Box 649
Wesson, MS 39191

Housing Contract

Must be completed & returned with \$75 non-refundable reservation fee
(Wesson Campus Only)

The reservation fee is NOT REFUNDABLE after August 1st, unless students have not been assigned a room.
BE SURE TO SIGN THE CONTRACT & ENCLOSE THE \$75.00 FEE. CONTRACT WILL BE RETURNED IF PAYMENT IS NOT INCLUDED.

Name: Last First MI Social Security Number I. D. Number

Birth Date: Sex: Race: Phone #: Email:

Address: City: State: Zip Code:

I am applying for: Fall Spring: Aug. (Year) Entering Classification: Freshman Sophomore: Jan. (Year)

Parent / Guardian:

Major: ACT Score: Grade Point Average:

Do you have an athletic scholarship to attend Co-Lin: Yes No If yes, what sport:

Assignments to rooms are based on the date room reservation fee is paid. Returning sophomores have first priority provided they notify the housing office before the designated deadline. Assignments to a specific hall and/or room are honored, if possible, based on space availability. Men's residence halls are Bates, Franklin, Lincoln, Lawrence, and Simpson. Women's residence halls are Stevens, Copiah, Stevens Annex, and Ellis Apartments. Honors rooms are offered for men and women with an ACT score of 21 or above. The honors rooms for women are Ellis Apartments, first floor and ground floor of Stevens Hall. The honors residence halls for men are Lincoln Hall and Bates Hall. For more information about residence halls contact Janice Stricklin at (601) 643-8349 (women's residence halls) or Allen Kent (601) 643-8314 (men's residence halls).

Residence Hall Preference: 1. 2. 3.

If you have a disability that would require special accommodations in the residence halls, please contact the Jordan Burt, Special Populations Coordinator at (601) 643-8401.

PLEASE READ THE FOLLOWING INFORMATION BEFORE LISTING ROOMMATE PREFERENCE

If roommate preference is requested, it is very important to send BOTH applications together and deposits of the two (2) students who wish to be roommates. If you and your roommate apply on different dates, then the later date will be used to make both assignments.

Roommate Preference:

Have you ever been convicted of a felony? (Initial one) Yes No

A conviction for sex offense will result in the applicant being ineligible for housing. All other felony convictions will be reviewed on an individual basis and College Student Housing has the discretion to deny on-campus housing to an applicant who has been convicted of a felony, if it appears that the applicant has personal history that presents an unacceptable risk to the residence hall community. Failure to answer and initial the felony question on the student housing application form will result in on-campus housing being denied.

In order to be assigned a room, all student must preregister and either complete tuition & fee payment or arrange a payment plan with the business office. Failure to complete this transaction by Monday of the first week of classes will result in the loss of the room assignment & \$75 reservation fee.

Students who are NOT registered for courses by the last summer registration session on the Wesson Campus will forfeit their room assignment. I am submitting wit this housing contract a \$75 reservation fee. I understand this is non-refundable. If I do not comply with the terms of this contract, I understand it will be forfeited. The fee will also be forfeited if I fail to occupy the room by the first day of classes.

I understand that acceptance of this contract does not constitute a guaranteed residence hall assignment. By signing this contract, I am stating that all information provided is true & accurate. I acknowledge that I have read & understand the conditions in this housing contract and agree to be bound by its terms.

Student Signature: Date:

If student is under 18, signature of parent/guardian Date:

Copiah-Lincoln Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, or other factors prohibited by law in any of its educational programs, activities, admissions, or employment practices. The following offices have been designated to handle inquires and complaints regarding the non-discrimination policies of Copiah-Lincoln Community College. Questions, complaints, or requests in regard to Title IX directives should be made to the Title IX Coordinator, Dr. Brenda Brown Orr, Sandifer Building, John Landress Circle, Wesson, MS 39191, (601) 643-8671. Questions, complaints, or requests in regard to Section 504 directives should be made to: Wesson Section 504 Coordinator, Jordan Burt, Henley Building, Lester R. Furr Dr., Wesson, MS 39191, (601) 643-8401; or Natchez Section 504 Coordinator, Zach Moulds, Tom Reed Academic Building, 11 Co-Lin Circle, Natchez, MS 39120, (601) 446-1205; or Simpson Section 504 Coordinator, Beverly Barnes, Sidney Parker Academic Building, 151 Co-Lin Dr., Mendenhall, MS 39114, (601) 849-0121.

FOR OFFICE USE ONLY
Date Reservation Fee Received Room Reserved

## Residence Halls Statement of Terms and Conditions of Occupancy

### Contract

Students are expected to occupy their rooms until the end of the academic semester in which they are enrolled. Should you leave college housing during the semester without formally withdrawing from the College or proper checkout of the residence hall, you'll continue to be responsible for housing fees until the end of semester. **If you intend to leave college housing between the fall and spring semesters, you must (a) notify the Housing Office and (b) follow the printed checkout procedures that include returning the room key. Failure to properly check out of the residence hall will result in the loss of the \$75 reservation fee, a lock change fee & possibly incur next semester charges.**

### II. Dismissal from Co-Lin Housing

You may be dismissed from college housing for committing any of the following acts:

1. Knowingly, recklessly or negligently initiating or causing to be initiated any false report, warning or threat of fire, explosion or emergency in a residence hall or at a residence hall-sponsored activity.
2. Knowingly, recklessly or negligently misusing or damaging any fire safety equipment in a residence hall or at a residence hall-sponsored activity.
3. Knowingly, recklessly or negligently obstructing any fire exit in a residence hall or at a residence-hall sponsored activity.
4. Knowingly, recklessly or negligently using or possessing in a residence hall or at a residence-hall sponsored activity, any object or substance designed to inflict a physical injury, including but not limited to, firearms, pellet guns, knives with blades longer than five inches, clubs & switchblade knives.
5. Knowingly or recklessly touching any resident, guest or staff member without consent in manner that is harmful or offensive.
6. Knowingly or recklessly creating apprehension in another person of harmful or offensive contact.
7. Illegally possessing or distributing any controlled substance or illegal drug.
8. Knowingly violating college policy with respect to the consumption of alcoholic beverages in a residence hall or at a resident hall event.
9. Attempting suicide or repeatedly threatening to commit suicide.
10. Knowingly, recklessly or negligently causing any object to be thrown or dropped from residence hall.
11. Knowingly possessing or using fireworks in a resident hall, on college property or at a residence-hall sponsored activity.
12. Theft of property of another resident, guest of a resident or staff member.
13. Theft of college property.
14. Knowingly possessing stolen property.
15. Knowingly furnishing false information to the Housing Office or to any staff member acting for the Housing Office.
16. Knowingly or recklessly playing any audio device in a manner with unreasonably interferes with the ability of another resident to use and enjoy his/her assigned room or common area.
17. Failing to pay housing fees.
18. Knowingly, recklessly or negligently moving or obstructing campus cameras.
19. Resident students must be enrolled in at least 12 hours with six of those hours being on-campus hours.
20. Knowingly or recklessly violating any rule or procedure of the residence halls as described in the current Student Handbook.
21. Knowingly, recklessly or negligently failing to comply with the instruction of college officials or law enforcement agents acting in the performance of their duties.
22. Knowingly or recklessly providing false or misleading information with regard to any disciplinary proceeding.
23. Knowingly failing to fulfill obligations of a disciplinary sanction.

You may be removed from college housing for committing any of these acts at the discretion of the college. Should you be removed, you will be responsible for vacating your room as directed by the college.

### Room Assignment

The college will make your room assignment. You are expected to occupy the room assigned. Occasionally the college may require you to change rooms. Such changes will be kept to a minimum, but will be made at the sole discretion of the Housing Office. The college will assign rooms based upon requests of current & prospective occupants. First priority will go to current residents of college housing. Second priority will go to students not currently residing in college housing based upon the date the completed housing contract and reservation fee are received. If you wish to change your room assignment, you may request a change after the Monday of the third week of classes. Such requests should be made in writing to the Housing Director. The college will attempt to fulfill your request, but no guarantee can be made.

### IV. Room Furnishings

The college will provide essential room furnishings including bed, desk, dresser, chair, and blinds. You will need to bring personal items and bed linens. You may also bring a microwave oven and a small refrigerator (no larger than 4.0 cu. ft. and 2.0 running amps). No other appliances are permitted.

### V. Facilities in Addition to Room

You have access with other residents to lounge areas, passageways, and other common use areas. You agree to respect the right of other residents and their guests to use these areas. You also have access to clothes washers and dryers and vending machines located in the residence hall.

### VI. Meal Plan

As a residence hall student, you must participate in the meal plan offered by the college. Meals are not transferable.

### VII. Payments

You agree to pay room and meal plan charges in advance or in accordance with the payment plan offered by the college. You also agree to remit room reservation fee of \$75 at the time you submit your housing contract. If you withdraw from the college and housing according to college policy, you may qualify for a partial refund.

### VIII. Liability for Personal Property

The college is not responsible for loss or damage to any personal property or personal injury sustained on the premises. You are encouraged to arrange for insurance coverage.

### IX. Right to Enter Residence Hall Rooms

The college reserves the right to have its representative enter your room in the following instance:

1. When it appears that an occupant may be physically harmed or endangered
2. When it appears college property is endangered
3. When it appears college policy is being violated
4. To make periodic health, safety and maintenance inspections and repairs.

### X. Occupying Residence Hall Rooms

You may occupy your residence hall room on the date indicated by the Housing Office. If you do not occupy your room by the first day of classes of the semester, your reservation will be cancelled and your room may be reassigned. Further, your reservation fee will be forfeited. Occupancy occurs when a student appears at the assigned hall and is issued a key to a specified room. Actual physical occupancy of the room by the student and/or the student's possessions is not necessary to constitute occupancy. During holiday and break periods you may leave your personal belongings in your room, but you do so at your own risk. The college may, however, require that you remove all items from your room. If so, the college will give you at least two weeks' notice. You may remain in your room at the end of the semester until the earlier of the listed closing date or 12 hours after your last examination.